

## **United States Department of State**

Washington, D.C. 20520

October 15, 2013

Case No.: F-2017-12722 Segments: A/PTS-0002C5IC1

A/PTS-0002C5IC2

Jeffrey L. Light 1712 I St NW Suite 915 Washington, D.C. 20006

Dear Mr. Light:

I refer to our letter dated April 10, 2018 regarding the release of certain Department of State material under the Freedom of Information Act (the "FOIA"), 5 U.S.C. § 552. The processing of records is ongoing and has, thus far, yielded an additional 26 documents responsive to your request. We have determined that 7 documents may be released in full, and 19 may be released in part.

An enclosure explains the FOIA exemptions and other grounds for withholding material. Where we have made excisions, the applicable FOIA exemptions are marked on each document. In some cases, two or more exemptions may apply to the same document. All non-exempt material that is reasonably segregable from exempt material has been released in the enclosed pages.

If you have any questions, your attorney may contact Jeremy Simon, Assistant U.S. Attorney, at Jeremy.Simon@usdoj.gov. Please refer to the request case number, F-2017-12722, and the civil action number, 17-cv-2592, in all correspondence about this request.

Sincerely,

Susan C. Weetman

Chief, Programs and Policies Division

Office of Information Programs and Services

Enclosures: As stated.

## The Freedom of Information Act (5 USC 552)

### **FOIA Exemptions**

- (b)(1) Information specifically authorized by an executive order to be kept secret in the interest of national defense or foreign policy. Executive Order 13526 includes the following classification categories:
  - 1.4(a) Military plans, systems, or operations
  - 1.4(b) Foreign government information
  - 1.4(c) Intelligence activities, sources or methods, or cryptology
  - 1.4(d) Foreign relations or foreign activities of the US, including confidential sources
  - 1.4(e) Scientific, technological, or economic matters relating to national security, including defense against transnational terrorism
  - 1.4(f) U.S. Government programs for safeguarding nuclear materials or facilities
  - 1.4(g) Vulnerabilities or capabilities of systems, installations, infrastructures, projects, plans, or protection services relating to US national security, including defense against transnational terrorism
  - 1.4(h) Weapons of mass destruction
- (b)(2) Related solely to the internal personnel rules and practices of an agency
- (b)(3) Specifically exempted from disclosure by statute (other than 5 USC 552), for example:

ARMSEXP	Arms Export Control Act, 50a USC 2411(c)
CIA PERS/ORG	Central Intelligence Agency Act of 1949, 50 USC 403(g)
EXPORT CONTROL	Export Administration Act of 1979, 50 USC App. Sec. 2411(c)
FS ACT	Foreign Service Act of 1980, 22 USC 4004
INA .	Immigration and Nationality Act, 8 USC 1202(f), Sec. 222(f)
IRAN	Iran Claims Settlement Act, Public Law 99-99, Sec. 505

- (b)(4) Trade secrets and confidential commercial or financial information
- (b)(5) Interagency or intra-agency communications forming part of the deliberative process, attorney-client privilege, or attorney work product
- (b)(6) Personal privacy information
- (b)(7) Law enforcement information whose disclosure would:
  - (A) interfere with enforcement proceedings
  - (B) deprive a person of a fair trial
  - (C) constitute an unwarranted invasion of personal privacy
  - (D) disclose confidential sources
  - (E) disclose investigation techniques
  - (F) endanger life or physical safety of an individual
- (b)(8) Prepared by or for a government agency regulating or supervising financial institutions
- (b)(9) Geological and geophysical information and data, including maps, concerning wells

## Other Grounds for Withholding

NR Material not responsive to a FOIA request excised with the agreement of the requester

**RELEASE IN PART B2** 

### TRUMP NATIONAL GOLF CLUB PALM BEACH, FL 561-8322600

Reference Number: 0516

Account Number: \*\*\*\*\*\*\*\*\*\*

Card Type: Visa Approval Code: 086712

Date/Time: 4/25/2017 1:53:48 PM

Sale: \$10,000.00

Total: \$10,000.00

## TRUMP NATIONAL GOLF CLUB PALM BEACH, FL 561-8322600

Reference Number: 0517

Account Number: \*\*\*\*\*\*\*\*\*\*

Card Type: Visa Approval Code: 049909

Date/Time: 4/25/2017 1:54:08 PM

Sale: \$3,604.00

Total: \$3,604.00

From: Curtis, Melinda M < Curtis MM@state.gov RELEASE IN FULL

**Sent:** Friday, July 28, 2017 10:21 AM

**To:** Pugliese, Millie G < Pugliese MG@state.gov>

Cc: Parrillo, Thomas D < Parrillo TD@state.gov >; Dobbs, Michael X

<DobbsMX@state.gov>; Ngo, Phong C <NgoPC@state.gov>

**Subject:** FW: PR6466025 Hampton Inn.htm

Millie – See below. I processed this PR and sent it to you on 6/20/17. Let me know if you can pull it up in Ariba. Thanks

## Melinda Curtis

Budget Analyst
Office of Presidential Travel Support
2401 E. St., NW, Ste. H-625
Washington, DC 20037
202-663-3345
curtismm@state.gov



cid:image002.jpg@01 D0994D.8CB57C60

# Official UNCLASSIFIED

From: Curtis, Melinda M

**Sent:** Tuesday, June 20, 2017 7:20 AM **To:** Pugliese, Millie G (PuglieseMG@state.gov)

Cc: Parrillo, Thomas D

Subject: PR6466025 Hampton Inn.htm

# **FYA**



# Requisition Number: 2043-741035

Requisition Title: Hampton Inn

Purchase Request: PR6466025
Request Type: Purchase Card
Requesting Office: PRES-VICE PR

Requesting Office: PRES-VICE PRES TRAVEL SUPPORT STAFF (A/TSS)

Issued on Tue, 20 Jun, 2017

Created on Tue, 20 Jun, 2017 by Melinda Curtis

#### Vendor:

HAMPTON INN WEST PALM BEACH 1601 & 1611 WORTHINGTON ROAD WEST PALM BEACH, FL 33409 UNITED STATES Phone: USA561-472-7333

Fax: USA561-472-7593

Contact: NOCONTACTSIDENTIFIED

#### Ship To:

Department of State 1800 G St NW, Suite 2113 SA-17 5TH FLOOR WASHINGTON, DC 20520 UNITED STATES

Deliver To: HST, 3800

#### **Surcharges:**

Number	Description	Amount	Details
1	Procurement	\$195.11 USD	1900-201719701130003-2043-A6105-20437DPTS0-2597201020

### Preferred Purchase Card: Millie Pugliese (7377)

ltem	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	PTS portion of hotel bill for POTUS visit to		each	1	Tue, 04 Jul, 2017	\$19,511.00 USD	\$19,511.00 USD

PTS portion of hotel bill for POTUS visit to Mar-a-Lago

#### Bill To:

Department of State PO BOX 150008; Fax To: 1-866-483-3436 ATTN: OFFICE OF CLAIMS CHARLESTON, SC 29415-5008 UNITED STATES Fax: USA866-483-3436

#### **Funding:**

Туре	Percentage	Amount (Local Currency)	Amount (USD)	Details
Commodity Accounting Line	100%	\$19,511.00 USD	\$19,511.00 USD	1900-201719701130003- 2043-A6105-2043741035- 2379201020

\$19,511.00 USD

## Total

## Status: Submitted

	Approvals						
Required	Status	Reason	Approver	Approved By	Date		
Required	Ready		A/PTSS PCard Approving Official				
Required		PCard Holder: Requires Card Holder Approval	Millie Pugliese				

Official UNCLASSIFIED

From: Parrillo, Thomas D < Parrillo TD@state.gov>

Sent: Thursday, June 8, 2017 8:58 AM RELEASE IN FULL

**To:** Curtis, Melinda M < CurtisMM@state.gov>

Cc: Pugliese, Millie G < Pugliese MG@state.gov>; Dobbs, Michael X

<DobbsMX@state.gov>

Subject: MAL Functiion Space Bill

**Attach:** Mar-a-Lago Function Space FINAL.pdf

### Melinda,

Attached is the finalized function space bill for the Xi visit to MAL. Would you mind putting it into Ariba, so that Millie can pay the bill using her credit card?

Thanks,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Mobile: (202) 230-7435

Click below to evaluate my customer service:

VIS Custamer Service Survey

Official UNCLASSIFIED

From: Law, Stephen < LawS2@state.gov> RELEASE IN FULL

Sent: Sunday, September 10, 2017 1:13 PM

**To:** Curtis, Melinda M < Curtis MM@state.gov>; Dobbs, Michael X

<DobbsMX@state.gov>; Parrillo, Thomas D <ParrilloTD@state.gov>

Cc: Drisko, Shapleigh C < Drisko SC@state.gov >; Schlienz, Don F

<SchlienzDF@state.gov>; Jackson, Sharon K <JacksonSK@state.gov>

**Subject:** PR for Mar-a-Lago BPA

Attach: PR6222228.pdf

### Hi Melinda/Mike

I still have this PR in my in-box. My understanding is that we don't need this BPA anymore.

Just confirming before I cancel and remove it off our System.

Please advise.

Thank you.

Stephen Law (Contractor)
Senior Program Analyst
INCATech LLC
Department of State
A/LM/AQM/WWD/RSB
1701 N. Fort Myer Drive
Arlington, VA 22209
(703) 516-1961

Privacy/PII

This email is UNCLASSIFIED.

From: Curtis, Melinda M

**Sent:** Thursday, March 23, 2017 6:21 AM

To: Law, Stephen; Dobbs, Michael X; Parrillo, Thomas D

**Cc:** Drisko, Shapleigh C; Schlienz, Don F **Subject:** RE: JA FINAL DRAFT Mar102017.docx

Good Morning Stephen,

Attached is the \$0 requisition. Please let me know if this will suffice. The person who entered the requisition did not put the vendor name on it. I'm not sure why but I'm thinking because the address was for Mar-a-largo is not in Ariba yet.

# Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





Official UNCLASSIFIED



**RELEASE IN FULL** 

# Requisition Number: 2043731003

Requisition Title: ORIGINAL - A/PTS - Mar-A-Lago

Purchase Request: PR6222228
Request Type: Requisition
Requesting Office: A/EX/FMD/AS (A/EX/FMD/AS)
Issued on Tue, 21 Mar, 2017
Created on Tue, 21 Mar, 2017 by Brian A Robinson

#### Vendor:

NOVENDOR

UNITED STATES

#### Ship To:

Department of State 1800 G St NW, Suite 2113 SA-17 5TH FLOOR WASHINGTON, DC 20520 UNITED STATES

#### Surcharges:

Number Description Amount	Details
1 Procurement \$0.00 USD 1900-201719_	_701130003-2043-A6105-20437DPTS0-2597201020

ltem	Description	Part Number	Unit Qt	y Need By	Unit Price	Extended Amount
1	PTS is requesting a \$0 requisition for the		each 1	Tue, 04 Apr, 2017	\$0.00 USD	\$0.00 USD

PTS is requesting a \$0 requisition for the BPA acquisitions is doing for the Mar-a-Lago

#### Bill To:

Department of State PO BOX 150008; Fax To: 1-866-483-3436 ATIN: OFFICE OF CLAIMS CHARLESTON, SC 29415-5008 UNITED STATES Fax: USA866-483-3436

### Funding:

Туре	Percentage	Amount(Local Currency)	Amount(USD)	Details
Commodity Accounting Line	100%	\$0.00 USD	\$0.00 USD	1900-201719701130003-2043-A- -61052379201020

<b>Total</b> \$0.00 USD
-------------------------

#### Status: Ordered

Approvals						
Required	Status	Reason	Approver	Approved By	Date	

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06611508 Date: 10/15/2018

# C06611508; IED U.S. Department of State Case No. F-2017-12722 Doc No. C06611508 Date: 10/15/2018

Page: 2 of 2

Required	Approved Approver 5: FMO	A/EX/FMD	Kevin M.	Wed, 22 Mar,
			Hamele	2017
Not	Approved Approver 6: Watcher - Optional	PAS		Wed, 22 Mar,
Required	Approver	Watcher		2017

RELEASE IN FULL

From: Curtis, Melinda M < Curtis MM@state.gov>

**Sent:** Thursday, April 13, 2017 7:11 AM

**To:** Dobbs, Michael X < Dobbs MX@state.gov >; Stowell, Chuck N

<StowellC@state.gov>

Cc: Ngo, Phong C < NgoPC@state.gov>

**Subject:** RE: CBA use for Hotels

#### Good Morning Chuck,

PTS currently has a Citibank Travel Card that we use for airline tickets and vehicles. Initially it was only used for airline tickets but some years back I worked with Carla Henson in CGFS to get the MCC code for vehicles added to our account. Would this new card be the same type of travel card we currently have or different? If they are the same type of cards could we use our current card and add the MCC code for hotels just as we did with vehicles? If not, please let me know what paperwork I need to complete for obtain the new card. Thank you and have a great day.

## Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





# Official UNCLASSIFIED

From: Dobbs, Michael X

Sent: Wednesday, April 12, 2017 9:06 AM

To: Stowell, Chuck N

**Cc:** Ngo, Phong C; Curtis, Melinda M **Subject:** RE: CBA use for Hotels

Chuck,

I look forward to our meeting on Monday. I just want to ensure that as the expert on the CBA "<u>Travel Card</u>" that we do a conference call together to Mar-a-Lago to discuss the CBA option. The Travel card will only be used to cover lodging, and not to include meals and function space. It is my understanding that the FAR rules applies to the function space and that the lawyers are working this out; unless Mar-a-Lago waives charges for function space. I will be assigning Melinda Curtis of PTS to be the Program Coordinator for the card.

Regards,

Michael Dobbs

Fax: (202) 663-2231

☑ DobbsMX@state.gov

Privacy/PII
This email is UNCLASSIFIED.

From: Stowell, Chuck N

Sent: Tuesday, April 11, 2017 2:42 PM

**To:** Dobbs, Michael X **Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

Chuck

CHARLES N. STOWELL (contractor) CGFS 202-663-1401 STOWELLC@STATE.GOV

Official - SBU UNCLASSIFIED

RELEASE IN FULL

From:

Curtis, Melinda M < Curtis MM@state.gov>

Sent:

Wednesday, April 12, 2017 9:30 AM

To:

Dobbs, Michael X < Dobbs MX@state.gov>

**Subject:** 

Re: CBA use for Hotels

OK. Will do.

Sent from my BlackBerry 10 smartphone.

From: Dobbs, Michael X

Sent: Wednesday, April 12, 2017 9:03 AM

**To:** Curtis, Melinda M **Cc:** Ngo, Phong C

Subject: FW: CBA use for Hotels

Melinda.

PTS will be getting a CBA Travel Card to fund lodging (only) at Mar-a-Lago. The BPA/Contract hit a snag with Mar-a-Lago lawyers on the FAR clauses and our only other option is to use a travel card. I am assigning you as the PTS Coordinator for the card. After our meeting on Monday with CGFS they will provide the web link/forms for you to fill-out to apply for the card.

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS) U.S. Department of State 2401 E Street, NW Suite H625 (SA-1)

Washington, DC 20037

(202) 663-2945

Fax: (202) 663-2231

☑ DobbsMX@state.gov

SBU

This email is UNCLASSIFIED.

From: Stowell, Chuck N

Sent: Tuesday, April 11, 2017 2:42 PM

**To:** Dobbs, Michael X **Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

### Chuck

CHARLES N. STOWELL (contractor) CGFS 202-663-1401 STOWELLC@STATE.GOV

Official - SBU UNCLASSIFIED

From: Beverly Van Every **B6** Sent: Thursday, January 18, 2018 11:46 AM To: Dobbs, Michael X < Dobbs MX@state.gov> Cc: Ed Raymundo **B6 RELEASE IN PART** FW: Chinese Delegation room charges still outstanding **Subject:** B6 Chinese Delegation room charges still outstanding.msg; Attach:

Good morning Mr. Dobbs,

----Original Message-----

I'm just following up on this matter as I still have not received any funds for this stay. Also since the original billing, we have adjusted the rates to cost so the amount due is now \$3169.20. Please let me know if you have any questions.

Beverly VanEvery Membership Billing Coordinator Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club 1100 S. Ocean Boulevard | Palm Beach, FL | 33480 p. 561.822.5065 | f. 561.832.2669

SKM C454e18011801000.pdf

From: Beverly Van Every Sent: Wednesday, September 20, 2017 1:37 PM To: Heather Rinkus 'JonesAK@state.gov' <JonesAK@state.gov> Subject: FW: Chinese Delegation room charges still outstanding

Can someone help me with who this now should go to. Please see Thomas Parrillo's note below.

Thanks,

Beverly VanEvery Membership Billing Coordinator Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club 1100 S. Ocean Boulevard | Palm Beach, FL | 33480 p. 561.822.5065 | f. 561.832.2669

----Original Message-----From: Parrillo, Thomas D [mailto:ParrilloTD@state.gov] Sent: Wednesday, September 20, 2017 1:24 PM To: Beverly Van Every

Cc: Dobbs, Michael X < Dobbs MX@state.gov>

Subject: RE: Chinese Delegation room charges still outstanding

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06611075 Date: 10/15/2018

**B6** 

Hi Beverly,

Hope that you're well and that you had a good summer. I'm not sure why Abby directed you to me, as Presidential Travel Support (PTS) does not pay for foreign delegation rooms.

I'm also no longer working in Presidential Travel Support, but I'm including the director, Michael Dobbs, for his awareness.

Best,

Tom

Thomas D. Parrillo
Lead Government Information Specialist
A/GIS/IPS/CR/MPD
Office of Information Programs and Services U.S. Department of State

Phone: (202) 261-8313 Mobile: (202) 230-7435

-----Original Message-----From: Beverly Van Every

Sent: Wednesday, September 20, 2017 12:14 PM

To: Parrillo, Thomas D

Subject: Chinese Delegation room charges still outstanding

The attached room charges are still showing open. Can you please look this over and update me on status.

Beverly VanEvery

Membership Billing Coordinator

Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club 1100 S. Ocean Boulevard | Palm Beach, FL | 33480 p. 561.822.5065 | f. 561.832.2669

----Original Message-----From: Heather Rinkus

Sent: Wednesday, September 20, 2017 12:03 PM

To: Beverly Van Every

Subject: FW: Good morning!

Hi Bev,

I was researching and found the correspondence below regarding the Chinese Delegation rooms. It looks like Abby said to reach out to Thomas Parrillo.

Heather L. Rinkus Guest Reception Manager The Mar-a-Lago Club В6

1100 South Ocean Boulevard Palm Beach, Florida 33480	
561.832.2600 ext. 3051	В6
Original Message From: Heather Rinkus Sent: Friday, April 14, 2017 9:58 AM To: 'Jones, Abby K' <jonesak@state.gov> Cc: Parrillo, Thomas D <parrillotd@state.gov> Subject: RE: Good morning!</parrillotd@state.gov></jonesak@state.gov>	
Hi Abby, Thank you! I have forwarded this onto Beverly in accounting.	
Thomas, Beverly's direct number She will mostly likely be in touch soon.	
Have a wonderful weekend!	
Heather L. Rinkus Guest Reception Manager The Mar-a-Lago Club	
1100 South Ocean Boulevard Palm Beach, Florida 33480	
561.832.2600 ext. 3051	В6
Original Message From: Jones, Abby K [mailto:JonesAK@state.gov] Sent: Thursday, April 13, 2017 10:24 PM To: Heather Rinkus Cc: Parrillo, Thomas D <parrillotd@state.gov> Subject: Re: Good morning!</parrillotd@state.gov>	В6
Heather,	
My apologies for the delay. Please reach out to Tom Parrillo who is CC'd above. Parrillotd@state.gov	
Thanks, Abby	
From: Heather Rinkus  Date: April 8, 2017 at 10:48:49 AM EDT	В6

To: Jones, Abby K < Jones AK @state.gov	<sub>/</sub> >
Subject: Good morning!	

Good Morning Abby,

Will you please put me in contact with the person whom I should speak with for the Chinese Delegation Room charges?

Thank you,

Heather L. Rinkus Guest Reception Manager The Mar-a-Lago Club

1100 South Ocean Boulevard Palm Beach, Florida 33480

561.832.2600 ext. 3051	
[trumplogo]	
Official	
UNCLASSIFIED	

В6

From: Sent: To: Subject: Attach:	Beverly Van Every < Wednesday, September 20, 2017 12:14 PM Parrillo, Thomas D <parrillotd@state.gov> Chinese Delegation room charges still outstanding SKM_C454e17092000270.pdf</parrillotd@state.gov>	RELEASE IN PART B6	B6
The attached ro status.	om charges are still showing open. Can you please look t	his over and update me on	
Trump Florida Trump Internati 1100 S. Ocean	lling Coordinator Properties   The Mar-a-Lago Club		
Original M From: Heather Sent: Wednesda To: Beverly Va Subject: FW: G	Rinkus ay, September 20, 2017 12:03 PM n Every		В6
Hi Bev,			
	ng and found the correspondence below regarding the Ch to reach out to Thomas Parrillo.	inese Delegation rooms. It looks	
Heather L. Rink Guest Reception The Mar-a-Lag	n Manager		
1100 South Oce Palm Beach, Fl			
561.832.2600 e	xt. 3051		B6
To: 'Jones, Abb			

Subject: RE: Good morning!

Hi Abby, Thank you! I have forwarded this onto Beverly in accounting.	
Thomas, Beverly's direct number She will mostly likely be in touch soon.	
Have a wonderful weekend!	
Heather L. Rinkus Guest Reception Manager The Mar-a-Lago Club	
1100 South Ocean Boulevard Palm Beach, Florida 33480	
561.832.2600 ext. 3051	В6
Original Message From: Jones, Abby K [mailto:JonesAK@state.gov] Sent: Thursday, April 13, 2017 10:24 PM To: Heather Rinkus Cc: Parrillo, Thomas D < Parrillo TD@state.gov> Subject: Re: Good morning!	В6
Heather,	
My apologies for the delay. Please reach out to Tom Parrillo who is CC'd above. Parrillotd@state.gov	
Thanks, Abby	
From: Heather Rinkus \ Date: April 8, 2017 at 10:48:49 AM EDT To: Jones, Abby K < Jones AK @state.gov > Subject: Good morning!	В6
Good Morning Abby,	
Will you please put me in contact with the person whom I should speak with for the Chinese Delegation Room charges?	
Thank you,	
Heather L. Rinkus Guest Reception Manager The Mar-a-Lago Club	
1100 South Ocean Boulevard	

Palm Beach, Florida 33480	
561.832.2600 ext. 3051	
[trumplogo]	

**RELEASE IN PART** 

From: Parrillo, Thomas D < ParrilloTD@state.gov>

**Sent:** Friday, May 5, 2017 3:35 PM

**To:** Curtis, Melinda M < Curtis MM@state.gov>

Cc: Dobbs, Michael X < Dobbs MX@state.gov >; Pugliese, Millie G

<PuglieseMG@state.gov>

**Subject:** FW: Mar-A-Lago billing attached for April 6-7 **Attach:** FW Revised Mar-a-Lago billing attached.msg

Melinda,

Attached is the last of the bills from MAL. Would you mind putting in Ariba, so that Millie can use her credit card to pay for the function space? Also, would you please forward her the MAL credit authorization form?

Thanks!

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:

PIS Custamer Service Survey

# Official UNCLASSIFIED

From: Stever, John J

**Sent:** Friday, May 05, 2017 3:04 PM

**To:** Pugliese, Millie G; Dobbs, Michael X; Parrillo, Thomas D **Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just received it. Ready for payment.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

# Official UNCLASSIFIED

From: Pugliese, Millie G

**Sent:** Friday, May 05, 2017 2:47 PM

**To:** Stever, John J; Dobbs, Michael X; Parrillo, Thomas D **Subject:** RE: Mar-A-Lago billing attached for April 6-7

I did not receive attachment.

From: Stever, John J

**Sent:** Friday, May 05, 2017 2:41 PM **To:** Dobbs, Michael X; Parrillo, Thomas D

Cc: Pugliese, Millie G

Subject: RE: Mar-A-Lago billing attached for April 6-7

Millie will be fine.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

# Official - Privacy/PII UNCLASSIFIED

From: Dobbs, Michael X

**Sent:** Friday, May 05, 2017 2:38 PM **To:** Parrillo, Thomas D; Stever, John J

**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Tom/John,

Melinda's card is not set up for function space. It was my understanding that we could use Millie's card for the function space if the amount was not to exceed \$3500.

Regards,

Michael Dobbs

Official - Privacy/PII
UNCLASSIFIED

From: Parrillo, Thomas D

Sent: Friday, May 05, 2017 2:16 PM

**To:** Stever, John J **Cc:** Dobbs, Michael X

Subject: RE: Mar-A-Lago billing attached for April 6-7

Best,

Tom

Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Mobile:

Click below to evaluate my customer service:



# Official UNCLASSIFIED

From: Stever, John J

**Sent:** Friday, May 05, 2017 2:15 PM

**To:** Parrillo, Thomas D **Cc:** Dobbs, Michael X

Subject: RE: Mar-A-Lago billing attached for April 6-7

Just spoke to Ed. They will revise the invoice to 3500 and send it to me. I will forward it to you for payment. I revisited the issue with the BPA. They (attorneys) will be sending me a marked up version so we can see where their concerns are. Appears that some of their concerns are based on their general lack of knowledge on the applicability of the FAR regulations. They raised two to me on the phone were – fly American act and small business aside requirements – neither apply to them in this program. More to come....

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Friday, May 05, 2017 12:13 PM **To:** Stever, John J; Schlienz, Don F

Subject: RE: Mar-A-Lago billing attached for April 6-7

Glad to hear it!

Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State

Phone: (202) 663-2945

Mobile:

Click below to evaluate my customer service:

975 Customer Service Survey

# Official UNCLASSIFIED

From: Stever, John J

**Sent:** Friday, May 05, 2017 11:45 AM **To:** Schlienz, Don F; Parrillo, Thomas D

Subject: RE: Mar-A-Lago billing attached for April 6-7

Just got back from a meeting and Ed Raymondo left me a message – I returned the call and left a VM for him. Progress.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

# Official UNCLASSIFIED

From: Schlienz, Don F

**Sent:** Friday, May 05, 2017 11:37 AM **To:** Stever, John J; Parrillo, Thomas D

Subject: FW: Mar-A-Lago billing attached for April 6-7

I talked to Beverly VanEvery. I explained that payments using the credit card are limited to \$3500 per transaction, and that in order to get this paid, the invoice has to be no greater than that amount. I said giving us a 10% discount on this instance would do the trick. She said to let her talk with her Finance Director (Ray Edmundo) and she would get back to me. She also said that Ray was planning to call Tom later today, but I think she meant John. Ray is the guy who has not been returning my calls.

Going forward, we should ensure that whatever we are buying (rooms, meeting space) don't exceed the

threshold.	
~Don	
Don Schlienz Team Leader/Contracting Officer Worldwide Division/Regional Support Branch (A/LM/AQM/WWD/RSB) SA/6 (Rosslyn) – Rm 518 703-875-5363 or ext. 55363	
This email is UNCLASSIFIED.	
From: Stever, John J Sent: Thursday, May 04, 2017 7:32 PM	
<b>To:</b> Parrillo, Thomas D; Beverly Van Every	

**Cc:** Brooke Watson; Dobbs, Michael X; Schlienz, Don F **Subject:** Re: Mar-A-Lago billing attached for April 6-7

Please call me Friday at 703-875-6845. I really want to complete this transaction. Thank you!

Sent from my BlackBerry 10 smartphone.

From: Parrillo, Thomas D

**Sent:** Thursday, May 4, 2017 6:02 PM

To: Beverly Van Every

**Cc:** Brooke Watson; Stever, John J; Dobbs, Michael X **Subject:** RE: Mar-A-Lago billing attached for April 6-7

Thanks, Beverly. Because of Mar-a-Lago's current inability to sign a BPA, we are unable to pay facilities charges in excess of \$3,500. John Stever of Acquisitions Management (included above) and his team have left multiple messages on this subject that have gone unanswered. Would Ed please reach out to him at his earliest convenience regarding this subject?

Thanks,

Tom

### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

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## Official **UNCLASSIFIED**

From: Beverly Van Every

**Sent:** Wednesday, May 03, 2017 12:20 PM

To: Parrillo, Thomas D Cc: Brooke Watson

Subject: Mar-A-Lago billing attached for April 6-7

Sorry for the delay in getting this to you Tom.

Let us know if you have any questions.

Regards,



Beverly VanEvery Membership Billing Coordinator Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club 1100 S. Ocean Boulevard | Palm Beach, FL | 33480 p. 561.822.5065 | f. 561.832.2669

**B6** 

From: Ed Raymundo

**Sent:** Friday, May 5, 2017 2:15 PM

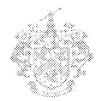
**To:** Stever, John J < SteverJJ@state.gov>

**Subject:** FW: Revised Mar-a-Lago billing attached

**Attach:** SKM C454e17050502190.pdf

**RELEASE IN PART** 

B6



Ed Raymundo
Director of Finance
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5064 | f. 561.832.2669

From: Beverly Van Every

Sent: Friday, May 05, 2017 2:09 PM

To: stevenjj@state.gov

**Cc:** Parrillo, Thomas D < ParrilloTD@state.gov>; Ed Raymundo

Subject: Revised Mar-a-Lago billing attached

Let us know if you need anything else.

Regards,



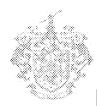
Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

В6

**B6** 

**B6** 

Lilly, Dee S <LillyDS@state.gov> From: RELEASE IN PART Thursday, July 13, 2017 11:29 AM Sent: To: Dobbs, Michael X < Dobbs MX@state.gov> Ngo, Phong C <NgoPC@state.gov>; Pauli, Rosemarie <PauliR@state.gov> Cc: FW: Mar-A-Lago billing attached for Chinese Delegation Visit Subject: SKM C454e17061403560.pdf Attach: Mr. Dobbs: Referencing your email you sent on June 15<sup>th</sup> to Michael Haidet, Allison Johnson and Robert Kryder. I received the email below from Beverly VanEvery that the attached bill is still outstanding. Thank you, Dee Lilly Official - SBU **UNCLASSIFIED From:** Beverly Van Every **Sent:** Thursday, July 13, 2017 11:12 AM To: Lilly, Dee S Subject: FW: Mar-A-Lago billing attached for Chinese Delegation Visit Hi Dee, I'm still showing this as outstanding. Can you update me on payment status please. Thanks,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

From: Beverly Van Every

Sent: Wednesday, June 14, 2017 3:44 PM

To: 'Lilly, Dee S' < LillyDS@state.gov>; Brooke Watson

Cc: Rick Orsi

Subject: RE: Mar-A-Lago billing attached for Chinese Delegation Visit

Dee,

Let us know if you need anything else.

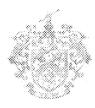
UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06611228 Date: 10/15/2018

B6

B6

B6 B6

#### Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

**B6** 

**B6** 

**B6** 

B6

From: Lilly, Dee S [mailto:LillyDS@state.gov]
Sent: Wednesday, June 14, 2017 3:21 PM

**To:** Brooke Watson √

Cc: Rick Orsi < Beverly Van Every <

Subject: RE: Mar-A-Lago billing attached for Chinese Delegation Visit

Brooke:

Can you forward me the a separate invoice for the expense for the Library Bar. I need to forward to another office to see who will be responsible for payment.

Thank you for your assistance in this matter.

Dee

#### Official

UNCLASSIFIED

From: Brooke Watson

Sent: Tuesday, June 15, 2017 10:40 AM

**To:** Lilly, Dee S; Beverly Van Every **Cc:** Rick Orsi; Jones, Abby K

Subject: RE: Mar-A-Lago billing attached for Chinese Delegation Visit

Hello Dee,

Joe Hagin and Steve Bannon were among those in the Library Bar, I am told. They asked the bartender to leave so they could speak confidentially and Secret Service did not allow the bartender to enter the room again. The group served themselves, which is why a bill was not made until later and no signature obtained. Let me know if you need anything else.

Best wishes,

Brooke Watson Catering Director The Mar-a-Lago Club 1100 South Ocean Boulevard Palm Beach, Florida 33480

Direct Line:	B6
Email:	B6

From: Parrillo, Thomas D < ParrilloTD@state.gov>

**Sent:** Wednesday, May 3, 2017 4:39 PM

To: Dobbs, Michael X < DobbsMX@state.gov>
Cc: Curtis, Melinda M < CurtisMM@state.gov>

**Subject:** FW: Mar-A-Lago Foreign Accommodation billings

**Attach:** SKM C454e17050304281.pdf

Michael,

MAL finally corrected the bill for the Japanese visit. Is Melinda using her card for this trip as well?

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support

Phone: (202) 663-2945

Mobile:

В6

**B6** 

RELEASE IN PART

**B6** 

PTS Customer, Service Survey

# Official

UNCLASSIFIED

From: Beverly Van Every

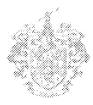
**Sent:** Wednesday, May 03, 2017 4:28 PM **To:** Parrillo, Thomas D; Curtis, Melinda M

Cc: Dobbs, Michael X

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Sorry for the delay in getting this back to you. Let me know if you need anything else. As for the room charge, the only credit card that Heather was able to give me was for Mr. Porter in case he is wondering what the charge is for after I process it, he can contact me.

Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

From: Parrillo, Thomas D [mailto:ParrilloTD@state.gov]		
<b>Sent:</b> Tuesday, April 25, 2017 2:49 PM		
To: Beverly Van Every	; Curtis, Melinda M < <u>CurtisMM@state.gov</u> >	
Cc: Dobbs, Michael X < Dobbs MX@state.gov>		
Subject: RE: Mar-A-Lago Foreign Accommodation billings		

Hi Beverly,

Thanks for sending. As I mentioned before, PTS is unable to pay for food charges for WH Staff, as they all receive per diem to cover this type of expense. As such, the bill for food listed should be directed to the traveler in room 1094 who ordered it.

Additionally, previous bills for those occupying the EA house listed the cost at \$520 per person per night (see attached). Given this, the aggregate nightly rate for the three travelers should be \$1560, not \$2080. Finally, as these bills also note, PTS is only paying for the these individuals for the nights of the 10<sup>th</sup> and 11<sup>th</sup>, not the 9<sup>th</sup>.

Please adjust the bill when you have a moment and resend. With the above described changes, PTS will be able to make payment on the bill. Thanks again for your patience and assistance throughout this process.

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:



# Official UNCLASSIFIED

**From:** Beverly Van Every

**Sent:** Tuesday, April 25, 2017 2:13 PM

**To:** Curtis, Melinda M **Cc:** Parrillo, Thomas D

Subject: RE: Mar-A-Lago Foreign Accommodation billings

I thought everything was given to him but I could be very mistaken. ;) been a little crazier than normal here.

I'm attaching for his review.

B6

**B6** 



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

**B6** 

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 2:08 PM

To: Beverly Van Every

Subject: RE: Mar-A-Lago Foreign Accommodation billings

B6

As soon as Thomas Parrillo receives the accommodation billings for the February visit we will make the payment.

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
Curtismm@state.gov





# Official UNCLASSIFIED

From: Beverly Van Every [

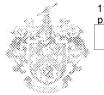
**Sent:** Tuesday, April 25, 2017 2:01 PM

To: Curtis, Melinda M

Subject: RE: Mar-A-Lago Foreign Accommodation billings

This payment takes care of the April travel, what about the balance from the Feb travel?

Beverly VanEvery Membership Billing Coordinator Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club



1100 S. Ocean Boulevard | Palm Beach, FL | 33480 p. 561.822.5065 | f. 561.832.2669

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 1:46 PM

To: Beverly Van Every

Cc: Parrillo, Thomas D < ParrilloTD@state.gov>

Subject: Mar-A-Lago Foreign Accommodation billings

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





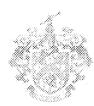
Official UNCLASSIFIED

**B6** 

From:	Parrillo, Thomas D < ParrilloTD@state.gov>	RELEASE IN PART B6	
Sent:	Friday, May 5, 2017 10:47 AM		50
To:	Brooke Watson < ; Bo	everly Van Every	B6
	Ed Raymundo		B6 B6
Cc:	Stever, John J <steverjj@state.gov>; Dobbs, Michael</steverjj@state.gov>	ael X <dohhsmx@state gov=""></dohhsmx@state>	ВО
Subject:	RE: Mar-A-Lago billing attached for April 6-7	uoi 11 Booosiii (wastute.go v	
	The state of the s		
Thanks, Brooke.	Ed should reach out to John at 703-875-6845, please.		
Best,			
,			
Tom			
Thomas D. Parri Office of Preside U.S. Department Phone: (202) 66. Mobile:	ntial Travel Support c of State		В6
Click below to e	valuate my customer service:		
PTS Customer Servi	& Survey		
Official UNCLASSIFIED			
UNCLASSIFIED			
To: Parrillo, Tho Cc: Stever, John	/atson ay 05, 2017 10:26 AM mas D; Beverly Van Every; Ed Raymundo J; Dobbs, Michael X ar-A-Lago billing attached for April 6-7		B6
Hello Tom,			
	d here. I passed your message on to him this morning and know if I can be of any assistance.	d he said he would call you today to	,
Best wishes,			
Brooke Watson			
Catering Directo			
The Mar-a-Lago	Club		

1100 South Ocean Boulevard Palm Beach, Florida 33480

	В
From: Parrillo, Thomas D [mailto:ParrilloTD@state.gov]  Sent: Thursday, May 04, 2017 6:02 PM  To: Beverly Van Every  Cc: Brooke Watson  Stever, John J < SteverJJ@state.gov>; Dobbs, Michael X < DobbsMX@state.gov>  Subject: RE: Mar-A-Lago billing attached for April 6-7	B6 B6
Thanks, Beverly. Because of Mar-a-Lago's current inability to sign a BPA, we are unable to pay facilities charges in excess of \$3,500. John Stever of Acquisitions Management (included above) and his team have left multiple messages on this subject that have gone unanswered. Would Ed please reach out to him at his earliest convenience regarding this subject?	
Thanks,	
Tom	
Thomas D. Parrillo Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:	В6
Click below to evaluate my customer service:	
PTS Eustomer Service Survey	
Official UNCLASSIFIED	
From: Beverly Van Every Sent: Wednesday, May 03, 2017 12:20 PM To: Parrillo, Thomas D Cc: Brooke Watson Subject: Mar-A-Lago billing attached for April 6-7	Be
Sorry for the delay in getting this to you Tom.	
Let us know if you have any questions.	
Regards,	



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

**From:** Stever, John J < SteverJJ@state.gov>

**Sent:** Friday, May 5, 2017 3:01 PM

**To:** Pugliese, Millie G < Pugliese MG@state.gov >; Dobbs, Michael X

<DobbsMX@state.gov>; Parrillo, Thomas D <ParrilloTD@state.gov>

**Subject:** RE: Mar-A-Lago billing attached for April 6-7

RELEASE IN PART

B6

### I have not received it yet.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

### Official

**UNCLASSIFIED** 

From: Pugliese, Millie G

**Sent:** Friday, May 05, 2017 2:47 PM

**To:** Stever, John J; Dobbs, Michael X; Parrillo, Thomas D **Subject:** RE: Mar-A-Lago billing attached for April 6-7

I did not receive attachment.

From: Stever, John J

**Sent:** Friday, May 05, 2017 2:41 PM **To:** Dobbs, Michael X; Parrillo, Thomas D

**Cc:** Pugliese, Millie G

Subject: RE: Mar-A-Lago billing attached for April 6-7

### Millie will be fine.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

Official - Privacy/PII UNCLASSIFIED

From: Dobbs, Michael X

**Sent:** Friday, May 05, 2017 2:38 PM **To:** Parrillo, Thomas D; Stever, John J

Subject: RE: Mar-A-Lago billing attached for April 6-7

Tom/John,

Melinda's card is not set up for function space. It was my understanding that we could use Millie's card for the function space if the amount was not to exceed \$3500.

Regards,

Michael Dobbs

Official - Privacy/PII
UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Friday, May 05, 2017 2:16 PM

**To:** Stever, John J **Cc:** Dobbs, Michael X

Subject: RE: Mar-A-Lago billing attached for April 6-7

Thanks, John; can we use Melinda's CBA card for this?

Best,

Tom

Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:



# Official UNCLASSIFIED

From: Stever, John J

**Sent:** Friday, May 05, 2017 2:15 PM

**To:** Parrillo, Thomas D **Cc:** Dobbs, Michael X

Subject: RE: Mar-A-Lago billing attached for April 6-7

Just spoke to Ed. They will revise the invoice to 3500 and send it to me. I will forward it to you for payment. I revisited the issue with the BPA. They (attorneys) will be sending me a marked up version so we can see where their concerns are. Appears that some of their concerns are based on their general lack of knowledge on the applicability of the

FAR regulations. They raised two to me on the phone were – fly American act and small business aside requirements – neither apply to them in this program. More to come....

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

# Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Friday, May 05, 2017 12:13 PM **To:** Stever, John J; Schlienz, Don F

Subject: RE: Mar-A-Lago billing attached for April 6-7

Glad to hear it!

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:



# Official UNCLASSIFIED

From: Stever, John J

**Sent:** Friday, May 05, 2017 11:45 AM **To:** Schlienz, Don F; Parrillo, Thomas D

Subject: RE: Mar-A-Lago billing attached for April 6-7

Just got back from a meeting and Ed Raymondo left me a message – I returned the call and left a VM for him. Progress.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

### Official UNCLASSIFIED

From: Schlienz, Don F

**Sent:** Friday, May 05, 2017 11:37 AM **To:** Stever, John J; Parrillo, Thomas D

Subject: FW: Mar-A-Lago billing attached for April 6-7

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Going forward, we should ensure that whatever we are buying (rooms, meeting space) don't exceed the threshold.

~Don

Don Schlienz
Team Leader/Contracting Officer
Worldwide Division/Regional Support Branch
(A/LM/AQM/WWD/RSB)
SA/6 (Rosslyn) – Rm 518
703-875-5363 or ext. 55363

This email is UNCLASSIFIED.

From: Stever, John J

**Sent:** Thursday, May 04, 2017 7:32 PM **To:** Parrillo, Thomas D; Beverly Van Every

**Cc:** Brooke Watson; Dobbs, Michael X; Schlienz, Don F **Subject:** Re: Mar-A-Lago billing attached for April 6-7

Please call me Friday at 703-875-6845. I really want to complete this transaction. Thank you!

Sent from my BlackBerry 10 smartphone.

From: Parrillo, Thomas D

Sent: Thursday, May 4, 2017 6:02 PM

To: Beverly Van Every

**Cc:** Brooke Watson; Stever, John J; Dobbs, Michael X **Subject:** RE: Mar-A-Lago billing attached for April 6-7

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in excess of \$3,500. John Stever of Acquisitions Management (included above) and his team have left multiple messages on this subject that have gone unanswered. Would Ed please reach out to him at his earliest convenience regarding this subject?

Thanks,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

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# Official UNCLASSIFIED

From: Beverly Van Every

**Sent:** Wednesday, May 03, 2017 12:20 PM

**To:** Parrillo, Thomas D **Cc:** Brooke Watson

**Subject:** Mar-A-Lago billing attached for April 6-7

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Let us know if you have any questions.

Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

B6

**B6** 

From: Curtis, Melinda M < Curtis MM@state.gov>

**Sent:** Tuesday, May 9, 2017 8:58 AM RELEASE IN PART

To: Pugliese, Millie G < Pugliese MG@state.gov> Cc:

Dobbs, Michael X < Dobbs MX@state.gov >; Parrillo, Thomas D

<ParrilloTD@state.gov>

**Subject:** RE: Mar-A-Lago billing attached for April 6-7

CREDIT CARD AUTHORIZATION FORM malo.doc Attach:

Millie – Here is the credit card authorization form to use for the Mar-a-Lago function space invoice. Thanks

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS) Budget Analyst 2401 E. Street NW (SA1) Suite H625 Washington, DC 20037 **202-663-3345** curtismm@state.gov





### Official **UNCLASSIFIED**

From: Parrillo, Thomas D

**Sent:** Friday, May 05, 2017 3:35 PM

**To:** Curtis, Melinda M

Cc: Dobbs, Michael X; Pugliese, Millie G

Subject: FW: Mar-A-Lago billing attached for April 6-7

Melinda,

Attached is the last of the bills from MAL. Would you mind putting in Ariba, so that Millie can use her credit card to pay for the function space? Also, would you please forward her the MAL credit authorization form?

Thanks!

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Mobile:

Click below to evaluate my customer service:

TS Customer Service Survey

# Official UNCLASSIFIED

From: Stever, John J

Sent: Friday, May 05, 2017 3:04 PM

**To:** Pugliese, Millie G; Dobbs, Michael X; Parrillo, Thomas D **Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just received it. Ready for payment.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

# Official UNCLASSIFIED

From: Pugliese, Millie G

**Sent:** Friday, May 05, 2017 2:47 PM

**To:** Stever, John J; Dobbs, Michael X; Parrillo, Thomas D **Subject:** RE: Mar-A-Lago billing attached for April 6-7

I did not receive attachment.

From: Stever, John J

**Sent:** Friday, May 05, 2017 2:41 PM **To:** Dobbs, Michael X; Parrillo, Thomas D

Cc: Pugliese, Millie G

Subject: RE: Mar-A-Lago billing attached for April 6-7

Millie will be fine.

John J. Stever U.S. Department of State

Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

# Official - Privacy/PII UNCLASSIFIED

From: Dobbs, Michael X

**Sent:** Friday, May 05, 2017 2:38 PM **To:** Parrillo, Thomas D; Stever, John J

Subject: RE: Mar-A-Lago billing attached for April 6-7

Tom/John,

Melinda's card is not set up for function space. It was my understanding that we could use Millie's card for the function space if the amount was not to exceed \$3500.

Regards,

Michael Dobbs

# Official - Privacy/PII UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Friday, May 05, 2017 2:16 PM

**To:** Stever, John J **Cc:** Dobbs, Michael X

Subject: RE: Mar-A-Lago billing attached for April 6-7

Thanks, John; can we use Melinda's CBA card for this?

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Mobile:

Click below to evaluate my customer service:



### Official UNCLASSIFIED

From: Stever, John J

**Sent:** Friday, May 05, 2017 2:15 PM

**To:** Parrillo, Thomas D **Cc:** Dobbs, Michael X

Subject: RE: Mar-A-Lago billing attached for April 6-7

Just spoke to Ed. They will revise the invoice to 3500 and send it to me. I will forward it to you for payment. I revisited the issue with the BPA. They (attorneys) will be sending me a marked up version so we can see where their concerns are. Appears that some of their concerns are based on their general lack of knowledge on the applicability of the FAR regulations. They raised two to me on the phone were – fly American act and small business aside requirements – neither apply to them in this program. More to come....

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

# Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Friday, May 05, 2017 12:13 PM **To:** Stever, John J; Schlienz, Don F

Subject: RE: Mar-A-Lago billing attached for April 6-7

Glad to hear it!

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:



Official UNCLASSIFIED

В6

From: Stever, John J

**Sent:** Friday, May 05, 2017 11:45 AM **To:** Schlienz, Don F; Parrillo, Thomas D

Subject: RE: Mar-A-Lago billing attached for April 6-7

Just got back from a meeting and Ed Raymondo left me a message – I returned the call and left a VM for him. Progress.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

# Official UNCLASSIFIED

From: Schlienz, Don F

**Sent:** Friday, May 05, 2017 11:37 AM **To:** Stever, John J; Parrillo, Thomas D

Subject: FW: Mar-A-Lago billing attached for April 6-7

I talked to Beverly VanEvery. I explained that payments using the credit card are limited to \$3500 per transaction, and that in order to get this paid, the invoice has to be no greater than that amount. I said giving us a 10% discount on this instance would do the trick. She said to let her talk with her Finance Director (Ray Edmundo) and she would get back to me. She also said that Ray was planning to call Tom later today, but I think she meant John. Ray is the guy who has not been returning my calls.

Going forward, we should ensure that whatever we are buying (rooms, meeting space) don't exceed the threshold.

~Don

Don Schlienz
Team Leader/Contracting Officer
Worldwide Division/Regional Support Branch
(A/LM/AQM/WWD/RSB)
SA/6 (Rosslyn) – Rm 518
703-875-5363 or ext. 55363

This email is UNCLASSIFIED.

From: Stever, John J

**Sent:** Thursday, May 04, 2017 7:32 PM

To: Parrillo, Thomas D; Beverly Van Every

**Cc:** Brooke Watson; Dobbs, Michael X; Schlienz, Don F **Subject:** Re: Mar-A-Lago billing attached for April 6-7

Please call me Friday at 703-875-6845. I really want to complete this transaction. Thank you!

Sent from my BlackBerry 10 smartphone.

From: Parrillo, Thomas D

Sent: Thursday, May 4, 2017 6:02 PM

To: Beverly Van Every

**Cc:** Brooke Watson; Stever, John J; Dobbs, Michael X **Subject:** RE: Mar-A-Lago billing attached for April 6-7

Thanks, Beverly. Because of Mar-a-Lago's current inability to sign a BPA, we are unable to pay facilities charges in excess of \$3,500. John Stever of Acquisitions Management (included above) and his team have left multiple messages on this subject that have gone unanswered. Would Ed please reach out to him at his earliest convenience regarding this subject?

Thanks,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:

PTS Customer Service Survey

# Official UNCLASSIFIED

From: Beverly Van Every

Sent: Wednesday, May 03, ZUI7 IZ:ZU PM

**To:** Parrillo, Thomas D **Cc:** Brooke Watson

Subject: Mar-A-Lago billing attached for April 6-7

Sorry for the delay in getting this to you Tom.

Let us know if you have any questions.

Regards,

B6



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

From: Parrillo, Thomas D < Parrillo TD@state.gov>

Sent: Thursday, May 4, 2017 8:04 AM

To: Stever, John J < SteverJJ@state.gov>

Cc: Dobbs, Michael X < Dobbs MX@state.gov>

**Subject:** RE: Mar-A-Lago billing attached for April 6-7

**RELEASE IN PART** 

**B6** 

Understood. I'll reply to the billing folks outlining the situation and asking them to reach out to you; since they want to close the accounts, maybe that will get you a reply. Thanks, John.

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:

PTS Customer Service Survey

### Official UNCLASSIFIED

From: Stever, John J

**Sent:** Thursday, May 04, 2017 8:02 AM

**To:** Parrillo, Thomas D **Cc:** Dobbs, Michael X

Subject: RE: Mar-A-Lago billing attached for April 6-7

Tom – We have left several messages with their business office to call us so we can discuss adjusting the cost to 3500. They have not returned any of our calls. Please do not pay this invoice. We will continue to call them.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

Official		
UNCLASSIFI	F	Г

From: Parrillo, Thomas D

**Sent:** Wednesday, May 03, 2017 4:41 PM

**To:** Stever, John J **Cc:** Dobbs, Michael X

Subject: FW: Mar-A-Lago billing attached for April 6-7

John,

MAL sent me a bill today for the function space for the Xi visit that's still about the \$3,500 limit; did they ever get back to you?

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support

Phone: (202) 663-2945 Mobile:

275 Customer Service Streey

### Official UNCLASSIFIED

From: Beverly Van Every

**Sent:** Wednesday, May 03, 2017 12:20 PM

**To:** Parrillo, Thomas D **Cc:** Brooke Watson

**Subject:** Mar-A-Lago billing attached for April 6-7

Sorry for the delay in getting this to you Tom.

Let us know if you have any questions.

Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

В6

**B6** 

From:	Stever, John J < SteverJJ@state.gov>  RELEASE IN PART B6				
Sent:	Thursday, May 4, 2017 7:32 PM				
To:	Parrillo, Thomas D <parrillotd@state.gov>; Beverly Van Every</parrillotd@state.gov>				
10.		Be			
Cc:		Be			
Subject:	Re: Mar-A-Lago billing attached for April 6-7				
Please call me I	Friday at 703-875-6845. I really want to complete this transaction. Thank you!				
Sent from my B	BlackBerry 10 smartphone.				
From: Parrillo, 7 Sent: Thursday	Thomas D 7, May 4, 2017 6:02 PM				
<b>To:</b> Beverly Van					
	son; Stever, John J; Dobbs, Michael X				
Subject: RE: M	lar-A-Lago billing attached for April 6-7				
in excess of \$3,5 messages on this	Because of Mar-a-Lago's current inability to sign a BPA, we are unable to pay facilities charges 600. John Stever of Acquisitions Management (included above) and his team have left multiple s subject that have gone unanswered. Would Ed please reach out to him at his earliest garding this subject?				
convenience reg	arding this subject:				
Thanks,					
Tom					
Thomas D. Parri					
U.S. Department	ential Travel Support t of State				
Phone: (202) 663					
Mobile:		В6			
Click below to ev	valuate my customer service:				
PTS Customer Servis	os Stavay				
UNCLASSIFIED					
From: Beverly V Sent: Wednesda To: Parrillo, Tho Cc: Brooke Wats	may D	Bθ			

**Subject:** Mar-A-Lago billing attached for April 6-7

Sorry for the delay in getting this to you Tom.

Let us know if you have any questions.

Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

RELEASE IN PART B6

From: Pauli, Rosemarie < Pauli R@state.gov>

**Sent:** Monday, July 17, 2017 2:53 PM

**To:** Dobbs, Michael X < Dobbs MX@state.gov>; Lilly, Dee S < Lilly DS@state.gov>

Cc: Ngo, Phong C < NgoPC@state.gov>

**Subject:** RE: Mar-A-Lago billing attached for Chinese Delegation Visit

Who exactly in the WH should Mar a Lago get in touch with. We don't ever deal with the WH travel office. Can you send u a POC and we will send to MAL budget people. R

Official - SBU UNCLASSIFIED

From: Dobbs, Michael X

**Sent:** Monday, July 17, 2017 2:47 PM

To: Lilly, Dee S

Cc: Ngo, Phong C; Pauli, Rosemarie

Subject: RE: Mar-A-Lago billing attached for Chinese Delegation Visit

Lilly/Rosemarie,

The expense/bill is not a PTS invoice we would cover. The Travel Office or the Office of Administration at the White House would be responsible for this bill. You can have Mar-a-Lago management reach out directly to the White House to pay the bill, there is no need for it to be channeled through A/PTS. We were only assisting in providing the contacts.

Regards,

Michael Dobbs

Fax: (202) 663-2945

□ DobbsMX@state.gov

Official - SBU UNCLASSIFIED

From: Lilly, Dee S

**Sent:** Monday, July 17, 2017 2:41 PM

To: Dobbs, Michael X

Cc: Ngo, Phong C; Pauli, Rosemarie

Subject: RE: Mar-A-Lago billing attached for Chinese Delegation Visit

Mr. Dobbs,

It is recommended by the Acting Chief of Protocol that you send the "reply to all" to the June 15<sup>th</sup> email regarding the outstanding bill.

Thank you for your attention to this matter.

Dee Lilly

Official - SBU UNCLASSIFIED

From: Dobbs, Michael X

**Sent:** Monday, July 17, 2017 9:26 AM

To: Lilly, Dee S

Cc: Ngo, Phong C; Pauli, Rosemarie

Subject: RE: Mar-A-Lago billing attached for Chinese Delegation Visit

Lilly,

Send a "reply to all" on the June 15th email requesting an update on the outstanding bill.

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS)
U.S. Department of State

2401 E Street, NW
Suite H625 (SA-1)
Washington, DC 20037

**a** (202) 663-2945 Fax: (202) 663-2231

Official - SBU UNCLASSIFIED

From: Lilly, Dee S

**Sent:** Thursday, July 13, 2017 11:29 AM

To: Dobbs, Michael X

Cc: Ngo, Phong C; Pauli, Rosemarie

Subject: FW: Mar-A-Lago billing attached for Chinese Delegation Visit

Importance: High

Mr. Dobbs:

Referencing your email you sent on June 15<sup>th</sup> to Michael Haidet, Allison Johnson and Robert Kryder.

I received the email below from Beverly VanEvery that the attached bill is still outstanding.

Thank you, Dee Lilly Official - SBU **UNCLASSIFIED** From: Beverly Van Every To: Lilly, Dee S Hi Dee, Thanks, **Beverly VanEvery** 

**Sent:** Thursday, July 13, 2017 11:12 AM

Subject: FW: Mar-A-Lago billing attached for Chinese Delegation Visit

I'm still showing this as outstanding. Can you update me on payment status please.



Membership Billing Coordinator Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club 1100 S. Ocean Boulevard | Palm Beach, FL | 33480 p. 561.822.5065 | f. 561.832.2669

From: Beverly Van Every

Sent: Wednesday, June 14, 2017 3:44 PM

To: 'Lilly, Dee S' <LillyDS@state.gov>; Brooke Watson

Cc: Rick Orsi <

Subject: RE: Mar-A-Lago billing attached for Chinese Delegation Visit

Dee,

Let us know if you need anything else.

#### Regards,



**Beverly VanEvery** Membership Billing Coordinator Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club 1100 S. Ocean Boulevard | Palm Beach, FL | 33480 p 561 822 5065 | f 561 832 2669

From: Lilly, Dee S [mailto:LillyDS@state.gov] Sent: Wednesday, June 14, 2017 3:21 PM

To: Brooke Watson

**B6** 

**B6** 

**B6** 

**B6** 

**B6** 

Cc: Rick Orsi Subject: RE: Mar-A-Lago billing attached for	Beverly Van Every or Chinese Delegation Visit	В6
Brooke:		
Can you forward me the a separate invoice office to see who will be responsible for pa	e for the expense for the Library Bar. I need to forward to ayment.	another
Thank you for your assistance in this matte	er.	
Dee		
Official UNCLASSIFIED		
From: Brooke Watson Sent: Tuesday, June 13, 2017 10:40 AM To: Lilly, Dee S; Beverly Van Every Cc: Rick Orsi; Jones, Abby K Subject: RE: Mar-A-Lago billing attached f	For Chinese Delegation Visit	B6
Hello Dee,		
so they could speak confidentially and Secr	those in the Library Bar, I am told. They asked the bartenderet Service did not allow the bartender to enter the room a bill was not made until later and no signature obtained. Let	again. The
Best wishes,		
Brooke Watson Catering Director The Mar-a-Lago Club 1100 South Ocean Boulevard Palm Beach, Florida 33480		
		В6

RELEASE IN PART

**From:** Pugliese, Millie G < PuglieseMG@state.gov>

Sent: Wednesday, January 3, 2018 10:30 AM

To: Dobbs, Michael X < DobbsMX@state.gov>

**Subject:** RE: Mar-A-Lago charges

Thanks Michael. Do you have the name of the person heading up that unit since the person that was in there last year has moved on.

From: Dobbs, Michael X

Sent: Wednesday, January 03, 2018 10:27 AM

**To:** Pugliese, Millie G

Subject: RE: Mar-A-Lago charges

Millie,

I am not aware of any official visits recently at Mar-A-Lago where we (PTS) would be funding anything. Any expenses from POTUS' recent Christmas visit should be funded by OA at the White House.

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS)
U.S. Department of State

U.S. Department of State 2401 E Street, NW Suite H625 (SA-1)

Washington, DC 20037

(202) 663-2945

Fax: (202) 663-2231

□ DobbsMX@state.gov

Official - Transitory UNCLASSIFIED

From: Pugliese, Millie G

Sent: Wednesday, January 03, 2018 10:19 AM

To: Dobbs, Michael X

**Subject:** FW: Mar-A-Lago charges

Michael – these folks have contacted me to find out who is doing what. Can you offer any guidance? Please let me know.

From: Beverly Van Every

Sent: Wednesday, December 27, 2017 1:08 PM

To: Pugliese, Millie G

**Subject:** Mar-A-Lago charges

В6

Hey Millie,

Just checking base to see who would now be billing contact for Department of State billings. I know everytime someone bats an eye there is another name involved. Please confirm correct contact with email and phone numbers.

Thanks,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

Sent from Mail for Windows 10

folio template

### RELEASE IN FULL

	А	В	С	D	E
1					
2					
3					
4					
5					
6					
7					
8					
9					
	The Mar a Lago				
10	Club			Reservation	Michael Flynn
	1100 South				
11	Ocean Boulevard			Checked in	2/10/2017
	Palm Beach				
12	Florida 33480			Checked Out	2/12/2017
13	(561) 832-2600			Room Rate	\$520
14				Room #	EA House
15	**********************				
16					
17					
18					
19	Date	Description	Reference	Charges	Credits
20			2 nights-\$520 plus 13% tax	1175.20	
21					
22					
23		Total Outstanding	0.00	1175.20	0.00

### sample

	Α	В	С	D	E
1					
2					
3					
4					
5					
6					
7					
8					
9					
	U.S. Secret				
10	Service			Reservation	11923
	Dept. of				
	Homeland				
11	Security			Checked in	6/10/2016
	10350 NW 112th				2144024
12	Avenue			Checked Out	6/11/2016
4.2	Medley, FL				dono
	33178-1054		Tax Exempt	Room Rate	\$650
14	***************************************			Room #	2229
15	***************************************	***************************************		***************************************	***************************************
16 17					
18					
	Date	Description	Reference	Charges	Credits
20		Rack Rate	Reference	650.00	Cicuis
21		Direct Bill 2016A		050.00	650.00
22	25 17101	enase en avalen			330.00
23		Total Outstanding	0.00	650.00	650.00

RELEASE IN PART B6

From: Parrillo, Thomas D < ParrilloTD@state.gov>

Sent: Wednesday, May 3, 2017 4:38 PM

To: 'Beverly Van Every' Curtis, Melinda M

<CurtisMM@state.gov>

Cc: Dobbs, Michael X < Dobbs MX@state.gov>

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

Thanks, Beverly. I'll start working this through our channels.

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support

Phone: (202) 663-2945

Mobile:

В6

**B6** 

**B6** 

**B6** 



### Official

UNCLASSIFIED

From: Beverly Van Every

**Sent:** Wednesday, May 03, 2017 4:28 PM **To:** Parrillo, Thomas D; Curtis, Melinda M

Cc: Dobbs, Michael X

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Sorry for the delay in getting this back to you. Let me know if you need anything else. As for the room charge, the only credit card that Heather was able to give me was for Mr. Porter in case he is wondering what the charge is for after I process it, he can contact me.

Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
\_p. 561.822.5065 | f. 561.832.2669

From: Parrillo, Thomas D [mailto:ParrilloTD@state.gov]

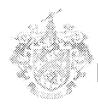
Sent: Tuesday, April 25, 2017 2:49 PM  To: Beverly Van Every Curtis, Melinda M < CurtisMM@state.gov >  Cc: Dobbs, Michael X < DobbsMX@state.gov >  Subject: RE: Mar-A-Lago Foreign Accommodation billings	B6
Hi Beverly,	
Thanks for sending. As I mentioned before, PTS is unable to pay for food charges for WH Staff, as they all receive per diem to cover this type of expense. As such, the bill for food listed should be directed to the traveler in room 1094 who ordered it.	
Additionally, previous bills for those occupying the EA house listed the cost at \$520 per person per night (see attached). Given this, the aggregate nightly rate for the three travelers should be \$1560, not \$2080. Finally, as these bills also note, PTS is only paying for the these individuals for the nights of the 10 <sup>th</sup> and 11 <sup>th</sup> , not the 9 <sup>th</sup> .	
Please adjust the bill when you have a moment and resend. With the above described changes, PTS will be able to make payment on the bill. Thanks again for your patience and assistance throughout this process.	
Best,	
Tom	
Thomas D. Parrillo Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:	В6
Click below to evaluate my customer service:	
273 Custamer Service Servey	
Official UNCLASSIFIED	
From: Beverly Van Every Sent: Tuesday, April 25, 2017 2:13 PM To: Curtis, Melinda M Cc: Parrillo, Thomas D	В6

Subject: RE: Mar-A-Lago Foreign Accommodation billings

I thought everything was given to him but I could be very mistaken. ;) been a little crazier than normal here.

I'm attaching for his review.

Beverly VanEvery



Membership Billing Coordinator Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club 1100 S. Ocean Boulevard | Palm Beach, FL | 33480 p. 561.822.5065 | f. 561.832.2669

B6

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 2:08 PM

To: Beverly Van Every

Subject: RE: Mar-A-Lago Foreign Accommodation billings

As soon as Thomas Parrillo receives the accommodation billings for the February visit we will make the payment.

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





### Official UNCLASSIFIED

From: Beverly Van Every

**Sent:** Tuesday, April 25, 2017 2:01 PM

**To:** Curtis, Melinda M

Subject: RE: Mar-A-Lago Foreign Accommodation billings

This payment takes care of the April travel, what about the balance from the Feb travel?

Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club

1100 S. Ocean Boulevard | Palm Beach, FL | 33480 p. 561.822.5065 | f. 561.832.2669

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06611720 Date: 10/15/2018

B6



**B6** 

B6

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 1:46 PM

To: Beverly Van Every

Cc: Parrillo, Thomas D < ParrilloTD@state.gov>

Subject: Mar-A-Lago Foreign Accommodation billings

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS) Budget Analyst 2401 E. Street NW (SA1) Suite H625 Washington, DC 20037 **202-663-3345** 

curtismm@state.gov





Official **UNCLASSIFIED**  From: Parrillo, Thomas D < ParrilloTD@state.gov>

Sent: Wednesday, May 3, 2017 4:46 PM

**To:** Dobbs, Michael X < DobbsMX@state.gov>

Cc: Curtis, Melinda M < Curtis MM@state.gov>

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

Thanks, Michael.

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support

Phone: (202) 663-2945 Mobile:

PTS Customer Service Survey

# Official UNCLASSIFIED

From: Dobbs, Michael X

**Sent:** Wednesday, May 03, 2017 4:45 PM

**To:** Parrillo, Thomas D **Cc:** Curtis, Melinda M

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Tom,

Yes, Melinda can pay with her card.

Regards,

Michael Dobbs

Official - Privacy/PII UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Wednesday, May 03, 2017 4:39 PM

**To:** Dobbs, Michael X **Cc:** Curtis, Melinda M

Subject: FW: Mar-A-Lago Foreign Accommodation billings

Michael,

MAL finally corrected the bill for the Japanese visit. Is Melinda using her card for this trip as well?

В6

**RELEASE IN PART** 

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support

Phone: (202) 663-2945 Mobile:

В6



### Official UNCLASSIFIED

From: Beverly Van Every

B6

**B6** 

**B6** 

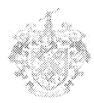
**Sent:** Wednesday, May 03, 2017 4:28 PM **To:** Parrillo, Thomas D; Curtis, Melinda M

Cc: Dobbs, Michael X

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

Sorry for the delay in getting this back to you. Let me know if you need anything else. As for the room charge, the only credit card that Heather was able to give me was for Mr. Porter in case he is wondering what the charge is for after I process it, he can contact me.

#### Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

**From:** Parrillo, Thomas D [mailto:ParrilloTD@state.gov]

**Sent:** Tuesday, April 25, 2017 2:49 PM

To: Beverly Van Every; Curtis, Melinda M < CurtisMM@state.gov>

Cc: Dobbs, Michael X < Dobbs MX@state.gov >

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Hi Beverly,

Thanks for sending. As I mentioned before, PTS is unable to pay for food charges for WH Staff, as they all receive per diem to cover this type of expense. As such, the bill for food listed should be directed to the traveler in room 1094 who ordered it.

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Please adjust the bill when you have a moment and resend. With the above described changes, PTS will be able to make payment on the bill. Thanks again for your patience and assistance throughout this process.

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

B6

Click below to evaluate my customer service:



# Official UNCLASSIFIED

From: Beverly Van Every

**Sent:** Tuesday, April 25, 2017 2:13 PM

**To:** Curtis, Melinda M **Cc:** Parrillo, Thomas D

Subject: RE: Mar-A-Lago Foreign Accommodation billings

I thought everything was given to him but I could be very mistaken. ;) been a little crazier than normal here.

I'm attaching for his review.



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

**B6** 

**B6** 

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 2:08 PM

**To:** Beverly Van Every

В6

#### Subject: RE: Mar-A-Lago Foreign Accommodation billings

As soon as Thomas Parrillo receives the accommodation billings for the February visit we will make the payment.

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





Official

## Official UNCLASSIFIED

From: Beverly Van Every

**Sent:** Tuesday, April 25, 2017 2:01 PM

To: Curtis, Melinda M

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

This payment takes care of the April travel, what about the balance from the Feb travel?



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 1:46 PM

To: Beverly Van Every

Cc: Parrillo, Thomas D < ParrilloTD@state.gov>

**Subject:** Mar-A-Lago Foreign Accommodation billings

Hello Beverly,

B6

B6

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov



978 Customer Service Survey

Official UNCLASSIFIED

# C06611726 IED U.S. Department of State Case No. F-2017-12722 Doc No. C06611726 Date: 10/15/2018 CREDIT CARD AUTHORIZATION FORM

PLEASE PRINT OUT AND COMPLETE THIS AUTHORIZATION AND RETURN IT TO OUR OFFICE BY FAX: (561) 832-2669 OR BY REGULAR MAIL or email Cardholder Name: Melinda Cuchs Signature: Melila Cantro Address: RELEASE IN PART Credit Card Type: MASTERCARD **AMERICAN EXPRESS** Credit Card Number: **Expiration Date:** Billing Zip Code: Card Identification Number (last 3 digits located on the back of the credit card): identification Number VISA Amount Charged: \$ (6,39ん) O Apply Amount to:

**B6** 

**B6** 

**B6** 

**B6** 

Mar-A-Lago Club (Trump National Golf Club) Attn: \_Beverly VanEvery

1100 S. Ocean Blvd. Palm Beach. FL 33480

Phone (561) 822-5065 Fax (561) 832-2669

From: Parrillo, Thomas D < Parrillo TD@state.gov>

**Sent:** Tuesday, April 25, 2017 2:32 PM

To: Dobbs, Michael X < Dobbs MX@state.gov>; Curtis, Melinda M

<CurtisMM@state.gov>

Subject: RE: Mar-A-Lago Foreign Accommodation billings

There are two receipts: one for \$10k and one for a little over \$3k. MAL claims they can only process \$10k per transaction; I've forwarded the receipt on to AQM to make sure that's ok, as it strikes me as odd.

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:

715 Customer Service Survey

## Official UNCLASSIFIED

From: Dobbs, Michael X

**Sent:** Tuesday, April 25, 2017 2:19 PM **To:** Curtis, Melinda M; Parrillo, Thomas D

Subject: RE: Mar-A-Lago Foreign Accommodation billings

What receipt is this for \$10k?

Official UNCLASSIFIED

From: Curtis, Melinda M

**Sent:** Tuesday, April 25, 2017 2:03 PM **To:** Parrillo, Thomas D; Dobbs, Michael X

Subject: FW: Mar-A-Lago Foreign Accommodation billings

See receipts attached. It worked.

B6

RELEASE IN PART

## Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





## Official UNCLASSIFIED

From: Beverly Van Every

**Sent:** Tuesday, April 25, 2017 1:58 PM

**To:** Curtis, Melinda M

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Hi Melinda,

Thank you for your information. I've processed the payment (we have a max of \$10k per transaction so two receipts attached).

Please let me know if you need anything else.

Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 1:46 PM

To: Beverly Van Every

**Cc:** Parrillo, Thomas D < <u>ParrilloTD@state.gov</u>> **Subject:** Mar-A-Lago Foreign Accommodation billings

В6

**B6** 

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

### Melinda M. Curtis

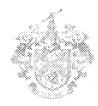
Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov



PTS Customer Service Survey

Official UNCLASSIFIED

From:	Parrillo, Thomas D < ParrilloTD@state.gov>	RELEASE IN PART B6	
Sent:	Tuesday, April 25, 2017 9:37 AM		
To:	Beverly Van Every	Dobbs, Michael X	В6
C	<dobbsmx@state.gov></dobbsmx@state.gov>	D. F. D.CH. C	В6
Cc:	Ed Raymundo < PuglieseMG@state.gov>; Haidet, Michael B. E	, Pugliese, Millie G	ВС
	Tagneservi Gleystate. gov , Titaleet, Titoliaet B. 1	, or , with	В6
Subject:	RE: Mar-A-Lago Foreign Accommodation billing	gs attached	
	p question on this bill: is room 2029 normally a sleep ro vhich we are able to pay for it.	om or function space? This affects the	
Best,			
Tom			
U.S. Departme Phone: (202) 6 Mobile:  Click below to	dential Travel Support ent of State 63-2945  evaluate my customer service:		В6
To: Parrillo, The Cc: Ed Raymur Subject: RE: In Per Mike Haide	ny, April 20, 2017 2:29 PM nomas D; Dobbs, Michael X ndo; Pugliese, Millie G; Haidet, Michael B. EOP/WHO Mar-A-Lago Foreign Accommodation billings attached et I've revised most recent stay and attached.  Know if you need anything else at this time.  Beverly VanEvery		B6
	Membership Billing Coordinator		



Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club 1100 S. Ocean Boulevard | Palm Beach, FL | 33480 p. 561.822.5065 | f. 561.832.2669

**B6** 

From: Parrillo, Thomas D [mailto:ParrilloTD@state.gov	<u>v</u> ]	
Sent: Wednesday, April 19, 2017 3:52 PM  To: Beverly Van Every  Cc: Ed Raymundo  Subject: RE: Mar-A-Lago Foreign Accommodation billing	; Dobbs, Michael X < <u>DobbsMX@state.gov</u> > Pugliese, Millie G < <u>PuglieseMG@state.gov</u> > ngs attached	B6 B6
Thanks for sending, Beverly. PTS is only covering through charged to the White House Office of Administration.	ugh the night of the 7 <sup>th</sup> ; the night of the 8 <sup>th</sup> should be	
Best,		
Tom		
Thomas D. Parrillo Office of Presidential Travel Support Phone: (202) 663-2945 Mobile:  PTS Customer Service Survey		В6
Official UNCLASSIFIED		
From: Beverly Van Every Sent: Wednesday, April 19, 2017 3:33 PM		В6

Please let us know if you have any questions after reviewing the attached.

Subject: Mar-A-Lago Foreign Accommodation billings attached



**To:** Dobbs, Michael X; Parrillo, Thomas D **Cc:** Ed Raymundo; Pugliese, Millie G

Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

C06611729 <sup>:</sup> IED	U.S. Department of State	Case No. F-2017-12722	Doc No. C06611729	Date: 10/15/2018



### **United States Department of State**

Washington, D.C. 20520

November 15, 2018

Case No.: F-2017-12722 Segments: A/PTS-0002C4IC1 A/PTS-0002C5IC3

Jeffrey L. Light 1712 I St NW Suite 915 Washington, D.C. 20006

Dear Mr. Light:

I refer to our letter dated April 10, 2018 regarding the release of certain Department of State material under the Freedom of Information Act (the "FOIA"), 5 U.S.C. § 552. The processing of records is ongoing and has, thus far, yielded eight additional documents responsive to your request. Upon review, we have determined that three documents may be released in full, and five may be released in part.

An enclosure explains the FOIA exemptions and other grounds for withholding material. Where we have made excisions, the applicable FOIA exemptions are marked on each document. In some cases, two or more exemptions may apply to the same document. All non-exempt material that is reasonably segregable from exempt material has been released in the enclosed pages.

If you have any questions, your attorney may contact Jeremy Simon, Assistant U.S. Attorney, at Jeremy.Simon@usdoj.gov. Please refer to the request case number, F-2017-12722, and the civil action number, 17-cv-2592, in all correspondence about this request.

Sincerely,

Susan C. Weetman

Chief, Programs and Policies Division Office of Information Programs and Services

Com- Genor for

Enclosures: As stated.

### The Freedom of Information Act (5 USC 552)

### **FOIA Exemptions**

- (b)(1) Information specifically authorized by an executive order to be kept secret in the interest of national defense or foreign policy. Executive Order 13526 includes the following classification categories:
  - 1.4(a) Military plans, systems, or operations
  - 1.4(b) Foreign government information
  - 1.4(c) Intelligence activities, sources or methods, or cryptology
  - 1.4(d) Foreign relations or foreign activities of the US, including confidential sources
  - 1.4(e) Scientific, technological, or economic matters relating to national security, including defense against transnational terrorism
  - 1.4(f) U.S. Government programs for safeguarding nuclear materials or facilities
  - 1.4(g) Vulnerabilities or capabilities of systems, installations, infrastructures, projects, plans, or protection services relating to US national security, including defense against transnational terrorism
  - 1.4(h) Weapons of mass destruction
- (b)(2) Related solely to the internal personnel rules and practices of an agency
- (b)(3) Specifically exempted from disclosure by statute (other than 5 USC 552), for example:

ARMSEXP	Arms Export Control Act, 50a USC 2411(c)
CIA PERS/ORG	Central Intelligence Agency Act of 1949, 50 USC 403(g)
EXPORT CONTROL	Export Administration Act of 1979, 50 USC App. Sec. 2411(c)
FS ACT	Foreign Service Act of 1980, 22 USC 4004
INA .	Immigration and Nationality Act, 8 USC 1202(f), Sec. 222(f)
IRAN	Iran Claims Settlement Act, Public Law 99-99, Sec. 505

- (b)(4) Trade secrets and confidential commercial or financial information
- (b)(5) Interagency or intra-agency communications forming part of the deliberative process, attorney-client privilege, or attorney work product
- (b)(6) Personal privacy information
- (b)(7) Law enforcement information whose disclosure would:
  - (A) interfere with enforcement proceedings
  - (B) deprive a person of a fair trial
  - (C) constitute an unwarranted invasion of personal privacy
  - (D) disclose confidential sources
  - (E) disclose investigation techniques
  - (F) endanger life or physical safety of an individual
- (b)(8) Prepared by or for a government agency regulating or supervising financial institutions
- (b)(9) Geological and geophysical information and data, including maps, concerning wells

### Other Grounds for Withholding

NR Material not responsive to a FOIA request excised with the agreement of the requester

From:

Parrillo, Thomas D < Parrillo TD@state.gov>

Sent:

Tuesday, April 25, 2017 10:40 AM

To:

Curtis, Melinda M < Curtis MM@state.gov>

Cc:

Dobbs, Michael X < Dobbs MX@state.gov>

Subject:

FW: Mar-A-Lago Foreign Accommodation billings attached

Attach:

SKM C454e17042002380.pdf; CREDIT CARD AUTHORIZATION FORM

RELEASE IN PART

**B6** 

malo.doc

Melinda,

This bill from MAL is correct. Attached is a credit authorization form, if you need anything else from me, please let me know.

Best,

Tom

Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State

Phone: (202) 663-2945

Mobile:

Click below to evaluate my customer service:

PTS Customer Service Survey

This email is UNCLASSIFIED.

From: Beverly Van Every [mailto

@maralagoclub.com]

Sent: Thursday, April 20, 2017 2:29 PM To: Parrillo, Thomas D; Dobbs, Michael X

Cc: Ed Raymundo; Pugliese, Millie G; Haidet, Michael B. EOP/WHO Subject: RE: Mar-A-Lago Foreign Accommodation billings attached

Per Mike Haidet I've revised most recent stay and attached.

Please let me know if you need anything else at this time.

**Beverly VanEvery** Membership Billing Coordinator Trump Florida Properties | The Mar-a-Lago Club



Trump International Golf Club
1100.S. Ocean Boulevard | Palm Beach, FL | 33480
p. \_\_\_\_\_ | f. 561.832.2669
Dmaralagoclub.com

**B6** 

From: Parrillo, Thomas D [mailto:ParrilloTD@state.gov]

Sent: Wednesday, April 19, 2017 3:52 PM

To: Beverly Van Every < @maralagoclub.com>; Dobbs, Michael X < DobbsMX@state.gov>
Cc: Ed Raymundo < @maralagoclub.com>; Pugliese, Millie G < PuglieseMG@state.gov>

Subject: RE: Mar-A-Lago Foreign Accommodation billings attached

Thanks for sending, Beverly. PTS is only covering through the night of the 7<sup>th</sup>; the night of the 8<sup>th</sup> should be charged to the White House Office of Administration.

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support

Phone: (202) 663-2945 Mobile:

PTS Customer Service Survey

Official UNCLASSIFIED

From: Beverly Van Every [mailto: @maralagoclub.com]

**Sent:** Wednesday, April 19, 2017 3:33 PM **To:** Dobbs, Michael X; Parrillo, Thomas D **Cc:** Ed Raymundo; Pugliese, Millie G

Subject: Mar-A-Lago Foreign Accommodation billings attached

Please let us know if you have any questions after reviewing the attached.



Beverly VanEvery

Membership Billing Coordinator

Trump Florida Properties | The Mar-a-Lago Club

Trump International Golf Club

1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. f. 561.832.2669

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06611242 Date: 11/15/2018

RELEASE IN PART B5,B6

From:

Stever, John J < SteverJJ@state.gov>

Sent:

Wednesday, April 26, 2017 7:19 AM

To:

Parrillo, Thomas D < Parrillo TD@state.gov>; Pugliese, Millie G

<PuglieseMG@state.gov>

Cc:

Dobbs, Michael X < Dobbs MX @state.gov >; Curtis, Melinda M

<CurtisMM@state.gov>

Subject:

RE: Mar-A-Lago Foreign Accommodation billings

Should be ok – It was not clear in the earlier message how payment was made.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

## Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Tuesday, April 25, 2017 5:11 PM **To:** Stever, John J; Pugliese, Millie G **Cc:** Dobbs, Michael X; Curtis, Melinda M

Subject: Re: Mar-A-Lago Foreign Accommodation billings

Melinda used her CBA card, the same card she uses to pay for WH plane tickets and rental vehicles on domestic trips. I defer to her on further details.

Tom

Thomas D. Parrillo
Office of Presidential Travel Support

From: Stever, John J

**Sent:** Tuesday, April 25, 2017 5:07 PM **To:** Parrillo, Thomas D; Pugliese, Millie G **Cc:** Dobbs, Michael X; Curtis, Melinda M

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Was this made using a travel card or a purchase card.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

## Official UNCLASSIFIED

From: Parrillo, Thomas D

Sent: Tuesday, April 25, 2017 5:03 PM

To: Stever, John J; Parrillo, Thomas D; Pugliese, Millie G

Cc: Dobbs, Michael X; Curtis, Melinda M

Subject: Re: Mar-A-Lago Foreign Accommodation billings

Michael was told we could pay for the sleeping rooms using the CBA card. MAL sending the receipts is the first we heard of the cost splitting. What's the best way forward?

Tom

Thomas D. Parrillo Office of Presidential Travel Support

B6

From: Stever, John J

**Sent:** Tuesday, April 25, 2017 4:59 PM **To:** Parrillo, Thomas D; Pugliese, Millie G **Cc:** Dobbs, Michael X; Curtis, Melinda M

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Guys – this could be a problem – I thought we put a stop on all payments. RM agreed to process the rooms costs using a different method.

B5 B5

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

## Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Tuesday, April 25, 2017 2:29 PM **To:** Stever, John J; Pugliese, Millie G **Cc:** Dobbs, Michael X; Curtis, Melinda M

Subject: FW: Mar-A-Lago Foreign Accommodation billings

John/Millie,

Hope this finds you well. PTS attempted to clear the bill for the sleeping rooms at Mar-a-Lago during the Xi summit using Melinda's credit card, and the hotel processed the payment in two transactions. Are they allowed to do this? Given the novelty of this procedure, we want to make sure that we're following all of the rules properly.

Thanks,

Tom

Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Mobile:

Click below to evaluate my customer service:

FTS Customer Service Survey

Official UNCLASSIFIED

From: Curtis, Melinda M

**Sent:** Tuesday, April 25, 2017 2:03 PM **To:** Parrillo, Thomas D; Dobbs, Michael X

Subject: FW: Mar-A-Lago Foreign Accommodation billings

See receipts attached. It worked.

## Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
\$\$\tilde{x}\$202-663-3345
\$\$\tilde{x}\$curtismm@state.gov





Official

#### UNCLASSIFIED

From: Beverly Van Every [mailto:

@maralagoclub.com]

**Sent:** Tuesday, April 25, 2017 1:58 PM **To:** Curtis, Melinda M

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Hi Melinda,

Thank you for your information. I've processed the payment (we have a max of \$10k per transaction so two receipts attached).

Please let me know if you need anything else.

Regards,



Beverly VanEvery

Membership Billing Coordinator

Trump Florida Properties | The Mar-a-Lago Club

Trump International Golf Club

1100 S. Ocean Boulevard | Palm Beach, FL | 33480

p. | | f. 561.832.2669

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 1:46 PM

To: Beverly Van Every < @maralagoclub.com>

Cc: Parrillo, Thomas D < ParrilloTD@state.gov>

Subject: Mar-A-Lago Foreign Accommodation billings

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





Official UNCLASSIFIED

From:

Curtis, Melinda M < Curtis MM@state.gov>

RELEASE IN PART

**B6** 

Sent:

Thursday, May 4, 2017 8:26 AM

<ParrilloTD@state.gov>

To:

Beverly Van Every <

@maralagoclub.com>; Parrillo, Thomas D

Cc:

Dobbs, Michael X < Dobbs MX@state.gov>

Subject:

RE: Mar-A-Lago Foreign Accommodation billings

Attach:

[Untitled].pdf

Beverly,

Attached you will find the credit card authorization form for this invoice. Please let me know if you need anything further. Thank you

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS) Budget Analyst 2401 E. Street NW (SA1) Suite H625 Washington, DC 20037 202-663-3345 curtismm@state.gov





### Official UNCLASSIFIED

From: Beverly Van Every [mailto:

@maralagoclub.com]

**Sent:** Wednesday, May 03, 2017 4:28 PM To: Parrillo, Thomas D; Curtis, Melinda M

Cc: Dobbs, Michael X

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Sorry for the delay in getting this back to you. Let me know if you need anything else. As for the room charge, the only credit card that Heather was able to give me was for Mr. Porter in case he is wondering what the charge is for after I process it, he can contact me.

Regards,



Beverly VanEvery

Membership Billing Coordinator

Trump Florida Properties | The Mar-a-Lago Club

Trump International Golf Club

1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. | | f. 561.832.2669

@maralagoclub.com

**B6** 

From: Parrillo, Thomas D [mailto:ParrilloTD@state.gov]

Sent: Tuesday, April 25, 2017 2:49 PM

To: Beverly Van Every < @maralagoclub.com>; Curtis, Melinda M < CurtisMM@state.gov>

Cc: Dobbs, Michael X < Dobbs MX@state.gov>

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Hi Beverly,

Thanks for sending. As I mentioned before, PTS is unable to pay for food charges for WH Staff, as they all receive per diem to cover this type of expense. As such, the bill for food listed should be directed to the traveler in room 1094 who ordered it.

Additionally, previous bills for those occupying the EA house listed the cost at \$520 per person per night (see attached). Given this, the aggregate nightly rate for the three travelers should be \$1560, not \$2080. Finally, as these bills also note, PTS is only paying for the these individuals for the nights of the 10<sup>th</sup> and 11<sup>th</sup>, not the 9<sup>th</sup>.

Please adjust the bill when you have a moment and resend. With the above described changes, PTS will be able to make payment on the bill. Thanks again for your patience and assistance throughout this process.

Best,

Tom

Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State

Phone: (202) 663-2945

Mobile:

Click below to evaluate my customer service:

PTS Customer Service Survey

Official UNCLASSIFIED

**B6** 

**B6** 

**B6** 

From: Beverly Van Every [mailto: @maralagoclub.com]  Sent: Tuesday, April 25, 2017 2:13 PM  To: Curtis, Melinda M  Cc: Parrillo, Thomas D
Subject: RE: Mar-A-Lago Foreign Accommodation billings
I thought everything was given to him but I could be very mistaken. ;) been a little crazier than normal here.
I'm attaching for his review.
Beverly VanEvery  Membership Billing Coordinator  Trump Florida Properties   The Mar-a-Lago Club  Trump International Golf Club  1100 S. Ocean Boulevard   Palm Beach, FL   33480  p   f. 561.832.2669  @maralagoclub.com
From: Curtis, Melinda M [mailto:CurtisMM@state.gov]  Sent: Tuesday, April 25, 2017 2:08 PM  To: Beverly Van Every < @maralagoclub.com> Subject: RE: Mar-A-Lago Foreign Accommodation billings  As soon as Thomas Parrillo receives the accommodation billings for the February visit we will make the payment.
Melinda M. Curtis
Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1) Suite H625
Washington, DC 20037 202-663-3345 2curtismm@state.gov
Curtishing States gov
PTS CUSTOMM Service Survey
Official UNCLASSIFIED

@maralagoclub.com]

From:

Sent: Tuesday, April 25, 2017 2:01 PM

To: Curtis, Melinda M

Subject: RE: Mar-A-Lago Foreign Accommodation billings

This payment takes care of the April travel, what about the balance from the Feb travel?



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. | | | f. 561.832.2669

B6

**B6** 

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 1:46 PM

To: Beverly Van Every < @maralagoclub.com>

Cc: Parrillo, Thomas D < ParrilloTD@state.gov>

Subject: Mar-A-Lago Foreign Accommodation billings

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
\$\tilde{\text{202-663-3345}}\text{202-663-3345}





Official

UNCLASSIFIED

From:	Parrillo, Thomas D <parrillotd@state.gov>    RELEASE IN PART   B6     RELEASE IN PART   B6</parrillotd@state.gov>	
Sent:	Tuesday, April 25, 2017 10:23 AM	
To:	Beverly Van Every @maralagoclub.com>; Dobbs, Michael X <dobbsmx@state.gov></dobbsmx@state.gov>	B6
Cc:	Ed Raymundo <@maralagoclub.com>; Curtis, Melinda M <curtismm@state.gov></curtismm@state.gov>	
Subject:	RE: Mar-A-Lago Foreign Accommodation billings attached	
Beverly,		
	u've already sent it, but would you please forward us a credit authorization form for MAL? My malyst, Melinda Curtis, will then complete this form to clear this bill.	
Best,		
Tom		
U.S. Department Phone: (202) 663 Mobile:	ential Travel Support t of State	
PTS Customer Service	W Saleswey	
This email is UN	CI ASSISIED	
This chair is Old	OLAGOII ILB.	
Agglegt of the late of the lat		
Sent: Thursday, To: Parrillo, Tho Cc: Ed Raymund	/an Every [mailto:@maralagoclub.com] , April 20, 2017 2:29 PM mas D; Dobbs, Michael X do; Pugliese, Millie G; Haidet, Michael B. EOP/WHO ar-A-Lago Foreign Accommodation billings attached	B6
Per Mike Haidet	I've revised most recent stay and attached.	
Please let me kn	ow if you need anything else at this time.	

Beverly VanEvery Membership Billing Coordinator Trump Florida Properties | The Mar-a-Lago Club



Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. | | f. 561.832.2669
| @maralagoclub.com

**B6** 

From: Parrillo, Thomas D [m	nailto:ParrilloTD@state.gov]	
Sent: Wednesday, April 19,	2017 3:52 PM	
To: Beverly Van Every <	@maralagoclub.com>; Dobbs, Michael X < Dobbs MX@state.gov>	B6
Cc: Ed Raymundo <	@maralagoclub.com>; Pugliese, Millie G < PuglieseMG@state.gov>	
Subject: RE: Mar-A-Lago Fo	reign Accommodation billings attached	
Thanks for sending Reverly	PTS is only covering through the night of the 7 <sup>th</sup> ; the night of the 8 <sup>th</sup> should be	

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support

charged to the White House Office of Administration.

Phone: (202) 663-2945 Mobile:

PTS Customer Service Survey

Official UNCLASSIFIED

From: Beverly Van Every [mailto:BVanEvery@maralagoclub.com]

**Sent:** Wednesday, April 19, 2017 3:33 PM **To:** Dobbs, Michael X; Parrillo, Thomas D **Cc:** Ed Raymundo; Pugliese, Millie G

Subject: Mar-A-Lago Foreign Accommodation billings attached

Please let us know if you have any questions after reviewing the attached.



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. \_\_\_\_\_ | f. 561.832.2669
bvanevery@maralagoclub.com

**RELEASE IN PART** 

**B6** 

From:

Parrillo, Thomas D < Parrillo TD@state.gov>

Sent:

Friday, April 21, 2017 11:38 AM

To:

Dobbs, Michael X < Dobbs MX@state.gov>

Cc:

Curtis, Melinda M < Curtis MM@state.gov>

Subject:

Re: Mar-A-Lago Foreign Accommodation billings attached

It's a bedroom.

Tom

Thomas D. Parrillo

Office of Presidential Travel Support

**B6** 

From: Dobbs, Michael X

Sent: Friday, April 21, 2017 11:34 AM

**To:** Parrillo, Thomas D **Cc:** Curtis, Melinda M

Subject: RE: Mar-A-Lago Foreign Accommodation billings attached

It is my understanding that we could only use Melinda's card for sleeping rooms/Lodging only. Is the staff hold a function space or a standard bedroom?

#### Official

### **UNCLASSIFIED**

From: Parrillo, Thomas D

Sent: Friday, April 21, 2017 10:47 AM

To: Dobbs, Michael X Cc: Curtis, Melinda M

Subject: Fw: Mar-A-Lago Foreign Accommodation billings attached

Michael,

Did you receive any clarity as to whether or not we can use Melinda's credit card for the staff hold?

This invoice is otherwise correct and final.

Best,

Tom

Thomas D. Parrillo

Office of Presidential Travel Support

From: Beverly Van Every <

@maralagoclub.com>

**Sent:** Thursday, April 20, 2017 2:31 PM

To: Parrillo, Thomas D; Dobbs, Michael X

**Cc:** Ed Raymundo; Pugliese, Millie G; Haidet, Michael B. EOP/WHO **Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

Per Mike Haidet I've revised most recent stay and attached.

Please let me know if you need anything else at this time.



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. | | f. 561.832.2669

@maralagoclub.com

**B6** 

From: Parrillo, Thomas D [mailto:ParrilloTD@state.gov]

Sent: Wednesday, April 19, 2017 3:52 PM

To: Beverly Van Every < @maralagoclub.com>; Dobbs, Michael X <<u>DobbsMX@state.gov</u>>
Cc: Ed Raymundo < @maralagoclub.com>; Pugliese, Millie G <<u>PuglieseMG@state.gov</u>>

Subject: RE: Mar-A-Lago Foreign Accommodation billings attached

Thanks for sending, Beverly. PTS is only covering through the night of the 7<sup>th</sup>; the night of the 8<sup>th</sup> should be charged to the White House Office of Administration.

Best,

Tom

Thomas D. Parrillo

Office of Presidential Travel Support

Phone: (202) 663-2945 Mobile:

PTS Customer Service, Survey

Official UNCLASSIFIED

From: Beverly Van Every [mailto:

@maralagoclub.com]

B6

Sent: Wednesday, April 19, 2017 3:33 PM
To: Dobbs, Michael X; Parrillo, Thomas D
Co: Ed Baymundo Buslings Millio Co

Cc: Ed Raymundo; Pugliese, Millie G

Subject: Mar-A-Lago Foreign Accommodation billings attached

Please let us know if you have any questions after reviewing the attached.



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. | | | f. 561.832.2669

Tab 1 - Japanese PM

## RELEASE IN FULL

	A	В	С	D	E	F	G	Н
1 2	Item #	POTUS - Feb 10 - 12, 2017 (Mar-a-Largo)	Vendor/Traveler	Total Cost	Transportation (Rental Cars)	Lodging	M&IE	Other Misc
3	1	L9 - 1087700395	Koari Marshall, Intepreter	\$2,800.00				\$2,800.00
4	2	TO - 1087720120	Lefteris Kafatos	\$610.42	\$9.82	\$438.00	\$147.50	\$15.10
5			TOTAL	\$3,410.42				

Tab 1 - Japanese PM

	1
1	
2	State Traveler
3	State contractor intepreter
4	State - Intepreter
5	

Tab 2 - Chinese PM

	A	В	C	D	E	F	G	Н
1		POTUS - Apr 6 - 9, 2017 (Mar-a-Largo)						
2	Item#	Type of Expense	Vendor/Traveler	Total Cost	Transportation (Rental Cars)	Lodging	M&IE	Other Misc
3	. 1	TO - 2043720307	Thomas Parrillo	\$923.33	\$628.76	\$190.97	\$88.50	\$15.10
4	2	TO - 1087720155	James Brown	\$5,034.53	\$3,479.06	\$989.88	\$324.50	\$241.09
5	3	TO - 1087720152	Yunhyang Lee	\$1,628.42	\$588.42	\$742.41	\$206.50	\$91.09
6	4	TO - 1087720151	Michael Yan	\$2,228.23	\$995.64	\$876.00	\$265.50	\$91.09
7	5	L9 - 1087700049	Lam Chung-Pollpeter	\$3,560.00				\$3,560.00
8	6	L9 - 1087700030	Su Yu Ruby Lai	\$2,860.00				\$2,860.00
9	7	L9 - 1087700031	Chi Lee	\$2,860.00				\$2,860.00
10	8	AQ - SAQMMA17F0205	Goldbelt (Su Yu Ruby Lai)	\$1,555.90	\$606.99	\$742.41	\$206.50	
11	9	AQ - SAQMMA17F0205	Goldbelt (Lam Chung-Pollpeter	\$1,720.90	\$579.40	\$876.00	\$265.50	
12	10	AQ - SAQMMA17F0205	Goldbelt (Chi Lee)	\$1,510.05	\$561.14	\$742.41	\$206.50	
13	11	TO - 2043720370	Anthony Crook	\$2,468.80	\$822.85	\$1,237.35	\$324.50	\$84.10
14	12	TO - 2043720373	Tony Sims	\$1,773.53	\$40.56	\$1,237.35	\$324.50	\$171.12
15	13	TO - 2043720374	Charles Turner	\$2,437.29	\$813.34	\$1,237.35	\$324.50	\$62,10
16	14	TO - 8728710129	Don Schlienz	\$712.71	\$382.86	\$159.00	\$88.50	\$82.35
17			TOTAL	\$31,273.69			-	

	I
1	
2	State Traveler
3	State Traveler-A/PTS
4	State - Intepreter
5	State - Intepreter
6	State - Intepreter
7	State contractor intepreter
8	State contractor intepreter
9	State contractor intepreter
10	State contractor intepreter
11	State contractor intepreter
12	State contractor intepreter
13	State Traveler - Audio support
14	State Traveler - Audio support
15	State Traveler - Audio support
16	State-Contracting Officer
17	2



The Mar-a-Lago Club, L.L.C.

Statement

1100 South Ocean Boulevard Palm Beach, Florida, 33480 Office: (561) 832-2600 • Fax: (561) 832-2669

**RELEASE IN FULL** 

Dept of State

110000	Sep 30/17
MEMBER	DATE

ACTIVE

AMOUNT DUE \$

3,169.20

Please check box and fill out reverse side if your address has changed.

Remove this stub at perforation and return with your remittance.

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

DATE	REF.NO	DESCRIPTION	TRUOMA	SVC CHARGE	TAX	TOTAL		
		Balance Forward				4,368.00		
Sep 26/17	chines	8 x \$149.85	-1,198.80	0.00	0.00	-1,198.80		
		se contact Beverly with any ques						
	561-822-5065 or email for ease at byanevery@maralagoclub.com							
					,			
			-1,198.80	0.00	0.00	3,169.20		
			-1,190.60	0.00	0.00	3,103.20		

110000	0.00	0.00	0.00	3,169.20	3,169.20
MEMBER	CURRENT BAL.	30 DAYS BAL.	60 DAYS BAL.	90 DAYS BAL.	AMOUNT DUE

(Pymts to the club are not deductible as charitable contributions for income tax purposes) The Mar-a-Lago Club



### **RELEASE IN FULL**

The Mar-a-Lago Club 1100 South Ocean Blvd. Palm Beach, FL 33480

Telephone: 561-832-2600 Fax: 561-655-2490

Dept. Of State Non W Chrisandra Bradförd Reservation Checked in Checked out

ıţ İ

013334 Wed April 5, 2017 - 1:25pm Tue April 18, 2017 - 2:14pm

0.00 GR01

Room Rate Room Page

GR01

Date	Description	Reference	Charges	Credits
Apr6	Rack Rate / Guest Rate	Rm2010-R. Tillerson	546.00	
Apr6	Sales Tax	Rm2010-R. Tillerson	38.22	
Apr6	Transient Tax	Rm2010-R. Tillerson	32.76	
Apr6	Rack Rate / Guest Rate	8m2013-8. Hook	546.00	
Apr6	Sales Tax	Rm2013-8. Haak	38.22	
AprS	Rack Rate / Guest Bate	8m2037-S. Thornton	546.00	
Apr6	Sales Tax	Rm2037-5. Thoraton	38.72	
Apr6	Transient Tax	Rm2037-S. Thoraton	32.76	
Apr6	Rack Rate/ Guest Rate	Rm2039-L, Mates	546.00	
Apr6.	Sales Tax	Rm2039-L. Matus	38.22	
Apr6	Transient Tax	Rm2039-L. Matus	32,76	
Apr6	Rack Rate	Rm2136-M. Peterlin	546,00	11246
Apr6	Sales Tax	Rm2136-M. Peterlin	38.22	Les College
Apr6	Transient Tax	Rm2136-M, Peterlin	32.76	\$ 1000
Apr.7	Back Rate / Guest Rate	Rm2010-R. Tillerson	546,00	4/07/
Apr7	Safes Tax	Rm2010-R. Tillerson	38.22	Market and the second second second second second
Apr7	Translent Tax	Rm2010-R. Tillerson	32,76	Same control control
Apr7	Rack Rate / Girest Rate	Rm2013-B. Hook	546.00	
Apr7	Sales Tax	Rm2013-8. Hook	38.22	
Apr7	Rack Rate / Guest Rate	Rm 2037-S. Thornton	546.00	
Apr7	Sales Tax	8m2037-5, Thornton	38.22	
Apr7	Transient Tax	8m2037-S. Thornton	32.76	
Apr7	Rack Rate/ Guest Rate	Rm2039-L. Matus	546.00	
Apr7	Sales Tax	Rm2039-L. Matus	38.22	
Apr7	Transient Tax	Rm2039-L. Matus	32.76	
Apr7	Rack Rate	Rm2136-M. Peterlin	546.00	
Apr7	Sales Tax	Rm2135-M. Peterlin	38.22	
Apr7	Transient Tax	Rms2135-M. Peterlin	32.76	
Apr18	Sales Tax	tax exempt	-382.20	
Apr18	Transient Tax	tax exempt	-252.08	
Apr18	Direct Bill	1		5,460.00



#### The Mar-a-Lago Club 1100 South Ocean Blvd. Palm Beach, FL 33480

Telephone: 561-832-2600 Fax: 561-655-2490

Dept. Of State Non W Chrisandra Bradford Reservation Checked in Checked out Room Rate 013334 Wed April 5, 2017 - 1:25pm Tue April 18, 2017 - 2:14pm 0.00 GR01 2

Room G Page 2

Date	Description	Reference	Charges	Credits
	Total Outstanding	0.00	5,460.00	5,460.00
	Signature:	, 		



# **United States Department of State**

Washington, D.C. 20520

February 15, 2019

Case No.: F-2017-12722 Segments: A/PTS-0004IC1

Jeffrey L. Light 1712 I St NW Suite 915 Washington, D.C. 20006

Dear Mr. Light:

I refer to our letter dated April 10, 2018 regarding the release of certain Department of State material under the Freedom of Information Act (the "FOIA"), 5 U.S.C. § 552. The processing of records is ongoing and has, thus far, yielded eight additional documents responsive to your request. Upon review, we have determined that all eight documents may be released in full.

If you have any questions, your attorney may contact Jeremy Simon, Assistant U.S. Attorney, at Jeremy.Simon@usdoj.gov. Please refer to the request case number, F-2017-12722, and the civil action number, 17-cv-2592, in all correspondence about this request.

Sincerely,

Susan C. Weetman

Chief, Programs and Policies Division

Office of Information Programs and Services

Enclosures: As stated.

**From:** Dobbs, Michael X < Dobbs MX@state.gov>

Sent: Wednesday, April 12, 2017 9:04 AM

**To:** Curtis, Melinda M < Curtis MM@state.gov>

Cc: Ngo, Phong C < NgoPC@state.gov>

**Subject:** FW: CBA use for Hotels

#### Melinda,

PTS will be getting a CBA Travel Card to fund lodging (only) at Mar-a-Lago. The BPA/Contract hit a snag with Mar-a-Lago lawyers on the FAR clauses and our only other option is to use a travel card. I am assigning you as the PTS Coordinator for the card. After our meeting on Monday with CGFS they will provide the web link/forms for you to fill-out to apply for the card.

Regards,

Michael Dobbs

Fax: (202) 663-2231

□ DobbsMX@state.gov

SBU

This email is UNCLASSIFIED.

From: Stowell, Chuck N

**Sent:** Tuesday, April 11, 2017 2:42 PM

**To:** Dobbs, Michael X **Subject:** CBA use for Hotels

### Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is also needed to complete the application forms. You would need to find out if the

establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

Chuck

CHARLES N. STOWELL (contractor) CGFS 202-663-1401 STOWELLC@STATE.GOV

Official - SBU UNCLASSIFIED



The Mar-a-Lago Club 1100 South Ocean Blvd. Palm Beach, FL 33480

Fax: 561-655-2490 Telephone: 561-832-2600

Steve Bannon Reservation 012809

Checked in Fri February 10, 2017 - 6:57pm Checked out Sun February 12, 2017 - 4:39pm Second Room Rate 546.00

2016

Room Page 1

Date	Description	Reference	Charges	Credits
Feb10	Rack Rate / Guest Rate		546.00	
Feb10	Sales Tax		38.22	
Feb11	Rack Rate / Guest Rate		546.00	
Feb11	Sales Tax		38.22	
Feb12	Direct Bill			1,168.44
	Total Outstanding	0.00	1,168.44	1,168.44

Signature:\_\_



The Mar-a-Lago Club 1100 South Ocean Blvd. Palm Beach, FL 33480

Fax: 561-655-2490 Telephone: 561-832-2600

John McEntee Reservation 012767

0.00

Total Outstanding

Checked in Checked out Room Rate Sun February 12, 2017 - 4:37pm 546.00

1,233.96 1,233.96

Room 2027 Page 1

Date	Description	Reference	Charges	Credits
Feb10	Rack Rate / Guest Rate		546.00	
Feb10	Sales Tax		38.22	
Feb10	Transient Tax		32.76	
Feb11	Rack Rate / Guest Rate		546.00	
Feb11	Sales Tax		38.22	
Feb11	Transient Tax		32.76	
Feb12	Direct Bill			1,233.96

Signature:\_



The Mar-a-Lago Club 1100 South Ocean Blvd. Palm Beach, FL 33480

Fax: 561-655-2490 Telephone: 561-832-2600

Katie Walsh Reservation 012808

Room 2012

Page 1

Date	Description	Reference	Charges	Credits
Feb10	Mar-A-Lago Food & Beverage	Chit # 21002755 RS-D	52.01	
Feb10	Rack Rate / Guest Rate		546.00	
Feb10	Sales Tax		38.22	
Feb11	Rack Rate / Guest Rate		546.00	
Feb11	Sales Tax		38.22	
Feb12	Beach Club Food & Beverage	Chit # 16031705 B-D	43.66	
Feb12	Direct Bill			1,264.11
	Total Outstanding 0	.00	1,264.11	1,264.11

Signature:\_

**From:** Parrillo, Thomas D < ParrilloTD@state.gov>

**Sent:** Tuesday, June 13, 2017 8:44 AM

**To:** Dobbs, Michael X < Dobbs MX@state.gov >

Cc: Ngo, Phong C < NgoPC@state.gov>

**Subject:** RE: A/PTS - Outstanding Work Assignments

Hi Michael,

To my knowledge only the following are outstanding:

- The final submission for Sicily, which I will gladly review when post sends it.
- Some vouchers from the Sicily advance team.
- Mar-a-Lago:
  - o Function Space Bill: Melinda sent a note to Millie, as she believes that this has already been paid.
  - o Potential Food Bill: I still have not received a reply on this front.

Please let me know how you would like to proceed on the vouchers and the MAL food bill. I'm still waiting to regain access to the classified system; until then I'm dead in the water here at my new position and can process any vouchers that may come in.

Best,

Tom

Official UNCLASSIFIED

From: Dobbs, Michael X

**Sent:** Tuesday, June 13, 2017 7:48 AM

**To:** Parrillo, Thomas D **Cc:** Ngo, Phong C

Subject: A/PTS - Outstanding Work Assignments

Tom,

If you have any outstanding work assignments or tasks that need to be completed please send it to me and Phong so that we can assign it to someone in the PTS office.

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS)
U.S. Department of State
2401 E Street, NW
Suite H625 (SA-1)
Washington, DC 20037

(202) 663-2945
Fax: (202) 663-2231

□ DobbsMX@state.gov

Official UNCLASSIFIED

# C06611545 UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06611545 Date: 02/15/2019

RUN DATE: 07/13/2017 REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING PERIOD: 07/13/2017

RUN TIME: 02:53:23 PM

GFS: 190 FSC CHARLESTON SC USA

VOUCHER INFORMATION DETAILS

RELEASE: 4.9

USDO: 8769 GREEN, BRETT J. REPORT NUMBER: TRANSINQ

PAGE NUMBER: 1

 VOUCHER REF NUMBER:
 16017ILM00875
 SUBMITTED USER:

 VOUCHER TYPE:
 VENDOR INVOICE
 APPROVED USER:

DISBURSING POST CODE: 190 VOUCHER STATUS: PROCESSED

VOUCHER INFORMATION

VENDOR NAME : TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER

VOUCHER DESCRIPTION : PR6150185 3/2/2017 TRUMP INTERNATIONAL H

OTEL & TOWER VANCOUVER USSS

AUDIT RESULT DESCRIPTION:

CURRENCY CODE : 226 INVOICE NUMBER : 17ILM875 CLAIMED AMT : 20,081.26

CURRENCY NAME : CANADA DOLLAR PROCESSED DATE : March 21, 2017 +/- ADJUSTMENT AMT

SUBMITTING POST : 160 VOUCHER PREP DATE : March 02, 2017

LAST MOD DATE : March 21, 2017 9:33 am FNL/PART/REJ IND : P = ALLOWED AMT : 20,081.26

CREATE DATE : March 20, 2017 6:23 pm PROMPT PAYMENT FLAG : N - OUT OF POCKET AMT - DISCOUNT TAKEN AMT

CASHIER CODE : EXCHANGE TYPE :

BANK CODE : CN6 EXCH PYMT CURRENCY : + LATE PAYMENT AMT : ...

USDO BANK ACCOUNT: \*\*\*\*125 EXCH PAYMENT AMOUNT : = NET AMOUNT ALLOWED : 20,081.26

DEPOSIT DATE : EXCH RECEIPT CURRENCY : - PREPAYMENT APPLIED :

POST DATE : EXCH RECEIPT AMOUNT : = DSB / COL AMT : 20,081.26

TICKET NUMBER : DEBIT VOUCHER DATE : DISCOUNT LOST AMT :

CANCEL CHECK NUMBER :

CANCEL REASON :

CANCEL REASON TEXT :

PAYEE/COLLECTION INFORMATION

PAYMENT STATUS PAYMENT POSTED

PAYEE NAME : TRUMP INTERNATIONAL HOTEL & PAYMENT AMOUNT : 20,081.26 MAIL CODE : M

TOWER VANCOUVER USE AMOUNT : 15,042.14 BANK ACCOUNT CODE : CN6

STUB INFORMATION : US CONSULATE, VAN PAYMENT MEDIA : E

PAYEE ADDRESS : 1161 WEST GEORGIA STREET DTD: MAR 2, 2017 PAYMENT NUMBER : 170300000644

STAY: FEB 23 - MAR 2, 2017

1711 1/075

17ILM875

PAYEE BANK INFORMATION: PAYEE BANK ACCOUNT : \*\*\*\*191 SUB BANK ACCOUNT :

PAYEE BANK ROUTING : \*\*\*\*\*\*\* SUB BANK ROUTING :

PAYEE BANK NAME : ROYAL BANK OF CANADA SUB BANK NAME :

# C06611545 UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06611545 Date: 02/15/2019

RUN DATE: 07/13/2017 REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING PERIOD: 07/13/2017

RUN TIME: 02:53:23 PM 07/13/2017
GFS: 190 FSC CHARLESTON SC USA VOUCHER INFORMATION DETAILS
RELEASE: 4.9

USDO: 8769 GREEN, BRETT J. REPORT NUMBER: TRANSINQ

PAGE NUMBER: 2

VOUCHER REF NUMBER: 16017ILM00875 SUBMITTED USER:

VOUCHER TYPE: VENDOR INVOICE

APPROVED USER:

DISBURSING POST CODE: 190 VOUCHER STATUS: PROCESSED

### ACCOUNTING CLASSIFICATION

TRANSACTION TYPE : D - DISBURSEMENT

TRANSACTION AMT : 20,081.26 USE AMOUNT : 14,930.30 DIVISIONAL BUREAU :

APPROPRIATION : 70 704000000 TREASURY BUREAU CODE : 70 04 DEPARTMENT OF HOMELAN EXPENDITURE AUTH. CODE : 17
BUDGET FISCAL YEAR : 2017 FUNCTION CODE : PPD OPERATING ALLOW CODE :

OBLIGATION NUMBER : 434-0018 OBJECT CODE : 2172 ORGANIZATION CODE :

PROJECT CODE : 013037 VENDOR CODE : \*\*\*\*\*\*1194

APPRO REC TYPE : 3 - Expenditure Appropriation with ARA PROPERTY ID : PAYROLL (YYYY/PP) :

From: Dobbs, Michael X < Dobbs MX@state.gov>

**Sent:** Thursday, April 13, 2017 9:06 AM

**To:** Curtis, Melinda M < Curtis MM@state.gov>; Stowell, Chuck N

<StowellC@state.gov>; Flaggs, Chris H <FlaggsCH@state.gov>

Cc: Ngo, Phong C < NgoPC@state.gov>

**Subject:** RE: CBA use for Hotels

+Chris Flaggs

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS)

U.S. Department of State 2401 E Street, NW Suite H625 (SA-1) Washington, DC 20037

≅ (202) 663-2945Fax: (202) 663-2231⊠ DobbsMX@state.gov

Privacy/PII

This email is UNCLASSIFIED.

From: Curtis, Melinda M

**Sent:** Thursday, April 13, 2017 7:11 AM **To:** Dobbs, Michael X; Stowell, Chuck N

Cc: Ngo, Phong C

**Subject:** RE: CBA use for Hotels

Good Morning Chuck,

PTS currently has a Citibank Travel Card that we use for airline tickets and vehicles. Initially it was only used for airline tickets but some years back I worked with Carla Henson in CGFS to get the MCC code for vehicles added to our account. Would this new card be the same type of travel card we currently have or different? If they are the same type of cards could we use our current card and add the MCC code for hotels just as we did with vehicles? If not, please let me know what paperwork I need to complete for obtain the new card. Thank you and have a great day.

# Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





# Official UNCLASSIFIED

From: Dobbs, Michael X

Sent: Wednesday, April 12, 2017 9:06 AM

To: Stowell, Chuck N

**Cc:** Ngo, Phong C; Curtis, Melinda M **Subject:** RE: CBA use for Hotels

#### Chuck,

I look forward to our meeting on Monday. I just want to ensure that as the expert on the CBA "<u>Travel Card</u>" that we do a conference call together to Mar-a-Lago to discuss the CBA option. The Travel card will only be used to cover lodging, and not to include meals and function space. It is my understanding that the FAR rules applies to the function space and that the lawyers are working this out; unless Mar-a-Lago waives charges for function space. I will be assigning Melinda Curtis of PTS to be the Program Coordinator for the card.

Regards,

Michael Dobbs

Fax: (202) 663-2231

□ DobbsMX@state.gov

Privacy/PII
This email is UNCLASSIFIED.

From: Stowell, Chuck N

Sent: Tuesday, April 11, 2017 2:42 PM

**To:** Dobbs, Michael X **Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

### Chuck

CHARLES N. STOWELL (contractor) CGFS 202-663-1401 STOWELLC@STATE.GOV

Official - SBU UNCLASSIFIED

From:

Ngo, Phong C </O=SBUSTATE/OU=AEXIRM

RELEASE IN FULL

Sent:

AG/CN=RECIPIENTS/CN=NGOPC> Thursday, March 30, 2017 8:07 AM

To:

Dobbs, Michael X < Dobbs MX @state.gov >

Subject:

Re: DAS Meeting on March 30, 2017

Copy all. I will be ready.

Best,

-Phong

From: Dobbs, Michael X

Sent: Thursday, March 30, 2017 4:17 AM

To: Ngo, Phong C

Subject: Re: DAS Meeting on March 30, 2017

Phong,

Please be prepared to give a brief description of PTS' mission as requested by Harry Mahar on the attached email. Also provide info on the upcoming POTUS and VPOTUS trips. If asked where we are with Mar-a-Lago let them know the BPA/Contract is still with their lawyers.

-Michael Dobbs

From: Dobbs, Michael X < DobbsMX@state.gov> Date: March 29, 2017 at 11:31:00 AM EDT

To: Ngo, Phong C (NgoPC@state.gov) < NgoPC@state.gov>

Subject: DAS Meeting on March 30, 2017

Phong,

Please attend the DAS meeting tomorrow at 1:00p on behalf of PTS (DAD meetings now on Thursdays at 1:00p). See attachment from Harry on the meeting tomorrow.

Regards,

Michael Dobbs

Fax: (202) 663-2231

☑ DobbsMX@state.gov

SBU

This email is UNCLASSIFIED.



# **United States Department of State**

Washington, D.C. 20520

April 15, 2019

Case No.: F-2017-12722 Segments: A/PTS-0002C5

Jeffrey L. Light 1712 I St NW Suite 915 Washington, D.C. 20006

Dear Mr. Light:

I refer to our letter dated March 15, 2019 regarding the release of certain Department of State material under the Freedom of Information Act (the "FOIA"), 5 U.S.C. § 552. The processing of records is ongoing and has, thus far, yielded twenty additional documents responsive to your request. Upon review, we have determined that five documents may be released in full, and fifteen documents may be released in part.

Where a document has been released to you in part, all non-exempt material that is reasonably segregable from the exempt material has been released, and is enclosed. Where we have made excisions, the applicable exemptions are marked on the document. An enclosure provides information on FOIA exemptions and other grounds for withholding material.

If you have any questions, your attorney may contact Jeremy Simon, Assistant U.S. Attorney, at Jeremy.Simon@usdoj.gov. Please refer to the request case number, F-2017-12722, and the civil action number, 17-cv-2592, in all correspondence about this request.

Sincerely,

Susan C. Weetman

Chief, Programs and Policies Division

Conjune Gerow for

Office of Information Programs and Services

Enclosures: As stated.

Parrillo, Thomas D <ParrilloTD@state.gov> From:

Sent: Friday, April 7, 2017 10:47 AM

Dobbs, Michael X <DobbsMX@state.gov>; Pugliese, Millie G <PuglieseMG@state.gov> To:

Subject: FW: Hotel Letters

Attach: 170406 - Palm Beach FL (RON) Hotel Letter - MAR-A-LAGO.DOCX; 170406 - Hotel Letter (PRESS) PALM BEACH, FL (1).docx; 170406 - Palm Beach FL (RON) Hotel Letter - Updated.docx; 170406 - Palm Beach FL Hotel Letter - HYATT WEST PALM BEACH-

signed.pdf

Michael/Millie,

FYI – Attached are the hotel letters for the Xi visit. As Mike notes, the names and dates have shifted since the attached, but I want to pass along to give you a basic idea of who is where and the expected costs.

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:



Official UNCLASSIFIED

From: Haidet, Michael B. EOP/WHO [mailto **Sent:** Thursday, April 06, 2017 7:30 PM

To: Parrillo, Thomas D; Wasserstein, Rebecca L. EOP/WHO Subject: RE: Hotel Letters

Tom - Please see attached.

- Mar-a-Lago (RON/Senior Staff)
- Tideline (Press) Hampton Inn/Hilton Garden Inn (HUB)
- 4) Hyatt (Overflow)

It sounds like the manifest is changing a bit and a lot of people are going to depart tomorrow. McEntee is likely to shift over to MAL.

Is it easiest for you if we update these letters to reflect the final locations and dates of State-funded travelers?

Below is the hotel manifest for tonight. Note: Dates will likely change

#### APRIL 6-9, 2017 - PALM BEACH, FL STAFF ROOMING LIST

Last	First	Title	Hotel	Room #	Arrival Date	Departure Date
Salem	Hannah	Press Lead	Hampton Inn - West Palm Beach	101	3/29/2017	4/9/2017
Hughes	William	Site Advance	Hampton Inn - West Palm Beach	122	4/5/2017	4/7/2017
Craighead	Shealah	Director of the White House Photo Office	Hampton Inn - West Palm Beach	128	4/6/2017	4/9/2017
Ambrosini	Michael	Director of the Office of the COS	Hampton Inn - West Palm Beach	205	4/6/2017	4/9/2017
Cullen	Myles	White House Photographer	Hampton Inn - West Palm Beach	210	4/6/2017	4/8/2017
Hinson	Alex	Press Site	Hampton Inn - West Palm Beach	220	4/2/2017	4/7/2017
Meadows	Michelle	Site Advance / Deputy Director of Press Advance	Hampton Inn - West Palm Beach	221	4/2/2017	4/7/2017
Lyons	Derek	Deputy White House Staff Secretary	Hampton Inn - West Palm Beach	301	4/6/2017	4/9/2017
Miller	Ben	Site Advance	Hampton Inn - West Palm Beach	309	4/3/2017	4/9/2017
Sands	Amy	White House Stenographer	Hampton Inn - West Palm Beach	310	4/6/2017	4/9/2017
McEntee	John	Personal Aide to the President	Hampton Inn - West Palm Beach	311	4/6/2017	4/7/2017
Karem	Jordan	Site Advance / Deputy Director of Advance	Hampton Inn - West Palm Beach	313	4/3/2017	4/7/2017
Caporale	Justin	Advance Lead	Hampton Inn - West Palm Beach	331	3/29/2017	4/9/2017
Recher	Jason	Site Advance	Hampton Inn - West Palm Beach	408	3/31/2017	4/7/2017
McCarter	Jonathan	Briefer	Hampton Inn - West Palm Beach	412	4/6/2017	4/9/2017
Forrest	Jordan	Site Advance / Senior Trip Coordinator	Hampton Inn - West Palm Beach	417	4/3/2017	4/9/2017
Cuzmar	Andrei	White House TV	Hilton Garden Inn - West Palm Beach	101	4/6/2017	4/9/2017
Lutkins	Cari	Deputy Director for Visits, Planning, and Dimplomatic Affairs, NSC	Hilton Garden Inn - West Palm Beach	106	4/6/2017	4/9/2017
Fletcher	Mark	White House TV	Hilton Garden Inn - West Palm Beach	117	4/6/2017	4/9/2017
Adams	Christopher	Department of Treasury	Hilton Garden Inn - West Palm Beach	119	4/6/2017	4/7/2017
Lawler	Sean	Director for Visits, Planning, and Diplomatic Affairs, NSC	Hilton Garden Inn - West Palm Beach	205	4/6/2017	4/7/2017
Cintron	Dan	Director for Japan and Oceania, NSC	Hilton Garden Inn - West Palm Beach	210	4/5/2017	4/9/2017
Pottinger	Matthew	Director of Asian Affairs, NSC	Hilton Garden Inn - West Palm Beach	403	4/6/2017	4/7/2017
Bray	Leah	Director for China, NSC	Hilton Garden Inn - West Palm Beach	410	4/5/2017	4/7/2017
Tillerson	Rex	Secretary of State	Mar-a-Lago Club	Adams Suite	4/6/2017	4/8/2017
Hagin	Joe	Deputy COS for Operations	Mar-a-Lago Club	Banyan Bungalow	4/6/2017	4/9/2017
Porter	Rob	Staff Secretary	Mar-a-Lago Club	Banyan Bungalow	4/6/2017	4/9/2017

**B6** 

**RELEASE IN PART** 

**B6** 

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hanks, like							B6 B7(C)
мишп	Michael	Strategic Communications, NSC	<sub>1</sub> тыение осеан кезогі & эра	504	4/0/201/	4///201/	
Grisham Anton	Stephanie Michael	Deputy Press Secretary Strategic Communications, NSC	Tideline Ocean Resort & Spa Tideline Ocean Resort & Spa	427 504	4/6/2017 4/6/2017	4/9/2017 4/7/2017	<del> </del>
Coia	Giovanna	Press Assistant	Tideline Ocean Resort & Spa	406	4/6/2017	4/9/2017	
Morrone	Vanessa	Advisor to the Press Secretary	Tideline Ocean Resort & Spa	401	4/6/2017	4/7/2017	
Bannon	Steve	Chief Strategist & Senior Counselor	Mar-a-Lago Club	Sunshine Room	4/6/2017	4/9/2017	
Priebus	Reince	Chief of Staff	Mar-a-Lago Club	Spanish Room	4/6/2017	4/9/2017	
		Diplomatic Security	Mar-a-Lago Club		4/6/2017	4/8/2017	
Mnuchin	Steven	Secretary of the Treasury	Mar-a-Lago Club	Portuguese Room	4/6/2017	4/9/2017	
Peterlin	Margaret	Chief of Staff, Department of State	Mar-a-Lago Club	Pool Cottage 3	4/6/2017	4/8/2017	
Schiller	Keith	Director of Oval Office Operations	Mar-a-Lago Club	Pool Cottage 2	4/6/2017	4/7/2017	
McMaster	H.R.	National Security Advisor	Mar-a-Lago Club	Pool Cottage 1	4/6/2017	4/9/2017	
Spicer	Sean	Press Secretary	Mar-a-Lago Club	M.M. Post Suite	4/6/2017	4/7/2017	
Miller	Stephen	Senior Advisor for Policy	Mar-a-Lago Club	French Room	4/6/2017	4/9/2017	
Powell	Dina	Deputy National Security Advisor for Strategy	Mar-a-Lago Club	Fountain Suite	4/6/2017	4/7/2017	= . , (
McEntee	John	Personal Aide to the President	Mar-a-Lago Club	Fountain Suite	4/7/2017	4/9/2017	── B7(C)
Reynolds	Lindsay	Chief of Staff, Office of the First Lady	Mar-a-Lago Club	EF Hutton Suite	4/6/2017	4/9/2017	
Mattis	Jim	Secretary of Defense	Mar-a-Lago Club	Dutch Room	4/6/2017	4/9/2017	— В6
Scavino	Dan	Director of Social Media	Mar-a-Lago Club	Cabana 5	4/6/2017	4/9/2017	
Navarro	Peter	Director of National Trade Council	Mar-a-Lago Club	Cabana 4	4/7/2017	4/9/2017	
Cohn	Gary	Director of the NEC	Mar-a-Lago Club	Cabana 4	4/6/2017	4/7/2017	
Miller	Eli	Chief of Staff, Department of the Treasury	Mar-a-Lago Club	Cabana 3	4/6/2017	4/9/2017	
Hook	Brian	State Department	Mar-a-Lago Club	Cabana 2	4/6/2017	4/8/2017	
Hicks	Hope	Director of Strategic Communications	Mar-a-Lago Club	Cabana 1	4/6/2017	4/7/2017	
Thornton	Susan	State Department	Mar-a-Lago Club	Bridal Suite	4/6/2017	4/8/2017	
igicos	George	Trip Director / Director of Advance	Mar-a-Lago Club	Beach Penthouse 1	4/5/2017	4/9/2017	

Thanks, Mike	В6 В7(С)
	B6
From: Parrillo, Thomas D [mailto:ParrilloTD@state.gov]  Sent: Thursday, April 6, 2017 7:09 PM  To: Haidet, Michael B. EOP/WHO  Subject: Hotel Letters  Wasserstein, Rebecca L. EOP/WHO	B6
Mike/Rebecca,	

When you have a moment, would you mind sending me the hotel letter for the various hotels that we're using on the Xi trip?

Thanks,

Tom

Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:



Official UNCLASSIFIED

RELEASE IN PART B6

## STAFF – STATE DEPARTMENT – OFFICIAL BILLING PROCEDURES NEGOTIATED RATES/TAX EXEMPT

As a confirmation, Eastlake, Inc. has been quoted the following daily room rates:

■ Negotiated Rate: \$305.00

Parking – TBD

Incidentals (room service, personal phone calls, mini-bar, movies, etc.) are the responsibility of each individual staff person. Payment on incidental charges should be made by the staff person incurring those charges prior to their departure from the hotel. A credit card imprint should be obtained from each person upon check-in. The hotel should note on all portfolios that incidentals may not be charged against any staff office space.

## **STAFF:**

Eastlake will only be responsible for the room charges. These rooms should be charged at the government rate if available and are tax-exempt (government tax exemption #9199-77489-01). Payment for any other charges requires prior written approval from this office. Payment of the direct bill will be made upon receipt of a correct and final invoice following internal financial approval. Payment will be made in accordance with government regulations and policies. Please *email* individual room vouchers and billing information to:

ATTN: Millie Purliese Office of the Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Email: PuglieseMG@state.gov

Please note office space may incur an additional room night charge depending on break down time.

## STAFF:

1.	Stephanie Grisham	Single - 1	06 April – 08 April
2.	Giovanna Coia	$\mathbf{Single} - 1$	06 April – 08 April
3.	Sean Spicer	$\mathbf{Single} - 1$	06 April – 08 April
4.	Vanessa Morrone	Single - 1	06 April – 08 April

Attachment Page 1 of 4

## STAFF – WHITE HOUSE – OFFICIAL BILLING PROCEDURES NEGOTIATED RATES/TAX EXEMPT

As a confirmation, Eastlake, Inc. has been quoted the following daily room rates:

- Negotiated Rate: \$305.00
- Parking TBD

Incidentals (room service, personal phone calls, mini-bar, movies, etc.) are the responsibility of each individual staff person. Payment on incidental charges should be made by the staff person incurring those charges prior to their departure from the hotel. A credit card imprint should be obtained from each person upon check-in. The hotel should note on all portfolios that incidentals may not be charged against any staff office space.

### **STAFF:**

Eastlake will only be responsible for the room charges. These rooms should be charged at the government rate if available and are tax-exempt (government tax exemption #9199-77489-01). Payment for any other charges requires prior written approval from this office. Payment of the direct bill will be made upon receipt of a correct and final invoice following internal financial approval. Payment will be made in accordance with government regulations and policies. Please *email* individual room vouchers and billing information to:

ATTN: Travel Support Services; Robert Kryder					
Washington, DC 20503					
Phone: 202-395-1141					
Fax: 202-395-7778 Email:					

Please note office space may incur an additional room night charge depending on break down time.

### STAFF:

5.	Stephanie Grisham	$\mathbf{Single} - 1$	08 April – 09 April
6.	Giovanna Coia	Single − 1	08 April – 09 April

Attachment Page 2 of 4

**MEDIA** 

B6

# BILLING PROCEDURES NEGOTIATED RATES

As a confirmation, Eastlake, Inc. has been quoted the following daily room rates:

- **Negotiated Rate** \$305.00
- Pool Hold Room Element Room (\$350 per day) / Garden Room (\$500 per day)
- Parking TBD

*Incidentals* (room service, personal phone calls, mini-bar, movies, etc.) are the responsibility of each individual person. Payment on incidental charges should be made by the person incurring those charges prior to their departure from the hotel. A credit card imprint should be obtained from each person upon check-in. The hotel should note on all portfolios that incidentals may not be charged against any staff office space.

#### **ROOM CHARGES** will be handled as follows:

### Media:

Media members will pay for their sleeping rooms individually using personal or corporate credit cards. Any additional costs incurred for the media, such as catering or function space, must be approved through our office and billed through Travel Command:

ATTN: WH Press Corps
White House Travel Office
202-881-8639

### **Media Needs:**

1. Press Pool Hold Meeting Space 06 April – 09 April 2. TBD Singles – 36 06 April – 09 April

Attachment Page 3 of 4

WHTV

В6

# BILLING PROCEDURES NEGOTIATED RATES/TAX EXEMPT

As a confirmation, WHTV has been quoted the following daily room rates:

■ Negotiated Rate: \$305.00

Parking – TBD

**CHARGES** will be handled as follows:

Self-Pay

## WHTV:

1.	TBD WHTV	Single – 1	06 April – 09 April
2.	TBD WHTV	Single - 1	06 April – 09 April

Attachment Page 4 of 4

From: Parrillo, Thomas D < Parrillo TD @state.gov | RELEASE IN PART B6

**Sent:** Thursday, April 6, 2017 12:53 PM

**To:** Pugliese, Millie G < Pugliese MG@state.gov>

Cc: Dobbs, Michael X < Dobbs MX@state.gov >; Curtis, Melinda M

<CurtisMM@state.gov>

**Subject:** FW: Staffing Hold Friday Invoice

Attach: CO1216431 Staff Holding Area 4-7-17.pdf; ATT00001.htm

Millie,

The WH called me this morning to inform me of a cost for setting up the staff hold area in the grand ballroom at MAL. The vendor's invoice is attached; would we be able to use your credit card to fund the request?

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:

P15 Customer Service Survey

# Official UNCLASSIFIED

**From:** Caporale, Justin R. EOP/WHO [mailto: **Sent:** Thursday, April 06, 2017 12:16 PM

To: Parrillo, Thomas D

Subject: Staffing Hold Friday Invoice

Hi Thomas,

Attached is the invoice we spoke about earlier.

В6

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06611381 Date: 04/15/2019

В6

From: Parrillo, Thomas D < ParrilloTD@state.gov> RELEASE IN PART B6

**Sent:** Thursday, April 6, 2017 12:46 PM

**To:** Dobbs, Michael X < Dobbs MX@state.gov>; Curtis, Melinda M

<CurtisMM@state.gov>

**Cc:** Pugliese, Millie G < PuglieseMG@state.gov>

**Subject:** FW: Staffing Hold Friday Invoice

Attach: CO1216431 Staff Holding Area 4-7-17.pdf; ATT00001.htm

Michael/Melinda,

The WH just forwarded the attached costs for building out the staff hold space in the grand ballroom area. Please let me know how you would like us to proceed.

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:

PTS Customer Service Survey

# Official UNCLASSIFIED

**From:** Caporale, Justin R. EOP/WHO [mailto **Sent:** Thursday, April 06, 2017 12:16 PM

To: Parrillo, Thomas D

Subject: Staffing Hold Friday Invoice

Hi Thomas,

Attached is the invoice we spoke about earlier.

В6

**B6** 

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06611398 Date: 04/15/2019

**From:** Curtis, Melinda M < CurtisMM@state.gov>

Sent: Friday, September 1, 2017 7:42 AM RELEASE IN PART B6

**To:** Dobbs, Michael X < Dobbs MX@state.gov>

Cc: Pugliese, Millie G < Pugliese MG@state.gov >; Parrillo, Thomas D

<ParrilloTD@state.gov>

**Subject:** RE: 4/06 Updated Hotel Letters

**Attach:** SKM C454e17042002380.pdf; SKM C454e17050304281.pdf

The first attachment was paid on the travel credit card. The second was paid on the new lodging credit card.

### Melinda Curtis

Budget Analyst
Office of Presidential Travel Support
2401 E. St., NW, Ste. H-625
Washington, DC 20037
202-663-3345
curtismm@state.gov



## Official UNCLASSIFIED

From: Dobbs, Michael X

Sent: Thursday, August 31, 2017 2:06 PM

**To:** Curtis, Melinda M

**Cc:** Pugliese, Millie G; Parrillo, Thomas D **Subject:** FW: 4/06 Updated Hotel Letters

Melinda,

Did we fund these rooms with your credit card at Mar-a-Lago? See attached invoices.

Regards,

# Michael Dobbs

Director, Office of Presidential Travel Support (PTS)
U.S. Department of State
2401 E Street, NW
Suite H625 (SA-1)
Washington, DC 20037

(202) 663-2945(202) 663-2231DobbsMX@state.gov

## Official UNCLASSIFIED

From: Dobbs, Michael X

Sent: Thursday, August 31, 2017 1:48 PM

To: Pugliese, Millie G; Parrillo, Thomas D (ParrilloTD@state.gov)

Subject: RE: 4/06 Updated Hotel Letters

+Tom Parrillo.

Tom,

Do we know what this trip to Mar-a-Lago is in support of (pre-advance or advance)?

Regards,

Michael Dobbs

## (202) 663-2945
Fax: (202) 663-2231

DobbsMX@state.gov

Official UNCLASSIFIED

From: Pugliese, Millie G

Sent: Thursday, August 31, 2017 1:26 PM

**To:** Dobbs, Michael X

Subject: FW: 4/06 Updated Hotel Letters

Michael – Michael Haidet was well aware of this trip and thought it fell thru the cracks. I haven't done anything but get info together for you. Michael H. thought it might be for the visit of Chinese President.

From: Beverly Van Every [mailto:

B6

**B6** 

**B**6

Sent: Wednesday, August 30, 2017 12:37 PM

To: Pugliese, Millie G

Subject: FW: 4/06 Updated Hotel Letters

FYI



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

From: Haidet, Michael B. EOP/WHO [mailto

Sent: Wednesday, April 19, 2017 1:54 PM

To: Heather Rinkus <

>; Beverly Van Every <

Subject: 4/06 Updated Hotel Letters

Please see attached.

Mike

From: Parrillo, Thomas D < ParrilloTD@state.gov>
Sent: Tuesday, September 5, 2017 11:24 AM

**To:** Dobbs, Michael X < Dobbs MX@state.gov>; Pugliese, Millie G

<PuglieseMG@state.gov>

Cc: Curtis, Melinda M < Curtis MM@state.gov>

**Subject:** RE: 4/06 Updated Hotel Letters

**RELEASE IN PART B6** 

Hi Michael,

Hope you're well. Though this appears based on the email chain that it may be resolved, this attachments in question represent the bills from the advance/actual visit of President Xi of China to Mar-a-Lago.

Best,

Tom

#### Thomas D. Parrillo

Lead Government Information Specialist A/GIS/IPS/CR/MPD
Office of Information Programs and Services U.S. Department of State
Phone: (202) 261-8313
Mobile:

Official

**UNCLASSIFIED** 

From: Dobbs, Michael X

**Sent:** Thursday, August 31, 2017 1:48 PM **To:** Pugliese, Millie G; Parrillo, Thomas D **Subject:** RE: 4/06 Updated Hotel Letters

+Tom Parrillo.

Tom,

Do we know what this trip to Mar-a-Lago is in support of (pre-advance or advance)?

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS)

U.S. Department of State 2401 E Street, NW Suite H625 (SA-1) B6

Washington, DC 20037

(202) 663-2945

Fax: (202) 663-2231

□ DobbsMX@state.gov

# Official UNCLASSIFIED

From: Pugliese, Millie G

Sent: Thursday, August 31, 2017 1:26 PM

To: Dobbs, Michael X

Subject: FW: 4/06 Updated Hotel Letters

Michael – Michael Haidet was well aware of this trip and thought it fell thru the cracks. I haven't done anything but get info together for you. Michael H. thought it might be for the visit of Chinese President.

From: Beverly Van Every [mailto

Sent: Wednesday, August 30, 2017 12:37 PM

**To:** Pugliese, Millie G

Subject: FW: 4/06 Updated Hotel Letters

FYI



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480
p. 561.822.5065 | f. 561.832.2669

From: Haidet, Michael B. EOP/WHO [mailto Sent: Wednesday, April 19, 2017 1:54 PM

To: Heather Rinkus <

Subject: 4/06 Updated Hotel Letters

Please see attached.

Mike

В6

**B6** 

B6;

›; Beverly Van Every <

RELEASE IN PART B6

Pugliese, Millie G < Pugliese MG@state.gov> From: Thursday, August 31, 2017 1:13 PM **Sent:** To: Beverly Van Every < **B6 B6** Cc: Haidet, Michael B. EOP/WHO Dobbs, Michael X < Dobbs MX @state.gov > Subject: RE: 4/06 Updated Hotel Letters Beverly please send us a folio for all senior staff asap. **From:** Beverly Van Every [mailto: **B6 Sent:** Wednesday, August 30, 2017 12:37 PM **To:** Pugliese, Millie G Subject: FW: 4/06 Updated Hotel Letters FYI Beverly VanEvery Membership Billing Coordinator Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club 1100 S. Ocean Boulevard | Palm Beach, FL | 33480 p. 561.822.5065 | f. 561.832.2669 B6 From: Haidet, Michael B. EOP/WHO [mailto Sent: Wednesday, April 19, 2017 1:54 PM To: Heather Rinkus < >; Beverly Van Every **EB6** Subject: 4/06 Updated Hotel Letters

Please see attached.

Mike

Gutherie, Peter A < Gutherie PA@state.gov> From: Sent: Wednesday, July 12, 2017 4:56 PM

To:  $\label{eq:Gidez} \emph{Gidez}. Frances~Z~ \\ \emph{Gidez}FZ@state.gov>; Harris, Katherine~A~ \\ \emph{Harris}KA2@state.gov>; Jacobs, Christine~M~ \\ \emph{Space}. \\ \emph{Gidez}FZ@state.gov>; Harris, Katherine~A~ \\ \emph{Harris}KA2@state.gov>; Jacobs, Christine~M~ \\ \emph{Space}. \\ \emph{Gidez}FZ@state.gov>; \\ \emph{Gidez}FZ@state.gov>; \\ \emph{Harris}KA2@state.gov>; \\ \emph{Harris}KA2@s$ 

Pan, Angela P <PanAP@state.gov>; Dinkelman, John W <DinkelmanJW@state.gov>; Meterko, Lisa M <MeterkoLM@state.gov>; Dobbs, Michael

X <DobbsMX@state.gov>, Ngo, Phong C <NgoPC@state.gov>

RE: Can you tell me where these funds came from? Subject:

If those inquiries don't pan out, it may also be worthwhile to check with DS, as the expenses appear to possibly be security-related and linked to USSS protection.

# UNCLASSIFIED

From: Gidez, Frances Z

Sent: Wednesday, July 12, 2017 4:53 PM

To: Harris, Katherine A; Jacobs, Christine M Cc: Gutherie, Peter A; Pan, Angela P; Dinkelman, John W; Meterko, Lisa M; Dobbs, Michael X; Ngo, Phong C

Subject: RE: Can you tell me where these funds came from?

We've not had these charges claimed for payment.

I'm checking with WHA as I understand that the FOIA request was responded to by Consulate Vancouver. Maybe there's a pot of money used by the

Consulate that explains the 15K – seems strange to me.

Protocol didn't support the trip [which K funds would have covered]

I've also got an email into Presidential Travel Staff [Michael Dobbs and Phong Ngo] to ascertain if they supported [which could have also been covered out of K funds].

RELEASE IN FULL

Regards, Fran

Fran Z. Gidez

M/EDCS

K Fund Director and Gift Funds Coordinator

U.S. Department of State

Room 7427B \* 2201 C Street, N.W. Washington, DC 20520

202-647-6286



#### Official UNCLASSIFIED

From: Harris, Katherine A

Sent: Wednesday, July 12, 2017 4:02 PM To: Gidez, Frances Z; Jacobs, Christine M

Cc: Gutherie, Peter A

Subject: Can you tell me where these funds came from?

Importance: High

Fran et al,

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# The Washington Post

State Department spent more than \$15,000 for rooms at new Trump hotel in Vancouver



Donald Trump Jr., middle, and Joo Kim Tiah, chief executive of the Holborn Group, left, attend the ribbon-cutting ceremony of the Trump International Hotel & Tower in Vancouver on Feb. 28. Photo by Rafal Gerszak for The Washington Post

By Amy Brittain By Amy Brittain

Politics

July 12 at 1:01 PM

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The hotel bookings — which were released to The Washington Post under a Freedom of Information Act request — reflect the first evidence of State Department expenditures at a Trumpbranded property since President Trump took office in January.

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"Embassy and consulate personnel work with the Secret Service to provide assistance on security matters as necessary for conditions in the particular host country," the official told The Post. "Our policy is not to discuss the details of security matters."

A spokeswoman from the Trump Organization declined to answer questions about how the Trump family paid for their rooms and what type of assistance the State Department provided the family on their business trip.

Play Video 0:54 Canadians protest Trump family at opening of Vancouver hotel

Official UNCLASSIFIED

From: Pan, Angela P < PanAP@state.gov> Wednesday, July 12, 2017 10:19 PM

 $Harris, Katherine\ A\ \\ < HarrisKA2 \\ \\ \textit{@state.gov} > ; Gidez, Frances\ Z\ \\ < GidezFZ \\ \\ \\ \textit{@state.gov} > ; Jacobs, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{@state.gov} > ; Dueholm, Christine\ M\ \\ \\ < jacobscm \\ \\ \textit{&state.gov} > ; Dueholm, Chr$ To:

Katherine O < DueholmKO@state.gov>

Cc: Gutherie, Peter A <GutheriePA@state.gov>; Dinkelman, John W <DinkelmanJW@state.gov>; Meterko, Lisa M <MeterkoLM@state.gov>; Dobbs,

Michael X <DobbsMX@state.gov>; Ngo, Phong C <NgoPC@state.gov>

Re: Can you tell me where these funds came from? Subject:

PA folks are on it. I'll circle back with WHA PD tomorrow.

Angela Pan

Post Management Officer WHA/EX -- HST Room 3262 Office: (202) 647-3337 BB: (202) 436-6989

From: Harris, Katherine A

**Sent:** Wednesday, July 12, 2017 7:22 PM

To: Gidez, Frances Z; Pan, Angela P; Jacobs, Christine M; Dueholm, Katherine O
Cc: Gutherie, Peter A; Dinkelman, John W; Meterko, Lisa M; Dobbs, Michael X; Ngo, Phong C
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Cc: Gutherie, Peter A; Dinkelman, John W; Meterko, Lisa M; Dobbs, Michael X; Ngo, Phong C Subject: RE: Can you tell me where these funds came from?

Importance: High

Angela, thanks for your quick response. Good job. Fran

Fran Z. Gidez M/EDCS K Fund Director and Gift Funds Coordinator U.S. Department of State Room 7427B \* 2201 C Street, N.W. Washington, DC 20520 202-647-6286



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Thanks,

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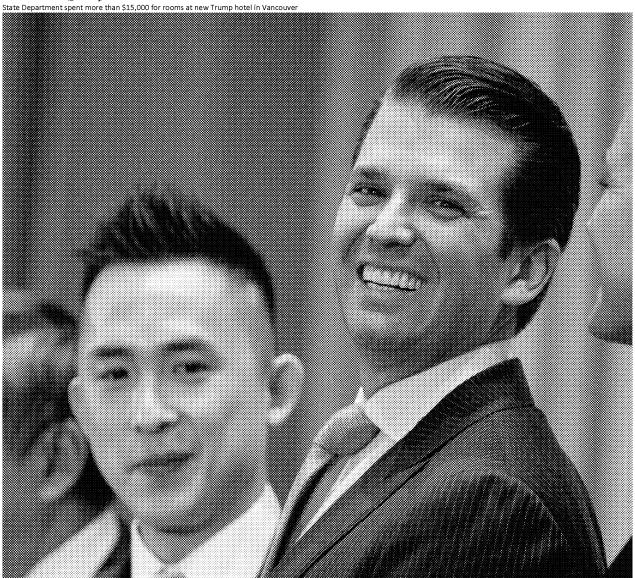
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By Amy Brittain By Amy Brittain

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Play Video 0:54

Canadians protest Trump family at opening of Vancouver hotel

Official UNCLASSIFIED

### **RELEASE IN FULL**

From: Pan, Angela P < PanAP@state.gov> Thursday, July 13, 2017 10:17 AM

Gidez, Frances Z <GidezFZ@state.gov>; Harris, Katherine A <HarrisKA2@state.gov>; Jacobs, Christine M <jacobscm@state.gov>; Dueholm, To:

Katherine O <DueholmKO@state.gov>; Stanford, Gregory S <StanfordGS@state.gov>

Cc: Gutherie, Peter A <GutheriePA@state.gov>; Dinkelman, John W <DinkelmanJW@state.gov>; Meterko, Lisa M <MeterkoLM@state.gov>; Dobbs,

Michael X <DobbsMX@state.gov>; Ngo, Phong C <NgoPC@state.gov>

RE: Can you tell me where these funds came from? Subject:

PA (with WHA, DS, and others) is working on language to brief the Spokesperson for the press briefing today.

Angela

Official UNCLASSIFIED

From: Gidez, Frances Z

Sent: Thursday, July 13, 2017 10:08 AM

To: Harris, Katherine A; Pan, Angela P; Jacobs, Christine M; Dueholm, Katherine O; Stanford, Gregory S Cc: Gutherie, Peter A; Dinkelman, John W; Meterko, Lisa M; Dobbs, Michael X; Ngo, Phong C

Subject: RE: Can you tell me where these funds came from?

Action needs to be tasked to PA front office

Fran Z. Gidez M/FDCS K Fund Director and Gift Funds Coordinator U.S. Department of State Room 7427B \* 2201 C Street, N.W. Washington, DC 20520 202-647-6286



#### Official UNCLASSIFIED

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To: Gidez, Frances Z; Jacobs, Christine M

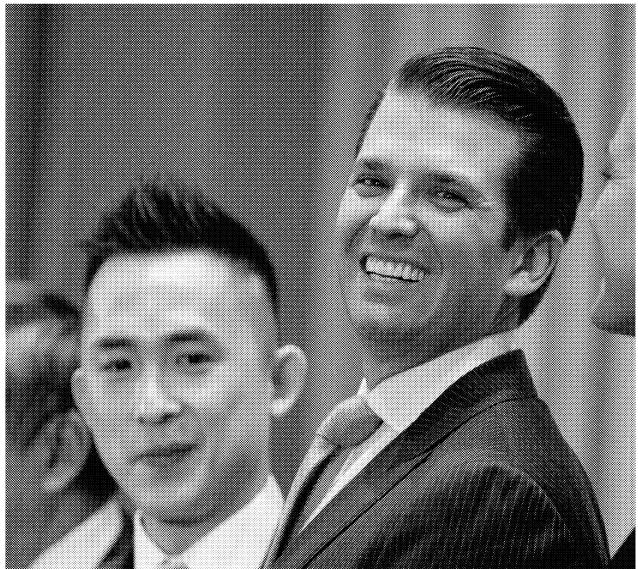
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Play Video 0:54 Canadians protest Trump family at opening of Vancouver hotel

Official UNCLASSIFIED From: Sligh, Amelia C <SlighAC@state.gov>
Sent: Wednesday, August 30, 2017 7:22 AM

RELEASE IN PART

To:

Dobbs, Michael X < Dobbs MX@state.gov>

**Subject:** Re: Costs of Presidentia

Re: Costs of Presidential Travel GAO Engagement (101986)

Let me track it down. We're there any others you can think of? Any audio folks from GSM?

### **Amelia**

From: Dobbs, Michael X

Sent: Wednesday, August 30, 2017 7:14 AM

To: Sligh, Amelia C

**Subject:** RE: Costs of Presidential Travel GAO Engagement (101986)

No, it was funded from A/LM.

-Michael

### Official

UNCLASSIFIED

From: Sligh, Amelia C

Sent: Wednesday, August 30, 2017 7:14 AM

To: Dobbs, Michael X

Subject: Re: Costs of Presidential Travel GAO Engagement (101986)

Did PTS pay for his trip?

### Amelia

From: Dobbs, Michael X

Sent: Wednesday, August 30, 2017 7:02 AM

To: Sligh, Amelia C

**Subject:** RE: Costs of Presidential Travel GAO Engagement (101986)

### Amelia,

I believe Don Schlienz from A/LM accompanied Tom Parrillo (A/PTS) to meet Mar-a-Lago management (March 3-4, 2017) to work on a possible contract (which later fell through and was not approved by MAL).

Don Schlienz Team Leader/Contracting Officer Worldwide Division/Regional Support Branch (A/LM/AQM/WWD/RSB) SA/6 (Rosslyn) – Rm 518 703-875-5363 or ext. 55363

Regards,

Michael Dobbs

## Official UNCLASSIFIED

From: Sligh, Amelia C

**Sent:** Tuesday, August 29, 2017 4:56 PM

To: Shinnick, Julianne

Cc: Dobbs, Michael X; Hufford, Thomas F; Hoy, Ryan J; Bemish, Renee C; DeGarmo, Janice L; Rogier, Seth M

**Subject:** RE: Costs of Presidential Travel GAO Engagement (101986)

Julianne,

Thanks for the clarification. Attached is an excel summary sheet with two tabs summarizing A Bureau State Department personnel expenses. Tab 1 is the Japanese PM trip and Tab 2 the Chinese Premier trip.

The pdf are the supporting documents. If they need all State expenses supporting the White House, we have a lot more transactions that we're working on just in case. Let me know if you need anything else. Regards, Amelia

### SBU

This email is UNCLASSIFIED.

From: Shinnick, Julianne

**Sent:** Tuesday, August 29, 2017 1:50 PM

To: Sligh, Amelia C

**Subject:** RE: Costs of Presidential Travel GAO Engagement (101986)

I just re-read the question – yep, he's just asking about State personnel. Thanks for calling. Jul.

Director, GAO Liaison

### Official

### **UNCLASSIFIED**

From: Shinnick, Julianne

**Sent:** Thursday, August 17, 2017 4:37 PM

To: Mennuti, Jonathan R; Green, Reginald J; Dobbs, Michael X; Sligh, Amelia C; Dinkelman, John W; Blackstone,

Kevin; Roberts, Asel K; VanVranken, Howard

Cc: Bemish, Renee C; Harris, Katherine A; Schwan, Elizabeth J; Donnelly, Paulette V; Wearmouth, James;

Boluda, Gladys

**Subject:** Costs of Presidential Travel GAO Engagement (101986)

Importance: High

In follow-up to our entrance last month – here is a revised data request from GAO. Deadline is August 31.

Adding the regional bureaus and the Protocol office for their data as well.

Any questions, let me know.

Director, GAO Liaison

# Official UNCLASSIFIED

From: Wren, John C

Sent: Thursday, August 17, 2017 2:10 PM

**To:** Shinnick, Julianne

**Subject:** Revised Data Request

Julie,

See if the attached request makes sense to you. If it doesn't, maybe a brief conversation next week might be helpful.

John

В6

Tab 1 - Japanese PM

	Α	В	С	D	E	F	G	Н
1		POTUS - Feb 10 - 12, 2017 (Mar-a-Largo)						
2	Item#	Type of Expense	Vendor/Traveler	Total Cost	Transportation (Rental Cars)	Lodging	M&IE	Other Misc
3	1	L9 - 1087700395	Koari Marshall, Intepreter	\$2,800.00				\$2,800.00
4	2	TO - 1087720120	Lefteris Kafatos	\$610.42	\$9.82	\$438.00	\$147.50	\$15.10
5			TOTAL	\$3,410.42				

RELEASE IN FULL

Tab 1 - Japanese PM

	l
1	
2	State Traveler
3	State contractor intepreter
4	State - Intepreter
5	

Tab 2 - Chinese PM

	Α	В	С	D	E	F	G	Н
		POTUS - Apr 6 - 9, 2017						
1		(Mar-a-Largo)						
					Transportation			
2	Item #	Type of Expense	Vendor/Traveler	Total Cost	(Rental Cars)	Lodging	M&IE	Other Misc
3	1	TO - 2043720307	Thomas Parrillo	\$923.33	\$628.76	\$190.97	\$88.50	\$15.10
4	2	TO - 1087720155	James Brown	\$5,034.53	\$3,479.06	\$989.88	\$324.50	\$241.09
5	3	TO - 1087720152	Yunhyang Lee	\$1,628.42	\$588.42	\$742.41	\$206.50	\$91.09
6	4	TO - 1087720151	Michael Yan	\$2,228.23	\$995.64	\$876.00	\$265.50	\$91.09
7	5	L9 - 1087700049	Lam Chung-Pollpeter	\$3,560.00				\$3,560.00
8	6	L9 - 1087700030	Su Yu Ruby Lai	\$2,860.00				\$2,860.00
9	7	L9 - 1087700031	Chi Lee	\$2,860.00				\$2,860.00
10	8	AQ - SAQMMA17F0205	Goldbelt (Su Yu Ruby Lai)	\$1,555.90	\$606.99	\$742.41	\$206.50	
11	9	AQ - SAQMMA17F0205	Goldbelt (Lam Chung-Pollpeter	\$1,720.90	\$579.40	\$876.00	\$265.50	
12	10	AQ - SAQMMA17F0205	Goldbelt (Chi Lee)	\$1,510.05	\$561.14	\$742.41	\$206.50	
13			TOTAL	\$23,881.36				

Tab 2 - Chinese PM

	I
1	
	Chala Tanandan
2	State Traveler
3	State Traveler-A/PTS
4	State - Intepreter
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12	State contractor intepreter
13	

RELEASE IN FULL

From: Sligh, Amelia C <SlighAC@state.gov>
Sent: Wednesday, July 19, 2017 9:20 AM

**To:** Dobbs, Michael X < Dobbs MX@state.gov>

Subject: RE: Mar-a-Lago -- AV Tech Support

Thanks Michael.

This email is UNCLASSIFIED.

From: Dobbs, Michael X

**Sent:** Wednesday, July 19, 2017 9:15 AM

To: Sligh, Amelia C

Subject: Mar-a-Lago -- AV Tech Support

Amelia,

Audio and Video (AV) technicians Charles Turner, Anthony Crook and Tony Sims traveled to Mar-a-Lago to support the POTUS visit with the President of China o/a April 6-7, 2017.

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS)
U.S. Department of State
2401 E Street, NW
Suite H625 (SA-1)
Washington, DC 20037

(202) 663-2945 Fax: (202) 663-2231

Official UNCLASSIFIED

RELEASE IN PART

**From:** Parrillo, Thomas D < ParrilloTD@state.gov>

**Sent:** Thursday, April 20, 2017 4:15 PM

**To:** Stever, John J < SteverJJ@state.gov>; Bemish, Renee C < BemishR@state.gov>

Cc: Dobbs, Michael X < Dobbs MX@state.gov>

**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Thank you!

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State

Phone: (202) 663-2945 Mobile: (202) 230-7435

Click below to evaluate my customer service:

PTS Customer Service Survey

This email is UNCLASSIFIED.

From: Stever, John J

**Sent:** Thursday, April 20, 2017 4:13 PM **To:** Parrillo, Thomas D; Bemish, Renee C

Cc: Dobbs, Michael X

**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

We be happy to talk to them on the process that I think they will like – if they want to get paid.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Thursday, April 20, 2017 4:06 PM **To:** Stever, John J; Bemish, Renee C

Cc: Dobbs, Michael X

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

John,

I defer to you on who makes the call. Ed from MAL spoke with PTS earlier this week about some billing questions, but given the FAR component, it may have more weight coming from your shop. Let me know what you think.

Best,

Tom

### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile

Click below to evaluate my customer service:

PTS Castomer Service Survey

This email is UNCLASSIFIED.

From: Stever, John J

**Sent:** Thursday, April 20, 2017 3:53 PM **To:** Bemish, Renee C; Parrillo, Thomas D

**Cc:** Dobbs, Michael X

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Overall – good news. If they bring down the cost to \$3,500, we should be able to use our credit card which contain no FAR clauses. Do you want us to contact them to discuss the cost?

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

Official UNCLASSIFIED

From: Bemish, Renee C

**Sent:** Thursday, April 20, 2017 3:34 PM **To:** Parrillo, Thomas D; Stever, John J

Cc: Dobbs, Michael X

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Thanks Tom -

Afraid if Maralargo wants to be paid, they will need to bring the amount for State under \$3500.

They need to understand that is our max limit BECAUSE they are unwilling/unable to accept a PO or BPA due to the FAR clauses.

Adding John Stever for further discussion between AQM and PTS expert negotiators.

Thanks,

Renee

# Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Thursday, April 20, 2017 3:09 PM

**To:** Bemish, Renee C **Cc:** Dobbs, Michael X

**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

No, the cost for the ballroom is only \$500; all of the rest are PTS expenses, so our final total is \$3,750, which is over the limit.

Sorry it's not better news.

Tom

Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Click below to evaluate my customer service:

97S Customer Service Storvey

This email is UNCLASSIFIED.

From: Bemish, Renee C

**Sent:** Thursday, April 20, 2017 3:08 PM

**To:** Parrillo, Thomas D **Cc:** Dobbs, Michael X

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Thanks Tom – so total cost of the shared function space was \$4,000 and the Press Corp is responsible for paying half. Is that right?

If so, this appears to be good news as it puts the cost below the AQM purchase card limit of \$3,500.

## Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Thursday, April 20, 2017 3:05 PM

**To:** Bemish, Renee C **Cc:** Dobbs, Michael X

**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Renee,

Hope this finds you well. Michael asked me to send to you the invoice that Mar-a-Lago sent to PTS for the function space usage for President Xi's visit. Along with that, I'm also attaching files that show how the space was used. Since both staff and the WH Press Corps made use of the Grand Ballroom on Friday, the press corps will bear half of the cost for that room for that day. Please let me know if you have any further questions.

Best,

Tom

Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Click below to evaluate my customer service:

TS Sustamer Service Survey

This email is UNCLASSIFIED.

From: Dobbs, Michael X

**Sent:** Thursday, April 20, 2017 2:57 PM

To: Parrillo, Thomas D

**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

FYI

Michael Dobbs

Director, Office of Presidential Travel Support (PTS)

U.S. Department of State 2401 E Street, NW Suite H625 (SA-1) Washington, DC 20037

(202) 663-2945(202) 663-2231DobbsMX@state.gov

Privacy/PII

This email is UNCLASSIFIED.

From: Bemish, Renee C

**Sent:** Tuesday, April 18, 2017 11:29 AM

To: Dobbs, Michael X

**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Michael – Have you received the bill for the shared conference space?

Clarification Dennis provided on "splitting" bills is helpful (I think).

Have you received a bill yet?

Thanks, Renee

#### Official

UNCLASSIFIED

From: Stever, John J

**Sent:** Tuesday, April 18, 2017 11:26 AM

**To:** Gallagher, Dennis J; Read, Cathy J; Bemish, Renee C **Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Agree – With sleeping rooms costing \$600/night, I am wondering how much it will cost

to use the ballroom and all the AV equipment for two or three days. We have not seen the invoice so I have no idea.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

# Official UNCLASSIFIED

From: Gallagher, Dennis J

**Sent:** Tuesday, April 18, 2017 11:22 AM **To:** Read, Cathy J; Bemish, Renee C

Cc: Stever, John J

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

I agree, but you don't have to bundle purchases from multiple trips. The splitting issue would arise if multiple conference rooms were being booked for the same trip.

Dennis J. Gallagher Assistant Legal Adviser Buildings and Acquisitions Tel. 703-516-1543 FAX 703-516-1547

SBU

This email is UNCLASSIFIED.

From: Read, Cathy J

**Sent:** Tuesday, April 18, 2017 8:50 AM **To:** Gallagher, Dennis J; Bemish, Renee C

Cc: Stever, John J

**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Here's our note back...I did not copy the whole group. If you both agree, I'm happy to send out.

If the cost of the meeting rooms exceed \$3,500.00, I am not sure using Millie's purchase card for the meeting rooms is the right way to go. In the past we've applied her card as a payment mechanism connected with a signed contract document that the hotels signed. Under \$3,500.00 should be fine. At the all hands meeting which included Dennis, he made it clear that we cannot split the purchases in order to keep the cost under \$3,500.00.

Cathy J. Read
Director, Office of Acquisitions Management
Department of State
703.875.6639
readcj@state.gov

## Official UNCLASSIFIED

From: Dobbs, Michael X

**Sent:** Monday, April 17, 2017 4:00 PM **To:** Bemish, Renee C; Flaggs, Chris H

Cc: Read, Cathy J; Mahar, Harry; Gutherie, Peter A; Gallagher, Dennis J; Stowell, Chuck N; Gonzales, Rebecca E;

Lacina, Patricia A; Nelson, Eric G

**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Renee,

Ed Raymundo, Director of Finance at Mar-a-Lago confirmed this morning that they will accept A/PTS' <u>CBA</u> credit card to pay for <u>hotel sleeping rooms/lodging</u> only. A/PTS' current <u>CBA</u> card (used for official flights and car rentals) is now set-up for <u>hotel sleeping rooms/lodging</u>. CGFS has given A/PTS the green light to use our current CBA card to pay for the hotel rooms for the Japan and China visits until a new CBA card (used only for <u>hotel sleeping rooms/lodging</u>) is issued.

This is all great news and we're moving in the right direction, however, the function space issue still looms. Historically, we have used Millie's <u>purchase</u> credit card to pay for the hotel rooms, function space and other items needed in support of domestic visits. Is this a viable option moving forward to fund function space? If not, can AQM provide a solution on how best to address paying for the function space?

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS)
U.S. Department of State
2401 E Street, NW
Suite H625 (SA-1)
Washington, DC 20037
(202) 663-2945

Fax: (202) 663-2231

☑ DobbsMX@state.gov

Privacy/PII
This email is UNCLASSIFIED.

From: Bemish, Renee C

Sent: Wednesday, April 12, 2017 9:22 AM

To: Flaggs, Chris H

Cc: Read, Cathy J; Mahar, Harry; Gutherie, Peter A; Gallagher, Dennis J; Stowell, Chuck N; Dobbs, Michael X;

Gonzales, Rebecca E; Lacina, Patricia A; Nelson, Eric G **Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Good morning Chris -

PTS has received the attached good news from CGFS Chuck Stowell.

Thank you very much for your help in identifying a solution to assist PTS with support of future POTUS/VPOTUS travel!

Since PTS may be waiting a month or more to receive the assigned CBA travel card, is CGFS able to pay for previous Mar-a-largo lodging invoices?

(Two trips – Japan and China - one that includes lodging for S and S staff.)

As Michael Dobbs mentioned previously, while PTS does make reservations for S and S staff when securing a block of rooms for POTUS/VPOTUS travel, historically PTS has not been responsible for payment of S lodging or otherwise covering related DOS travel expenses.

Going forward, A Bureau will work with S/ES on procedures for covering costs for S and S staff lodging associated with POTUS/VPOTUS travel.

Thank you, Renee

# Official UNCLASSIFIED

From: Flaggs, Chris H

**Sent:** Tuesday, April 11, 2017 9:46 AM

To: Bemish, Renee C

Cc: Read, Cathy J; Mahar, Harry; Gutherie, Peter A; Gallagher, Dennis J; Stowell, Chuck N

**Subject:** Re: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Renee-

We're checking the CBA possibilities/capabilities and will let you know.

Thx

Chris

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.

From: Bemish, Renee C

Sent: Tuesday, April 11, 2017 9:00 AM

To: Flaggs, Chris H

Cc: Read, Cathy J; Mahar, Harry; Gutherie, Peter A; Gallagher, Dennis J

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Chris -

Ref our discussion yesterday and following email exchange.

It appears WH is using a government purchase card to pay for staff lodging at Mar-a-largo. Per note below, they are doing so in \$10,000 increments.

As stated by Cathy and Dennis yesterday, this is not a payment option we/State have FAR authority to follow.

You mentioned a CBA travel card that might be used to pay for lodging costs incurred by WH staff during recent Japanese and Chinese delegation visits to Mar-a-largo.

Could such a card be issued to PTS to pay consolidated lodging invoices for reservations made by PTS on behalf of POTUS and/or VPOTUS travel?

Thank you, Renee

# Official - Transitory UNCLASSIFIED

From: Read, Cathy J

**Sent:** Tuesday, April 11, 2017 6:50 AM

To: Bemish, Renee C

**Subject:** RE: POTUS - Palm Bearch, Florida (Mar-a-Lago)

I'm leaving here at 930 for TDY; so have time in the am...but using the travel card as Chris suggested is much better than trying to use any purchase card....

Cathy J. Read
Director, Office of Acquisitions Management
Department of State
703.875.6639
readcj@state.gov

# Official - Transitory UNCLASSIFIED

From: Bemish, Renee C

**Sent:** Monday, April 10, 2017 4:52 PM

**To:** Read, Cathy J

Subject: FW: POTUS - Palm Bearch, Florida (Mar-a-Lago)

Hi Cathy - Please see following.

Do you have time to discuss in the morning? Thanks, Renee **Official - Transitory** UNCLASSIFIED From: Dobbs, Michael X **Sent:** Monday, April 10, 2017 4:14 PM To: Bemish, Renee C Subject: FW: POTUS - Palm Bearch, Florida (Mar-a-Lago) Renee, See response from Allison below. Regards, -Michael Dobbs SBU This email is UNCLASSIFIED. From: Johnson, Allison L. EOP/OA [mailto **Sent:** Monday, April 10, 2017 4:10 PM To: Dobbs, Michael X Cc: Kryder, Robert S. EOP/OA **Subject:** Re: POTUS - Palm Bearch, Florida (Mar-a-Lago) Have them contact Robert, as he has been working directly on Mar. Allison Johnson Director, Travel and Events Division Contracting Officer of the USA Executive Office of the President Desk: 202-395-6302 //

**B6** 

**B6** 

Sent from my iPhone

On Apr 10, 2017, at 4:08 PM, Dobbs, Michael X < Dobbs MX@state.gov > wrote:

Allison,

Can my front office contact you to ask more questions on how WH is funding rooms at

MALY We die Hyllig to streathline out process and they have a few questions.	
Regards,	
Michael Dobbs	
Original Message From: Johnson, Allison L. EOP/OA [mailto] Sent: Monday, April 10, 2017 3:50 PM To: Dobbs, Michael X Subject: RE: POTUS - Palm Bearch, Florida (Mar-a-Lago)	B6
Meals are separate through our travel system. And the hotel sends us an invoice that breaks out each travelers amount due.	
Allison Johnson Director, Travel and Events Division Contracting Officer of the USA Executive Office of the President Desk: 202-395-6302	В6
Original Message	
From: Dobbs, Michael X [mailto:DobbsMX@state.gov] Sent: Monday, April 10, 2017 3:35 PM To: Johnson, Allison L. EOP/OA Subject: RE: POTUS - Palm Bearch, Florida (Mar-a-Lago)	В6
Are you grouping multiple travelers under one invoice for rooms only or does that include meals?	
-Michael Dobbs	
Original Message From: Johnson, Allison L. EOP/O Sent: Monday, April 10, 2017 3:31 PM To: Dobbs, Michael X Subject: RE: POTUS - Palm Bearch, Florida (Mar-a-Lago)	В6
WH is paying for the rooms via credit card authorization form. They can only charge our cards in \$10K	
increments.	
Hope that helps.	
Allison Johnson Director, Travel and Events Division Contracting Officer of the USA Executive Office of the President Desk: 202-395-6302	В6
Original Message	
From: Dobbs, Michael X [mailto:DobbsMX@state.gov] Sent: Monday, April 10, 2017 3:27 PM	
To: Johnson, Allison L. EOP/OA	В6

Subject: POTUS - Palm Bearch, Florida (Mar-a-Lago)
Allison,
I don't know if I have asked this before but how is OA funding the rooms at Mar-a-Lago for WH staff accompanying POTUS on the weekend? Any assistance would be greatly appreciated.
Regards,
Michael Dobbs Director, Office of Presidential Travel Support (PTS) U.S. Department of State 2401 E Street, NW Suite H625 (SA-1) Washington, DC 20037 * (202) 663-2945 Fax: (202) 663-2231 * DobbsMX@state.gov <mailto:dobbsmx@state.gov>  SBU This email is UNCLASSIFIED.</mailto:dobbsmx@state.gov>
Privacy/PII
This email is UNCLASSIFIED.
Privacy/PII This email is UNCLASSIFIED.

**From:** Parrillo, Thomas D < ParrilloTD@state.gov>

Sent: Wednesday, April 26, 2017 7:24 AM

**To:** Dobbs, Michael X < DobbsMX@state.gov>; Stever, John J < SteverJJ@state.gov>

**Subject:** Re: POTUS - Palm Beach, Florida (Mar-a-Lago)

Some of the rooms were \$520/night on the Japan trip as well.

RELEASE IN PART

В

Tom

Thomas D. Parrillo

Office of Presidential Travel Support

From: Dobbs, Michael X

Sent: Wednesday, April 26, 2017 7:20 AM

**To:** Stever, John J **Cc:** Parrillo, Thomas D

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

\$546 --- I believe which is 300% of the lodging per diem.

## Official - Privacy/PII UNCLASSIFIED

From: Stever, John J

Sent: Wednesday, April 26, 2017 7:14 AM

**To:** Dobbs, Michael X **Cc:** Parrillo, Thomas D

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Ok – Do you know what they charged for each room?

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

## Official - Privacy/PII UNCLASSIFIED

From: Dobbs, Michael X

Sent: Tuesday, April 25, 2017 5:48 PM

**To:** Stever, John J **Cc:** Parrillo, Thomas D

Subject: FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

John,

В6

FYSA, We (PTS) only paid for the sleeping rooms with PTS' CBA card not the function space.

Regards,

Michael Dobbs

## Official - Privacy/PII UNCLASSIFIED

From: Bemish, Renee C

Sent: Tuesday, April 18, 2017 8:31 AM

To: Dobbs, Michael X

**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Thanks Michael - Cathy Read is out this week, so I will follow up with AQM's John Stever.

### Official

### **UNCLASSIFIED**

From: Dobbs, Michael X

**Sent:** Monday, April 17, 2017 4:00 PM **To:** Bemish, Renee C; Flaggs, Chris H

Cc: Read, Cathy J; Mahar, Harry; Gutherie, Peter A; Gallagher, Dennis J; Stowell, Chuck N; Gonzales, Rebecca E;

Lacina, Patricia A; Nelson, Eric G

**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Renee,

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Director, Office of Presidential Travel Support (PTS) U.S. Department of State 2401 E Street, NW Suite H625 (SA-1) Washington, DC 20037 ≅ (202) 663-2945Fax: (202) 663-2231⊠ DobbsMX@state.gov

Privacy/PII

This email is UNCLASSIFIED.

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Sent: Wednesday, April 12, 2017 9:22 AM

To: Flaggs, Chris H

Cc: Read, Cathy J; Mahar, Harry; Gutherie, Peter A; Gallagher, Dennis J; Stowell, Chuck N; Dobbs, Michael X;

Gonzales, Rebecca E; Lacina, Patricia A; Nelson, Eric G **Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

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Cathy J. Read
Director, Office of Acquisitions Management
Department of State
703.875.6639
readcj@state.gov

# Official - Transitory UNCLASSIFIED

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To: Bemish, Renee C

Subject: FW: POTUS - Palm Bearch, Florida (Mar-a-Lago)

Renee,

See response from Allison below.

Regards,

-Michael Dobbs

SBU

This email is UNCLASSIFIED.

From: Johnson, Allison L. EOP/OA [mailto]
Sent: Monday, April 10, 2017 4:10 PM

**To:** Dobbs, Michael X

Cc: Kryder, Robert S. EOP/OA

Subject: Re: POTUS - Palm Bearch, Florida (Mar-a-Lago)

Have them contact Robert, as he has been working directly on Mar.

Allison Johnson Director, Travel and Events Division Contracting Officer of the USA

Executive Office of the President Desk: 202-395-6302 / Cell:	В6
Sent from my iPhone	
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Allison,	
Can my front office contact you to ask more questions on how WH is funding rooms at MAL? We are trying to streamline our process and they have a few questions.	
Regards,	
Michael Dobbs	
Original Message	В6
From: Johnson, Allison L. EOP/OA [mailto] Sent: Monday, April 10, 2017 3:50 PM To: Dobbs, Michael X Subject: RE: POTUS - Palm Bearch, Florida (Mar-a-Lago)	БС
Meals are separate through our travel system. And the hotel sends us an invoice that breaks out each travelers amount due.	
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Regards,  Michael Dobbs Director, Office of Presidential Travel Support (PTS) U.S. Department of State 2401 E Street, NW Suite H625 (SA-1) Washington, DC 20037 * (202) 663-2945 Fax: (202) 663-2231 * DobbsMX@state.gov <mailto:dobbsmx@state.gov></mailto:dobbsmx@state.gov>
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Privacy/PII This email is UNCLASSIFIED.

B6

B6

Privacy/PII

This email is UNCLASSIFIED.

RELEASE IN PART

E

From: Stever, John J < SteverJJ@state.gov > Sent: Wednesday, April 26, 2017 7:25 AM

To: Dobbs, Michael X < Dobbs MX@state.gov>
Cc: Parrillo, Thomas D < Parrillo TD@state.gov>

**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Perfect. All is good.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

### Official - Privacy/PII UNCLASSIFIED

From: Dobbs, Michael X

Sent: Wednesday, April 26, 2017 7:21 AM

**To:** Stever, John J **Cc:** Parrillo, Thomas D

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

\$546 --- I believe which is 300% of the lodging per diem.

## Official - Privacy/PII UNCLASSIFIED

From: Stever, John J

Sent: Wednesday, April 26, 2017 7:14 AM

**To:** Dobbs, Michael X **Cc:** Parrillo, Thomas D

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Ok – Do you know what they charged for each room?

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

## Official - Privacy/PII UNCLASSIFIED

From: Dobbs, Michael X

Sent: Tuesday, April 25, 2017 5:48 PM

**To:** Stever, John J **Cc:** Parrillo, Thomas D

Subject: FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

John,

FYSA, We (PTS) only paid for the sleeping rooms with PTS' CBA card not the function space.

Regards,

Michael Dobbs

### Official - Privacy/PII UNCLASSIFIED

From: Bemish, Renee C

**Sent:** Tuesday, April 18, 2017 8:31 AM

To: Dobbs, Michael X

**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Thanks Michael – Cathy Read is out this week, so I will follow up with AQM's John Stever.

### Official

### **UNCLASSIFIED**

From: Dobbs, Michael X

**Sent:** Monday, April 17, 2017 4:00 PM **To:** Bemish, Renee C; Flaggs, Chris H

Cc: Read, Cathy J; Mahar, Harry; Gutherie, Peter A; Gallagher, Dennis J; Stowell, Chuck N; Gonzales, Rebecca E;

Lacina, Patricia A; Nelson, Eric G

**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Renee,

Ed Raymundo, Director of Finance at Mar-a-Lago confirmed this morning that they will accept A/PTS' <u>CBA</u> credit card to pay for <u>hotel sleeping rooms/lodging</u> only. A/PTS' current <u>CBA</u> card (used for official flights and car rentals) is now set-up for <u>hotel sleeping rooms/lodging</u>. CGFS has given A/PTS the green light to use our current CBA card to pay for the hotel rooms for the Japan and China visits until a new CBA card (used only for <u>hotel sleeping rooms/lodging</u>) is issued.

This is all great news and we're moving in the right direction, however, the function space issue still looms. Historically, we have used Millie's <u>purchase</u> credit card to pay for the hotel rooms, function space and other items needed in support of domestic visits. Is this a viable option moving forward to fund function space? If not, can AQM provide a solution on how best to address paying for the function space?

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS)
U.S. Department of State
2401 E Street, NW
Suite H625 (SA-1)
Washington, DC 20037
(202) 663-2945

Fax: (202) 663-2231

☑ DobbsMX@state.gov

Privacy/PII

This email is UNCLASSIFIED.

From: Bemish, Renee C

Sent: Wednesday, April 12, 2017 9:22 AM

To: Flaggs, Chris H

Cc: Read, Cathy J; Mahar, Harry; Gutherie, Peter A; Gallagher, Dennis J; Stowell, Chuck N; Dobbs, Michael X;

Gonzales, Rebecca E; Lacina, Patricia A; Nelson, Eric G **Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Good morning Chris -

PTS has received the attached good news from CGFS Chuck Stowell.

Thank you very much for your help in identifying a solution to assist PTS with support of future POTUS/VPOTUS travel!

Since PTS may be waiting a month or more to receive the assigned CBA travel card, is CGFS able to pay for previous Mar-a-largo lodging invoices?

(Two trips –Japan and China - one that includes lodging for S and S staff.)

As Michael Dobbs mentioned previously, while PTS does make reservations for S and S staff when securing a block of rooms for POTUS/VPOTUS travel, historically PTS has not been responsible for payment of S lodging or otherwise covering related DOS travel expenses.

Going forward, A Bureau will work with S/ES on procedures for covering costs for S and S staff lodging associated with POTUS/VPOTUS travel.

Thank you, Renee

## Official UNCLASSIFIED

From: Flaggs, Chris H

**Sent:** Tuesday, April 11, 2017 9:46 AM

To: Bemish, Renee C

Cc: Read, Cathy J; Mahar, Harry; Gutherie, Peter A; Gallagher, Dennis J; Stowell, Chuck N

**Subject:** Re: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Renee-

We're checking the CBA possibilities/capabilities and will let you know.

Thx

Chris

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.

From: Bemish, Renee C

**Sent:** Tuesday, April 11, 2017 9:00 AM

**To:** Flaggs, Chris H

Cc: Read, Cathy J; Mahar, Harry; Gutherie, Peter A; Gallagher, Dennis J

**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Chris -

Ref our discussion yesterday and following email exchange.

It appears WH is using a government purchase card to pay for staff lodging at Mar-a-largo. Per note below, they are doing so in \$10,000 increments.

As stated by Cathy and Dennis yesterday, this is not a payment option we/State have FAR authority to follow.

You mentioned a CBA travel card that might be used to pay for lodging costs incurred by WH staff during recent Japanese and Chinese delegation visits to Mar-a-largo.

Could such a card be issued to PTS to pay consolidated lodging invoices for reservations made by PTS on behalf of POTUS and/or VPOTUS travel?

Thank you, Renee

# Official - Transitory UNCLASSIFIED

From: Read, Cathy J

**Sent:** Tuesday, April 11, 2017 6:50 AM

To: Bemish, Renee C

Subject: RE: POTUS - Palm Bearch, Florida (Mar-a-Lago)

I'm leaving here at 930 for TDY; so have time in the am...but using the travel card as Chris suggested is much better than trying to use any purchase card....

Cathy J. Read

Director, Office of Acquisitions Management

Department of State 703.875.6639 readcj@state.gov

# Official - Transitory UNCLASSIFIED

From: Bemish, Renee C

**Sent:** Monday, April 10, 2017 4:52 PM

To: Read, Cathy J

Subject: FW: POTUS - Palm Bearch, Florida (Mar-a-Lago)

Hi Cathy - Please see following.

Do you have time to discuss in the morning?

Thanks, Renee

# Official - Transitory UNCLASSIFIED

From: Dobbs, Michael X

**Sent:** Monday, April 10, 2017 4:14 PM

To: Bemish, Renee C

Subject: FW: POTUS - Palm Bearch, Florida (Mar-a-Lago)

Renee,

See response from Allison below.

Regards,

-Michael Dobbs

SBU

This email is UNCLASSIFIED.

From: Johnson, Allison L. EOP/OA [mailto Sent: Monday, April 10, 2017 4:10 PM

To: Dobbs, Michael X

Cc: Kryder, Robert S. EOP/OA

Subject: Re: POTUS - Palm Bearch, Florida (Mar-a-Lago)

В6

Have them contact Robert, as he has been working directly on Mar.
Allison Johnson Director, Travel and Events Division Contracting Officer of the USA Executive Office of the President Desk: 202-395-6302 / Cell:
Sent from my iPhone
On Apr 10, 2017, at 4:08 PM, Dobbs, Michael X < <u>DobbsMX@state.gov</u> > wrote:
Allison,
Can my front office contact you to ask more questions on how WH is funding rooms at MAL? We are trying to streamline our process and they have a few questions.
Regards,
Michael Dobbs
From: Johnson, Allison L. EOP/OA [mailto Sent: Monday, April 10, 2017 3:50 PM To: Dobbs, Michael X Subject: RE: POTUS - Palm Bearch, Florida (Mar-a-Lago)  Meals are separate through our travel system. And the hotel sends us an invoice that breaks out each travelers amount due.  Allison Johnson Director, Travel and Events Division Contracting Officer of the USA Executive Office of the President Desk: 202-395-6302   Cell: 202-510-4023
Original Message From: Dobbs, Michael X [mailto:DobbsMX@state.gov] Sent: Monday, April 10, 2017 3:35 PM To: Johnson, Allison L. EOP/OA Subject: RE: POTUS - Palm Bearcn, Fiorida (Iviar-a-Lago)  Are you grouping multiple travelers under one invoice for rooms only or does that include meals?
-Michael Dobbs
Original Message From: Johnson, Allison L. EOP/OA [mailto: Sent: Monday, April 10, 2017 3:31 PM

To: Dobbs, Michael X Subject: RE: POTUS - Palm Bearch, Florida (Mar-a-Lago)	
WH is paying for the rooms via credit card authorization form. They can only charge our cards in \$10K increments.	
Hope that helps.	
Allison Johnson Director, Travel and Events Division Contracting Officer of the USA Executive Office of the President Desk: 202-395-6302   Cell:	6
Original Message From: Dobbs, Michael X [mailto:DobbsMX@state.gov] Sent: Monday, April 10, 2017 3:27 PM To: Johnson, Allison L. EOP/OA Subject: POTUS - Palm Bearch, Fiorida (Mar-a-Lago)	6
Allison,	
I don't know if I have asked this before but how is OA funding the rooms at Mar-a-Lago for WH staff accompanying POTUS on the weekend? Any assistance would be greatly appreciated.	
Regards,	
Michael Dobbs Director, Office of Presidential Travel Support (PTS) U.S. Department of State 2401 E Street, NW Suite H625 (SA-1) Washington, DC 20037 * (202) 663-2945 Fax: (202) 663-2231 * DobbsMX@state.gov < mailto:DobbsMX@state.gov>	
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Privacy/PII	

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Privacy/PII This email is UNCLASSIFIED.

**RELEASE IN PART B6** 

**From:** Parrillo, Thomas D < ParrilloTD@state.gov>

**Sent:** Friday, April 28, 2017 8:24 AM

To: Stever, John J < SteverJJ@state.gov>

Cc: Dobbs, Michael X < Dobbs MX@state.gov>

**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Thanks, John; I appreciate all of your help with this.

Tom

### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:

PTS Customer Service Survey

# Official - Transitory UNCLASSIFIED

From: Stever, John J

**Sent:** Friday, April 28, 2017 8:19 AM

**To:** Parrillo, Thomas D **Cc:** Dobbs, Michael X

**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Tom – We are still trying to reach them. We have left several message and they have not returned our calls.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

# Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Tuesday, April 25, 2017 1:59 PM

To: Stever, John J

**B6** 

Cc: Dobbs, Michael X

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi John,

Hope you're well today. Were you or a member of your team able to reach MAL about the function space?

Best,

Tom

Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:

PTS Customer Service Survey

This email is UNCLASSIFIED.

From: Stever, John J

**Sent:** Thursday, April 20, 2017 4:13 PM **To:** Parrillo, Thomas D; Bemish, Renee C

Cc: Dobbs, Michael X

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

We be happy to talk to them on the process that I think they will like – if they want to get paid.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Thursday, April 20, 2017 4:06 PM

B6

To: Stever, John J; Bemish, Renee C

Cc: Dobbs, Michael X

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

John,

I defer to you on who makes the call. Ed from MAL spoke with PTS earlier this week about some billing questions, but given the FAR component, it may have more weight coming from your shop. Let me know what you think.

Best,

Tom

### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:



This email is UNCLASSIFIED.

From: Stever, John J

**Sent:** Thursday, April 20, 2017 3:53 PM **To:** Bemish, Renee C; Parrillo, Thomas D

Cc: Dobbs, Michael X

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Overall – good news. If they bring down the cost to \$3,500, we should be able to use our credit card which contain no FAR clauses. Do you want us to contact them to discuss the cost?

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

### **Official**

### **UNCLASSIFIED**

From: Bemish, Renee C

**Sent:** Thursday, April 20, 2017 3:34 PM **To:** Parrillo, Thomas D; Stever, John J

**Cc:** Dobbs, Michael X

**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Thanks Tom -

Afraid if Maralargo wants to be paid, they will need to bring the amount for State under \$3500.

They need to understand that is our max limit BECAUSE they are unwilling/unable to accept a PO or BPA due to the FAR clauses.

Adding John Stever for further discussion between AQM and PTS expert negotiators.

Thanks, Renee

# Official

## **UNCLASSIFIED**

From: Parrillo, Thomas D

**Sent:** Thursday, April 20, 2017 3:09 PM

**To:** Bemish, Renee C **Cc:** Dobbs, Michael X

**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

No, the cost for the ballroom is only \$500; all of the rest are PTS expenses, so our final total is \$3,750, which is over the limit.

Sorry it's not better news.

Tom

# Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Mobile:

Click below to evaluate my customer service:

978 Customer Service Survey

В6

This email is UNCLASSIFIED.

From: Bemish, Renee C

**Sent:** Thursday, April 20, 2017 3:08 PM

**To:** Parrillo, Thomas D **Cc:** Dobbs, Michael X

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Thanks Tom – so total cost of the shared function space was \$4,000 and the Press Corp is responsible for paying half. Is that right?

If so, this appears to be good news as it puts the cost below the AQM purchase card limit of \$3,500.

# Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Thursday, April 20, 2017 3:05 PM

**To:** Bemish, Renee C **Cc:** Dobbs, Michael X

**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Renee,

Hope this finds you well. Michael asked me to send to you the invoice that Mar-a-Lago sent to PTS for the function space usage for President Xi's visit. Along with that, I'm also attaching files that show how the space was used. Since both staff and the WH Press Corps made use of the Grand Ballroom on Friday, the press corps will bear half of the cost for that room for that day. Please let me know if you have any further questions.

Best,

Tom

### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Mobile:

Click below to evaluate my customer service:

M PTS Customer Service Survey В6

This email is UNCLASSIFIED.

From: Dobbs, Michael X

**Sent:** Thursday, April 20, 2017 2:57 PM

**To:** Parrillo, Thomas D

Subject: FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

FYI

Michael Dobbs

Director, Office of Presidential Travel Support (PTS)
U.S. Department of State
2401 E Street, NW
Suite H625 (SA-1)
Washington, DC 20037

(202) 663-2945
Fax: (202) 663-2231

□ DobbsMX@state.gov

Privacy/PII

This email is UNCLASSIFIED.

From: Bemish, Renee C

**Sent:** Tuesday, April 18, 2017 11:29 AM

To: Dobbs, Michael X

**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Michael – Have you received the bill for the shared conference space?

Clarification Dennis provided on "splitting" bills is helpful (I think).

Have you received a bill yet?

Thanks, Renee

Official

**UNCLASSIFIED** 

From: Stever, John J

**Sent:** Tuesday, April 18, 2017 11:26 AM

**To:** Gallagher, Dennis J; Read, Cathy J; Bemish, Renee C **Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Agree – With sleeping rooms costing \$600/night, I am wondering how much it will cost to use the ballroom and all the AV equipment for two or three days. We have not seen the invoice so I have no idea.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

# Official UNCLASSIFIED

From: Gallagher, Dennis J

**Sent:** Tuesday, April 18, 2017 11:22 AM **To:** Read, Cathy J; Bemish, Renee C

Cc: Stever, John J

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

I agree, but you don't have to bundle purchases from multiple trips. The splitting issue would arise if multiple conference rooms were being booked for the same trip.

Dennis J. Gallagher Assistant Legal Adviser Buildings and Acquisitions Tel. 703-516-1543 FAX 703-516-1547

# SBU

This email is UNCLASSIFIED.

From: Read, Cathy J

**Sent:** Tuesday, April 18, 2017 8:50 AM **To:** Gallagher, Dennis J; Bemish, Renee C

Cc: Stever, John J

**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Here's our note back...I did not copy the whole group. If you both agree, I'm happy to send out.

If the cost of the meeting rooms exceed \$3,500.00, I am not sure using Millie's purchase card for the meeting rooms is the right way to go. In the past we've applied her card as a payment mechanism connected with a signed contract document that the hotels signed. Under \$3,500.00 should be fine. At the all hands meeting which included Dennis, he made it clear that we cannot split the purchases in order to keep the cost under \$3,500.00.

Cathy J. Read Director, Office of Acquisitions Management Department of State 703.875.6639 readcj@state.gov

# **Official** UNCLASSIFIED

From: Dobbs, Michael X

**Sent:** Monday, April 17, 2017 4:00 PM **To:** Bemish, Renee C; Flaggs, Chris H

Cc: Read, Cathy J; Mahar, Harry; Gutherie, Peter A; Gallagher, Dennis J; Stowell, Chuck N; Gonzales, Rebecca E;

Lacina, Patricia A; Nelson, Eric G

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Renee,

Ed Raymundo, Director of Finance at Mar-a-Lago confirmed this morning that they will accept A/PTS' CBA credit card to pay for hotel sleeping rooms/lodging only. A/PTS' current CBA card (used for official flights and car rentals) is now set-up for hotel sleeping rooms/lodging. CGFS has given A/PTS the green light to use our current CBA card to pay for the hotel rooms for the Japan and China visits until a new CBA card (used only for hotel sleeping rooms/lodging) is issued.

This is all great news and we're moving in the right direction, however, the function space issue still looms. Historically, we have used Millie's purchase credit card to pay for the hotel rooms, function space and other items needed in support of domestic visits. Is this a viable option moving forward to fund function space? If not, can AQM provide a solution on how best to address paying for the function space?

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS) U.S. Department of State 2401 E Street, NW Suite H625 (SA-1) Washington, DC 20037

**(202)** 663-2945 Fax: (202) 663-2231

□ DobbsMX@state.gov

Privacy/PII

This email is UNCLASSIFIED.

From: Bemish, Renee C

Sent: Wednesday, April 12, 2017 9:22 AM

To: Flaggs, Chris H

Cc: Read, Cathy J; Mahar, Harry; Gutherie, Peter A; Gallagher, Dennis J; Stowell, Chuck N; Dobbs, Michael X;

Gonzales, Rebecca E; Lacina, Patricia A; Nelson, Eric G **Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

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Since PTS may be waiting a month or more to receive the assigned CBA travel card, is CGFS able to pay for previous Mar-a-largo lodging invoices?

(Two trips –Japan and China - one that includes lodging for S and S staff.)

As Michael Dobbs mentioned previously, while PTS does make reservations for S and S staff when securing a block of rooms for POTUS/VPOTUS travel, historically PTS has not been responsible for payment of S lodging or otherwise covering related DOS travel expenses.

Going forward, A Bureau will work with S/ES on procedures for covering costs for S and S staff lodging associated with POTUS/VPOTUS travel.

Thank you, Renee

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Sent: Tuesday, April 11, 2017 9:46 AM

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Cc: Read, Cathy J; Mahar, Harry; Gutherie, Peter A; Gallagher, Dennis J; Stowell, Chuck N

**Subject:** Re: POTUS - Palm Beach, Florida (Mar-a-Lago)

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Thx

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**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

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Ref our discussion yesterday and following email exchange.

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**Sent:** Tuesday, April 11, 2017 6:50 AM

To: Bemish, Renee C

Subject: RE: POTUS - Palm Bearch, Florida (Mar-a-Lago)

I'm leaving here at 930 for TDY; so have time in the am...but using the travel card as Chris suggested is much better than trying to use any purchase card....

Cathy J. Read
Director, Office of Acquisitions Management
Department of State
703.875.6639
readcj@state.gov

# Official - Transitory UNCLASSIFIED

From: Bemish, Renee C

**Sent:** Monday, April 10, 2017 4:52 PM

To: Read, Cathy J

**Subject:** FW: POTUS - Palm Bearch, Florida (Mar-a-Lago)

Hi Cathy – Please see following.

Do you have time to discuss in the morning?

Thanks, Renee

# Official - Transitory UNCLASSIFIED

From: Dobbs, Michael X

Sent: Monday, April 10, 2017 4:14 PM

To: Bemish, Renee C

Subject: FW: POTUS - Palm Bearch, Florida (Mar-a-Lago)

Renee,

See response from Allison below.

Regards,

-Michael Dobbs

SBU

This email is UNCLASSIFIED.

From: Johnson, Allison L. EOP/OA [mailto Sent: Monday, April 10, 2017 4:10 PM

To: Dobbs, Michael X

Cc: Kryder, Robert S. EOP/OA

**Subject:** Re: POTUS - Palm Bearch, Florida (Mar-a-Lago)

Have them contact Robert, as he has been working directly on Mar.

Allison Johnson

Director, Travel and Events Division Contracting Officer of the USA Executive Office of the President

Desk: 202-395-6302 / Cell:

Sent from my iPhone

On Apr 10, 2017, at 4:08 PM, Dobbs, Michael X < <u>DobbsMX@state.gov</u>> wrote:

В6

**B6** 

Allison,	
Can my front office contact you to ask more questions on how WH is funding rooms at MAL? We are trying to streamline our process and they have a few questions.	
Regards,	
Michael Dobbs	
Original Message From: Johnson, Allison L. EOP/OA [mailto] Sent: Monday, April 10, 2017 3:50 PM To: Dobbs, Michael X Subject: RE: POTUS - Palm Bearch, Florida (Mar-a-Lago)	B6
Meals are separate through our travel system. And the hotel sends us an invoice that breaks out each travelers amount due.	
Allison Johnson Director, Travel and Events Division Contracting Officer of the USA Executive Office of the President Desk: 202-395-6302   Cell:	В6
Original Message From: Dobbs, Michael X [mailto:DobbsMX@state.gov] Sent: Monday, April 10, 2017 3:35 PM To: Johnson, Allison L. EOP/OA Subject: RE: POTUS - Palm Bearen, 1 10110a (1710) a Eago)	В6
Are you grouping multiple travelers under one invoice for rooms only or does that include meals?	
-Michael Dobbs	
From: Johnson, Allison L. EOP/OA [mailto Sent: Monday, April 10, 2017 3:31 PM  To: Dobbs, Michael X Subject: RE: POTUS - Palm Bearch, Florida (Mar-a-Lago)	B6
WH is paying for the rooms via credit card authorization form. They can only charge our cards in $$10K$ increments.	
Hope that helps.	
Allison Johnson Director, Travel and Events Division Contracting Officer of the USA Executive Office of the President Desk: 202-395-6302   Cell:	

B6

From: Dobbs, Michael X [mailto:DobbsMX@state.gov] Sent: Monday, April 10, 2017 3:2 To: Johnson, Allison L. EOP/OA Subject: POTUS - Palm Bearch, Fronda (IVIAI-a-Lago)
Allison,
I don't know if I have asked this before but how is OA funding the rooms at Mar-a-Lago for WH staff accompanying POTUS on the weekend? Any assistance would be greatly appreciated.
Regards,
Michael Dobbs Director, Office of Presidential Travel Support (PTS) U.S. Department of State 2401 E Street, NW Suite H625 (SA-1) Washington, DC 20037 * (202) 663-2945 Fax: (202) 663-2231 * DobbsMX@state.gov <mailto:dobbsmx@state.gov></mailto:dobbsmx@state.gov>
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From: Bemish, Renee C < BemishR@state.gov> **RELEASE IN PART B6** Sent: Monday, April 10, 2017 3:59 PM To: Dobbs, Michael X < Dobbs MX@state.gov> RE: POTUS - Palm Bearch, Florida (Mar-a-Lago) Subject: Curious – I wonder if they are using a government purchase card or a government travel card. Would you be OK with someone else calling Ms. Johnson – me or Cathy Read? Thank you, Renee Official - Transitory UNCLASSIFIED From: Dobbs, Michael X **Sent:** Monday, April 10, 2017 3:49 PM To: Bemish, Renee C Subject: FW: POTUS - Palm Bearch, Florida (Mar-a-Lago) Renee, FYI.....from the Office of Administration at the White House. Michael Dobbs ----Original Message----**B6** From: Johnson, Allison L. EOP/OA [mailto Sent: Monday, April 10, 2017 3:31 PM To: Dobbs, Michael X Subject: RE: POTUS - Palm Bearch, Florida (Mar-a-Lago) WH is paying for the rooms via credit card authorization form. They can only charge our cards in \$10K increments. Hope that helps. Allison Johnson Director, Travel and Events Division Contracting Officer of the USA Executive Office of the President Desk: 202-395-6302 | Cell: B6 ----Original Message----From: Dobbs, Michael X [mailto:DobbsMX@state.gov] Sent: Monday, April 10, 2017 3:27 PM **B6** To: Johnson, Allison L. EOP/OA

Subject: POTUS - Palm Bearch, Florida (Mar-a-Lago)

Allison,

I don't know if I have asked this before but how is OA funding the rooms at Mar-a-Lago for WH staff accompanying POTUS on the weekend? Any assistance would be greatly appreciated.

Regards,

Michael Dobbs
Director, Office of Presidential Travel Support (PTS) U.S. Department of State 2401 E Street, NW
Suite H625 (SA-1)
Washington, DC 20037
\* (202) 663-2945

Fax: (202) 663-2231
\* <u>DobbsMX@state.gov</u> <<u>mailto:DobbsMX@state.gov</u>>

SBU

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Privacy/PII

This email is UNCLASSIFIED.

RELEASE IN PART B6

**From:** Bemish, Renee C < BemishR@state.gov>

**Sent:** Monday, April 10, 2017 4:51 PM

**To:** Dobbs, Michael X < Dobbs MX@state.gov>

**Subject:** RE: POTUS - Palm Bearch, Florida (Mar-a-Lago)

Thanks!

Official - Transitory UNCLASSIFIED

From: Dobbs, Michael X

**Sent:** Monday, April 10, 2017 4:28 PM

To: Bemish, Renee C

Subject: RE: POTUS - Palm Bearch, Florida (Mar-a-Lago)

Robert Kryder

Deputy Director, Travel and Events Division

Contracting Officer of the USA Executive Office of the President

Desk: 202-395-1141 | Cell:

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS)

U.S. Department of State 2401 E Street, NW

Suite H625 (SA-1)

Washington, DC 20037

(202) 663-2945

Fax: (202) 663-2231

☑ DobbsMX@state.gov

SBU

This email is UNCLASSIFIED.

From: Bemish, Renee C

Sent: Monday, April 10, 2017 4:15 PM

To: Dobbs, Michael X

**Subject:** RE: POTUS - Palm Bearch, Florida (Mar-a-Lago)

Do you have a phone number for Robert Kryder?

Official

UNCLASSIFIED

B6

B6
36

Original Message From: Johnson, Allison L. EOP/OA [mailto] Sent: Monday, April 10, 2017 3:50 PM To: Dobbs, Michael X Subject: RE: POTUS - Palm Bearch, Florida (Mar-a-Lago)	B6
Meals are separate through our travel system. And the hotel sends us an invoice t amount due.	hat breaks out each travelers
Allison Johnson Director, Travel and Events Division Contracting Officer of the USA Executive Office of the President Desk: 202-395-6302   Cell:	Be
Original Message From: Dobbs, Michael X [mailto:DobbsMX@state.gov] Sent: Monday, April 10, 2017 3:35.PM To: Johnson, Allison L. EOP/OA Subject: RE: POTUS - Palm Bearch, Florida (Mar-a-Lago)	Ве
Are you grouping multiple travelers under one invoice for rooms only or does tha -Michael Dobbs	t include meals?
Original Message From: Johnson, Allison L. EOP/OA [mailte] Sent: Monday, April 10, 2017 3:31 PM To: Dobbs, Michael X Subject: RE: POTUS - Palm Bearch, Florida (Mar-a-Lago) WH is paying for the rooms via credit card authorization form. They can only chaincrements.	B6 arge our cards in \$10K
Hope that helps.  Allison Johnson Director, Travel and Events Division Contracting Officer of the USA Executive Office of the President Desk: 202-395-6302   Cell:	B6
Original Message From: Dobbs, Michael X [mailto:DobbsMX@state.gov] Sent: Monday, April 10, 2017 3:27 PM To: Johnson, Allison L. EOP/OA Subject: POTUS - Palm Bearch, Florida (Mar-a-Lago)	B6
Allison,	

I don't know if I have asked this before but how is OA funding the rooms at Mar-a-Lago for WH staff

accompanying POTUS on the weekend? Any assistance would be greatly appreciated.

Regards,

Michael Dobbs
Director, Office of Presidential Travel Support (PTS) U.S. Department of State 2401 E Street, NW
Suite H625 (SA-1)
Washington, DC 20037
\* (202) 663-2945
Fax: (202) 663-2231

\* <u>DobbsMX@state.gov</u> <<u>mailto:DobbsMX@state.gov</u>>

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Privacy/PII
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RELEASE IN PART

From: Sligh, Amelia C <SlighAC@state.gov>
Sent: Wednesday, August 30, 2017 8:11 AM
To: Shinnick, Julianne <ShinnickJ@state.gov>

Cc: Dobbs, Michael X < Dobbs MX@state.gov >; Hufford, Thomas F

<HuffordTF@state.gov>; Hoy, Ryan J <HoyRJ@state.gov>; Bemish, Renee C
<BemishR@state.gov>; DeGarmo, Janice L <DeGarmoJL@state.gov>; Rogier,

Seth M < Rogier SM@state.gov>

**Subject:** Revised Submission: Costs of Presidential Travel GAO Engagement (101986)

Tab 2 - 13. TO 2043720374.pdf; Tab 2 - 14. TO 8728710129.pdf; GAO - Mar-a-Largo-Summary- State Only.xlsx; Tab 1 - 1. L9 1087700395.pdf; Tab 1 - 2. TO 1087720120.pdf; Tab 2 - 1. TO 2043720307.pdf; Tab 2 - 2. TO 1087720155.pdf; Tab 2 - 3. TO 1087720152.pdf; Tab 2 - 4. TO 1087720151.pdf; Tab 2 - 5. L9

Tab 2 - 3. TO 1087720152.pdf; Tab 2 - 4. TO 1087720151.pdf; Tab 2 - 5. L9 1087700049.pdf; Tab 2 - 6. L9 1087700030.pdf; Tab 2 - 7. L9 108770031.pdf; Tab 2 - 8. AQ SAQMMA17F0205.pdf; Tab 2 - 9. AQ SAQMMA17F0205.pdf; Tab 2 - 10. AQ SAQMMA17F0205.pdf; Tab 2 - 11. TO 2043720370.pdf; Tab 2 -

12. TO 2043720373.pdf

Jul,

Attach:

Please use this version. We added 4 new items we omitted yesterday. Please disregard the submission yesterday. Thanks. Amelia

SBU

This email is UNCLASSIFIED.

From: Shinnick, Julianne

**Sent:** Tuesday, August 29, 2017 4:57 PM

To: Sligh, Amelia C

Cc: Dobbs, Michael X; Hufford, Thomas F; Hoy, Ryan J; Bemish, Renee C; DeGarmo, Janice L; Rogier, Seth M

Subject: RE: Costs of Presidential Travel GAO Engagement (101986)

Thanks Amelia! Jul.

Director, GAO Liaison

Official - SBU UNCLASSIFIED

From: Sligh, Amelia C

**Sent:** Tuesday, August 29, 2017 4:56 PM

To: Shinnick, Julianne

Cc: Dobbs, Michael X; Hufford, Thomas F; Hoy, Ryan J; Bemish, Renee C; DeGarmo, Janice L; Rogier, Seth M

Subject: RE: Costs of Presidential Travel GAO Engagement (101986)

Julianne,

Thanks for the clarification. Attached is an excel summary sheet with two tabs summarizing A Bureau State Department personnel expenses. Tab 1 is the Japanese PM trip and Tab 2 the Chinese Premier trip.

The pdf are the supporting documents. If they need all State expenses supporting the White House, we have a lot more transactions that we're working on just in case. Let me know if you need anything else. Regards, Amelia

SBU

This email is UNCLASSIFIED.

From: Shinnick, Julianne

**Sent:** Tuesday, August 29, 2017 1:50 PM

To: Sligh, Amelia C

**Subject:** RE: Costs of Presidential Travel GAO Engagement (101986)

I just re-read the question – yep, he's just asking about State personnel. Thanks for calling. Jul.

Director, GAO Liaison

### Official

### **UNCLASSIFIED**

From: Shinnick, Julianne

**Sent:** Thursday, August 17, 2017 4:37 PM

To: Mennuti, Jonathan R; Green, Reginald J; Dobbs, Michael X; Sligh, Amelia C; Dinkelman, John W; Blackstone,

Kevin; Roberts, Asel K; VanVranken, Howard

Cc: Bemish, Renee C; Harris, Katherine A; Schwan, Elizabeth J; Donnelly, Paulette V; Wearmouth, James;

Boluda, Gladys

Subject: Costs of Presidential Travel GAO Engagement (101986)

Importance: High

In follow-up to our entrance last month – here is a revised data request from GAO. Deadline is August 31.

Adding the regional bureaus and the Protocol office for their data as well.

Any questions, let me know.

Director, GAO Liaison

### Official

# UNCLASSIFIED

From: Wren, John C [mailto

Sent: Thursday, August 17, 2017 2:10 PM

To: Shinnick, Julianne

**Subject:** Revised Data Request

Julie,

See if the attached request makes sense to you. If it doesn't, maybe a brief conversation next week might be helpful.

B6

C0661	2015:IED	U.S.	Departm	ent of State	e Case No	. F-2017-12722	Doc No.	C06612015	Date: 04/15/2019
	John								



# **United States Department of State**

Washington, D.C. 20520

March 15, 2019

Case No.: F-2017-12722 Segments: A/PTS-0004IC2 & A/PTS-0004IC2C1

Jeffrey L. Light 1712 I St NW Suite 915 Washington, D.C. 20006

Dear Mr. Light:

I refer to our letter dated February 15, 2019, regarding the release of Department of State material under the Freedom of Information Act (the "FOIA"), 5 U.S.C. § 552. The processing of records is ongoing and has, thus far, yielded ten additional documents responsive to your request. Upon review, we have determined that nine documents may be released in full and one document may be released in part.

If you have any questions, your attorney may contact Jeremy Simon, Assistant U.S. Attorney, at Jeremy.Simon@usdoj.gov. Please refer to the request case number, F-2017-12722, and the civil action number, 17-cv-2592, in all correspondence about this request.

Sincerely,

Susan C. Weetman

Chief, Programs and Policies Division

Office of Information Programs and Services

Enclosures: As stated.

UU 03 4 2 4 4 3 UNCLASSIFIED U.S. Department of State Case No. F-2017-08197 Doc No. C06342445 Date 06/09/2017

	Name/Assignment	Confirm #	Check-In	Check-Out	Nights		Rate per stay (CAN)	Taxes per night	Taxes per stay	TOTAL
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	Project (Code) 013.037									
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UNCLASSIFIED U.S. Department of State Case No. F-2017-08197 Doc No. C06342445 Date: 06/09/2017

# C06611118 IED U.S. Department of State Case No. F-2017-12722 Doc No. C06611118 Date: 03/14/2019

UNCLASSIFIED U.S. Department of State. Case No. F-2017-08197. Doc No. C06342443. Date: 06/09/2017

RELEASE IN PART

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REVIEW AUTHORITY: Charles Lahiguera, Senior Reviewer

UNCLASSIFIED U.S. Department of State Case No. F-2017-08197, Doc No. C06342443, Date: 06/09/2017

From: Schlienz, Don F < SchlienzDF@state.gov> RELEASE IN FULL

**Sent:** Friday, March 10, 2017 3:43 PM

**To:** Dobbs, Michael X < Dobbs MX@state.gov>

Cc: Parrillo, Thomas D < ParrilloTD@state.gov>; Ngo, Phong C

<NgoPC@state.gov>; Law, Stephen <LawS2@state.gov>; Drisko, Shapleigh C

<DriskoSC@state.gov>

**Subject:** JA.docx

**Attach:** JA DRAFT (2).docx

Mike

Here is the final J&A. It has changed somewhat based upon new(er) guidance, but the gist is the same.

Please review and sign and send back to Steve Law, who will begin routing it through the approval process.

Thanks

 $\sim$ Don

### SBU

This email is UNCLASSIFIED.

# RELEASE IN FULL

From: Schlienz, Don F < SchlienzDF@state.gov>
Sent: Wednesday, March 8, 2017 12:47 PM

**To:** Parrillo, Thomas D < ParrilloTD@state.gov>

Cc: Ngo, Phong C < NgoPC@state.gov>; Dobbs, Michael X < DobbsMX@state.gov>;

Drisko, Shapleigh C <DriskoSC@state.gov>; Stever, John J

<SteverJJ@state.gov>

Subject: JUSTIFICATION AND APPROVAL FOR OTHER THAN FULL AND OPEN--

-DRAFT

Attach: JUSTIFICATION AND APPROVAL FOR OTHER THAN FULL AND

OPEN.docx

### Tom

Please review and comment, mark up or change as needed. Due to the dollar value, it will be approved at the Competition Advocate level.

Thanks

Don Schlienz Team Leader/Contracting Officer Worldwide Division/Regional Support Branch (A/LM/AQM/WWD/RSB) 703-875-5363

## PROCUREMENT SENSITIVE - SENSITIVE BUT UNCLASSIFIED (SBU)

This email and/or its attachments may contain information subject to the **Procurement Integrity Act.** Prior to sharing this information or forwarding this email, you are to contact the Contracting Officer for guidance, as per FAR 3.104-4.

SBU

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UU 03 4 Z 4 4 Э UNCLASSIFIED U.S. Department of State Case No. F-2017-08197 Doc No. C06342445 Date: 06/09/2017

**RELEASE IN FULL** B7(F) RELEASE IN PART B4,B7(E) Rate per night Rate per stay Taxes per Taxes per Confirm # TOTAL Name/Assignment Check-In Chack-Out Nights (CAN) (CAN) night stay 2/23/2017 3/2/2017 2 3 4 5 5 5 7 7 5 9 10 11 12 13 14 15 16 17 18 19 2/23/2017 3/2/2017 2/23/2017 2/23/2017 2/23/2017 3/2/2017 3/2/2017 3/1/2017 2/27/2017 2/27/2017 3/1/2017 2/27/2017 2/27/2017 3/1/2017 3/1/2017 2/27/2017 3/1/2017 2/27/2017 2/27/2017 2/26/2017 **B4** 3/1/2017 3/1/2017 2/26/2017 2/28/2017 3/1/2017 2/28/2017 2/28/2017 3/1/2017 3/1/2017 2/28/2017 3/1/2017 2/28/2017 3/1/2017 Total Nights Hotel Cod **B**4 Address : 1161 W. Georgia Street, Vancouver, BC VGE 006 Agency Location Code 170-04-0001 Including 1 night rate change on 02/28/1 TOTAL Obligation Number : 434-0018 (Vancouver, Canada) EXP Auth/Allotment ""APPROX, EXCHANGE RATE: \$1,00USD = \$1,30 CAD"" Function (RCC) ppD 013.037 Project (Code) Object (Class) 2172 (Hotel costs) Special Comments : Trip # 434-601-037-0018-17-13 (Vanceuver) TAXES TOTAL Trip # 434-601-036-0027-17-13 Trip # 434-601-039-0003-17-13 Rate change for 92/28/17 ; all other nights rate ate rate **B**4 laxes REVIEW AUTHORITY: Charles Lahiguera, Senior Difference per night Average room per night in CAD 1 19 nights @ 37 nights @. TOTAL \$20,081,03

UNCLASSIFIED U.S. Department of State Case No. F-2017-08197 Doc No. C06342445 Date: 06/09/2017

UNCLASSIFIED U.S. Department of State. Case No. F-2017-08197. Doc No. C06342443. Date: 06/09/2017

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	Special Comments Trip # 434-601-037- Trip # 434-601-036	-0027-17-13	indauver)	1.		TAXES	TOTAL	<del>13</del>					
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REVIEW AUTHORITY: Charles Labiguera, Senior Reviewer

UNCLASSIFIED U.S. Department of State Case No. F-2017-08197, Doc No. C06342443, Date: 06/09/2017

RELEASE IN PART B7(C),B2

B<sub>2</sub>

B7(C)

From: Schumm, Whitney A

**Sent:** Tuesday, July 18, 2017 10:06:26 AM

To: Schwan, Elizabeth J; Bemish, Renee C; A Front Special Assistants; Shinnick, Julianne; Dobbs,

Michael X, Ngo, Phong C; Wearmouth, James; Sligh, Amelia C

CC: Thompson, Zainab B; Harris, Katherine A; Sandel, Jessika S

Subject: RE: GAO entrance conference, job code 101986: Costs of Presidential Travel

Attachments: ALL STAFF-#2351508-v1-DISCUSSION TOPICS FOR STATE ENTRANCE.DOCX; GAO

Procedures (2017).PDF; job code 101986.pdf

Attached are the questions/discussion topics that GAO will cover during Friday's call.

-----Original Appointment-----**From:** Schumm, Whitney A

Sent: Wednesday, July 12, 2017 11:37 AM

To: Schumm, Whitney A; Schwan, Elizabeth J; Bemish, Renee C; A Front Special Assistants; Shinnick, Julianne;

Dobbs, Michael X; Ngo, Phong C

Cc: Thompson, Zainab B; Harris, Katherine A; Sandel, Jessika S

**Subject:** GAO entrance conference, job code 101986: Costs of Presidential Travel **When:** Friday, July 21, 2017 2:30 PM-3:30 PM (UTC-05:00) Eastern Time (US & Canada).

Where: TELECONFERENCE

This entrance conference is being held to discuss GAO's review of "Costs of Presidential Travel" (job code 101986) – the notification letter is attached. Also attached is the document that outlines the procedures for working with the GAO. Questions/discussion topics to follow.

\*Meeting date and time: Friday, July 21 @ 2:30

Call: 877-848-7030

Passcode:

Please respond to this email to confirm your participation.

Thanks,

Whitney Schumm

CGFS/GAO Liaison Office

APRA, LLC - Contractor

\*Copies of all GAO notification letters are available on the CGFS/GAO Liaison Office site:

http://rm.m.state.sbu/GAO-Liaison/Pages/GAO-Liaison.aspx

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RELEASE IN FULL

# 5 FAH-4 H-700 PROCESSING INFORMATION REQUESTS FROM THE GOVERNMENT ACCOUNTABILITY OFFICE (GAO)

# 5 FAH-4 H-710 PROCEDURES FOR WORKING WITH THE GOVERNMENT ACCOUNTABILITY OFFICE

(CT:RMH-19; 01-30-2017) (Office of Origin: CGFS/GAO)

# 5 FAH-4 H-711 PURPOSE

(CT:RMH-19; 01-30-2017)

The following handbook *establishes* guidance for the Department of State regarding *engagements* conducted by the U.S. *Government Accountability* Office (GAO).

# 5 FAH-4 H-712 BACKGROUND

(CT:RMH-19; 01-30-2017)

- a. The GAO, headed by the comptroller general, an agent of Congress. The GAO is generally authorized and directed by 31 U.S.C. 712 to investigate "matters relating to the receipt, disbursement, and use of public money" (e.g., examination of fund administration, property utilization, and the conduct of programs to determine if they are run effectively and economically). In addition, as stated in 31 U.S.C. 717, the comptroller general "shall evaluate the results of a program or activity the U.S. Government carries out under existing law:
  - (1) On the initiative of the comptroller general;
  - (2) When either House of Congress orders an evaluation; or
  - (3) When a committee of Congress with jurisdiction over the program or activity requests the evaluation."

- b. It is the Department's policy to cooperate with and assist the GAO in fulfilling its statutory responsibilities while also respecting Department and Executive Branch foreign policy and operational requirements and equities. The Department and the GAO may not always agree whether particular engagements, or aspects of engagements, fall within the scope of GAO's statutory authority. Whether the Executive Branch concludes that a particular engagement falls within its statutory jurisdiction may be relevant to how the Department responds to the GAO.
- c. Further information on the GAO and its responsibilities can be located at the Government Accountability Office website.

# 5 FAH-4 H-713 DEPARTMENT OF STATE LIAISON WITH THE GAO

(CT:RMH-19; 01-30-2017)

- a. DOS primary liaison The Department's comptroller is responsible for serving as the liaison for interactions with the GAO. The director of the CGFS/GAO Liaison Office (CGFS/GAO) is responsible for conducting all liaison activities with the GAO and reports directly to the comptroller. All initial interactions regarding new GAO tasks must be coordinated with or through CGFS/GAO. CGFS/GAO coordinates the following:
  - (1) Formal GAO notifications;
  - (2) Lead bureau designation;
  - (3) Entrance and exit meetings;
  - (4) Assistance to bureaus during the course of the GAO engagement;
  - (5) Guidance pertaining to the release of information;
  - (6) Formal Departmental comments to draft reports; and
  - (7) Formal Congressional Correspondence *on* final report recommendations, which is further disseminated to <u>OIG</u>, GAO, and OMB.
- b. Bureau GAO *liaison* All DOS bureaus will establish a bureau GAO *liaison* to serve as the entry point for GAO information and initial contact for authorized GAO *engagements*.
- c. Lead bureau and point of contact (POC) CGFS/GAO will distribute GAO notifications to all relevant bureau GAO *liaisons*. A lead bureau will be designated based upon the subject of the GAO *engagement*. The lead bureau will be responsible for designating a POC for the *engagement*, usually the bureau GAO liaison. The POC will be responsible for coordinating with the GAO team conducting the *engagement* as well as CGFS/GAO and L as appropriate.

# 5 FAH-4 H-714 GAO NOTIFICATION AND ENTRANCE MEETINGS

(CT:RMH-19; 01-30-2017)

- a. Department notification The GAO must notify CGFS/GAO in writing prior to initiating any new engagement. The formal notification letter, signed by the GAO's relevant managing director, should occur before the GAO makes any requests for meetings, documents, or interviews with DOS officials at any location. The notification should identify the subject, GAO job code, scope, objectives, and originator of the request.
- b. Initial contact Initial GAO contact for an engagement must be with CGFS/GAO. Any GAO request for information, by e-mail or otherwise, that does not refer to a job code and has not been coordinated through CGFS/GAO or the lead bureau POC for the particular engagement should be referred to CGFS/GAO.
- c. Entrance meeting CGFS/GAO will *arrange* an entrance meeting normally within 14 days of an official GAO notification. The entrance meeting is the beginning of an *interactive* process between the GAO and the Department that will continue throughout the *engagement*. In some cases, *the GAO and CGFS/GAO* may *jointly determine* that an entrance meeting is not necessary. This is most likely to occur when the GAO conducts similar or recurring work, and its POC, issues, and methodology were previously established.
  - (1) Representation—CGFS/GAO will coordinate *the Department's* representation *for* the entrance meeting. *The bureau GAO liaisons* will ensure the attendance of appropriate management levels and subject matter expertise; *and*
  - (2) Meeting content—CGFS/GAO will chair the entrance meeting. The GAO team will provide information regarding the origin, scope, timeframes and anticipated data requirements and travel. The meeting will also provide an opportunity for a dialogue between the Department and GAO officials to cover potential jurisdictional issues, possible foreign policy sensitivities, and other relevant concerns. The entrance meeting will conclude with the designation of primary POCs between the Department lead bureau and the GAO team.

## **5 FAH-4 H-715 GAO WORK IN PROGRESS**

(CT:RMH-19; 01-30-2017)

a. Work in progress Subsequent to the entrance meeting, the GAO will work directly with the designated lead bureau POC to coordinate information-gathering activities, *including* requests for documents, interviews, and meetings. A GAO *engagement* that involves multiple bureaus and offices may require an intra-departmental meeting to ensure a coordinated and consistent

Department position. CGFS/GAO will be available to facilitate GAO activities and requests. If the GAO requests information that goes beyond the scope of the engagement as outlined in the notification letter, CGFS/GAO must be advised before any such information is provided. The lead bureau POC should also advise CGFS/GAO of any difficulties or concerns perceived by the Department or expressed by the GAO.

- b. CGFS/GAO may request status reports from the GAO throughout the *engagement*. The convening of meetings between the GAO and the Department during the *engagement may be necessary* and can be used to accomplish the following:
  - (1) Advise the Department on the status of an ongoing engagement;
  - (2) Coordinate GAO access to records and documents;
  - (3) Assess GAO foreign travel and contacts;
  - (4) Review and comment on the GAO "statement of facts," which is subject to verification and/or clarification (this typically occurs at the exit meeting (see 8a) but may occasionally take place during the engagement);
  - (5) Discuss the GAO's preliminary conclusions and recommendations with which the Department may or may not agree; and
  - (6) Address Department concerns about the GAO methodology as well as the GAO's concerns regarding the Department's response.
- c. GAO fieldwork and foreign contacts and travel The GAO engagement may involve foreign travel and fieldwork to gather relevant information. The GAO team must provide advance notice in writing to the lead bureau POC and/or the country desk, which should be forwarded to post for consideration. Unless post expresses concerns with the proposed travel, GAO staff should submit an electronic country clearance (ECC) request. As authorized by the Department, U.S. mission personnel may be directly engaged in GAO activities by assisting in the arrangement of the GAO team visit, facilitating access, and providing information through interviews. GAO should not directly task posts abroad; any taskings, including requests for information or documents, should be coordinated and communicated through the lead bureau POC or CGFS/GAO. The GAO mandate does not include investigation of foreign governments. Any GAO meetings or other contacts with foreign officials should be coordinated with the lead bureau POC. The lead bureau POC, in coordination with the regional bureau and post and other functional bureaus as appropriate, should determine whether GAO contacts with foreign officials would raise sensitivities that warrant consideration of another approach to obtaining information. GAO senior management has been made aware that any contacts with foreign government officials are at the discretion of the ambassador. Generally, when the fieldwork is complete and prior to returning stateside, the GAO team will conduct a closeout meeting. The purpose of this meeting is to ensure that the GAO team has a full understanding of the

information gathered. The closeout meeting is not intended to discuss conclusions or recommendations.

# 5 FAH-4 H-716 GAO ACCESS TO RECORDS AND DOCUMENTS

(CT:RMH-19; 01-30-2017)

- a. General policy and procedure The GAO may request official government records and documents associated with its work. The Department's policy is to provide the GAO with the information it needs to fulfill its statutory responsibilities while respecting Department and Executive Branch foreign policy and operational requirements and equities. If the GAO is operating outside its statutory jurisdiction, the Department must make a determination as to what extent non-public information can be shared. In such cases, the lead bureau POC should seek guidance from CGFS/GAO and L prior to disclosing any documents or information to GAO. The GAO should be encouraged to make its requests specific and relevant to the objectives posed in its notification letter. The GAO is not authorized to independently search for relevant documents and information located in Department files and databases or posted on the Intranet. The bureau GAO liaison should keep records in writing of the documents or, where voluminous, a description of the documents provided to the GAO during the engagement.
- b. Documents request In exercising its statutory jurisdiction, the GAO may request and, as a general rule, have access to relevant unclassified and classified information following the entrance conference and in association with an ongoing, authorized engagement. All document requests should be submitted in writing by GAO and directed to the lead bureau POC. When the request is extensive or involves multiple bureaus, a formal Department tasker from CGFS/GAO may be issued. When questions arise regarding GAO access to material, L and CGFS/GAO should be consulted. Approval from the Under Secretary for Management (M) for documentation from bureaus and offices that report to M and the Under Secretary for Political Affairs (P) for all other requests via action memorandum is necessary before the GAO is given access to classified documents or "restricted access" documents that fall under subsection (f) below. Documents that are approved by P or M must then be provided to CGFS/GAO to be packaged and placed at the audit site for review by GAO. Normally, the GAO is permitted to read such material on Department premises, but is not given copies of these documents. When the GAO is provided copies of documents, the bureau should consider whether any redactions are necessary or appropriate. Under 31 U.S.C. 716(e), the GAO is obligated to respect applicable restrictions on disclosure of the information, and must be advised of those restrictions in writing by the lead bureau POC or CGFS/GAO when the documents are made available.

- c. Publicly available unclassified information Publicly available unclassified information is material that does not carry any restrictions and can be made available to any member of the public. This material includes:
  - (1) Press guidance;
  - (2) Public reports, including transmitted reports to Congress; and
  - (3) Department publications and other public information not *determined to be* SBU or classified.
- d. Unclassified material that is not publicly available Generally, unclassified material that is *subject to protection from public release* should *bear "Sensitive But Unclassified" ("SBU") markings.* (See 12 FAM 540). However, this is not always the case and the determination whether material is *SBU* should be made based on the content rather than the marking of the document. Except as discussed in *subsection (f)* below, GAO is generally entitled to have access to non-public information where it is relevant to an official *engagement* within their statutory jurisdiction. This includes, for example, Privacy Act information and visa records. If GAO requests information in this category, L *must* clear any release and, in the case of internal deliberative material or other material that might fall within *subsection (f) below*, an action memorandum to P *or M* is required.
- e. Much if not most unclassified information that is not publicly available may be provided to GAO for possession. These documents can be emailed to GAO with clear markings and the caveat that SBU and other non-public Department information should be not be published or distributed beyond GAO without the Department's consent. SBU may only be transmitted to GAO by the director of CGFS/GAO.
- f. GAO may also take temporary possession of copies of such documents on a read and return basis, on the condition that it destroy all such copies or return them to the audit site prior to the end of the engagement. Materials that may be provided to GAO on a read-and-return basis may include personnel data, confidential business information, records pertaining to the issuance or refusal of visas, information regarding infrastructure protection or vulnerabilities, design and construction information, and certain decision memos. A cover letter should be attached to such materials clearly stating that they must be either destroyed or returned to the audit site prior to the end of the engagement. CGFS/GAO should track all such materials that are provided to GAO.
- g. The proper method of providing access to unclassified material that is not publicly available should be determined on a case-by-case basis, in consultation with L, with the goal of facilitating GAO's work while also providing adequate protection to sensitive Department information.
- h. Certain highly-sensitive unclassified information that is not publicly available should be made available to GAO for review on premises at the audit site. Examples of such information include materials that fall under subsection

- (f) below. If the lead bureau POC receives requests for documents that fall within this category, he or she should immediately alert CGFS/GAO.
- i. Classified information Classified information is material officially and properly classified at the Confidential, Secret, or Top Secret level under an executive order governing the classification of national security information. In addition, any documents regarding foreign government information provided in confidence where disclosure would be harmful to foreign relations should generally be treated as classified for purposes of these procedures, whether marked so or not as well as international organization information that is restricted from public disclosure (e.g. NATO restricted information). Access may be granted to such documents after a written request is submitted by the GAO concerning a matter within its statutory jurisdiction, approval from P or M, and verification of proper security clearances. However, such information cannot be removed from the Department facility, photocopied, or quoted verbatim. CGFS/GAO will package the classified documents and provide to the GAO audit site for review. The lead bureau must ensure appropriate security clearances of GAO personnel through Diplomatic Security prior to providing the GAO personnel access to classified information, including through classified briefings. It is the responsibility of Department personnel to ensure that all email and sensitive diplomatic communications are appropriately classified and marked.
- *j.* Restricted access SBU or classified information generally not releasable to the GAO includes, but is not limited to:
  - (1) Internal materials concerning budget plans and requests, other than the official budget data submitted to the Congress. (See <a href="OMB Circular A-11">OMB Circular A-11</a>.);
  - (2) Non-public documents concerning an ongoing negotiation or foreign policy initiative or other "real time" document request, such as being added to distribution lists for Executive Branch only products and updates;
  - (3) Other internal deliberative information, the disclosure of which reasonably could be expected to impair substantially the operations of government. (This may include, for example, certain Action Memoranda or informal e-mail deliberations.);
  - (4) Law enforcement information;
  - (5) Attorney-work product prepared in the course of or anticipation of litigation, or attorney-client privileged communications; and
  - (6) When GAO requests information in any of the above categories, CGFS/GAO and L should be contacted. To the extent such information is provided to GAO with approval from P or M and L, it should be made available for review on premises at the audit site.
- k. Third party documents Documents originated by or containing information originated by other agencies cannot be released to the GAO without the consent of the originating agency or agencies. In this category, the practice has been that consent will generally not be granted for the following:

- (1) Documents to and/or from the White House or National Security Council, or that address White House or National Security Council initiatives;
- (2) Documents addressing on-going criminal investigations or prosecutions; and
- (3) Documents related to intelligence or counter-intelligence information.

## 5 FAH-4 H-717 CONCLUDING ACTIVITIES

(CT:RMH-19; 01-30-2017)

- a. Exit meeting An exit meeting will be chaired by CGFS/GAO and conducted just prior to the completion of the draft report. The GAO's stated purpose for the exit meeting is to confirm that their acquired facts and key information used to formulate GAO's analyses and findings are current, correct, and complete. The GAO may also discuss preliminary conclusions and potential recommendations.
- b. Classification and sensitivity reviews The GAO may request a classification or sensitivity review of the draft report prior to further distribution for agency comment. The GAO does not have classification authority and must rely on the originating agency to review the draft report to ensure that sensitive information (classified or other non-public material) is properly marked and protected from unauthorized disclosure.
- c. Draft report Following the exit conference and classification/sensitivity reviews, the GAO will distribute the non-public draft report for agency review and official comment.
- d. Comments on draft report. The GAO's policy is to provide 30 calendar days for Department comments on GAO draft reports. However, circumstances may demand a more rapid response, often within 7-15 days. The Department's policy is to provide all substantive comments in writing. A formal written response is required when recommendations for the Department are included in the report. The formal written response must respond to each recommendation with sufficient detail to support the Department's position. The lead bureau may elect to provide a formal response to a GAO report that does not contain Department recommendations. The Department comments will be published as an appendix to the final report. Oral comments may be provided for minor technical or editorial remarks. The lead bureau POC will coordinate the Department's written comments and clear at the assistant secretary level. A meeting may be convened, if necessary, to resolve differences regarding the draft report conclusions and recommendations. Once fully cleared, the formal written response will be submitted to CGFS/GAO for the comptroller's final review, signature, and transmittal to the GAO. CGFS/GAO will provide an information copy to the Office of the Inspector General (OIG) and the lead bureau's assistant secretary.

e. Final reports Unclassified GAO final reports are available on the *GAO* website. CGFS/GAO will ensure that newly published reports are distributed to all relevant bureau POCs and other interested parties.

# 5 FAH-4 H-718 DEPARTMENT RESPONSE TO CONGRESS ON GAO REPORTS

(CT:RMH-19; 01-30-2017)

- a. Legal requirement When the GAO issues a final report containing recommendations for the Department, in relation to *an engagement* within its statutory jurisdiction, the Department is required by <u>31 U.S.C. 720</u> to submit a written formal response to Congress within 60 days from the date of issue.
- b. Initial preparation. The proposed Department reply is prepared in the format prescribed by the *Bureau of Legislative Affairs (H)*. CGFS/GAO may work directly with the lead bureau POC to formulate a response that accurately conveys the Department's perspective.
- c. Content Replies to the GAO report should include a response to each recommendation with sufficient detail to support the *Department's* position. A response in which the *Department accepts a GAO* report recommendation should include an implementation timeline.
- d. Oversight The *Department response* letter is to be prepared in multiple copies and addressed to the *chair* and ranking member of the following *committees*:
  - (1) House Committee on Oversight and Government reform,
  - (2) Senate Homeland Security and Governmental Affairs committee;
  - (3) House Committee on appropriations;
  - (4) Senate Committee on appropriations;
  - (5) House Foreign Affairs committee;
  - (6) Senate Foreign Relations committee; and
  - (7) Committee originating request.
- e. Review, clearance, and transmittal The proposed reply is coordinated by the lead bureau POC and cleared with the lead bureau assistant secretary, L, H, and other appropriate bureaus and agencies. Once fully cleared for substance, the letters will be submitted to CGFS/GAO for the comptroller's final review, clearance, and transmittal to H for signature. H then transmits the letters to Congress and provides CGFS/GAO with a signed copy, which is further disseminated to appropriate Department bureaus, OIG, GAO, and OMB.

## 5 FAH-4 H-719 RECOMMENDATION FOLLOW UP

(CT:RMH-19; 01-30-2017)

After the Department's response is transmitted to Congress and the GAO, the lead bureau POC will track progress on implementing action identified in the Department's response. CGFS/GAO may also periodically track progress. It is the Department's policy to complete action on GAO recommendations accepted by the Department in an expeditious manner that ensures compliance with the timeline identified in the Department's Congressional response.

**RELEASE IN FULL** 



## U.S. GOVERNMENT ACCOUNTABILITY OFFICE

Washington, DC 20548

June 14, 2017

The Honorable Rex W. Tillerson Secretary of State

Attention: Julianne Shinnick

Bureau of the Comptroller and Global Financial Services

Dear Mr. Secretary:

This letter is to inform you of a new U.S. Government Accountability Office engagement on the Costs of Presidential Travel—code **101986**. The enclosure provides information on the engagement. If we determine it is necessary to visit locations other than those specified in the enclosure, we will advise you.

We would appreciate your notifying the appropriate officials of this work. The next step will be to set up an entrance conference. At that meeting, we will request that your agency identify a point of contact for this engagement.

Sincerely yours,

Charles Michael Johnson, Jr.,

Managing Director,

International Affairs and Trade

Enclosure

cc: Steve A. Linick, Inspector General

RELEASE IN FULL

Enclosure

#### Information on New Engagement

**Engagement subject**: Costs of Presidential Travel

Engagement code: 101986

Source for the work: GAO is beginning this work pursuant to its authority under 31 U.S.C. 717 after receiving a request from the Honorable Gary Peters and the Honorable Diane Feinstein.

<u>Issue(s) under review/Objective(s)/Key question(s)</u>: GAO will review (1) the major elements of the costs of presidential travel and which agencies typically incur such costs; (2) the rules that govern travel by the President and his family; (3) the specific costs associated with the President's trips to Mar-a-Largo; and (4) the specific costs associated with the President's adult children's trips to certain foreign countries.

Agencies and anticipated locations (HQ and field) to be notified: The Department of State including the Office of the Secretary of State.

Other departments/agencies to be contacted: White House offices including the Office of the White House Counsel and the White House Department of Scheduling and Advance; Department of Homeland Security including the U.S. Secret Service and the U.S. Coast Guard. The Office of the Secretary of Defense, Executive Secretariat, the White House Military Office; Air Force organizations including the Office of the Vice Chief of Staff for Special Air Missions, the Air Mobility Command, and the 89th Airlift Wing; Headquarters Marine Corps, Marine Helicopter Squadron One; the Army and Navy Military Working Dog Programs; and the Defense Finance and Accounting Service; The Department of Justice including the Office of the Attorney General.

Estimated start date for the work: Immediately

Time frame for holding the entrance conference: Week of June 26

GAO Team(s) performing the engagement: Defense Capabilities and Management, Homeland Security and Justice

#### GAO contacts:

- Brian Lepore, Director, Defense Capabilities and Management, (202) 512-4523, leporeb@gao.gov
- Diana Maurer, Director, Homeland Security and Justice, (202) 512-9627, maurerd@gao.gov
- Gina Hoffman, Assistant Director, Defense Capabilities and Management, (202) 512-8570, hoffmang@gao.gov
- Joseph Cruz, Assistant Director, Homeland Security and Justice, (213) 830-1038, cruzjp@gao.gov
- John Wren, Analyst-in-Charge, Defense Capabilities and Management, (757) 552-8235, wrenj@gao.gov

Page 2

From: Ngo, Phong C </O=SBUSTATE/OU=AEXIRM AG/CN=RECIPIENTS/CN=NGOPC>

**Sent:** Friday, March 24, 2017 9:35 AM

To: Curtis, Melinda M < CurtisMM@state.gov> RELEASE IN FULL

**Subject:** Re: Home Today

Copy.

Best, -Phong

From: Curtis, Melinda M

**Sent:** Friday, March 24, 2017 7:23 AM

**To:** Ngo, Phong C **Subject:** Home Today

GM Phong. My dad has an appt today at 11:00 that I have to take him to. I will not be in but I will have my BlackBerry. I have an urgent contract with AQM that I am working on that must be completed today. I also have to work on the Mar-a-lago invoices for Tom. If anyone needs me just email me please or call.

Sent from my BlackBerry 10 smartphone.

**RELEASE IN FULL** 

From: Dobbs, Michael X < Dobbs MX@state.gov>

**Sent:** Monday, March 13, 2017 7:05 AM

**To:** Schlienz, Don F < SchlienzDF@state.gov>; Law, Stephen < LawS2@state.gov>

Cc: Drisko, Shapleigh C < Drisko SC@state.gov>; Ngo, Phong C

 $<\!\!NgoPC@state.gov\!\!>; Parrillo, Thomas \ D <\!\!ParrilloTD@state.gov\!\!>; Bemish,$ 

Renee C <BemishR@state.gov>; Mahar, Harry <MaharHX@state.gov>

**Subject:** RE: JA FINAL DRAFT Mar102017.docx

**Attach:** [Untitled].pdf

Don/Stephen,

Please find attached the signed J&A.

Regards,

Michael Dobbs

**™** (202) 663-2945

Fax: (202) 663-2231

✓ DobbsMX@state.gov

Privacy/PII

This email is UNCLASSIFIED.

From: Schlienz, Don F

Sent: Friday, March 10, 2017 3:53 PM

**To:** Dobbs, Michael X

Cc: Law, Stephen; Drisko, Shapleigh C; Ngo, Phong C; Parrillo, Thomas D

Subject: JA FINAL DRAFT Mar102017.docx

Mike

THIS is the one to sign and return.

Too many versions flying around.

Thanks

Don

Don Schlienz Team Leader/Contracting Officer Worldwide Division/Regional Support Branch (A/LM/AQM/WWD/RSB) 703-875-5363

### PROCUREMENT SENSITIVE – SENSITIVE BUT UNCLASSIFIED (SBU)

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SBU

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	10 2017 IQ PO	1	SEI30017M0344		-5744.45	-5744.AS		A	25-Jul-17 02	70704000000 ·	05	2017
	10 2017 IO PO	1	SE130017M0344	- 65	5744.45	5744.45		0	18-Jul-17 02	70704000000	05	2017
	02 2017 ID PO	1 .	SUK\$8017M0131		5583.13	5583.13		0	29-Nov-16 02	70704000000	OS	2017
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	03 2017 10 PO	1	SUKS6017M0131		-278.81	-278.81		A	20-Dec-16 02	70704000000	05	2017
	03 2017 IO PO	2	SUK56017M0131		-55.76	-55.76		A	20-Dec-16 02	70_704000000	05	2017
	07 2017 10 PO	1	SUKS6017M0443		7724.72	772A.72		0	6-Apr-17 02	70704000000	OS	2017
	08 2017 IO PO	2	SUKS6017M0443		-58.14	-58.14		A	5-May-17 02	70704000000	OS	2017
	08 2017 IO PO	1	SUK\$6017M0443		-290.7	-290.7		A	S-May-17 02	70704000000	OS	2017
	07 2017 IO PO	2	\$UK56017M0443		1544.94	1544.94		0	6-Apr-17 02	70704000000	05	2017
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REVIEW AUTHORITY: Barbara Nielsen, Senior Reviewer

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B7(E)

## UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06522510 Date: 04/10/2018

RUN DATE 01/29/2018

REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING

PERIOD 01/29/2018

01/29/2018

RUN TIME 02 16:48 PM

GFS 190 FSC CHARLESTON SC USA

VOUCHER INFORMATION DETAILS

RELEASE 4.9

REPORT NUMBER TRANSING

PAGE NUMBER: 1

VOUCHER REF NUMBER: 24817PS0884

USDO: 8769 GREEN, BRETT J

**VOUCHER TYPE: VENDOR INVOICE** 

SUBMITTED USER: APPROVED USER:

**VOUCHER STATUS: PROCESSED** 

**DISBURSING POST CODE: 190** 

**VOUCHER INFORMATION** 

VENDOR NAME

TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG

VOUCHER DESCRIPTION

C,PR6255525,#359925,3/43/17,HOTEL ACCOM/

REVIEW AUTHORITY: Barbara Nielsen, Senior

Reviewer

AUDIT RESULT DESCRIPTION

CURRENCY CODE : CROSS BORDER EURO PAY **CURRENCY NAME** 

SUBMITTING POST LAST MOD DATE

May 4, 2017 10 25 am May 3, 2017 6 59 pm CREATE DATE

CASHIER CODE

BANK CODE 23B \*\*\*\*\*\*\*\*\*\*\*\*517

USDO BANK ACCOUNT

DEPOSIT DATE POST DATE

TICKET NUMBER

TRUMP VISIT

359925 May 04, 2017

April 27, 2017

P

**EXCH PYMT CURRENCY EXCH PAYMENT AMOUNT EXCH RECEIPT CURRENCY** 

**EXCH RECEIPT AMOUNT** DEBIT VOUCHER DATE

INVOICE NUMBER

PROCESSED DATE

FNL/PART/REJ IND

**EXCHANGE TYPE** 

**VOUCHER PREP DATE** 

PROMPT PAYMENT FLAG

CANCEL CHECK NUMBER CANCEL REASON

CANCEL REASON TEXT

**RELEASE IN PART B4** 

CLAIMED AMT +/- ADJUSTMENT AMT

ALLOWED AMT

OUT OF POCKET AMT DISCOUNT TAKEN AMT

LATE PAYMENT AMT

 NET AMOUNT ALLOWED PREPAYMENT APPLIED

= DSB/COL AMT DISCOUNT LOST AMT 8,539 26

8,539 26

8,539 26

8,539 26

PAYEE/COLLECTION INFORMATION

PAYMENT STATUS

PAYMENT POSTED

PAYEE NAME

TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG

PAYMENT AMOUNT USE AMOUNT

8,539.26 9,322 34 MAIL CODE

M 23B

BANK ACCOUNT CODE PAYMENT MEDIA

PAYMENT NUMBER

E

PAYEE ADDRESS

DOONBEG

STUB INFORMATION

#359925,3/13/17

359925

C,PR6255525,#359925,3/13/17,HO

TEL ACCOM/

TRUMP VISIT

170500001049

PAYEE BANK INFORMATION

PAYEE BANK ACCOUNT PAYEE BANK ROUTING

PAYEE BANK NAME

\*\*\*\*\*\*

SUB BANK ACCOUNT SUB BANK ROUTING

SUB BANK NAME

**B4** 

**B4** 

PAGE 1 OF 2

## UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06522510 Date: 04/10/2018

RUN DATE 01/29/2018

REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING

PERIOD . 01/29/2018

01/29/2018

RUN TIME: 02 16:48 PM

GFS 190 FSC CHARLESTON SC USA

**VOUCHER INFORMATION DETAILS** 

RELEASE, 4.9

USDO 8769 GREEN, BRETT J.

REPORT NUMBER TRANSING

PAGE NUMBER: 2

VOUCHER REF NUMBER: 24817PS0884

VOUCHER TYPE: VENDOR INVOICE

SUBMITTED USER: APPROVED USER:

DISBURSING POST CODE: 190

**VOUCHER STATUS: PROCESSED** 

ACCOUNTING CLASSIFICATION

TRANSACTION TYPE

D - DISBURSEMENT

TRANSACTION AMT

8,539 26 USE AMOUNT

9,312 17 DIVISIONAL BUREAU

APPROPRIATION

70 704000000

TREASURY BUREAU CODE

. 70 04 DEPARTMENT OF HOMELAN

EXPENDITURE AUTH CODE : 17

BUDGET FISCAL YEAR

**FUNCTION CODE** OBJECT CODE

1490053 2172

OPERATING ALLOW CODE ORGANIZATION CODE

OBLIGATION NUMBER : PPD

PROJECT CODE

013036

VENDOR CODE

\*\*\*\*\*\*5809

APPRO REC TYPE

3 - Expenditure Appropriation with ARA

PROPERTY ID

PAYROLL (YYYY/PP)

## UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06522513 Date: 04/10/2018

RUN DATE 01/29/2018 REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING PERIOD 01/29/2018 RUN TIME: 01 59 02 PM 01/29/2018 **VOUCHER INFORMATION DETAILS** GFS 190 FSC CHARLESTON SC USA RELEASE 49 USDO 8769 GREEN, BRETT J REPORT NUMBER TRANSINO PAGE NUMBER. I VOUCHER REF NUMBER: 248171428 SUBMITTED USER: VOUCHER TYPE: VENDOR INVOICE APPROVED USER: DISBURSING POST CODE: 190 VOUCHER STATUS: PROCESSED VOUCHER INFORMATION REVIEW AUTHORITY: Barbara Nielsen, Senior TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG Reviewer VENDOR NAME **VOUCHER DESCRIPTION** COMPLETE PAYMENT 17M0344 **RELEASE IN PART B4** AUDIT RESULT DESCRIPTION 413956 **CLAIMED AMT** 6,160 00 CURRENCY CODE INVOICE NUMBER CROSS BORDER EURO PAY August 31, 2017 +/- ADJUSTMENT AMT PROCESSED DATE CURRENCY NAME August 30, 2017 **VOUCHER PREP DATE** SUBMITTING POST 6,160 00 ALLOWED AMT August 31, 2017 10 14 am LAST MOD DATE FNL/PART/REJ IND **OUT OF POCKET AMT** N August 30, 2017 6:24 pm PROMPT PAYMENT FLAG CREATE DATE DISCOUNT TAKEN AMT EXCHANGE TYPE CASHIER CODE + LATE PAYMENT AMT 23B **EXCH PYMT CURRENCY** BANK CODE \*\*\*\*\*\*\*\*\*\*\*\*\*\*517 6,160 00 NET AMOUNT ALLOWED USDO BANK ACCOUNT **EXCH PAYMENT AMOUNT** PREPAYMENT APPLIED DEPOSIT DATE EXCH RECEIPT CURRENCY **EXCH RECEIPT AMOUNT** POST DATE = DSB/COL AMT 6,160 00 DEBIT VOUCHER DATE TICKET NUMBER DISCOUNT LOST AMT CANCEL CHECK NUMBER CANCEL REASON CANCEL REASON TEXT PAYEE/COLLECTION INFORMATION PAYMENT POSTED PAYMENT STATUS 6,160 00 MAIL CODE M PAYMENT AMOUNT PAYEE NAME TRUMP INTERNATIONAL GOLF LINKS & 23B HOTEL DOONBEG 7,350 84 BANK ACCOUNT CODE USE AMOUNT E STUB INFORMATION : #359925,3/13/17 PAYMENT MEDIA COMPLETE PAYMENT: 17M0344 PAYMENT NUMBER 170800001276 DOONBEG PAYEE ADDRESS 413956 **B4** PAYEE BANK INFORMATION SUB BANK ACCOUNT PAYEE BANK ACCOUNT \*\*\*\*\*\* PAYEE BANK ROUTING SUB BANK ROUTING **B4** SUB BANK NAME PAYEE BANK NAME

## UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06522513 Date: 04/10/2018

RUN DATE 01/29/2018

REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING

PERIOD 01/29/2018

RUN TIME: 01.59.02 PM

**VOUCHER INFORMATION DETAILS** 

01/29/2018

GFS 190 FSC CHARLESTON SC USA USDO 8769 GREEN, BRETT J.

RELEASE: 49

REPORT NUMBER TRANSINQ

'PAGE NUMBER: 2

VOUCHER REF NUMBER: 248171428

SUBMITTED USER:

**VOUCHER TYPE: VENDOR INVOICE** 

APPROVED USER:

DISBURSING POST CODE: 190

**VOUCHER STATUS: PROCESSED** 

ACCOUNTING CLASSIFICATION

TRANSACTION TYPE

D - DISBURSEMENT

6,160 00 USE AMOUNT

7,421 69

**DIVISIONAL BUREAU** 

TRANSACTION AMT

· 70 704000000

TREASURY BUREAU CODE

70 04 DEPARTMENT OF HOMELAN

EXPENDITURE AUTH CODE

APPROPRIATION

1490053

BUDGET FISCAL YEAR . 2017

**FUNCTION CODE** OBJECT CODE

. 2172.

OPERATING ALLOW CODE ORGANIZATION CODE

OBLIGATION NUMBER · PPD

PROJECT CODE

013036

VENDOR CODE

\*\*\*\*\*\*5809

APPRO REC TYPE ·

: 3 - Expenditure Appropriation with ARA

PROPERTY ID

PAYROLL (YYYY/PP)

PAGE 2 OF 2

RUN DATE 01/29/2018

## REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING

PERIOD 01/29/2018

01/29/2018

RUN TIME 02 20 20 PM

GFS: 190 FSC CHARLESTON SC USA

**VOUCHER INFORMATION DETAILS** 

RELEASE. 49

REPORT NUMBER. TRANSINQ PAGE NUMBER 1

VOUCHER REF NUMBER: 16017ILM04121

**VOUCHER TYPE: VENDOR INVOICE** 

DISBURSING POST CODE: 190

USDO 8769 GREEN, BRETT J

SUBMITTED USER:

APPROVED USER:

**VOUCHER STATUS: PROCESSED** 

VOUCHER INFORMATION		REVIEW AUTHORITY: Barbara Nielsen, Senior
VENDOR NAME	TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER	Reviewer
VOUCHER DESCRIPTION	PR6554122 8/2/2017 VANCOUVER USSS	RELEASE IN PART B4
AUDIT RESULT DESCRIPTION		g (este
		(22.10.00.00)

AUDIT KESULT DESCRITTION	/I*						
CURRENCY CODE	226 CANADA DOLLAR		INVOICE NUMBER PROCESSED DATE	17ILM4121 September 05, 2017	CLAIMED AMT +/- ADJUSTMENT AMT		7,191 00
SUBMITTING POST LAST MOD DATE CREATE DATE CASHIER CODE	160 September 5, 2017 9:36 am September 1, 2017 6:34 pm		VOUCHER PREP DATE FNL/PART/REJ IND PROMPT PAYMENT FLAG EXCHANGE TYPE	August 29, 2017 P N	<ul> <li>ALLOWED AMT</li> <li>OUT OF POCKET AMT</li> <li>DISCOUNT TAKEN AMT</li> <li>LATE PAYMENT AMT</li> </ul>		7,191 00
BANK CODE USDO BANK ACCOUNT. DEPOSIT DATE	CN6 ****125		EXCH PYMT CURRENCY EXCH PAYMENT AMOUNT EXCH RECEIPT CURRENCY		= NET AMOUNT ALLOWED - PREPAYMENT APPLIED	* 000 + 200	7,191 00
POST DATE TICKET NUMBER	9	•	EXCH RECEIPT AMOUNT DEBIT VOUCHER DATE		= DSB/COL AMT DISCOUNT LOST AMT		7,191 00

	74		- 0	OBICOL
DEBIT VOUCHER DATE			D	ISCOUNT
CANCEL CHECK NUMBER		4		
CANCEL REASON	(3)		6	
CANCEL REASON TEXT				

#### PAYEE/COLLECTION INFORMATION

PAYMENT STATUS	PAYMENT POSTED

TRUMP INTERNATIONAL HOTEL & PAYEE NAME

TOWER VANCOUVER STUB INFORMATION

PAYMENT AMOUNT USE AMOUNT

7,191 00 5,775 90 US CONSULATE, VAN

MAIL CODE BANK ACCOUNT CODE

M CN<sub>6</sub> Ê

PAYEE ADDRESS

1161 WEST GEORGIA STREET

VANCOUVER, BC V6E 4M3 CANADA

DTD: AUG 2, 2017

STAY: JULY 25-31, 2017 8 ROOM NIGHTS

PAYMENT MEDIA PAYMENT NUMBER

170900000047.

PAYEE BANK INFORMATION

PAYEE BANK ACCOUNT PAYEE BANK ROUTING

PAYEE BANK NAME

\*\*\*\*\*\*

SUB BANK ACCOUNT SUB BANK ROUTING SUB BANK NAME

**B4** 

**B**4

PAGE 1 OF 2

## UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06522521 Date: 04/10/2018

RUN DATE 01/29/2018

REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING

PERIOD. 01/29/2018

RUN TIME 02:20 20 PM

**VOUCHER INFORMATION DETAILS** 

01/29/2018

GFS 190 FSC CHARLESTON SC USA

RELEASE 49

USDO 8769 GREEN, BRETT J

REPORT NUMBER TRANSING

PAGE NUMBER: 2

VOUCHER REF NUMBER: 16017ILM04121

SUBMITTED USER:

VOUCHER TYPE: VENDOR INVOICE

APPROVED USER:

DISBURSING POST CODE: 190

**VOUCHER STATUS: PROCESSED** 

ACCOUNTING CLASSIFICATION

TRANSACTION TYPE

D - DISBURSEMENT

TRANSACTION AMT

7,191 00 USE AMOUNT

5,766 64

DIVISIONAL BUREAU

APPROPRIATION

70 704000000

TREASURY BUREAU CODE

70 04 DEPARTMENT OF HOMELAN

EXPENDITURE AUTH CODE

**BUDGET FISCAL YEAR** 

**FUNCTION CODE** 

PPD

OPERATING ALLOW CODE :

**OBLIGATION NUMBER** 

FD4340128

OBJECT CODE PROJECT CODE · 2172 013.037

ORGANIZATION CODE VENDOR CODE

APPRO REC TYPE

3 - Expenditure Appropriation with ARA

PROPERTY ID

PAYROLL (YYYY/PP)

PAGE 2 OF 2

RUN DATE 01/29/2018

## REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING

PERIOD 01/29/2018

01/29/2018

RUN TIME · 02.03.07 PM

GFS · 190 FSC CHARLESTON SC USA

USDO 8769 GREEN, BRETT J

**VOUCHER INFORMATION DETAILS** 

RELEASE 49

REPORT NUMBER TRANSINQ

PAGE NUMBER . 1

VOUCHER REF NUMBER: 16017ILM00875

**VOUCHER TYPE: VENDOR INVOICE** 

SUBMITTED USER:

APPROVED USER:

VOUCHER INFORMATION			REVIEW AU	THORITY:	Barbara Nielsen, Senior		
VENDOR NAMÉ	TRUMP INTERNATIONAL HOTE	L & TOWER VANCOUVER	Reviewer	4		4	
VOUCHER DESCRIPTION	PR6150185 3/2/2017 TRUMP INTE	RNATIONAL H	116	RELEAS	SE IN PART B4		
AUDIT RESULT DESCRIPTION		,			* *		
SUBMITTING POST LAST MOD DATE CREATE DATE CASHIER CODE BANK CODE CONTROL OF CONTROL CONTRO	26 ANADA DOLLAR 20 Sarch 21, 2017 9:33 am Sarch 20, 2017 6:23 pm	INVOICE NUMBER PROCESSED DATE VOUCHER PREP DATE FNL/PART/REJ IND PROMPT PAYMENT FLAG EXCHANGE TYPE EXCH PYMT CURRENCY EXCH PAYMENT AMOUNT EXCH RECEIPT CURRENCY EXCH RECEIPT AMOUNT DEBIT VOUCHER DATE CANCEL CHECK NUMBER CANCEL REASON CANCEL REASON TEXT	17ILM875  March 21, 2017  March 02, 2017  P  N	<i>x</i>	CLAIMED AMT  +/- ADJUSTMENT AMT  = ALLOWED AMT  - OUT OF POCKET AMT  - DISCOUNT TAKEN AMT  + LATE PAYMENT AMT  = NET AMOUNT ALLOWED  - PREPAYMENT APPLIED  = DSB/COL AMT DISCOUNT LOST AMT		20,081 26
PAYEE/COLLECTION INFOR	MATION				î.	e E	
PAYEE NAME 1	AYMENT POSTED  RUMP INTERNATIONAL HOTEL & OWER VANCOUVER  161 WEST GEORGIA STREET	PAYMENT AMOUNT USE AMOUNT STUB INFORMATION	US CONSULATE, V. DTD MAR 2, 2017 STAY FEB 23 - MAI 17ILM875		MAIL CODE BANK ACCOUNT CODE PAYMENT MEDIA PAYMENT NUMBER	M CN6 E 170300000644	-
			*				
. 1	PAYEE BANK INFORMATION	PAYEE BANK ACCOUNT PAYEE BANK ROUTING PAYEE BANK NAME			SUB BANK ACCOUNT SUB BANK ROUTING SUB BANK NAME		В

## UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06522536 Date: 04/10/2018

RUN DATE 01/29/2018

REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING

PERIOD . 01/29/2018

01/29/2018

RUN TIME 02.03:07 PM

**VOUCHER INFORMATION DETAILS** 

RELEASE: 49

USDO: 8769 GREEN, BRETT J

GFS 190 FSC CHARLESTON SC USA

REPORT NUMBER. TRANSING

PAGE NUMBER · 2

VOUCHER REF NUMBER: 16017ILM00875

SUBMITTED USER:

VOUCHER TYPE: VENDOR INVOICE

APPROVED USER:

DISBURSING POST CODE: 190

**VOUCHER STATUS: PROCESSED** 

#### ACCOUNTING CLASSIFICATION

TRANSACTION TYPE

D - DISBURSEMENT

TRANSACTION AMT

20,081 26 USE AMOUNT

14,930 30

**DIVISIONAL BUREAU** 

APPROPRIATION

70 704000000

TREASURY BUREAU CODE

70 04 DEPARTMENT OF HOMELAN

EXPENDITURE AUTH CODE

BUDGET FISCAL YEAR

2017

**FUNCTION CODE** 

PPD

OPERATING ALLOW CODE

434-0018

OBJECT CODE

: 2172

ORGANIZATION CODE

OBLIGATION NUMBER

PROJECT CODE

013037

VENDOR CODE

APPRO REC TYPE

: 3 - Expenditure Appropriation with ARA

PROPERTY ID

PAYROLL (YYYY/PP)

## PURCHASE CARD TOOLKIT

RELEASE IN FULL

## BUREAU/POST REQUEST FOR FORCED AUTHORIZATION (FA)

(Temporary Change)

To be completed by requesting Bureau or Post Program Coordinator.

TO:

A/LM/AQM/BOD - Purchase Card Program Manager - Margaret Colaianni

THROUGH:

A/LM/AQM/BOD - Key Program Administrator - Carol Harris

FROM:

S/ES - Program Coordinator - Jonathan R. Mennuti

DATE:

May 4, 2017

### A. Cardholder Information:

Name of Cardholder: Delores B Davis

Date Purchase Card Training Completed: May 3, 2017

Last 5 digits of Cardholder's account number:

Dollar Amount of Forced Authorization Request: \$3,276.00

Name of Approving Official: Gregory J. Campbell

#### B. Merchant/Vendor Information:

Name of Merchant (Vendor): The Mar-a-Lago Club 1100 South Ocean Blvd- Palm Beach, FL 33480

Merchant Category Code Needed if known:

Date of anticipated processing of charge by Vendor: May 5, 2017

C. Required Attachments:

Copy	of Vendor's price quote and supporting documentation as needed:
D. Re	quest Description:
1.	Describe in detail the product or service needed and why a one-time Forced Authorization is necessary. To pay the lodging cost for the Secretary of State, Chief of Staff, and the Director for Policy Planning associated with the April trip to Mar-a-Lago to meet with POTUS for a high level meeting. Lodging cost totaled \$3,276, which is \$1,092 for the 2 nights per person.
2.	How does this product or service support your Bureau or Embassy mission?
3.	Is this request for a recurring or one time need? If recurring, explain and include estimated dollar amount of recurring need:
	The request is for a one time need.

4.

Revision - June 18, 2013

## E2 Travel Voucher Financial System Transaction Record

Thu Sep 14 13:09:37 CDT 2017

**RELEASE IN PART B6** 

B6

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

#### Voucher Information Approve Date , Document Number Trip Status Trip Id Submit Date 2017-07-20 8288567 2017-09-14 99117T037038 Closed Voucher Title Final Voucher Flag Traveler Official Duty Station Yes BRIAN H HOOK Washington, DC Office Phone Home Phone Mailing Address N/A CONUS/OCONUS Travel Charge Card Holder Travel Purpose Agency Travel No CONUS Travel with S TDY Estimated Dates of Travel 2017-04-06 thru 2017-04-08 Itinerary Cabin Class Hotel Mode Notes Location Car Arrive Depart Time NONE No GP Andrews AFB, MD 2017-04-06 2017-04-06 N/A Temporary Duty, LDG \$182, M GP 2017-04-06 2017-04-08 N/A West Palm Beach, FL NONE No & IE \$59 NONE Andrews AFB, MD NONE No 2017-04-08 2017-04-08 N/A PA-C = Government auto available and committed PA-NA = Government auto not available PA-NC = Government auto available and not committed Voucher Expense Totals POV Misc Grand Total Car Renta Local Transport Meals & Incidentals Lodging Transport 0 00 15.10 162.60 0.00 0.00 0.00 0 00 147 50

Page 1 of 6

## Voucher Accounting Information

Accounting String		Object Code	CBA Amount	Travel Charge Card Travel	aveler Amount	Voucher Amount
Segment Names: Agency/Bures Yr/Appropriation/Bureau/Allotme		استنسا	0.00	0.00	0.00	0.00
	ect/Property/Organization/Reporti		×	×		
ng dategory/dollgation Number						
			9.			
1900/2017/19701130003/S/ 01/NA/1001742501	1001/NA/1100/2114/NA/NA/0101	2114	15.10	0.00	0.00	15.10
	,		.1		٠	
1900/2017/19701130003/S/ 01/NA/1001742501	1001/NA/1100/2122/NA/NA/0101	2122	0.00	0.00	147.50	147.50
		•	(4)			
9						
•			15.10	0.00	147.50	162.60
Traveler Payment Su	mmary					
		otal Amount to	Traveler,	7		
147.50	0 00		147.5	50		
Traveler Payment De	tails					
Document Currency Number Code	Payment Amount (LCU) Payment Type	Bank Na	me Exchang	Payment Amount (USE)		
99117T037038 001 US Dollar	147.50 EFT	GFMS E Account	FT	1 147.50		
Voucher Expense Su	mmary				3.	
Location	Expense Category	Expense Typ	e .	Amount	Expense Reir	nbursement
Andrews AFB, MD	Misc 1	Voucher Tra	nsaction Fee	15 1	0	•
West Palm Beach, FL	Lodging	Lodging		0.0	0 Perdiem	,
West Palm Beach, FL	Meals & Incidentals	Meals Perdie	em	147.5	0 Perdiem	
West Palm Beach, FL	Misc	Lodging Tax		0.0	0 Perdiem	

Page 2 of 6

#### Voucher Expense Lines

Line#	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved Reason
1	2017-04- 06	West Palm Beach, FL	Misc	Lodging	0.00	Zero Lodging / Prescribed Meals	0.00 none
2	2017-04- 06	West Palm Beach, FL	Misc	Lodging Tax	0.00	Zero Lodging / Prescribed Meals	0.00 none
3	2017-04- 06	West Palm Beach, FL	Misc	Meals Perdiem	44.25	Zero Lodging / Prescribed Meals	44.25 none
4	2017-04- 07	West Palm Beach, FL	Misc .	Lodging	0.00	Zero Lodging / Prescribed Meals	0.00 none
5	2017-04- 07	West Palm Beach, FL	Misc	Lodging Tax	0.00	Zero Lodging / Prescribed Meals	0.00 none
6	2017-04- 07	West Palm Beach, FL	Misc .	Meals Perdiem	59.00	Zero Lodging / Prescribed Meals	59.00 none
7	2017-04- 08	West Palm Beach, FL	Misc	Lodging ,	0 00	Perdiem	0.00 none
8 \	2017-04- 08	West Palm Beach, FL	Misc	Lodging Tax	0 00	Perdiem	0.00 none
9	2017-04 <del>-</del> 08	West Palm Beach, FL	Misc	Meals Perdiem	44 25	Perdiem	44.25 none
10	2017-04- 08	Andrews AFB, MD	Misc	Voucher Transaction Fee	15.10	none	Voucher 15.10 Transaction Fee

#### Voucher Remarks



Authorization Remarks - Trip ID. 8288567.

Approver - BRADFORD, CHRISANDRA O

April 12, 2017 at 03 47 PM

Document number is missing.

Voucher Remarks - Voucher ID: 8288567(1)

Traveler - HOOK, BRIAN H

September 06, 2017 at 05:34 PM

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

Page 3 of 6

## Audit/Approver Information

Action	Official	Date / Time
Approved [Traveler Review]	HOOKBH [HOOK, BRIAN]	2017-09-06
Approved [SS - S/ES-EX - APPROVED -]	BRADFORDCO087 [BRADFORD, CHRISANDRA]	2017-09-14
Approved [SS - S/ES-EX - FUNDS AVL_]	GEORGELL087 [GEORGE, LE]	2017-09-14

## History

Date	Action
11APR17 Tue 02:18PM	Current status New Authorization
11APR17 Tue 02.18PM	Created by RANIESHA J BATTLE for BRIAN H HOOK
11APR17 Tue 02:18PM	Created for Minor Customer S/SP (SS9938)
11APR17 Tue 02:23PM	Current status: Pending Authorization Approval
11APR17 Tue 02:23PM	Trip ID 8288567 submitted to SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver by BATTLE, RANIESHA J
12APR17 Wed 03 47PM	BRADFORD, CHRISANDRA O locked document for Approval.
12APR17 Wed 03:47PM	Current status: Revised Authorization
12APR17 Wed 03:47PM	BRADFORD, CHRISANDRA O 'revised Authorization - Reason: Other - Explain in remarks to traveler
26APR17 Wed 12.54PM	Attachment 04-06-2017 Florida Trip Summary Report (SP).xlsx added by RANIESHA J BATTLE
26APR17 Wed 01:03PM	Current status Pending Authorization Approval
26APR17 Wed 01:03PM	Trip ID 8288567 submitted to SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver by BATTLE, RANIESHA J
26APR17 Wed 01:35PM	BRADFORD, CHRISANDRA O locked document for Approval.
26APR17 Wed 01:37PM	Trip ID 8288567 Approved By SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver BRADFORD, CHRISANDRA O
26APR17 Wed 01:37PM	Trip ID 8288567 Submitted to SS - S/ES-EX - FUNDS AVL_FUNDS DISB - AUTH AND VCH APPROVAL by System
26APR17 Wed 02:40PM	GEORGE, LE L. locked document for Approval.
26APR17 Wed 02:48PM	GEORGE, LE L unlocked document: No approver specified.
26APR17 Wed 03:00PM	GEORGE, LE L locked document for Approval
26APR17 Wed 03:01PM	Approving Official GEORGE, LE L authorized No Expenses for site West Palm Beach, FL, United States
26APR17 Wed 03:01PM	Current status: Authorization Approved
26APR17 Wed 03:01PM	Trip ID 8288567 Approved By SS - S/ES-EX - FUNDS AVL_FUNDS DISB - AUTH AND VCH APPROVAL Approver GEORGE, LE L
26APR17 Wed 03:01PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8288567
26APR17 Wed 03:01PM	Obligation Request Approved by DOS for Trip Id: 8288567
23MAY17 Tue 03.36PM	Voucher 1 created by RANIESHA J BATTLE for BRIAN H HOOK
23MAY17 Tue 03.36PM	Created for Minor Customer:S/SP (SS9938)
20JUL17 Thu 01:44PM	Trip 8288567 Voucher 1 current status Pending Voucher Approval

Page 5 of 6

Date		Action
20JUL17 Thu 01:44PM		Voucher ID 1 submitted to HOOK, BRIAN H Approver by BATTLE, RANIESHA J
06SEP17 Wed 05:34PM	9	Voucher 1 approved by Approver HOOK, BRIAN H
06SEP.17 Wed 05:34PM	`	Voucher 1 submitted to SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver by System
14SEP17 Thu 11:35AM		BRADFORD, CHRISANDRA O locked Voucher(1) for Approval.
14SEP17 Thu 11:35AM	(8)	Voucher 1 approved by SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver BRADFORD, CHRISANDRA O
14SEP17 Thu 11:35AM		Voucher 1 submitted to SS - S/ES-EX - FUNDS AVL_FUNDS DISB - AUTH AND VCH APPROVAL Approver by System
14SEP17 Thu 01:09PM	•	GEORGE, LE L locked Voucher(1) for Approval
14SEP17 Thu 01:09PM		Trip 8288567 Voucher 1 current status: Voucher Awaiting Payment
14SEP17 Thu 01:09PM	- I ¥	Voucher 1 approved by SS - S/ES-EX - FUNDS AVL_FUNDS DISB - AUTH AND VCH APPROVAL final Approver GEORGE, LE L
14SEP17 Thu 01 09PM		Agency successfully notified of event: TripVoucherApproved for trip 8288567, voucher 1

U.S. Department of State Case No. F-2017-12722 Doc No. C06532650 Date: 06/14/2018

RELEASE IN FULL

#### NO DISCERNIBLE CLASSIFICATION

Coyle, Niamh E

From:

ilms@state.gov

Sent:

Wednesday, May 03, 2017 12:59 PM

To:

Coyle, Niamh E; Filipova, Svetla V (Sofia); Petkashev, Krasimir B (Sofia)

Subject:

Final Approval Final Payment

Hello,

This is a notification that the following invoice marked as Final Payment has been fully approved in elnvoicing. To view this invoice on the Invoice Search Page, please click the RFMS Voucher Number below.

Document ID Docume Manage Number		Vendor Name	10 0	Amount	Currency Code	Type	RFMS Vendor Code	Date Submitted	Submitted By	Date of Final : Approva
,		TRUMP INTERNATIONAL		,			1			
DUBLI17000094 SEI3001	7M0197 <u>24817PSZ00014</u>	GOLF LINKS & HOTEL DOONBEG	359925	8539.26	023 EUR	Procurement	AR00215809	05/3/2017	COYLENE	05/3/201

For additional guidance, please reference the ILMS Knowledge Center.

Coyle, Niamh E

NO DISCERNIBLE CLASSIFICATION

1

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06532650 Date: 06/14/2018

RELEASE IN FULL

#### NO DISCERNIBLE CLASSIFICATION

Coyle, Niamh E

From: Sent: ilms@state.gov

Sent:

Thursday: April 27, 2017 3:23 PM

To: Subject: Coyle, Niamh E Invoice Upload

Hello,

The below invoice has been assigned the following reference numbers. To view this invoice on the Invoice Search Page, please click the RFMS Voucher Number below.

Document ID Documen Managem Number	RFMS Voucher ent Number	Vendor Name	Vendor Invoicé Númber	Invoice Amount	Currency Code	Voucher Type	Invoice File Nam	e .
DUBLI17000094 SEI300171	M0197 <u>24817PSZ00014</u>	TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	359925	8539.26	023 EUR	Procurement	Trump_Golf_Linl	s_17M0197.pdf

For additional guidance, please reference the ILMS Knowledge Center.

Coyle, Niamh E

NO DISCERNIBLE CLASSIFICATION

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06532657 Date: 06/14/2018

## E2 Travel Voucher Financial System Transaction Record

Fri May 05 16:08:06 CDT 2017

**RELEASE IN PART B6** 

**B6** 

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

#### Voucher Information Trip Id Document Number Trip Status Submit Date Approve Date 99117T026452 8317640 2017-05-01 2017-05-05 Closed Voucher Traveler Official Duty Station Title Final Voucher Flag MARGARET J PETERLIN Washington, DC Mailing Address Office Phone Home Phone 2026478633 N/A Travel Charge Card Holder CONUS/OCONUS Travel Purpose Agency Travel CONUS No Support to the Secretary TDY Estimated Dates of Travel 2017-04-06 thru 2017-04-08 Itinerary Cabin Class Car Hotel Mode Notes Time ocation Arrive Depart NONE GP 2017-04-06 2017-04-06 N/A Washington, DC Temporary Duty, LDG \$182, M 2017-04-08 NONE No GP N/A Palm Beach, FL 2017-04-06 & IE \$59 NONE NONE Washington, DC No 2017-04-08 2017-04-08 N/A PA-C = Government auto available and committed PA-NA = Government auto not available PA-NC = Government auto available and not committed Voucher Expense Totals POV Misc Grand Tota Meals & Incidentals Car Rental Local Transport Transport Lodging 0.00 0 00 147.50 0 00 0.00 33 28 15.10 195.88

Page 1 of 6

### Voucher Accounting Information

Washington, DC

ccounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
egment Names: Agency/Bureau/Begin Budget Fiscal ir/Appropriation/Bureau/Allotment/Operating .llowance/Function/Object/Project/Property/Organization/Report g Category/Obligation Number	i	0.00	0.00	0 00	0.0
900/2017/19701130003/S/1001/NA/1100/2113/NA/NA/0101 1/NA/1001742502	1 2113	0.00	. 0.00	33.28	33 2
				¥	
900/2017/19701130003/S/1001/NA/1100/2114/NA/NA/010 1/NA/1001742502	1 2114	15.10	0.00	0.00	15.1
900/2017/19701130003/S/1001/NA/1100/2122/NA/NA/010 11/NA/1001742502	1 2122	0.00	0.00	147.50	147.5
	1				
	*	15.10	0.00	180.78	195.8
Fraveler Payment Summary					
Otal Traveler Less Liquidated Advance Amount	Total Amount to	Traveler .	].		
180 78 ( 0.00		180.	78		Ī
Traveler Payment Details					
Occument Currency Payment Amount Payment Number (LCU) Type	Bank Na	me Exchan	ge Payment 'Amount (USE)		
99117T026452 001 US Dollar 180.78 EFT	GFMS E Account	FT	1 180.78		
Voucher Expense Summary					
ocation Expense Category	Expense Typ	pe , · ·	Amount*	. Expense Rei	mbursement
Palm Beach, FL Lodging	Lodging		(	000 Perdiem	<u>(</u> );
Palm Beach, FL Meals & Incidentals	Meals Perdie	em	147	7.50 Perdiem	
Palm Beach, FL Misc	Lodging Tax	*	(	0 00 Perdiem	

Page 2 of 6

15.10 .

Voucher Transaction Fee

Location	Expense Category .	Expense Type	Amount	Expense Reimbursement
Washington, DC	POV	Private Auto Mileage	33.28	

### Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved Reason
1	2017-04- 06	Palm Beach, FL	Misc	Lodging	0.00	Zero Lodging / Prescribed Meals	. 0.00 none
2	`2017-04- 06	Palm Beach, FL	Misc	Lodging Tax	0.00	Zero Lodging / Prescribed Meals	0 00 none
3	2017-04- 06	Palm Beach, FL	Misc	Meals Perdiem	44.25	Zero Lodging / Prescribed Meals	44.25 none
4	2017-04-	Washington, DC	Misc	Private Auto	33 28	none	From JBA to Home - 62.2 miles @ \$0.535 per mile.* Round
	. /	#####################################	9	Mileage			trip (to JBA o 4/6, from JBA on 4/8): 62 2 miles @ 0 535
5	2017-04- 07	Palm Beach, FL	Misc	Lodging	0 00	Zero Lodging / Prescribed Meals	0.00 none )
6	2017-04- 07	Palm Beach, FL	Misc	Lodging Tax	0 00	Zero Lodging / Prescribed Meals	0.00 none
7	2017-04- 07	Palm Beach, FL	Misc .	Meals Perdiem	59.00	Zero Lodging / Prescribed Meals	59.00 none
8 .	2017-04- 08	Palm Beach, FL	Misc	Lodging	0.00	Perdiem	0.00 none
9	2017-04- 08	Palm Beach, FL	Misc	Lodging Tax	0 00	Perdiem	0 00 none
10	2017-04- 08	Palm Beach, FL	Misc	Meals Perdiem	44.25	Perdiem	44.25 none
11	2017-04- 08	Washington, DC	Misc	Voucher Transaction Fee	15.10	none	Voucher 15.10 Transaction Fee

### Voucher Remarks

Remark Details

Voucher Remarks - Voucher ID: 8317640(1)

Traveler - PETERLIN, MARGARET J

May 01, 2017 at 03:52 PM

Page 3 of 6

PORT AND ASSESSMENT OF THE PARTY OF THE PART			O AMERICAN PROPERTY.			STATE OF THE PERSON NAMED IN COLUMN 2 IS NOT THE OWNER.	Carried Inches	ALC: UNKNOWN
		*		•				
								27
m in it							c c	,
Remark Details					and the same of th			
TOTAL CONTRACTOR OF THE PARTY O	and the same of th	The state of the s		THE RESERVE THE PERSON NAMED IN			the state of the s	-

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

Traveler - PETERLIN, MARGARET J

May 01, 2017 at 03:51 PM

Round trip (to JBA on 4/6, from JBA on 4/8)

### Audit/Approver Information

Action	Official	Date / Time	1
Approved [SS - S/ES-EX - APPROVED -]	BRADFORDCO087 [BRADFORD, CHRISANDRA]	2017-05-05	
Approved [SS - S/ES-EX - FUNDS AVL_1	GEORGELL087 [GEORGE, LE]	2017-05-05	

### History

Thotory	
Date ·	Action
25APR17 Tue 09.57AM	Current status New Authorization
25APR17 Tue 09:57AM	Created by MICHAEL J PYLE for MARGARET J PETERLIN
25APR17 Tue 09:57AM	Created for Minor Customer: S/FO (SS9918)
25APR17 Tue 09:59AM	Current status: Pending Authorization Approval
25APR17 Tue 09:59AM	Trip ID 8317640 submitted to SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver by PYLE, MICHAEL J
26APR17 Wed 01:30PM	BRADFORD, CHRISANDRA O locked document for Approval.
26APR17 Wed 01:32PM	Trip ID 8317640 Approved By SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver BRADFORD, CHRISANDRA O
26APR17 Wed 01.32PM	Trip ID 8317640 Submitted to SS - S/ES-EX - FUNDS AVL_FUNDS DISB - AUTH AND VCH APPROVAL by System
26APR17 Wed 03:02PM	GEORGE, LE L locked document for Approval.
26APR17 Wed 03.03PM .	Approving Official GEORGE, LE L authorized No Expenses for site Palm Beach, FL, United States
26APR17 Wed 03:03PM	Current status. Authorization Approved
26APR17 Wed_03.03PM	Trip ID 8317640 Approved By SS - S/ES-EX - FUNDS AVL_FUNDS DISB - AUTH AND VCH APPROVAL Approver GEORGE, LE L
26APR17 Wed 03.03PM	Agency successfully notified of event. TripAuthorizationApproved for trip 8317640
26APR17 Wed 03:03PM	Obligation Request Approved by DOS for Trip Id: 8317640
01MAY17 Mon 03:49PM	Voucher 1 created by MARGARET J PETERLIN
01MAY17 Mon 03:49PM	Created for Minor Customer:S/FO (SS9918)
01MAY17 Mon 03.50PM	Attachment Mileage Home to JBA.pdf added by MARGARET J PETERLIN
01MAY17 Mon 03:52PM	Trip 8317640 Voucher 1 current status: Pending Voucher Approval
01MAY17 Mon 03.52PM	Voucher ID 1 submitted to SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver by PETERLIN, MARGARET J
05MAY17 Fri 04:01PM	BRADFORD, CHRISANDRA O locked Voucher(1) for Approval.
05MAY17 Fri 04:01PM	Voucher 1 approved by SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver BRADFORD, CHRISANDRA O
05MAY17 Fri 04:01PM	Voucher 1 submitted to SS - S/ES-EX - FUNDS AVL_FUNDS DISB - AUTH AND VCH APPROVAL Approver by System
05MAY17 Fri 04:07PM	GEORGE, LE L locked Voucher(1) for Approval.
05MAY17 Fri 04:08PM	Trip 8317640 Voucher 1 current status: Voucher Awaiting Payment
05MAY17 Fri 04:08PM	Voucher 1 approved by SS - S/ES-EX - FUNDS AVL_FUNDS DISB - AUTH AND VCH APPROVAL final Approver GEORGE, LE L

Page 5 of 6

			 2 11	<del></del>
Date	Action .			1, 1

05MAY17 Fri 04:08PM

Agency successfully notified of event: TripVoucherApproved for trip 8317640, voucher 1

### **CREDIT CARD AUTHORIZATION FORM**

PLEASE PRINT OUT AND COMPLETE THIS AUTHORIZATION AND RETURN IT TO	B7(C),B2,	,B6
OUR OFFICE BY FAX: (561)832-2669 OR BY REGULAR MAIL or email		
NAME:	,	B6
		B7(C).
Cardholder Name: Signatur		
Address:		]
Credit Card Type:		4
XVISAMASTERCARD AMERICAN EXPRES	S	
Credit Card Number:		B2
Expiration Date:		B6
, , , , , , , , , , , , , , , , , , ,		B7(C)
Billing Zip Code:		
Card Identification Number (last 3 digits located on the back of the credit card):		
0000111122223333(999)   Card   Identification		
Number		
VISA		
Amount Charged: \$1092.00(USD)		
	v	
Apply Amount to:  Credit Card		
Mar-A-Lago Club (Trump National Golf Club)		
Attn: Beverly VanEvery		
Palm Beach, FL 33480		
Phone (561) 822-5065 Fax (561) 832-2669		

Page 1 of 1

RELEASE IN PART B2,B6

TRUMP NATIONAL GOLF CLUB PALM BEACH, FL 561-8322600

Reference Number 0540

Card Type: Visa Approval Code: 01434C

Date/Time: 5/5/2017 3:10 47 PM

Sale:

\$1,092.00

Total: \$1,092.00

B2 B6

Page 1 of 1

**RELEASE IN PART** B2,B6

#### TRUMP NATIONAL GOLF CLUB PALM BEACH, FL 561-8322600

Reference Number: 0586

Account Number, \*\*\*\*\*\*\*

Card Type. Visa Approval Code: 055001

Date/Time: 5/30/2017 3:03:15 PM

Sale:

\$3,276.00

Total: \$3,276.00

B2 ,B6

Page 1 of 1

RELEASE IN PART B2,B6

TRUMP NATIONAL GOLF CLUB PALM BEACH, FL 561-8322600

Reference Number, 0587

Account Number: \*\*\*\*\*\*\*\*\*

Card Type: Visa Approval Code: 021293

Date/Time: 6/5/2017 4:54:49 PM

Sale: \$1

\$1,092.00

Total: \$1,092.00

B2 B6 UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06533051 Date: 06/14/2018

### RELEASE IN FULL

System	,	Fiscal Month	Fiscal Year	Document Number	Document	Document	Accountin	ng t.itmz_lr	nur Dollar Amount
RFMS	2.5	11	2017	248171428	IP	DI	1		7421.69
RFMS		08	2017	24817PS0884	IP	DI	1		9312.17
RFMS		06	2017	16017ILM00875	IP	DI	1		14930.3
RFMS		11	2017	16017ILM04121	IP	DI	1	**	5766.64

t.REF_DOC_NUM	Document Action	System Date Stamp	a.tt	Appropiation	*	a.fund_ca	t Beginning I
· .	0	*	30-Aug-17 NS	70704000000		OS .	2017
1/4/	0		2-May-17 NS	70704000000		OS	2017
	0		16-Mar-17 NS	70704000000		OS	2017
8	0		29-Aug-17 NS	70704000000		OS	2017

Ending Bud Divison	Program	Oragnizatic Org	an Typ∈ Project	a.bdob	a.bdob_cla Account	Vednor add	
*)\					NE01	AR00215809	24801
	•	. 8			NEO1	AR00215809	24801
					NEO1	AR00211194	16001
¥2 ====================================					NEO1	AR00211194	16001

Vendor Name

TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG Trump Int Golf Links TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG C,PR6255525,#359925,3/13/17,Hotel Accom/Trump Vis. TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER

Title description

Line Description

C,PR6255525,#359925,3/13/17,Hotel Accom/Trump Visit

### RELEASE IN FULL

	-			Towns to the same	Section   State   Date   Dat						To a control	100
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Mars 0	NAME OF PERSONS IN		THE OF SHUBBLE PARTIES	0 A-Guest At 17 (COLUMNS)	2001 Now	#10x	De 100	NO		AND PRESENT THE SELECT ADVANTAGE COLUMNS AND PRESENT SELECT CASE OF	STEET THE SELVE LETT PROCEEDS AND AND ADDRESS OF THE	
e,et p	SECT TREMODULES		AND THE LANDONNESS	13-44-17 21 29 <sub>44-</sub> 45530889	2021 640	Mail 2530 Mail 2530 M12 6150		22.72		ADDLY THRACOUT 1980 AUTOR DIT SOUR CONTRACT SA		COUNTRY 1 of 1/1 or but 2 per la particular de la particu
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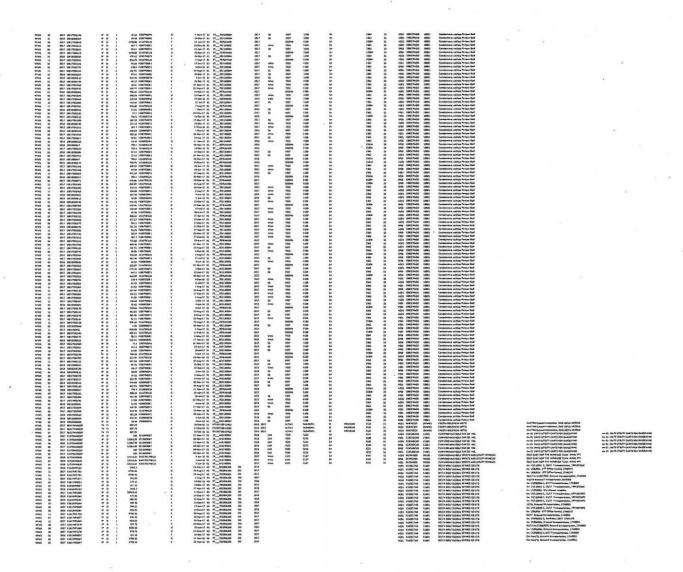
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	MYNG MENUS	ti.	2017 SHELFSHARA	** 1	SELECT PROPERTY A		ter (T. II)	CT_PELIPHON	3837 8817	Water.	950	+ 500	40	1903	**	1901 10	ACCIONTIA LIMITA	
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	NWI NWI		STATE AND PROPERTY.		144 (1007000) 6	29	depti to	TH POY E MARKET	2017 2017 2013 0011 0017 2017							9401 HE	1999   1999	COMMINISTRACIO APPRITO DOCI
	N/MD	11	MAY LIMBTED LAW	**	#0149 #100700071 00 17049 #100700000 00 1 to #100700000 00	25	tagif ti	19Nosainme	801	mrea.	7000	4100		180	n	1911 101	HOUSE HOUSE	COMPAND COMO NADA CLOSEU
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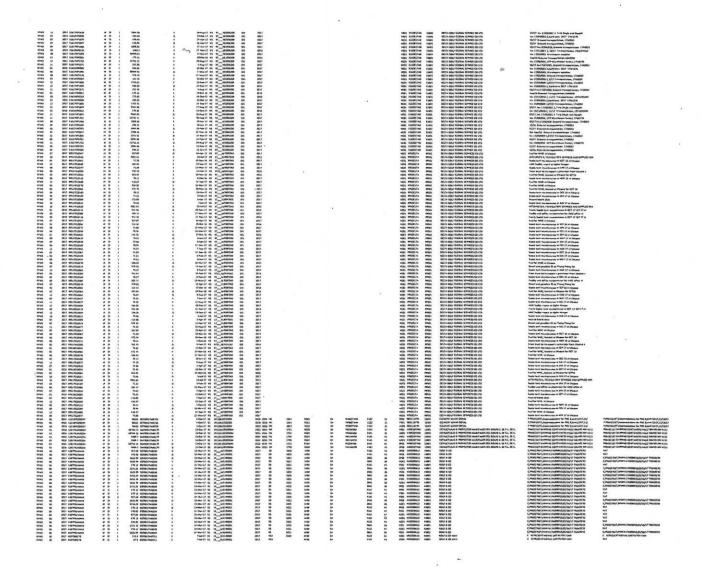
UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06533054 Date: 06/14/2018

496 11	mar anti-marks	** 1	942 we +129/752071		REAL STATE OF TRANSPORT	1811 1004	PER	*100		fmt :	23	ADDS SOMETHINGS LEADS	Committee of the Commit
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street do	PART SHIPTONES		100.30 4300753041	- 2	Power to 19_MILEMEN	SELL MANY	7650	+100	=	7960	23	ARE SUCCESSED THE	COMPANDED FOREST AND IT SON
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666 12	HELT CHESTERLEYS		375 96 4108750081		19-6-0-17 d1 18" WHITHOUT	MET WHE	PERSONAL PROPERTY.	4100		2369	44	CACH EDICOMETE FINES	CONTRACTOR STATE OF THE CONTRA
erwy or	ADD THE PROPERTY		*17.63 *1007500*1		Sewarte de l'Anna Mariannes	MESS MANA	7900	*100	94	1963	11	AART TOROGONETE THRUT	COMMUNICACIONACIO PLACE CI GOLI
1741 OR	MED PARTY AND AND ADDRESS OF THE PERSON NAMED IN COLUMN NAMED		WES-ON A COMPROSING		Charles at 14 Million	1013 WW	PEGE	4100	94	LMS	D	ART INCOMES THE	CONTRACTOR CONTRACTOR PLANS 12 MONTA
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MAIL C	2011 CHILDREN		Place Storestern		1-7e-11 01 15 40343093	2004 0100	750	*1100	200	- 1363	21	TOTAL TOTAL PAGE 15001	Commission medical Person that
4949 81	HOLE MACHINERIUM	* * *	min an Emmineral		25-Day 67 42 17H1 C#560-	2017 59	2407	6100	*	146	13	AME INCLUSED TOOLS	Conductors school forgot Self
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MWB H	2017 1003700184		COLDS PERSONAL		27-had-17 65 FF-m-(GPE)mill	mir	<b>600m</b>	free	te-	2.99da		ACES SINCEPAGE 10001	Candlesses saletys Person Bed
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efeca co	STA IDECEDERAL		425 49 ATMADEMA		El mar-lif de 17 metables	HILL STOR	THOS	4304	b*	ENO	23	ADRS 10002 PHING 10405	Commercia september Persper Gest
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eregy be	MALE AND PROPERTY.		PERSONAL PROPERTY.		Shape of the FT_/COLLARS	2017	0000% 5807	1100	See .	2062	111	VIDE SOMETAND LIMIT	Common or self-one Person field
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eres in	DESCRIPTION OF THE PERSON OF T		134.23 4328793979		Principles 19 Perincer	3011 0000	7004	4100		1941		THE EMPTY-OF MARY	Company of this Parker Self
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erus a	SELT MATPENITIE		ATLE LISTERS ATLES A	- 2	House in the Michigan	2017 WHA 2017 WHA 2017 WHA 2017 UN 2017 UN 2017 UN 2017 UN 2017 UN	Pena	4196	See .	1963	Pi .	ADD DECEMBED 1960	Common colors from East
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eres er	PRES TRACEMENT	0 0 1	CAR SEMBRIDES		sometiment of the special	1004 04	6403	1100	W.	E161	n	DER 138007466 (000)	Contamo a safeta Person Rad
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erus es	MIN COCCUMENTS		MATERIAL STREET, SALES		directly by Manager	2017	100004	6100	-	13304		ADDI PRICEMOD STREET	Condenses addiss forms that
MW9 11	MALA TEACHERS	* * 1			D-Regul 05 19_10110000	2017 18 2017 18 2017 18 2017 10 2017 10 2018 10 20 20 20 20 20 20 20 20 20 20 20 20 20	5907	Azete	No.	2002	13	1901 SINCEPHOD 10951	Continues winds Person Bell
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seed to	BEED THEIR CALLES	* * 1	79-49 110KF90091		to he of the comment	inter de	1907	1100	tin	1367	10	1502 SMCEPHAN SONS	Contacting addiso Forest Bell
WHO II	MATA PROTESTIONAL	* * 1	PLOS ESCHPROPE		175+17 Et 14 10113886-	2007 00	2007	1100	BH .	06		WEST TREET NAME AND ADDRESS.	Common series Person for
M747 81	Marie Parterioles	* * 1	PRESS TEMPRETAR		Middle of FT_NNAMED	anst	RODONA	E 1698	300	Paule	23	SPOR SIRCEMAND SONT	Communications Persons field
4743 Ex	MAY CHOLPSYSHAM		ARREST ADMINISTRA		10-A	M11 M14	7008	4100		44000	22	ACRES STREET, SALES STREET	Construence and two Persons Said
trus as	Militarian		SAME SUMPROPER		TO MAKE UT AN UN APPLICATION	2017 - 205 2017 - 205 2017 - 006 2017 - 006 2017 - 006 2017 - 006 2017 - 006	9407	1500	104	1963	13	TAID SUBCESSOR STATE	Conductors and Case Product Bod
443 0	2217 SMILTSCHAO	* * *	THE LZ LLOCPHINGS		OF May 27 Cr 140015300004	1007 56	9907	1140	5H	1343	10	ONE CONTRACT LINES	Continues within being that
tres in	NEST SHEPHOXY		9613 49879891		5-May 17 41 15 7911MARS	2017 1004	1900	4.108	100	2163	B	West STREET-WARD (CHES)	Conductors service Person God
4744 81	MATER STREET, STATE OF	* * *	TATE VINESPERS		three-trips in an arrange	Mary IN	5007	1160	b*	1167	n	SPES SHEETSHAD LONGS	Constitution and the Person field
med 11	DEFE PROPERTY		gie as LIZETHILIA		Director of the Statement	Mary III	000004	4100	500	43.00m		3950 100CC4+000 10001	Commercia nativale Person Best Commercia nativas Person Best
eres in	2017 1001702440	**	\$7.00 \$6007500FE		Part 17 81 15 PELLOND	2011 WAL	PERM	4500	<b>GH</b>	2943	13	yes increde sons	Committee within Prince But
Was in	MATE STATEMENT OF	55 1	TOTAL SUSPENSION		and again as in agreement	2017 WWA	reso	1100	See .	1943	15	ADES TOWERPARKS SERVES	Contamon wifus forces that
sees to	mer recognitions	* * 1	mit to +100 huttery		8+5+17 to 10_19111000	2011 WAL 2011 WAL 2011 WAL 2011 WAL	NIA	+158	tel	F264	19	SHOW STANCE CONST.	Commence and the Prince and and
man 10	MATE THE PROPERTY.		SCAR CHEPSON		Second of the Printer	1017 MAG 1017 TO	Pale	*640	30	1063	13	CAS AMERICANO TONS	Continue william forms and
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even in	DEST VOILTBEEFA	2.5	SERV THEMSONS		19-44-11 df 14 MILLIONS	100 00	900	1100		790	B	NATE CONTINUES FORCE	Committee and the Person Bed
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OW1 81	COLF SPERMINS TO		PER WE ALLESSEEIN		17-0xe-17 (1 17_0076-1400)	2014	800004	41mm	ber .	24444	10	NAME STREET, STREET	Contaming at the Person that
del in	HELE ENVIRONMENT		The streets		Joneth &t 19 millions	2010 OS 2011 TH	1407	1100	5	1963	11	993 UNCTAGO (SE)	Commence within Person See
eries es	pert (CHIPSELTS)	* * *	TOTAL STREET		20-des 17 01 WI207634430	1947	00007%	8140	144	430m	29	\$45 00034400 (560)	Construence without Person Bed
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eres m	MAT LINE PROMES		MAY 1106540043		Phone IT 61 17 101 L1000-	2007 00-	MET	\$10m	64	2343	30	4001 10003*460 19651	Conductoria relicus Porque Ball
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trus as	MUN. EMILIONERS		445 M2 * SERTINGS		. bridge at its Personer	1867 Miles	7958	4500	54	1963	19	AGE THEXAMES THE	Contamine unifor Person first
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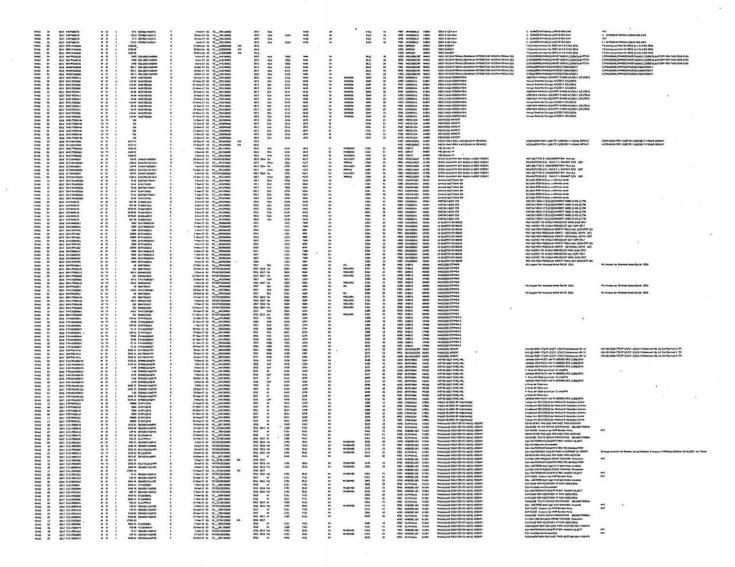
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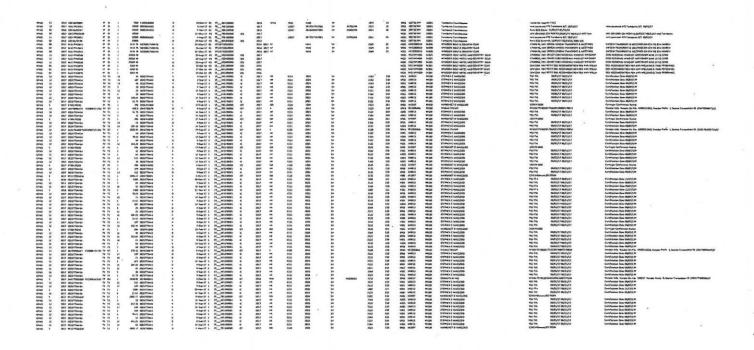
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UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06533054 Date: 06/14/2018





# The Mar-a-Lago Club, L.C. Banquet Invoice

RELEASE IN FULL

Date:

April 6-7, 2017

Name & Address:

Chinese Delegation Visit

Dec Lily

State Department Protocol

Emailed to Penny Price PricePL@state.gov

File #:

170418-B

additions to preliminary billing

TAX EXEMPT

Description	# Guests Per Person	Description	Amount Ser	vice Charge	Tax	Total
A La Carte' 4/6	Library B	ar after Dinner	\$838.00	\$167.60 Ex		\$1,005.60
Subtotal			\$838.00	\$167.60	\$0.00	\$1,005.60

Service Charge on a la carte is calculated at 20% Service Charge on banquet is calculated at 23%

The Martin Elego Clab, 28

1100 South Ocean Boulevard, Palm Beach, Flotida 33480 (561) 832-2600 Fex (561) 832-8166

### The Mar-a-Lago Club

Chit Details	~~~
Member: 100000 US Dept Server: Colin Area: Cloister Bar Covers: 1	of Stat
Chit #: 31004473 Date: Apr 13/17 Tir	me: 9:59pm
16 Tequila Patron 22 Chopin 10 Don Julio Blanco 6 Woodford Reserve	240.00 352.00 150.00 96.00
Sub-Total: Service Charge Sales Tax	838.00 167.60 70.40
Chit Total:	\$1,076.00 =======
MEMBER CHARGE	\$1,076.00
Recip: WHITEHOUSE	1005-60
Extra Gratuity:	7005780
Total:	
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**RELEASE IN FULL** 

# The Mar-a-Lago Club, L.C. Banquet Invoice

Date:

April 6-7, 2017

Name & Address:

Chinese Delegation Visit Presidential Travel Support

c/o Tom Parrillo ParrilloTD@state.gov

File #:

170418

TAX EXEMPT

		Amount					
Description	# Guests	Per Person	Description	Amount	Service Charge	Tax	Total
Facility Rental			Wednesday Teahouse	\$500.00	\$0.00	Exempt	\$500.00
Facility Rental			Thursday Teahouse	\$500.00	\$0.00	Exempt	\$500.00
Facility Rental			Thursday White & Gold BR	\$500.00	\$0.00	Exempt	\$500.00
Facility Rental			Thursday Main Dining Room	\$500.00	\$0.00	Exempt	\$500.00
Facility Rental			Friday Grand Ballroom	\$500.00	\$0.00	Exempt	\$500.00
Facility Rental			Friday Teahouse	\$500.00	\$0.00	Exempt	\$500.00
Facility Rental			Friday White & Gold Ballroom	\$500.00	\$0.00	Exempt	\$500.00
Facility Rental			Friday Lakeview Terrace	\$500.00	\$0.00	Exempt	\$500.00
Subtotal				\$4,000.00	\$0.00	\$0.00	\$4,000.00
(Less Deposit)						-	\$0.00
Balance Due						-	\$4,000.00

Upon receipt, please remit balance due by check made payable to:

Mar-A-Lago Club 1100 South Ocean Blvd. Palm Beach, FL 33480



From: Parrillo, Thomas D < ParrilloTD@state.gov>

RELEASE IN PART
B6

**Sent:** Thursday, March 23, 2017 1:53 PM

To: Curtis, Melinda M < Curtis MM@state.gov > Subject: FW: Invoices from PM Abe's visit to MAL

**Attach:** Mar a Lago Costs Abe Visit.xlsx; BANNON.pdf; FLYNN.xlsx; HAGIN.xlsx;

MCENTEE.pdf; PORTER.xlsx; WALSH.pdf

Melinda,

The total for the first trip is \$6,396.00. I may be wrong, but it seems that Don is overcomplicating matters; if we just subtract the incidental line items from the bill, shouldn't that give us the correct total? I'm attaching the individual bills in case you want to check my math.

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Mobile:

Click below to evaluate my customer service:

PTS Cuxtomer Service Survey

# Official UNCLASSIFIED

From: Schlienz, Don F

Sent: Thursday, March 23, 2017 12:19 PM
To: Parrillo, Thomas D; Curtis, Melinda M
Cc: Pugliese, Millie G; Dougherty, Kenneth G
Subject: RE: Invoices from PM Abe's visit to MAL

No...not for us. We just need a PR with the total dollar amount put into Ariba. If you know "ALL + Katie Walsh" then assign the funds and we will mod the order so that it has money to pay the bills. However, Millie cannot pay MAL until she has an approved (corrected) amount. If the amount you put in is greater than the final invoice, that is OK, as Millie will only pay the correct amount. It is cleaner to have it exact, then we won't have to do a de-ob.

~Don

This email is UNCLASSIFIED.

From: Parrillo, Thomas D

**Sent:** Thursday, March 23, 2017 11:15 AM **To:** Schlienz, Don F; Curtis, Melinda M **Cc:** Pugliese, Millie G; Dougherty, Kenneth G **Subject:** RE: Invoices from PM Abe's visit to MAL

Hi Don,

We still don't have the bill for Katie Walsh that's clean of incidentals, but we're otherwise all set. Is that a deal breaker?

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Mobile:

Click below to evaluate my customer service:



# Official UNCLASSIFIED

From: Schlienz, Don F

**Sent:** Thursday, March 23, 2017 11:14 AM **To:** Parrillo, Thomas D; Curtis, Melinda M **Cc:** Pugliese, Millie G; Dougherty, Kenneth G **Subject:** Invoices from PM Abe's visit to MAL

Tom and Melinda

Any luck in getting revised invoices from MAL for the Prime Minister's visit? Once we have invoices that have the right "pricing", PTS can issue a PR with the dollar amount, and Millie can pay the bill.

The Senior Contract Specialist we have assigned to this, Ken Dougherty, will be on business travel to

Europe for the next 10 days. He will be able to work the payment from th	ere.
--------------------------------------------------------------------------	------

Thanks

~Don

Don Schlienz Team Leader/Contracting Officer Worldwide Division/Regional Support Branch (A/LM/AQM/WWD/RSB) SA/6 (Rosslyn) – Rm 518 703-875-5363 or ext. 55363

This email is UNCLASSIFIED.

From: Parrillo, Thomas D < Parrillo TD @state.gov | RELEASE IN PART B6

**Sent:** Friday, May 5, 2017 3:35 PM

**To:** Curtis, Melinda M < Curtis MM@state.gov >

Cc: Dobbs, Michael X < Dobbs MX@state.gov >; Pugliese, Millie G

<PuglieseMG@state.gov>

**Subject:** FW: Mar-A-Lago billing attached for April 6-7 **Attach:** FW Revised Mar-a-Lago billing attached.msg

Melinda,

Attached is the last of the bills from MAL. Would you mind putting in Ariba, so that Millie can use her credit card to pay for the function space? Also, would you please forward her the MAL credit authorization form?

Thanks!

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Mobile:

Click below to evaluate my customer service:

P1S Costomer Service Survey

# Official UNCLASSIFIED

From: Stever, John J

**Sent:** Friday, May 05, 2017 3:04 PM

**To:** Pugliese, Millie G; Dobbs, Michael X; Parrillo, Thomas D **Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just received it. Ready for payment.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

### Official UNCLASSIFIED

From: Pugliese, Millie G

**Sent:** Friday, May 05, 2017 2:47 PM

**To:** Stever, John J; Dobbs, Michael X; Parrillo, Thomas D **Subject:** RE: Mar-A-Lago billing attached for April 6-7

I did not receive attachment.

From: Stever, John J

**Sent:** Friday, May 05, 2017 2:41 PM **To:** Dobbs, Michael X; Parrillo, Thomas D

Cc: Pugliese, Millie G

Subject: RE: Mar-A-Lago billing attached for April 6-7

Millie will be fine.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

# Official - Privacy/PII UNCLASSIFIED

From: Dobbs, Michael X

**Sent:** Friday, May 05, 2017 2:38 PM **To:** Parrillo, Thomas D; Stever, John J

**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Tom/John,

Melinda's card is not set up for function space. It was my understanding that we could use Millie's card for the function space if the amount was not to exceed \$3500.

Regards,

Michael Dobbs

Official - Privacy/PII UNCLASSIFIED

From: Parrillo, Thomas D

Sent: Friday, May 05, 2017 2:16 PM

**To:** Stever, John J **Cc:** Dobbs, Michael X

Subject: RE: Mar-A-Lago billing attached for April 6-7

Thanks, John; can we use Melinda's CBA card for this?

Best,

Tom

Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:



# Official UNCLASSIFIED

From: Stever, John J

**Sent:** Friday, May 05, 2017 2:15 PM

**To:** Parrillo, Thomas D **Cc:** Dobbs, Michael X

Subject: RE: Mar-A-Lago billing attached for April 6-7

Just spoke to Ed. They will revise the invoice to 3500 and send it to me. I will forward it to you for payment. I revisited the issue with the BPA. They (attorneys) will be sending me a marked up version so we can see where their concerns are. Appears that some of their concerns are based on their general lack of knowledge on the applicability of the FAR regulations. They raised two to me on the phone were – fly American act and small business aside requirements – neither apply to them in this program. More to come....

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

## Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Friday, May 05, 2017 12:13 PM **To:** Stever, John J; Schlienz, Don F

Subject: RE: Mar-A-Lago billing attached for April 6-7

В6

Glad to hear it!

Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State

Phone: (202) 663-2945

Mobile:

Click below to evaluate my customer service:



# Official UNCLASSIFIED

From: Stever, John J

**Sent:** Friday, May 05, 2017 11:45 AM **To:** Schlienz, Don F; Parrillo, Thomas D

Subject: RE: Mar-A-Lago billing attached for April 6-7

Just got back from a meeting and Ed Raymondo left me a message – I returned the call and left a VM for him. Progress.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

# Official UNCLASSIFIED

From: Schlienz, Don F

**Sent:** Friday, May 05, 2017 11:37 AM **To:** Stever, John J; Parrillo, Thomas D

Subject: FW: Mar-A-Lago billing attached for April 6-7

I talked to Beverly VanEvery. I explained that payments using the credit card are limited to \$3500 per transaction, and that in order to get this paid, the invoice has to be no greater than that amount. I said giving us a 10% discount on this instance would do the trick. She said to let her talk with her Finance Director (Ray Edmundo) and she would get back to me. She also said that Ray was planning to call Tom later today, but I think she meant John. Ray is the guy who has not been returning my calls.

Going forward, we should ensure that whatever we are buying (rooms, meeting space) don't exceed the

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uncsi	1101	u.

 $\sim$ Don

Don Schlienz
Team Leader/Contracting Officer
Worldwide Division/Regional Support Branch
(A/LM/AQM/WWD/RSB)
SA/6 (Rosslyn) – Rm 518
703-875-5363 or ext. 55363

This email is UNCLASSIFIED.

From: Stever, John J

**Sent:** Thursday, May 04, 2017 7:32 PM **To:** Parrillo, Thomas D; Beverly Van Every

**Cc:** Brooke Watson; Dobbs, Michael X; Schlienz, Don F **Subject:** Re: Mar-A-Lago billing attached for April 6-7

Please call me Friday at 703-875-6845. I really want to complete this transaction. Thank you!

Sent from my BlackBerry 10 smartphone.

From: Parrillo, Thomas D

**Sent:** Thursday, May 4, 2017 6:02 PM

To: Beverly Van Every

**Cc:** Brooke Watson; Stever, John J; Dobbs, Michael X **Subject:** RE: Mar-A-Lago billing attached for April 6-7

Thanks, Beverly. Because of Mar-a-Lago's current inability to sign a BPA, we are unable to pay facilities charges in excess of \$3,500. John Stever of Acquisitions Management (included above) and his team have left multiple messages on this subject that have gone unanswered. Would Ed please reach out to him at his earliest convenience regarding this subject?

Thanks,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:



# Official UNCLASSIFIED

From: Beverly Van Every [mailto:

**Sent:** Wednesday, May 03, 2017 12:20 PM

**To:** Parrillo, Thomas D **Cc:** Brooke Watson

Subject: Mar-A-Lago billing attached for April 6-7

Sorry for the delay in getting this to you Tom.

Let us know if you have any questions.

Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

**B6** 

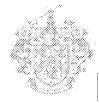
From: Ed Raymundo < RELEASE IN PART B6

**Sent:** Friday, May 5, 2017 2:15 PM

**To:** Stever, John J < SteverJJ@state.gov>

Subject: FW: Revised Mar-a-Lago billing attached B6

**Attach:** SKM C454e17050502190.pdf



Ed Raymundo Director of Finance

Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club 1100 S. Ocean Boulevard | Palm Beach, FL | 33480

From: Beverly Van Every

Sent: Friday, May 05, 2017 2:09 PM

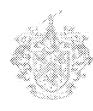
To: stevenjj@state.gov

Cc: Parrillo, Thomas D <ParrilloTD@state.gov>; Ed Raymundo <ERaymundo@maralagoclub.com>

Subject: Revised Mar-a-Lago billing attached

Let us know if you need anything else.

Regards,



**Beverly VanEvery** 

Membership Billing Coordinator Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club

1100 S. Ocean Boulevard | Palm Beach, FL | 33480

B6

**From:** Parrillo, Thomas D < ParrilloTD@state.gov>

**Sent:** Tuesday, April 25, 2017 2:29 PM

**To:** Stever, John J < SteverJJ@state.gov>; Pugliese, Millie G

<PuglieseMG@state.gov>

Cc: Dobbs, Michael X < Dobbs MX@state.gov>; Curtis, Melinda M

<CurtisMM@state.gov>

**Subject:** FW: Mar-A-Lago Foreign Accommodation billings

**Attach:** SKM C454e17042502090.pdf

John/Millie,

Hope this finds you well. PTS attempted to clear the bill for the sleeping rooms at Mar-a-Lago during the Xi summit using Melinda's credit card, and the hotel processed the payment in two transactions. Are they allowed to do this? Given the novelty of this procedure, we want to make sure that we're following all of the rules properly.

Thanks,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile

Click below to evaluate my customer service:



# Official UNCLASSIFIED

From: Curtis, Melinda M

**Sent:** Tuesday, April 25, 2017 2:03 PM **To:** Parrillo, Thomas D; Dobbs, Michael X

Subject: FW: Mar-A-Lago Foreign Accommodation billings

See receipts attached. It worked.

## Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)

B6

RELEASE IN PART

Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





# Official UNCLASSIFIED

From: Beverly Van Every [mailto:

**Sent:** Tuesday, April 25, 2017 1:58 PM

To: Curtis, Melinda M

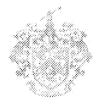
Subject: RE: Mar-A-Lago Foreign Accommodation billings

Hi Melinda,

Thank you for your information. I've processed the payment (we have a max of \$10k per transaction so two receipts attached).

Please let me know if you need anything else.

Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 1:46 PM

To: Beverly Van Every <

Cc: Parrillo, Thomas D < ParrilloTD@state.gov>

Subject: Mar-A-Lago Foreign Accommodation billings

Hello Beverly,

В6

**B6** 

**B6** 

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06610364 Date: 07/17/2018

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov



Official UNCLASSIFIED

#### TRUMP NATIONAL GOLF CLUB PALM BEACH, FL 561-8322600

Reference Number: 0516

Card Type: Visa Approval Code: 086712

Date/Time: 4/25/2017 1:53:48 PM

Sale: \$10,000.00

Total: \$10,000.00

RELEASE IN PART B2,B6

> B2 B6

C06610367\*IED U.S. Department of State Case No. F-2017-12722 Doc No. C06610367 Date: 07/17/2018 Page 1 of 1

RELEASE IN PART B2,B6

#### TRUMP NATIONAL GOLF CLUB PALM BEACH, FL 561-8322600

Reference Number: 0517

Account Number: \*\*\*\*\*\*\*\*\*\*

Card Type: Visa Approval Code: 049909

Date/Time: 4/25/2017 1:54:08 PM

Sale: \$3,604.00

Total: \$3,604.00

B2 B6 From: Parrillo, Thomas D < ParrilloTD@state.gov> RELEASE IN PART

**Sent:** Wednesday, May 3, 2017 4:39 PM

To: Dobbs, Michael X < DobbsMX@state.gov>
Cc: Curtis, Melinda M < CurtisMM@state.gov>

**Subject:** FW: Mar-A-Lago Foreign Accommodation billings

**Attach:** SKM C454e17050304281.pdf

Michael,

MAL finally corrected the bill for the Japanese visit. Is Melinda using her card for this trip as well?

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support

Phone: (202) 663-2945 Mobile:

FTS Customér Service Survey

# Official UNCLASSIFIED

From: Beverly Van Every [mailto:

**Sent:** Wednesday, May 03, 2017 4:28 PM **To:** Parrillo, Thomas D; Curtis, Melinda M

Cc: Dobbs, Michael X

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Sorry for the delay in getting this back to you. Let me know if you need anything else. As for the room charge, the only credit card that Heather was able to give me was for Mr. Porter in case he is wondering what the charge is for after I process it, he can contact me.

Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

B6

**B6** 

<b>From:</b> Parrillo, Thomas D [mailto:ParrilloTD@state.gov]	
<b>Sent:</b> Tuesday, April 25, 2017 2:49 PM	
To: Beverly Van Every <	Curtis, Melinda M < <u>CurtisMM@state.gov</u> >
Cc: Dobbs, Michael X < Dobbs MX@state.gov >	
Subject: RE: Mar-A-Lago Foreign Accommodation billings	5
Hi Beverly,	

Thanks for sending. As I mentioned before, PTS is unable to pay for food charges for WH Staff, as they all receive per diem to cover this type of expense. As such, the bill for food listed should be directed to the traveler in room 1094 who ordered it.

Additionally, previous bills for those occupying the EA house listed the cost at \$520 per person per night (see attached). Given this, the aggregate nightly rate for the three travelers should be \$1560, not \$2080. Finally, as these bills also note, PTS is only paying for the these individuals for the nights of the 10<sup>th</sup> and 11<sup>th</sup>, not the 9<sup>th</sup>.

Please adjust the bill when you have a moment and resend. With the above described changes, PTS will be able to make payment on the bill. Thanks again for your patience and assistance throughout this process.

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Mobile:

B6

**B6** 

#### Click below to evaluate my customer service:



## Official UNCLASSIFIED

From: Beverly Van Every [mailto:

**Sent:** Tuesday, April 25, 2017 2:13 PM

**To:** Curtis, Melinda M **Cc:** Parrillo, Thomas D

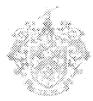
Subject: RE: Mar-A-Lago Foreign Accommodation billings

I thought everything was given to him but I could be very mistaken. ;) been a little crazier than normal here.

I'm attaching for his review.

**B6** 

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06610368 Date: 07/17/2018



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

**B6** 

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 2:08 PM

To: Beverly Van Every <

Subject: RE: Mar-A-Lago Foreign Accommodation billings

As soon as Thomas Parrillo receives the accommodation billings for the February visit we will make the payment.

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
Curtismm@state.gov





# Official UNCLASSIFIED

From: Beverly Van Every [mailto:

**Sent:** Tuesday, April 25, 2017 2:01 PM

To: Curtis, Melinda M

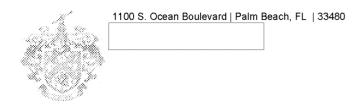
Subject: RE: Mar-A-Lago Foreign Accommodation billings

This payment takes care of the April travel, what about the balance from the Feb travel?

Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06610368 Date: 07/17/2018

В6



B6

**B6** 

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 1:46 PM

To: Beverly Van Every

Cc: Parrillo, Thomas D < ParrilloTD@state.gov>

Subject: Mar-A-Lago Foreign Accommodation billings

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





Official UNCLASSIFIED

**RELEASE IN PART** 

From: Parrillo, Thomas D < Parrillo TD @state.gov> Sent: Friday, April 21, 2017 10:47 AM To: Dobbs, Michael X < Dobbs MX@state.gov> Curtis, Melinda M < Curtis MM@state.gov> Cc: Subject: Fw: Mar-A-Lago Foreign Accommodation billings attached SKM C454e17042002380.pdf Attach: Michael, Did you receive any clarity as to whether or not we can use Melinda's credit card for the staff hold? This invoice is otherwise correct and final. Best, Tom Thomas D. Parrillo Office of Presidential Travel Support +1-202-230-7435 From: Beverly Van Every < **B6 Sent:** Thursday, April 20, 2017 2:31 PM To: Parrillo, Thomas D; Dobbs, Michael X Cc: Ed Raymundo; Pugliese, Millie G; Haidet, Michael B. EOP/WHO Subject: RE: Mar-A-Lago Foreign Accommodation billings attached Per Mike Haidet I've revised most recent stay and attached. Please let me know if you need anything else at this time. **Beverly VanEvery** Membership Billing Coordinator Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club 1100 S. Ocean Boulevard | Palm Beach, FL | 33480 **B6** From: Parrillo, Thomas D [mailto:ParrilloTD@state.gov] Sent: Wednesday, April 19, 2017 3:52 PM **B6** ; Dobbs, Michael X < Dobbs MX@state.gov> To: Beverly Van Every Cc: Ed Raymundo < ; Pugliese, Millie G < Pugliese MG@state.gov> Subject: RE: Mar-A-Lago Foreign Accommodation billings attached Thanks for sending, Beverly. PTS is only covering through the night of the 7<sup>th</sup>; the night of the 8<sup>th</sup> should be

charged to the White House Office of Administration.

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support

Phone: (202) 663-2945 Mobile:

**B6** 

B6



#### Official **UNCLASSIFIED**

**From:** Beverly Van Every [mailto: Sent: Wednesday, April 19, 2017 3:33 PM

To: Dobbs, Michael X; Parrillo, Thomas D Cc: Ed Raymundo; Pugliese, Millie G

Subject: Mar-A-Lago Foreign Accommodation billings attached

Please let us know if you have any questions after reviewing the attached.



Beverly VanEvery Membership Billing Coordinator Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club 1100 S. Ocean Boulevard | Palm Beach, FL | 33480

**RELEASE IN PART B6** 

From: Parrillo, Thomas D < Parrillo TD@state.gov>

**Sent:** Tuesday, April 25, 2017 10:40 AM

To: Curtis, Melinda M < Curtis MM@state.gov>
Cc: Dobbs, Michael X < Dobbs MX@state.gov>

**Subject:** FW: Mar-A-Lago Foreign Accommodation billings attached

Attach: SKM C454e17042002380.pdf; CREDIT CARD AUTHORIZATION FORM

malo.doc

Melinda,

This bill from MAL is correct. Attached is a credit authorization form; if you need anything else from me, please let me know.

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Mobile:

Click below to evaluate my customer service:

P15 Custamer Service Survey

This email is UNCLASSIFIED.

**From:** Beverly Van Every [mailto:

**Sent:** Thursday, April 20, 2017 2:29 PM **To:** Parrillo, Thomas D; Dobbs, Michael X

**Cc:** Ed Raymundo; Pugliese, Millie G; Haidet, Michael B. EOP/WHO **Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

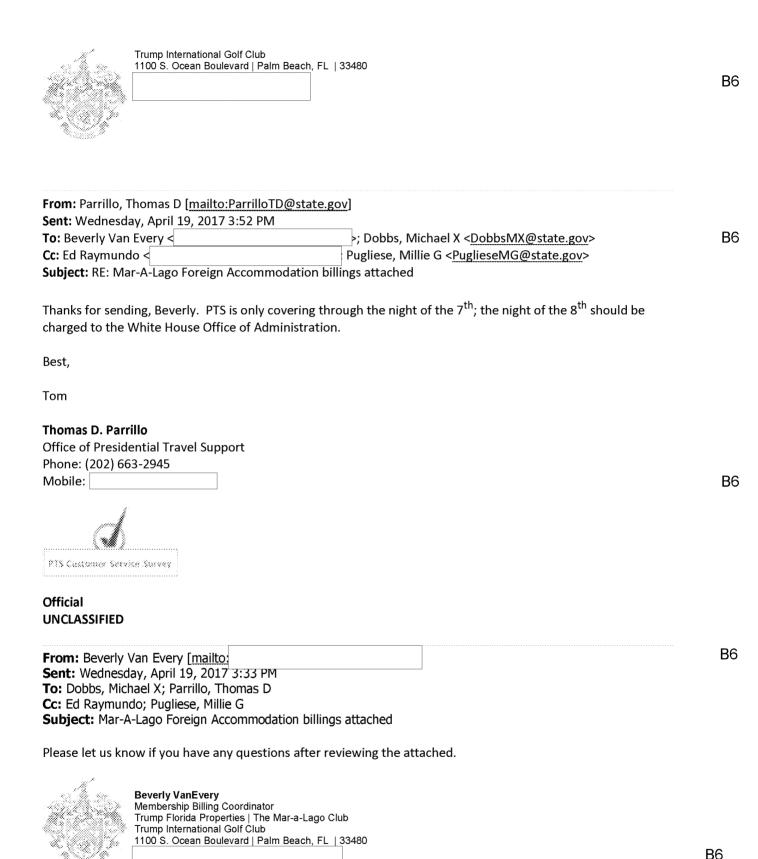
Per Mike Haidet I've revised most recent stay and attached.

Please let me know if you need anything else at this time.

**Beverly VanEvery** Membership Billing Coordinator Trump Florida Properties | The Mar-a-Lago Club

**B6** 

В6



C066104897ED	U.S.	Department of State	Case No.	F-2017-12722	Doc No.	C06610489	Date: 07/17/2018	

RELEASE IN FULL

## **CREDIT CARD AUTHORIZATION FORM**

PLEASE PRINT OUT AND COMPLETE THIS AUTHORIZATION AND RETURN IT TO OUR OFFICE BY FAX: (561) \_\_832-2669 OR BY REGULAR MAIL or email

NAME:					
Cardholder Name:		Sig	gnature:		_
Address:					
Credit Card Type:		MASTER			N EXPRESS
Credit Card Number	r:				
Expiration Date:		 /			
Billing Zip Code: _					
Card Identification 1	Number (last	3 digits located	d on the back	of the credit	eard):
0000111122		Card - Mentification Number			
VISA					
Amount Charged: \$	<b>.</b>	(USD	<b>)</b> )		
Apply Amount to:					
Mar-A-Lago Attn: _Bever	rly VanEvery	p National Golf	f Club)		

1100 S. Ocean Blvd. Palm Beach, FL 33480 Phone (561) 822-5065 Fax (561) 832-2669

C066105109ED	U.S.	Department of State	Case No.	F-2017-12722	Doc No.	C06610510	Date: 07/17/2018	

RELEASE IN PART

From: Curtis, Melinda M </o=SBUState/ou=AEXIRM

AG/cn=Recipients/cn=CurtisMM>

**Sent:** Tuesday, April 25, 2017 1:46 PM

To: Cc:

Parrillo, Thomas D </o=SBUState/ou=AISPIPS

AG/cn=Recipients/cn=ParrilloTD>

**Subject:** Mar-A-Lago Foreign Accommodation billings

**Attach:** [Untitled].pdf

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





Official UNCLASSIFIED

В6

# C06610519 IED U.S. Department of State Case No. F-2017-12722 Doc No. C06610519 Date: 07/17/2018 CREDIT CARD AUTHORIZATION FORM

PLEASE PRINT OUT AND COMPLETE THIS AUTHORIZATION AND RETURN IT TO OUR OFFICE BY FAX: (561) 832-2669 OR BY REGULAR MAIL or email **RELEASE IN PART** B2,B6 **B6** Cardholder Name: Melinda Address: Credit Card Type: MASTERCARD AMERICAN EXPRESS Credit Card Number B2 B6 **Expiration Date:** Billing Zip Code: B2 Card Identification Number (last 3 digits located on the back of the credit card): B6 idensi (taasi co 0000111122223333 999 Number VISA Amount Charged: \$ \( \frac{1}{2} \) (204 Apply Amount to: Mar-A-Lago Club (Trump National Golf Club) Attn: Beverly VanEvery 1100 S. Ocean Blvd.

Palm Beach, FL 33480

Phone (561) 822-5065 Fax (561) 832-2669

From: Hamele, Kevin M < Hamele KM@state.gov RELEASE IN PART B6

**Sent:** Monday, May 8, 2017 1:28 PM

To: Curtis, Melinda M < CurtisMM@state.gov > Subject: RE: Mar-A-Lago billing attached for April 6-7

**Attach:** 2043741029.docx

Hi Melinda,

Please see attached for fiscal data.

Thanks, Kevin

Official

**UNCLASSIFIED** 

From: Curtis, Melinda M

**Sent:** Monday, May 08, 2017 7:54 AM

**To:** Hamele, Kevin M

Subject: FW: Mar-A-Lago billing attached for April 6-7

Good Morning Kevin,

PTS would like to request an M9 obligation to cover this charge. It will be paid via Millie's credit card. Thanks

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Friday, May 05, 2017 3:35 PM

To: Curtis, Melinda M

Cc: Dobbs, Michael X; Pugliese, Millie G

Subject: FW: Mar-A-Lago billing attached for April 6-7

Melinda,

Attached is the last of the bills from MAL. Would you mind putting in Ariba, so that Millie can use her credit card to pay for the function space? Also, would you please forward her the MAL credit authorization form?

Thanks!

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:

PTS Customer Service Survey

## Official UNCLASSIFIED

From: Stever, John J

**Sent:** Friday, May 05, 2017 3:04 PM

**To:** Pugliese, Millie G; Dobbs, Michael X; Parrillo, Thomas D **Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just received it. Ready for payment.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

Official UNCLASSIFIED

From: Pugliese, Millie G

Sent: Friday, May 05, 2017 2:47 PM

**To:** Stever, John J; Dobbs, Michael X; Parrillo, Thomas D **Subject:** RE: Mar-A-Lago billing attached for April 6-7

I did not receive attachment.

From: Stever, John J

**Sent:** Friday, May 05, 2017 2:41 PM **To:** Dobbs, Michael X; Parrillo, Thomas D

Cc: Pugliese, Millie G

Subject: RE: Mar-A-Lago billing attached for April 6-7

Millie will be fine.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

## Official - Privacy/PII UNCLASSIFIED

From: Dobbs, Michael X

**Sent:** Friday, May 05, 2017 2:38 PM **To:** Parrillo, Thomas D; Stever, John J

Subject: RE: Mar-A-Lago billing attached for April 6-7

Tom/John,

Melinda's card is not set up for function space. It was my understanding that we could use Millie's card for the function space if the amount was not to exceed \$3500.

Regards,

Michael Dobbs

## Official - Privacy/PII UNCLASSIFIED

From: Parrillo, Thomas D

Sent: Friday, May 05, 2017 2:16 PM

**To:** Stever, John J **Cc:** Dobbs, Michael X

Subject: RE: Mar-A-Lago billing attached for April 6-7

Thanks, John; can we use Melinda's CBA card for this?

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

B6

#### Click below to evaluate my customer service:



# Official UNCLASSIFIED

From: Stever, John J

**Sent:** Friday, May 05, 2017 2:15 PM

**To:** Parrillo, Thomas D **Cc:** Dobbs, Michael X

**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just spoke to Ed. They will revise the invoice to 3500 and send it to me. I will forward it to you for payment. I revisited the issue with the BPA. They (attorneys) will be sending me a marked up version so we can see where their concerns are. Appears that some of their concerns are based on their general lack of knowledge on the applicability of the FAR regulations. They raised two to me on the phone were – fly American act and small business aside requirements – neither apply to them in this program. More to come....

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

## Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Friday, May 05, 2017 12:13 PM **To:** Stever, John J; Schlienz, Don F

**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Glad to hear it!

#### **Thomas D. Parrillo**

Office of Presidential Travel Support

J.S. Department of State	
Phone: (202) 663-2945	
Mobile:	

B6

#### Click below to evaluate my customer service:



## Official UNCLASSIFIED

From: Stever, John J

**Sent:** Friday, May 05, 2017 11:45 AM **To:** Schlienz, Don F; Parrillo, Thomas D

**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just got back from a meeting and Ed Raymondo left me a message – I returned the call and left a VM for him. Progress.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

# Official UNCLASSIFIED

From: Schlienz, Don F

**Sent:** Friday, May 05, 2017 11:37 AM **To:** Stever, John J; Parrillo, Thomas D

Subject: FW: Mar-A-Lago billing attached for April 6-7

I talked to Beverly VanEvery. I explained that payments using the credit card are limited to \$3500 per transaction, and that in order to get this paid, the invoice has to be no greater than that amount. I said giving us a 10% discount on this instance would do the trick. She said to let her talk with her Finance Director (Ray Edmundo) and she would get back to me. She also said that Ray was planning to call Tom later today, but I think she meant John. Ray is the guy who has not been returning my calls.

Going forward, we should ensure that whatever we are buying (rooms, meeting space) don't exceed the threshold.

~Don

Don Schlienz
Team Leader/Contracting Officer
Worldwide Division/Regional Support Branch
(A/LM/AQM/WWD/RSB)
SA/6 (Rosslyn) – Rm 518
703-875-5363 or ext. 55363

This email is UNCLASSIFIED.

From: Stever, John J

**Sent:** Thursday, May 04, 2017 7:32 PM **To:** Parrillo, Thomas D; Beverly Van Every

**Cc:** Brooke Watson; Dobbs, Michael X; Schlienz, Don F **Subject:** Re: Mar-A-Lago billing attached for April 6-7

Please call me Friday at 703-875-6845. I really want to complete this transaction. Thank you!

Sent from my BlackBerry 10 smartphone.

From: Parrillo, Thomas D

Sent: Thursday, May 4, 2017 6:02 PM

**To:** Beverly Van Every

**Cc:** Brooke Watson; Stever, John J; Dobbs, Michael X **Subject:** RE: Mar-A-Lago billing attached for April 6-7

Thanks, Beverly. Because of Mar-a-Lago's current inability to sign a BPA, we are unable to pay facilities charges in excess of \$3,500. John Stever of Acquisitions Management (included above) and his team have left multiple messages on this subject that have gone unanswered. Would Ed please reach out to him at his earliest convenience regarding this subject?

Thanks,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Mobile:

Click below to evaluate my customer service:

PTS Castomer Service Survey

# Official UNCLASSIFIED

From: Beverly Van Every [mailto:

**Sent:** Wednesday, May 03, 2017 12:20 PM

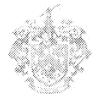
**To:** Parrillo, Thomas D **Cc:** Brooke Watson

Subject: Mar-A-Lago billing attached for April 6-7

Sorry for the delay in getting this to you Tom.

Let us know if you have any questions.

#### Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

В6

## RELEASE IN FULL

🦟 General						
Ma <u>k</u> e Recurning				Orig Order Bat	æ:	05/08/2017
Document Type:	M9 MISCELLANEOUS	OPNE		Last Order Dat	e:	05/08/2017
Status:	PROCESSED	ONOL		Accounting Per	iod:	08/2017
Document Number:	2043741029			Document Clas	sification:	
Last Amendment Number:				Security Org:		A
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roaccode.						
💮 Vendor Information		*******				
Vendor			·Alternate Payes ····			
Code: A_MISC	99100 N	dore :	Code:		Mo	re
* Name: A MISCELLANE	OUS VENDOR		Name:			
Address Type:			Reorganized Alter	nate Payee:	(I)	
Reorganized Vendor:			· Designated Agent	*************************	****************	
Customer Account:			Code:		Mo	re
Remit To Address:	*****		Name:			mond
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Cost + Fees Amount	\$8.00		Closed Accounting L			0
			Closed Accounting L			0
Accounting Dimension	75					
Template:				<u>D</u> efault		
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2043		20102		6105		379
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BETC:		as someoliiti			### ### ##############################	
-7: -1						

**RELEASE IN PART B6** 

From: Hamele, Kevin M < Hamele KM@state.gov>

**Sent:** Thursday, May 4, 2017 4:14 PM

**To:** Curtis, Melinda M < CurtisMM@state.gov>

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

**Attach:** 2043741028.docx

Good Afternoon,

Please see attached for fiscal data.

Thanks, Kevin

Official

**UNCLASSIFIED** 

From: Curtis, Melinda M

Sent: Thursday, May 04, 2017 8:28 AM

To: Hamele, Kevin M

Subject: Mar-A-Lago Foreign Accommodation billings

Kevin,

PTS is requesting an M9 obligation to cover this charge. It will be paid with our Citibank Travel Card. This is for the POTUS Japanese visit to FL. Thanks

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Wednesday, May 03, 2017 4:39 PM

**To:** Dobbs, Michael X **Cc:** Curtis, Melinda M

Subject: FW: Mar-A-Lago Foreign Accommodation billings

Michael,

MAL finally corrected the bill for the Japanese visit. Is Melinda using her card for this trip as well?

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support

Phone: (202) 663-2945

Mobile:

B6

**B6** 

PIS Customer Service Survey

## Official UNCLASSIFIED

From: Beverly Van Every [mailto:

**Sent:** Wednesday, May 03, 2017 4:28 PM **To:** Parrillo, Thomas D; Curtis, Melinda M

Cc: Dobbs, Michael X

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Sorry for the delay in getting this back to you. Let me know if you need anything else. As for the room charge, the only credit card that Heather was able to give me was for Mr. Porter in case he is wondering what the charge is for after I process it, he can contact me.

#### Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

From: Parrillo, Thomas D [mailto:ParrilloTD@state.gov]

Sent: Tuesday, April 25, 2017 2:49 PM
---------------------------------------

**To:** Beverly Van Every < Curtis, Melinda M < CurtisMM@state.gov>

Cc: Dobbs, Michael X < Dobbs MX@state.gov>

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Hi Beverly,

Thanks for sending. As I mentioned before, PTS is unable to pay for food charges for WH Staff, as they all receive per diem to cover this type of expense. As such, the bill for food listed should be directed to the traveler in room 1094 who ordered it.

Additionally, previous bills for those occupying the EA house listed the cost at \$520 per person per night (see attached). Given this, the aggregate nightly rate for the three travelers should be \$1560, not \$2080. Finally, as these bills also note, PTS is only paying for the these individuals for the nights of the 10<sup>th</sup> and 11<sup>th</sup>, not the 9<sup>th</sup>.

Please adjust the bill when you have a moment and resend. With the above described changes, PTS will be able to make payment on the bill. Thanks again for your patience and assistance throughout this process.

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

B6

**B6** 

#### Click below to evaluate my customer service:



## Official UNCLASSIFIED

From: Beverly Van Every [mailto:

**Sent:** Tuesday, April 25, 2017 2:13 PM

**To:** Curtis, Melinda M **Cc:** Parrillo, Thomas D

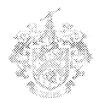
Subject: RE: Mar-A-Lago Foreign Accommodation billings

I thought everything was given to him but I could be very mistaken. ;) been a little crazier than normal here.

I'm attaching for his review.

Beverly VanEvery

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06610525 Date: 07/17/2018



Membership Billing Coordinator Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club 1100 S. Ocean Boulevard | Palm Beach, FL | 33480

**B6** 

**B**6

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 2:08 PM

To: Beverly Van Every

Subject: RE: Mar-A-Lago Foreign Accommodation billings

As soon as Thomas Parrillo receives the accommodation billings for the February visit we will make the payment.

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





# Official UNCLASSIFIED

From: Beverly Van Every [mailto:

**Sent:** Tuesday, April 25, 2017 2:01 PM

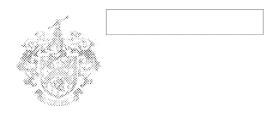
**To:** Curtis, Melinda M

Subject: RE: Mar-A-Lago Foreign Accommodation billings

This payment takes care of the April travel, what about the balance from the Feb travel?

Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

B6



B6

**B6** 

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 1:46 PM

**To:** Beverly Van Every <

Cc: Parrillo, Thomas D < ParrilloTD@state.gov>

Subject: Mar-A-Lago Foreign Accommodation billings

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

### Melinda M. Curtis

Office of Presidential Travel Support (A/PTS) Budget Analyst 2401 E. Street NW (SA1) Suite H625 Washington, DC 20037 202-663-3345

curtismm@state.gov





Official **UNCLASSIFIED** 

### **RELEASE IN FULL**

🤗 General							
Ma <u>k</u> e Recurring			Orig Order Date:	05/04/2017			
Document Type:	M9 MISCELLANEOUS ORDE	<b>1</b>	Last Order Date:	05/64/2017			
Status:	PROCESSED		Accounting Period:	08/2017			
Document Number:	2043741028		Document Classification:				
Last Amendment Number:	***************************************		Security Grg:	Д			
Title:	Mar-a-Lago - Palm Beach - POTU	35	Blanket Agreement Numb	er:			
Ordered By:	rial a cago i am beast i ore	<i>1</i> -	Created by:	hamelekm			
Post Code:			East Modified by:	hamelekm			
· Vendor Information · · · ·							
, Vendor		Alternate Payee					
Code: A_MISC	99100 More	Code:		More			
* Name: A MISCELLANE	OUS VENDOR	Name:	2.4				
Address Type:		Reorganized Alternate Payee:					
Reorganized Vendor:		Designated Agent		***************************************			
Customer Account:		Code:	,	More			
Remit To Address:	More	Name:					
Currency Code: 901		Reorganized Design	ated Agent:				
		***************************************					
Amounts							
Net Amount	\$6,396.00 More	Number of Accounting	Lines:	1			
Cost + Fees Amount	\$0.00	Number of Itemized Li	nes:	0			
		Closed Accounting Lin	es:	0			
		Closed Itemized Lines	;	0			
① 1 \$6.396	i.00 01 1900 20	17 19 701	130003 A 2043	201020 6105 2379			

#### **RELEASE IN PART B6**

From: Curtis, Melinda M </o=SBUState/ou=AEXIRM

AG/cn=Recipients/cn=CurtisMM>

**Sent:** Thursday, May 4, 2017 8:26 AM

**To:** 'Beverly Van Every' < Parrillo, Thomas D

<ParrilloTD@state.gov>

Cc: Dobbs, Michael X < Dobbs MX@state.gov>

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

**Attach:** [Untitled].pdf

Beverly,

Attached you will find the credit card authorization form for this invoice. Please let me know if you need anything further. Thank you

## Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037

<u>curtismm@state.gov</u>





## Official UNCLASSIFIED

From: Beverly Van Every [mailto

**Sent:** Wednesday, May 03, 2017 4:28 PM **To:** Parrillo, Thomas D; Curtis, Melinda M

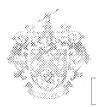
Cc: Dobbs, Michael X

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Sorry for the delay in getting this back to you. Let me know if you need anything else. As for the room charge, the only credit card that Heather was able to give me was for Mr. Porter in case he is wondering what the charge is for after I process it, he can contact me.

В6

#### Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

**B6** 

**B6** 

From: Parrillo, Thomas D [mailto:ParrilloTD@state.gov]

Sent: Tuesday, April 25, 2017 2:49 PM

**To:** Beverly Van Every < Curtis, Melinda M < <u>CurtisMM@state.gov</u>>

Cc: Dobbs, Michael X < Dobbs MX@state.gov>

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Hi Beverly,

Thanks for sending. As I mentioned before, PTS is unable to pay for food charges for WH Staff, as they all receive per diem to cover this type of expense. As such, the bill for food listed should be directed to the traveler in room 1094 who ordered it.

Additionally, previous bills for those occupying the EA house listed the cost at \$520 per person per night (see attached). Given this, the aggregate nightly rate for the three travelers should be \$1560, not \$2080. Finally, as these bills also note, PTS is only paying for the these individuals for the nights of the  $10^{th}$  and  $11^{th}$ , not the  $9^{th}$ .

Please adjust the bill when you have a moment and resend. With the above described changes, PTS will be able to make payment on the bill. Thanks again for your patience and assistance throughout this process.

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Mobile:

В6

Click below to evaluate my customer service:



Official UNCLASSIFIED

From: Beverly Van Every [mailto: Sent: Tuesday, April 25, 2017 2: To: Curtis, Melinda M Cc: Parrillo, Thomas D Subject: RE: Mar-A-Lago Foreign Accommodation billings	B6
I thought everything was given to him but I could be very mistaken. ;) been a little crazier than normal here.	
I'm attaching for his review.	
Beverly VanEvery  Membership Billing Coordinator  Trump Florida Properties   The Mar-a-Lago Club  Trump International Golf Club  1100 S. Ocean Boulevard   Palm Beach, FL   33480	В6
From: Curtis, Melinda M [mailto:CurtisMM@state.gov]  Sent: Tuesday, April 25, 2017 2:08 PM  To: Beverly Van Every  Subject: RE: Mar-A-Lago Foreign Accommodation billings	<b>B</b> 6
As soon as Thomas Parrillo receives the accommodation billings for the February visit we will make the payment.	
Melinda M. Curtis  Office of Presidential Travel Support (A/PTS)  Budget Analyst 2401 E. Street NW (SA1) Suite H625	
Washington, DC 20037	
\$\frac{202-663-3345}{curtismm@state.gov}	
PTS Customat Service Survey	
Official UNCLASSIFIED	

B6

From: Beverly Van Every [mailto:

**Sent:** Tuesday, April 25, 2017 2:01 PM

To: Curtis, Melinda M

Subject: RE: Mar-A-Lago Foreign Accommodation billings

This payment takes care of the April travel, what about the balance from the Feb travel?



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

B6

**B6** 

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 1:46 PM

**To:** Beverly Van Every <

Cc: Parrillo, Thomas D < ParrilloTD@state.gov>

Subject: Mar-A-Lago Foreign Accommodation billings

Hello Beverly,

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## Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





Official

UNCLASSIFIED

# C06610531\*IED U.S. Department of State Case No. F-2017-12722 Doc No. C06610531 Date: 07/17/2018 CREDIT CARD AUTHORIZATION FORM

RELEASE IN PART

PLEASE PRINT OUT AND COMPLETE THIS AUTHORIZATION AND RETURN IT TO  B2,B6  OUR OFFICE BY FAX: (561)832-2669 OR BY REGULAR MAIL or email	
NAME: DOS White House Trave)	
Cardholder Name: Melinda CurtisSignature:	В6
Address: 2401 & Street NW, Ste H-625 Worthington, DC 20037	
Credit Card Type:  VISA MASTERCARD AMERICAN EXPRESS	
Credit Card Num	B2
Expiration Date:	B6
Billing Zip Code	D.O.
Card Identification Number (last 3 digits located on the back of the credit card):	B2 B6
0000111122223333 999	
Amount Charged: $\$ (\underline{a}, 396.00)$ (USD)	
Apply Amount to: PTS Account	
Mar-A-Lago Club (Trump National Golf Club) Attn: _Beverly VanEvery 1100 S. Ocean Blvd. Palm Beach, FL 33480 Phone (561) 822-5065 Fax (561) 832-2669	

**RELEASE IN PART B6** 

From:

Parrillo, Thomas D < Parrillo TD@state.gov>

Sent:

Wednesday, May 3, 2017 4:38 PM

To:

'Beverly Van Every'

Curtis, Melinda M

В6

<CurtisMM@state.gov>

Cc:

Dobbs, Michael X < Dobbs MX@state.gov>

Subject:

RE: Mar-A-Lago Foreign Accommodation billings

Thanks, Beverly. I'll start working this through our channels.

Best,

Tom

### Thomas D. Parrillo

Office of Presidential Travel Support

Phone: (202) 663-2945

Mobile:

В6

**B6** 

**B6** 



## Official

**UNCLASSIFIED** 

From: Beverly Van Every [mailto:

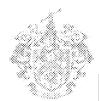
**Sent:** Wednesday, May 03, 2017 4:28 PM **To:** Parrillo, Thomas D; Curtis, Melinda M

Cc: Dobbs, Michael X

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

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Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard L Palm Beach, FL | 33480

From: Parrillo, Thomas D [mailto:ParrilloTD@state.gov]

Sent:	Tuesday,	April	25	2017	2.49	PM
JCIII.	I ucsuav.		~~.	201/	Z.TJ	1 171

**To:** Beverly Van Every < Curtis, Melinda M < CurtisMM@state.gov>

Cc: Dobbs, Michael X < Dobbs MX@state.gov >

Subject: RE: Mar-A-Lago Foreign Accommodation billings

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Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

B6

**B6** 

### Click below to evaluate my customer service:



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From: Beverly Van Every [mailto:

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**To:** Curtis, Melinda M **Cc:** Parrillo, Thomas D

Subject: RE: Mar-A-Lago Foreign Accommodation billings

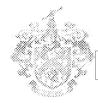
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I'm attaching for his review.

**Beverly VanEvery** 

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06610532 Date: 07/17/2018

B6



Membership Billing Coordinator Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club 1100 S. Ocean Boulevard | Palm Beach, FL | 33480

**B6** 

B6

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 2:08 PM

To: Beverly Van Every <

Subject: RE: Mar-A-Lago Foreign Accommodation billings

As soon as Thomas Parrillo receives the accommodation billings for the February visit we will make the payment.

## Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





# Official UNCLASSIFIED

From: Beverly Van Every [mailto

Sent: Tuesday, April 25, 2017 2:01 PM

**To:** Curtis, Melinda M

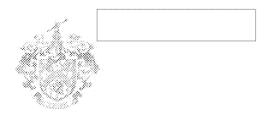
Subject: RE: Mar-A-Lago Foreign Accommodation billings

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**Beverly VanEvery**Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club

B6

B6



B6

B6

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Sent: Tuesday, April 25, 2017 1:46 PM

To: Beverly Van Every <

Cc: Parrillo, Thomas D < ParrilloTD@state.gov>

Subject: Mar-A-Lago Foreign Accommodation billings

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## Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





Official UNCLASSIFIED

**RELEASE IN PART B6** 

From: Stever, John J < SteverJJ@state.gov>

**Sent:** Tuesday, April 25, 2017 5:07 PM

**To:** Parrillo, Thomas D < ParrilloTD@state.gov>; Pugliese, Millie G

<PuglieseMG@state.gov>

Cc: Dobbs, Michael X < Dobbs MX@state.gov>; Curtis, Melinda M

<CurtisMM@state.gov>

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

Was this made using a travel card or a purchase card.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

# Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Tuesday, April 25, 2017 5:03 PM

To: Stever, John J; Parrillo, Thomas D; Pugliese, Millie G

Cc: Dobbs, Michael X; Curtis, Melinda M

Subject: Re: Mar-A-Lago Foreign Accommodation billings

Michael was told we could pay for the sleeping rooms using the CBA card. MAL sending the receipts is the first we heard of the cost splitting. What's the best way forward?

#### Tom

Thomas D. Parrillo
Office of Presidential Travel Support
+1-202-230-7435

From: Stever, John J

**Sent:** Tuesday, April 25, 2017 4:59 PM **To:** Parrillo, Thomas D; Pugliese, Millie G **Cc:** Dobbs, Michael X; Curtis, Melinda M

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Guys – this could be a problem – I thought we put a stop on all payments. RM agreed to process the rooms costs using a different method. L/BA made it clear not to split payments.

John J. Stever U.S. Department of State Office of Acquisitions Management World-Wide Contracts Division 703-875-6845

# Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Tuesday, April 25, 2017 2:29 PM **To:** Stever, John J; Pugliese, Millie G **Cc:** Dobbs, Michael X; Curtis, Melinda M

Subject: FW: Mar-A-Lago Foreign Accommodation billings

John/Millie,

Hope this finds you well. PTS attempted to clear the bill for the sleeping rooms at Mar-a-Lago during the Xi summit using Melinda's credit card, and the hotel processed the payment in two transactions. Are they allowed to do this? Given the novelty of this procedure, we want to make sure that we're following all of the rules properly.

Thanks,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Mobile: (202) 230-7435

### Click below to evaluate my customer service:



# Official UNCLASSIFIED

From: Curtis, Melinda M

**Sent:** Tuesday, April 25, 2017 2:03 PM **To:** Parrillo, Thomas D; Dobbs, Michael X

Subject: FW: Mar-A-Lago Foreign Accommodation billings

See receipts attached. It worked.

## Melinda M. Curtis

Office of Presidential Travel Support (A/PTS) Budget Analyst 2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





# Official UNCLASSIFIED

From: Beverly Van Every [mailto:

**Sent:** Tuesday, April 25, 2017 1:58 PM

To: Curtis, Melinda M

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Hi Melinda,

Thank you for your information. I've processed the payment (we have a max of \$10k per transaction so two receipts attached).

Please let me know if you need anything else.

Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 1:46 PM

To: Beverly Van Every

Cc: Parrillo, Thomas D < ParrilloTD@state.gov>

Subject: Mar-A-Lago Foreign Accommodation billings

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago.

В6

**B6** 

B6

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06610534 Date: 07/17/2018

Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

## Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov



PTS Customer Service Survey

Official UNCLASSIFIED

**RELEASE IN PART** 

**B6** 

From: Parrillo, Thomas D < ParrilloTD@state.gov>

Tuesday, April 25, 2017 2:32 PM

**To:** Dobbs, Michael X < Dobbs MX@state.gov>; Curtis, Melinda M

<CurtisMM@state.gov>

Subject: RE: Mar-A-Lago Foreign Accommodation billings

There are two receipts: one for \$10k and one for a little over \$3k. MAL claims they can only process \$10k per transaction; I've forwarded the receipt on to AQM to make sure that's ok, as it strikes me as odd.

Best,

Sent:

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Mobile: (202) 230-7435

### Click below to evaluate my customer service:

Y15 Customer Service Survey

# Official UNCLASSIFIED

From: Dobbs, Michael X

**Sent:** Tuesday, April 25, 2017 2:19 PM **To:** Curtis, Melinda M; Parrillo, Thomas D

Subject: RE: Mar-A-Lago Foreign Accommodation billings

What receipt is this for \$10k?

Official UNCLASSIFIED

From: Curtis, Melinda M

**Sent:** Tuesday, April 25, 2017 2:03 PM **To:** Parrillo, Thomas D; Dobbs, Michael X

Subject: FW: Mar-A-Lago Foreign Accommodation billings

See receipts attached. It worked.

## Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





# Official UNCLASSIFIED

From: Beverly Van Every [mailto:

**Sent:** Tuesday, April 25, 2017 1:58 PM

**To:** Curtis, Melinda M

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Hi Melinda,

Thank you for your information. I've processed the payment (we have a max of \$10k per transaction so two receipts attached).

Please let me know if you need anything else.

Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 1:46 PM

To: Beverly Van Every <

**Cc:** Parrillo, Thomas D < <u>ParrilloTD@state.gov</u>> **Subject:** Mar-A-Lago Foreign Accommodation billings

**B6** 

**B6** 

**B6** 

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

# Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov



PTS Customer Service Survey

Official UNCLASSIFIED

From: Parrillo, Thomas D < Parrillo TD@state.gov>

**Sent:** Tuesday, April 25, 2017 2:06 PM

**To:** Curtis, Melinda M < CurtisMM@state.gov>

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

Nope; she still owes us one.

## **Thomas D. Parrillo**

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:

PTS Customer Service Survey

This email is UNCLASSIFIED.

From: Curtis, Melinda M

Sent: Tuesday, April 25, 2017 2:05 PM

To: Parrillo, Thomas D

**Subject:** FW: Mar-A-Lago Foreign Accommodation billings

Tom – See her question below. Do you have a clean bill from February?

## Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345

<u>curtismm@state.gov</u>



B6

RELEASE IN PART



# Official UNCLASSIFIED

From: Beverly Van Every [mailto:

**Sent:** Tuesday, April 25, 2017 2:01 PM

To: Curtis, Melinda M

Subject: RE: Mar-A-Lago Foreign Accommodation billings

This payment takes care of the April travel, what about the balance from the Feb travel?



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 1:46 PM

To: Beverly Van Every

Cc: Parrillo, Thomas D < ParrilloTD@state.gov>

Subject: Mar-A-Lago Foreign Accommodation billings

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

## Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov

B6



Official UNCLASSIFIED

## RELEASE IN PART B2,B6

## TRUMP NATIONAL GOLF CLUB PALM BEACH, FL 561-8322600

Reference Number: 0517

Account Number: \*\*\*\*\*\*\*\*\*\*

Card Type: Visa

Approval Code: 049909

Date/Time: 4/25/2017 1:54:08 PM

Sale: \$3,604.00

Total: \$3,604.00

B2 B6

**RELEASE IN PART B6** 

From: Beverly Van Every <

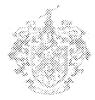
Sent: Monday, October 23, 2017 9:38 AM

To: Curtis, Melinda M < Curtis MM@state.gov> B6

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

Room rates were adjusted to cost therefore I credited your card the difference.

Let me know if you need anything else.



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

**Sent:** Monday, October 23, 2017 9:26 AM

To: Beverly Van Every

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Good Morning Beverly,

I received a credit of \$3,596.40 on my credit card transaction date 10/5/2017. Do you know what this credit was for? Thank you in advance for your assistance in this matter.

## Melinda Cartis

Budget Analyst
Office of Presidential Travel Support
2401 E. St., NW, Ste. H-625
Washington, DC 20037
202-663-3345
curtismm@state.gov





# Official UNCLASSIFIED

From: Beverly Van Every [mailto:

**Sent:** Tuesday, April 25, 2017 1:58 PM

To: Curtis, Melinda M

Subject: RE: Mar-A-Lago Foreign Accommodation billings

Hi Melinda,

Thank you for your information. I've processed the payment (we have a max of \$10k per transaction so two receipts attached).

Please let me know if you need anything else.

#### Regards,



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

From: Curtis, Melinda M [mailto:CurtisMM@state.gov]

Sent: Tuesday, April 25, 2017 1:46 PM

To: Beverly Van Every

Cc: Parrillo, Thomas D < ParrilloTD@state.gov>

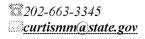
Subject: Mar-A-Lago Foreign Accommodation billings

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

## Melinda M. Curtis

Office of Presidential Travel Support (A/PTS) Budget Analyst 2401 E. Street NW (SA1) Suite H625 Washington, DC 20037 В6







Official UNCLASSIFIED

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From: Parrillo, Thomas D < ParrilloTD@state.gov>

**Sent:** Tuesday, April 25, 2017 10:23 AM

**To:** Beverly Van Every Street, Dobbs, Michael X

<DobbsMX@state.gov>

Cc: Ed Raymundo < Curtis, Melinda M

<CurtisMM@state.gov>

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

Beverly,

Forgive me if you've already sent it, but would you please forward us a credit authorization form for MAL? My office's budget analyst, Melinda Curtis, will then complete this form to clear this bill.

Best,

Tom

### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945 Mobile:

Click below to evaluate my customer service:

PTS Customer Service Survey

This email is UNCLASSIFIED.

From: Beverly Van Every [mailto

**Sent:** Thursday, April 20, 2017 2:29 PM **To:** Parrillo, Thomas D; Dobbs, Michael X

**Cc:** Ed Raymundo; Pugliese, Millie G; Haidet, Michael B. EOP/WHO **Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

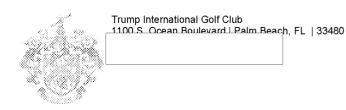
Per Mike Haidet I've revised most recent stay and attached.

Please let me know if you need anything else at this time.

Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club

В6

B6



B6

From: Parrillo, Thomas D [mailto:ParrilloTD@state.gov]  Sent: Wednesday, April 19, 2017 3:52 PM  To: Beverly Van Every Dobbs, Michael X < DobbsMX@state.gov > Cc: Ed Raymundo Pugliese, Millie G < Pugliese, Millie G < PuglieseMG@state.gov > Subject: RE: Mar-A-Lago Foreign Accommodation billings attached
Thanks for sending, Beverly. PTS is only covering through the night of the 7 <sup>th</sup> ; the night of the 8 <sup>th</sup> should be charged to the White House Office of Administration.
Best,
Tom
Thomas D. Parrillo Office of Presidential Travel Support Phone: (202) 663-2945 Mobile:  PTS Customer Service Survey

.....

Official

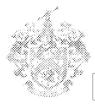
**UNCLASSIFIED** 

From: Beverly Van Every [mailto: Sent: Wednesday, April 19, 2017 3:33 PM

**To:** Dobbs, Michael X; Parrillo, Thomas D **Cc:** Ed Raymundo; Pugliese, Millie G

Subject: Mar-A-Lago Foreign Accommodation billings attached

Please let us know if you have any questions after reviewing the attached.



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

C06610586;IED	U.S. Department of State	Case No. F-2017-12722	Poc No. C06610586	Date: 07/17/2018

From: Hamele, Kevin M < Hamele KM@state.gov> RELEASE IN PART B6

**Sent:** Tuesday, April 25, 2017 2:52 PM

**To:** Curtis, Melinda M < CurtisMM@state.gov>

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

**Attach:** 2043741027.docx

Good Afternoon,

Please see attached for fiscal data.

Thanks, Kevin

Official

UNCLASSIFIED

From: Curtis, Melinda M

**Sent:** Tuesday, April 25, 2017 11:22 AM

**To:** Hamele, Kevin M

Subject: FW: Mar-A-Lago Foreign Accommodation billings attached

Kevin,

PTS is requesting an M9 obligation to cover this charge. It will be paid with our Citibank Travel Card. Give me a call when you get this and I will explain. This is the hotel bill for the Mar-A-Lago visit. Thanks

## Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





Official UNCLASSIFIED

From: Parrillo, Thomas D

**Sent:** Tuesday, April 25, 2017 10:40 AM

**To:** Curtis, Melinda M **Cc:** Dobbs, Michael X

Subject: FW: Mar-A-Lago Foreign Accommodation billings attached

Melinda,

This bill from MAL is correct. Attached is a credit authorization form; if you need anything else from me, please let me know.

Best,

Tom

### Thomas D. Parrillo

Office of Presidential Travel Support U.S. Department of State Phone: (202) 663-2945

Mobile:

Click below to evaluate my customer service:

PTS Customer Service Survey

This email is UNCLASSIFIED.

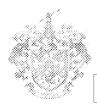
From: Beverly Van Every [mailto:

Sent: Thursday, April 20, 2017 2:29 PM To: Parrillo, Thomas D; Dobbs, Michael X

**Cc:** Ed Raymundo; Pugliese, Millie G; Haidet, Michael B. EOP/WHO **Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

Per Mike Haidet I've revised most recent stay and attached.

Please let me know if you need anything else at this time.



Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard | Palm Beach FL | 33480

B6

**B6** 

В6

From: Parrillo, Thomas D [mailto:ParrilloTD@state.gov]

Sent: Wednesday, April 19, 2017 3:52 PM

To: Beverly Van Every < ; Dobbs, Michael X < <u>DobbsMX@state.gov</u>>
Cc: Ed Raymundo 

; Pugliese, Millie G < PuglieseMG@state.gov>

Subject: RE: Mar-A-Lago Foreign Accommodation billings attached

Thanks for sending, Beverly. PTS is only covering through the night of the 7<sup>th</sup>; the night of the 8<sup>th</sup> should be charged to the White House Office of Administration.

**B6** 

Best,

Tom

#### Thomas D. Parrillo

Office of Presidential Travel Support

Phone: (202) 663-2945 Mobile:

PTS Customer Service Survey

# Official UNCLASSIFIED

From: Beverly Van Every [mailto]

**Sent:** Wednesday, April 19, 2017 3:33 PM **To:** Dobbs, Michael X; Parrillo, Thomas D **Cc:** Ed Raymundo; Pugliese, Millie G

Subject: Mar-A-Lago Foreign Accommodation billings attached

Please let us know if you have any questions after reviewing the attached.

Beverly VanEvery
Membership Billing Coordinator
Trump Florida Properties | The Mar-a-Lago Club
Trump International Golf Club
1100 S. Ocean Boulevard L Palm Beach, FL | 33480

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06610588 Date: 07/17/2018

## **RELEASE IN FULL**

: - General									
Ma <u>k</u> e Recurning				Orig Order Dat	e:	04/25/2017			
Document Type:	M9 MISCELLANEOUS	i	Last Order Date	≘(	04/25/2017				
Status:	PROCESSED	UNUE	!	Accounting Peri	od:	07/2017			
Document Number:	2043741027			Document Clas	sification:				
Last Amendment Number:				Security Org:		А			
Title:	Mar-a-Lago - Paim Beach -	DOT	o=	Blanket Agreen	rent Number:				
Ordered By:	mar-a-cago - rassi beauti	·ron	f <del>9</del>	Created by:		hamelekm			
Post Code:				Last Modified by	71	hamelekm			
rose code.									
Wendor Information									
(Vendor			Alternate Payee						
Code: A_MISC	99100 N	fore	Code:		Mar	е			
* Name: A MISCELLANE	OUS VENDOR		Name:						
Address Type:			Reorganized Alter	nate Payee:	Ü				
Reorganized Vendor:			Designated Agent						
Customer Account:		*************	Code: Nore						
Remit To Address:	Моге		Nam e:			0000			
			Reorganized Desig	mated Agent:					
Currency Code: 001		la l							
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Allotment: 2043	Operating Allowance:		st Organization:	Function: 6105		bject: 379			
2043 Project:	Property ID:		020 orting Category:	YBA:		ohort Year:			
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\$									

## CONSULT NSC



## **RELEASE IN FULL**

The Mar-a-Lago Club 1100 South Ocean Blvd. Palm Beach, FL 33480

Telephone: 561-832-2600 Fax: 561-655-2490

Steve Bannon Reservation 012809

Fri February 10, 2017 - 6:57pm Sun February 12, 2017 - 4:39pm Checked in Checked out

546.00 Room Rate Room 2016

Page 1

Date	Description	Reference	Charges	Credits
Feb10	Rack Rate / Guest Rate		546.00	
Feb10	Sales Tax		38.22	
Feb11	Rack Rate / Guest Rate		546.00	
Feb11	Sales Tax		38.22	
Feb12	Direct Bill			1,168.44
	Total Outstanding	0.00	1.168.44	1.168.44

Signature:	

# C06610634 TIED U.S. Department of State Case No. F-2017-12722 Doc No. C06610634 Date: 07/17/2018 CREDIT CARD AUTHORIZATION FORM

RELEASE IN PART PLEASE PRINT OUT AND COMPLETE THIS AUTHORIZATION AND RETURN IT TO B2,B6 OUR OFFICE BY FAX: (561) 832-2669 OR BY REGULAR MAIL or email **B6** Cardholder Name: Melinda (Lichis Signature: Address: Credit Card Type: MASTERCARD **AMERICAN EXPRESS** Credit Card Number: B2 **B6 Expiration Date:** Billing Zip Code: Card Identification Number (last 3 digits located on the back of the credit card): Carst identification Number VISA Amount Charged: \$ 6,396.00 Apply Amount to: Mar-A-Lago Club (Trump National Golf Club) Attn: Beverly VanEvery 1100 S. Ocean Blvd. Palm Beach, FL 33480

Phone (561) 822-5065 Fax (561) 832-2669

### RELEASE IN FULL



704 S. Military Trail . Deerfield Beach, FL 33442 . 954.957.8402 . www.frostflorida.com

**CONTRACT #** CO1216431

CLIENT: Office of the Presidential

Travel Support - US

DEPARTMENT OF STATE SITE: The Mar-a-Lago Club

AE: Mike Gasparovic 04/07/2017 DATE:

VERSION: 1

**CLIENT** SITE

Office of the Presidential Travel Support -

US DEPARTMENT OF STATE

\* \* \* Palm Beach FL 33480

Attn: Thomas Parillo Contact:

Email: \* Email: Removal: 04/07/17 - 5:00 PM

The Mar-a-Lago Club

1100 S. Ocean Blvd.

**EVENT DATE** 

Install:

Friday, Apr 7, 2017

Event Start: 04/07/17 - 8:00 AM **Event End:** 04/07/17 - 5:00 PM

04/06/17 - 11:00 PM

Phone: 202-663-2945 Phone:

### STAFF HOLDING AREA - GRAND BALLROOM

#### **VIDEO**

Description	Rate	Duration	Extended Price
deo monitors on 7' rolling stands.			
SAMSUNG 55" LED TV	\$350.00	1.00	\$700.00
" LED / PLASMA STAND	\$75.00	1.00	\$150.00
ID VIDEO COMBO TRUNK	\$150.00	1.00	\$150.00
50' BNC SINGLE COAX CABLE	\$5.00	1.00	\$10.00
5' BNC SINGLE COAX CABLE	\$5.00	1.00	\$10.00
	deo monitors on 7' rolling stands.  AMSUNG 55" LED TV LED / PLASMA STAND D VIDEO COMBO TRUNK D' BNC SINGLE COAX CABLE	deo monitors on 7' rolling stands.  AMSUNG 55" LED TV \$350.00  'LED / PLASMA STAND \$75.00  D VIDEO COMBO TRUNK \$150.00  O' BNC SINGLE COAX CABLE \$5.00	deo monitors on 7' rolling stands.         AMSUNG 55" LED TV       \$350.00       1.00         'LED / PLASMA STAND       \$75.00       1.00         D VIDEO COMBO TRUNK       \$150.00       1.00         D' BNC SINGLE COAX CABLE       \$5.00       1.00

### \*\*ASSUMES MONITORS WILL ONLY DISPLAY LIVE CABLE NEWS FEED\*

**VIDEO Total** \$1,020.00

### **SCENIC**

Qty Description	Rate	Duration	Extended Price
Dark blue draping as per Mar-a-Lago floor plan. *	Approx 260 linear feet at 16' t	all.	
80 16' TALL DARK BLUE DRAPE PANEL	\$25.00	1.00	\$2,000.00
SCENIC Total			\$2,000.00

#### **GENERAL SERVICES**

**Qty Description** Rate Duration **Extended Price** 

This proposal is subject to the terms and condition page.

Page 1 of 3



704 S. Military Trail \* Deerfield Beach, FL 33442 \* 954,957.8402 \* www.frostflorida.com

CONTRACT# CO1216431

**CLIENT:** Office of the Presidential

Travel Support - US

DEPARTMENT OF STATE
SITE: The Mar-a-Lago Club
AE: Mike Gasparovic

**DATE**: 04/07/2017

VERSION: 1

1	BASIC EXPENDABLES PACKAGE	\$50.00	1.00	\$50.00
2	4' FIBERGLASS LADDER		1.00	
1	MXZ 17' LITTLE GIANT		1.00	
1	MEDIUM WORK BOX (TOOLBOX)		1.00	
1	SCENIC TOOL KIT		1.00	
1	CONTROL DRAPE CASE		1.00	
1	TRANSPORTATION EXPENSES	\$500.00	1.00	\$500.00
GEI	IERAL SERVICES Total			\$550.00

Techni	cal Labor								
Qty	Personnel	Start	End	RT Rate	OT Rate	DT Rate RT	OT	DT	Total
INSTAI	_: 11:00PM - THURSD.	AY							
1	Video Tech	11:00 PM	3:00 PM	\$55.00	\$82.50	1.00	3.00		\$302.50
1	Scenic Tech	11:00 PM	4:00 AM	\$50.00	\$75.00	1.00	3.00		\$275.00
1	General Stagehand	11:00 PM	4:00 AM	\$45.00	\$67.50	1.00	3.00		\$247.50
STRIKI	E: ESTIMATE - 6:00PM	I - FRIDAY							
1	Crew Foreman	6:00 PM	10:00 PM	\$55.00	\$82.50	4.00			\$220.00
2	General Stagehand	6:00 PM	10:00 PM	\$45.00	\$67.50	4.00			\$360.00



CONTRACT # CO1216431

CLIENT: Office of the Presidential

Travel Support - US

DEPARTMENT OF STATE

SITE: The Mar-a-Lago Club

AE: Mike Gasparovic DATE: 04/07/2017

VERSION: 1

#### **SECTION SUMMARY**

Non-Taxable

VIDEO Total \$1,020.00

SCENIC Total \$2,000.00

GENERAL SERVICES Total \$550.00

Estimated Labor \$1,405.00

This proposal will expire unless confirmed by signed contract SUBTOTAL: \$4,975.00

and deposit of: \$2,500.00 by: 04/05/17

**TOTAL:** \$4,975.00

PAYMENTS RECEIVED: \$0.00 BALANCE DUE BY 04/07/17: \$4,975.00

FROST: Accepted by:

Mike Gasparovic Date Thomas Parillo Date

RELEASE IN PART B6

## **E2 Travel Voucher**

#### Wed Jul 19 09:44:03 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

#### Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date
99117T018189	Closed Voucher	8157994	2017-03-30	2017-04-05
Traveler	Official Duty Station	Title	Final Voucher F	lag
LEFTERIS KAFATOS	Washington, DC		Yes	
Mailing Address		Office Phone	Home Phone	
		(202) 297-1721	N/A	
CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge C	ard Holder
CONUS	A/OPR/LS/1087-WH-O- 2017-001241	TDY	No	
			Estimated Dates	s of Travel
			2017-02-10 thru	2017-02-12

## Itinerary

#### Cabin Class

Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2017-02-10	2017-02-10	N/A	Washington, DC	NONE	No	GP	
2017-02-10	2017-02-12	N/A	Palm Beach, FL	NONE	Yes	GP	Temporary Duty, LDG \$182, M & IE \$59
2017-02-12	2017-02-12	N/A	Washington, DC	NONE	No	NONE	

PA-C = Government auto available and committed

PA-NA = Government auto not available

PA-NC = Government auto available and not committed

## Voucher Expense Totals

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## Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporting Category/Obligation Number		0.00	0.00	0.00	0.00
1900/2017/19X0113000G/A/1087/NA/6120/2114/BPRG0001/ NA/221000/NA/1087720120	2114	15.10	0.00	0.00	15.10
1900/2017/19X0113000G/A/1087/NA/6120/2122/BPRG0001/ NA/221000/NA/1087720120	2122	0.00	0.00	595.32	595.32
		15.10	0.00	595.32	610.42

# Traveler Payment Summary

ler	Total Amount to Travele	Liquidated Advance Amount	Total Traveler
595.32		0.00	595.32

## Traveler Payment Details

Document Number	Currency Code	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
99117T018189	001 US Dollar	595.32	EFT	GFMS EFT Account	1	595.32

## Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Palm Beach, FL	Local Transport	Тахі	9.82	
Palm Beach, FL	Lodging	Lodging	438.00	Actual Lodging / Prescribed Meals
Palm Beach, FL	Meals & Incidentals	Meals Perdiem	147.50	Actual Lodging / Prescribed Meals
Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals
Washington, DC	Misc	Voucher Transaction Fee	15.10	

## Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2017-02- 10	Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
2	2017-02- 10	Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
3	2017-02- 10	Palm Beach, FL	Meals & Incidentals	Meals Perdiem	44.25	Actual Lodging / Prescribed Meals	44.25	none
4	2017-02- 11	Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
5	2017-02- 11	Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
6	2017-02- 11	Palm Beach, FL	Meals & Incidentals	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
7	2017-02- 12	Palm Beach, FL	Lodging	Lodging	0.00	Perdiem	0.00	none
8	2017-02- 12	Palm Beach, FL	Misc	Lodging Tax	0.00	Perdiem	0.00	none
9	2017-02- 12	Palm Beach, FL	Meals & Incidentals	Meals Perdiem	44.25	Perdiem	44.25	none
10	2017-02- 12	Palm Beach, FL	Local Transport	Taxi	9.82	none	9.82	Taxi from WH to home
11	2017-02- 12	Washington, DC	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

## Voucher Remarks

Remark Details

Authorization Remarks - Trip ID: 8157994

Arranger - HENDERSON, SCOTT

February 15, 2017 at 01:38 PM

O-2017-001241-WH-C.NGO

Voucher Remarks - Voucher ID: 8157994(1)

Traveler - KAFATOS, LEFTERIS

March 30, 2017 at 01:17 PM

Page 3 of 6

#### Remark Details

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

## Audit/Approver Information

Action	Official	Date / Time
Approved [SA - A/OPR/LS - APPROVED ]	HUFFORDT081 [HUFFORD, THOMAS]	2017-04-05
Approved [SA - A/OPR/LS - FUNDS AVL]	KENNEDYTJ081 [KENNEDY, THOMAS]	2017-04-05

# History

Date	Action
15FEB17 Wed 01:31PM	Current status New Authorization
15FEB17 Wed 01:31PM	Created by SCOTT HENDERSON for LEFTERIS KAFATOS
15FEB17 Wed 01:31PM	Created for Minor Customer: A/OPR/LS (SA9965)
15FEB17 Wed 01:38PM	Current status: Pending Authorization Approval
15FEB17 Wed 01:38PM	Trip ID 8157994 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
15FEB17 Wed 02:03PM	LUNARIO, HENRY F locked document for Approval.
15FEB17 Wed 02:04PM	Trip ID 8157994 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver LUNARIO, HENRY F
15FEB17 Wed 02:04PM	Trip ID 8157994 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
15FEB17 Wed 03:07PM	KENNEDY, THOMAS J locked document for Approval.
17FEB17 Fri 10:53AM	Attachment Trip Justification.JPG added by SCOTT HENDERSON
17FEB17 Fri 11:27AM	Approving Official KENNEDY, THOMAS J authorized Actual for site Palm Beach, FL, United States
17FEB17 Fri 11:27AM	Current status: Authorization Approved
17FEB17 Fri 11:27AM	Trip ID 8157994 Approved By SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver KENNEDY, THOMAS J
17FEB17 Fri 11:27AM	Agency successfully notified of event: TripAuthorizationApproved for trip 8157994
17FEB17 Fri 11:27AM	Obligation Request Approved by DOS for Trip Id: 8157994
01MAR17 Wed 01:27PM	Voucher 1 created by LEFTERIS KAFATOS
01MAR17 Wed 01:27PM	Created for Minor Customer:A/OPR/LS (SA9965)
01MAR17 Wed 01:31PM	Trip 8157994 Voucher 1 current status: Pending Voucher Approval
01MAR17 Wed 01:31PM	Voucher ID 1 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by KAFATOS, LEFTERIS
29MAR17 Wed 03:44PM	Trip 8157994 Voucher 1 current status: Voucher Revised
29MAR17 Wed 03:44PM	Voucher recalled by KAFATOS, LEFTERIS
30MAR17 Thu 01:09PM	Attachment Hampton_Inn_POTUS_Florida_(2-12-17).pdf added by LEFTERIS KAFATOS
30MAR17 Thu 01:17PM	Trip 8157994 Voucher 1 current status: Pending Voucher Approval
30MAR17 Thu 01:17PM	Voucher ID 1 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by KAFATOS, LEFTERIS
05APR17 Wed 01:30PM	HUFFORD, THOMAS locked Voucher(1) for Approval.

Date	Action
05APR17 Wed 01:30PM	Voucher 1 approved by SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS
05APR17 Wed 01:30PM	Voucher 1 submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver by System
05APR17 Wed 04:47PM	KENNEDY, THOMAS J locked Voucher(1) for Approval.
05APR17 Wed 04:47PM	Trip 8157994 Voucher 1 current status: Voucher Awaiting Payment
05APR17 Wed 04:47PM	Voucher 1 approved by SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 final Approver KENNEDY, THOMAS J
05APR17 Wed 04:47PM	Agency successfully notified of event: TripVoucherApproved for trip 8157994, voucher 1
05APR17 Wed 04:47PM	Trip 8157994 Voucher 1 current status: Closed Voucher
05APR17 Wed 04:47PM	Current status: Closed Voucher
05APR17 Wed 04:47PM	Voucher Request Approved by DOS for Trip Id: 8157994, Voucher:1

RELEASE IN PART

# E2 Travel Voucher Financial System Transaction Record

#### Tue Mar 28 09:33:40 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

### Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date		
99117T021072	Closed Voucher	8215805	2017-03-23	2017-03-28		
Traveler	Official Duty Station	Title	Final Voucher F	lag		
THOMAS D PARRILLO	Washington, DC		Yes			
Mailing Address		Office Phone	Home Phone			
		703-812-2370	N/A			
CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge C	ard Holder		
CONUS	A/PTS 2043720307 (.3) In Support of President Trump	TDY	No			
			Estimated Dates	s of Travel		
			2017-03-13 thru	2017-03-14		

### Itinerary

Cabin Class	Coach (Air)						
Arrive	Depart	Time	200000000000000000000000000000000000000	Car	Hotel	Mode	Notes
2017-03-13	2017-03-13	N/A	Washington, DC	NONE	No	СР	
2017-03-13	2017-03-14	N/A	West Palm Beach, FL	NONE	Yes	СР	Temporary Duty, LDG \$182, M & IE \$59
2017-03-14	2017-03-14	N/A	Washington, DC	NONE	No	NONE	

PA-C = Government auto available and committed

PA-NA = Government auto not available

PA-NC = Government auto available and not committed

### Voucher Expense Totals

Transport	Lodging Me	als & Incidentals	Car Rental Lo	ocal Transport			
579.41	169.00	88.50	0.00	49.35	0.00	37.07	923.33

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# Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporting Category/Obligation Number		0.00	0.00	0.00	0.00
1900/2017/19701130003/A/2043/NA/6105/2111/NA/NA/2010 20/NA/2043720307	2111	579.41	0.00	0.00	579.41
1900/2017/19701130003/A/2043/NA/6105/2122/NA/NA/2010 20/NA/2043720307	2122	0.00	0.00	306.85	306.85
1900/2017/19701130003/A/2043/NA/6105/2123/NA/NA/2010 20/NA/2043720307	2123	0.00	0.00	21.97	21.97
1900/2017/19701130003/A/2043/NA/6105/2163/NA/NA/2010 20/NA/2043720307	2163	15.10	0.00	0.00	15.10
		594.51	0.00	328.82	923.33

# Traveler Payment Summary

# Traveler Payment Details

	Document Number	Currency Code	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
,	99117T021072	001 US Dollar	328.82	EFT	GFMS EFT Account	1	328.82

# Voucher Expense Summary

Location	Expense Category	Expense Type	
Washington, DC	Local Transport	Taxi	38.13

Page 2 of 6

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Washington, DC	Misc	Voucher Transaction Fee	15.10	
Washington, DC	Transport	Airfare	579.41	
West Palm Beach, FL	Local Transport	Taxi	11.22	2
West Palm Beach, FL	Lodging	Lodging	169.00	) Perdiem
West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	88.50	Perdiem
West Palm Beach, FL	Misc	Lodging Tax	21.97	<sup>'</sup> Perdiem

## Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2017-03- 13	Washington, DC	Misc	Airfare	579.41	none	579.41	none
2	2017-03- 13	West Palm Beach, FL	Misc	Lodging	169.00	Perdiem	169.00	none
3	2017-03- 13	West Palm Beach, FL	Misc	Lodging Tax	21.97	Perdiem	21.97	none
4	2017-03- 13	West Palm Beach, FL	Misc	Meals Perdiem	44.25	Perdiem	44.25	none
5	2017-03- 13	Washington, DC	Misc	Taxi	15.76	none	15.76	none
6	2017-03- 14	West Palm Beach, FL	Misc	Lodging	0.00	Perdiem	0.00	none
7	2017-03- 14	West Palm Beach, FL	Misc	Lodging Tax	0.00	Perdiem	0.00	none
8	2017-03- 14	West Palm Beach, FL	Misc	Meals Perdiem	44.25	Perdiem	44.25	none
9	2017-03- 14	West Palm Beach, FL	Misc	Taxi	11.22	none	11.22	none
10	2017-03- 14	Washington, DC	Misc	Taxi	22.37	none	22.37	none
11	2017-03- 14	Washington, DC	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

## Voucher Remarks

Remark Details

Voucher Remarks - Voucher ID: 8215805(1)

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R	ırk D	ils																							

Traveler - PARRILLO, THOMAS D March 23, 2017 at 03:11 PM

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

## Audit/Approver Information

Action	Official	Date / Time
Approved [SA9908 - A/PTS - APPROVED]	DOBBSM081 [DOBBS, MICHAEL]	2017-03-28
Approved [SA - A - FUNDS AVL_DISB -]	HAMELEKM081 [HAMELE, KEVIN]	2017-03-28

# History

Date	Action
10MAR17 Fri 01:10PM	Current status New Authorization
10MAR17 Fri 01:10PM	Created by SCOTT F HURLBUT for THOMAS D PARRILLO
10MAR17 Fri 01:10PM	Created for Minor Customer: A/PTS (SA9911)
10MAR17 Fri 01:10PM	Attachment INV0083335_PARRILLO_THOMAS_MHAOKC.pdf added by SCOTT F HURLBUT
10MAR17 Fri 01:12PM	Current status: Pending Authorization Approval
10MAR17 Fri 01:12PM	Trip ID 8215805 submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver by HURLBUT, SCOTT F
10MAR17 Fri 01:12PM	Justification code submitted by HURLBUT, SCOTT F JR - Justification for CABINCLASS - Coach: Within policy
10MAR17 Fri 01:12PM	Traveler is eligible to create a reservation post authorization with an approved air amount of \$568.00
10MAR17 Fri 03:30PM	HAMELE, KEVIN M locked document for Approval.
10MAR17 Fri 03:31PM	Current status: Authorization Approved
10MAR17 Fri 03:31PM	Trip ID 8215805 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver HAMELE, KEVIN M
10MAR17 Fri 03:31PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8215805
10MAR17 Fri 03:31PM	Obligation Request Approved by DOS for Trip Id: 8215805
22MAR17 Wed 09:34AM	Voucher 1 created by THOMAS D PARRILLO
22MAR17 Wed 09:34AM	Created for Minor Customer:A/PTS (SA9911)
22MAR17 Wed 09:37AM	Attachment Hotel Biba Receipt.pdf added by THOMAS D PARRILLO
22MAR17 Wed 09:52AM	Trip 8215805 Voucher 1 current status: Pending Voucher Approval
22MAR17 Wed 09:52AM	Voucher ID 1 submitted to SA9908 - A/PTS - APPROVED - VCH APPROVAL 1 Approver by PARRILLO, THOMAS D
23MAR17 Thu 12:39PM	DOBBS, MICHAEL locked Voucher(1) for Approval.
23MAR17 Thu 12:39PM	Voucher 1 approved by SA9908 - A/PTS - APPROVED - VCH APPROVAL 1 Approver DOBBS, MICHAEL
23MAR17 Thu 12:39PM	Voucher 1 submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver by System
23MAR17 Thu 02:59PM	HAMELE, KEVIN M locked Voucher(1) for Approval.
23MAR17 Thu 03:01PM	HAMELE, KEVIN M unlocked Voucher(1): No approver specified.
23MAR17 Thu 03:07PM	Trip 8215805 Voucher 1 current status: Voucher Revised
23MAR17 Thu 03:07PM	Voucher recalled by PARRILLO, THOMAS D

Date	Action
23MAR17 Thu 03:11PM	Attachment Hotel Biba Receipt.pdf deleted by THOMAS D PARRILLO
23MAR17 Thu 03:11PM	Attachment Hotel Biba Receipt.pdf added by THOMAS D PARRILLO
23MAR17 Thu 03:11PM	Trip 8215805 Voucher 1 current status: Pending Voucher Approval
23MAR17 Thu 03:11PM	Voucher ID 1 submitted to SA9908 - A/PTS - APPROVED - VCH APPROVAL 1 Approver by PARRILLO, THOMAS D
28MAR17 Tue 06:38AM	DOBBS, MICHAEL locked Voucher(1) for Approval.
28MAR17 Tue 06:38AM	Voucher 1 approved by SA9908 - A/PTS - APPROVED - VCH APPROVAL 1 Approver DOBBS, MICHAEL
28MAR17 Tue 06:38AM	Voucher 1 submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver by System
28MAR17 Tue 09:32AM	HAMELE, KEVIN M locked Voucher(1) for Approval.
28MAR17 Tue 09:33AM	Trip 8215805 Voucher 1 current status: Voucher Awaiting Payment
28MAR17 Tue 09:33AM	Voucher 1 approved by SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL final Approver HAMELE, KEVIN M
28MAR17 Tue 09:33AM	Agency successfully notified of event: TripVoucherApproved for trip 8215805, voucher 1

RELEASE IN PART B6

## **E2** Travel Authorization

#### Wed Jul 19 09:48:54 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

### Authorization Information

Document Number	Trip Status	Authorization Id	Type of Authorization
1087720155	Authorization Approved	8259367-2	/Trip-by-Trip Authorization
Traveler	Official Duty Station	Title	Travel Charge Card
JAMES W BROWN	Beijing, CH	language officer	No
Mailing Address		Office Phone	Home Phone
		86 10 80465785	N/A
Type of Travel	Travel Purpose	Estimated Dates of Travel	
Special Mission Travel	support White House - JOB0024324	2017-04-01 thru 2017-04-0	09

## Authorized Itinerary

	Coach (Air)						
Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2017-04-01	2017-04-01	N/A	Beijing, CHN	NONE	No	СР	
2017-04-01	2017-04-01	N/A	Fort Lauderdale, FL	NONE	No	TX	Temporary Duty, LDG \$0, M & IE \$0
2017-04-01	2017-04-08	N/A	Palm Beach, FL	NONE	Yes	TX	Temporary Duty, LDG \$182, M & IE \$59, Leave Days 02-Apr, 03-Apr
2017-04-08	2017-04-08	N/A	Fort Lauderdale, FL	NONE	No	СР	Temporary Duty, LDG \$0, M & IE \$0
2017-04-09	2017-04-09	N/A	Beijing, CHN	NONE	No	NONE	

PA-C = Government auto available and committed

PA-NA = Government auto not available

PA-NC = Government auto available and not committed

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# Authorization Expense Totals

Transport	Lodging Me		Car Rental L	ocal Transport	POV	Misc	Grand Total
3,329.06	876.00	324.50	0.00	150.00	0.00	354.97	5,034.53

## Authorization Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card Amount	Traveler Amount	Auth Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporting Category/Obligation Number		0.0	0.0	0.0	
1900/2017/19X0113000G/A/1087/NA/6120/2111/BPRG0001/NA/221 000/NA/1087720155	2111	3405.05	0.0	0.0	3405.05
1900/2017/19X0113000G/A/1087/NA/6120/2114/BPRG0001/NA/221 000/NA/1087720155	2114	15.1	0.0	0.0	15.1
		0.0	0.0	0.0	0.0

Accounting Stri	ng	Object Code	CBA Amount	Travel Charge Card Amount	Traveler Amount	Auth Amount
1900/2017/19_	X0113000G/A/1087/NA/6120/2120/BPRG0001/NA/221	2120	0.0	0.0	1614.38	1614.38
000/NA/108772	20155					

3420.15	0.0	1614.38	5034.53

# Authorization Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Beijing, CHN	Misc	Voucher Transaction Fee	15.10	
Fort Lauderdale, FL	Local Transport	Taxi	150.00	
Fort Lauderdale, FL	Misc	Other Reimbursable Expenses Incurred	150.00	
Fort Lauderdale, FL	Misc	TMC Fee	75.99	
Fort Lauderdale, FL	Transport	Airfare	3,329.06	
Palm Beach, FL	Lodging	Lodging	876.00	Actual Lodging / Prescribed Meals
Palm Beach, FL	Meals & Incidentals	Meals Perdiem	324.50	Actual Lodging / Prescribed Meals
Palm Beach, FL	Misc	Lodging Tax	113.88	Actual Lodging / Prescribed Meals

### **Authorization Remarks**

Remark Details

Authorization Remarks - Trip ID: 8259367

Arranger - HENDERSON, SCOTT

April 04, 2017 at 10:40 AM

authorized routing PEK-FLL-PEK.Once the Traveler arrived at PEK he traded his original tickets for routing PEK-LAS-EWR-PBI-EWR-SFO-PEK.

Page 3 of 7

Remark Details

Arranger - HENDERSON, SCOTT April 04, 2017 at 01:47 PM

Both itineraries are attached.

Voucher Remarks - Voucher ID: 8259367(1)

Traveler - BROWN, JAMES W June 26, 2017 at 07:55 AM

Getting these warning messages, not sure how to resolve

The TMC Fee expense on 01-Apr-2017 is on a day marked as leave.

The Taxi expense on 01-Apr-2017 is on a day marked as leave.

The Taxi expense on 04-Apr-2017 is not within the travel days for the selected s

## Audit/Approver Information

Action	Official	Date / Time
Approved [SA - A/OPR/LS - APPROVED ]	HUFFORDT081[HUFFORD,THOMAS]	2017-06-26
Approved [SA - A/OPR/LS - FUNDS AVL]	KOVALCHUKEN[KOVALCHUK,ELENA]	2017-06-27

# Authorization History

Date	Action
29MAR17 Wed 02:36PM	Current status New Authorization
29MAR17 Wed 02:36PM	Created by JAMES W BROWN
29MAR17 Wed 02:36PM	Created for Minor Customer: A/OPR/LS_INV (SA9959)
29MAR17 Wed 02:38PM	Current status: Booking In Progress
29MAR17 Wed 03:33PM	Current status: New Authorization
29MAR17 Wed 03:34PM	Current status: Booking In Progress
29MAR17 Wed 11:41PM	Current status: New Authorization
29MAR17 Wed 11:41PM	Current status: Booking In Progress
29MAR17 Wed 11:46PM	Current status: Reservations Booked
29MAR17 Wed 11:46PM	Trip 8259367 [DNAHXK] successfully sent to Agent Intervention for the following reason: Unable to price itinerary.
29MAR17 Wed 11:46PM	System referred Reservation DNAHXK to Agent.
29MAR17 Wed 11:46PM	Current status: Agent Intervention
29MAR17 Wed 11:46PM	(DNAHXK) Booked Total Air Amount: 0.00 USD with fare type ///
29MAR17 Wed 11:46PM	EBooking Completed by JAMES W BROWN [DNAHXK]
03APR17 Mon 08:26AM	Processed Agent Intervention Response for PNR [DNAHXK].
03APR17 Mon 08:26AM	Current status: Reservations Booked
03APR17 Mon 01:07PM	(DNAHXK) Booked Total Air Amount: 3329.06 USD with fare type /-DG//-CA////-CA/-DG///
03APR17 Mon 01:07PM	Reservation DNAHXK retrieved by SCOTT HENDERSON for JAMES W BROWN
03APR17 Mon 01:07PM	Refresh Reservation Details by SCOTT HENDERSON for Trip 8259367 [DNAHXK]
04APR17 Tue 08:56AM	Current status: New Authorization
04APR17 Tue 08:56AM	Removed Reservation from Trip by SCOTT HENDERSON for Trip 8259367 [DNAHXK]
04APR17 Tue 10:31AM	Attachment JAMES W BROWN.pdf added by SCOTT HENDERSON
04APR17 Tue 10:41AM	Current status: Pending Authorization Approval
04APR17 Tue 10:41AM	Trip ID 8259367 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
04APR17 Tue 11:05AM	HUFFORD, THOMAS locked document for Approval.

Date	Action
04APR17 Tue 11:05AM	Trip ID 8259367 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS
04APR17 Tue 11:05AM	Trip ID 8259367 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
04APR17 Tue 01:25PM	Current status: Revised Authorization
04APR17 Tue 01:25PM	Authorization recalled by HENDERSON, SCOTT
04APR17 Tue 01:45PM	Attachment DNAHXK.pdf added by SCOTT HENDERSON
04APR17 Tue 01:47PM	Current status: Pending Authorization Approval
04APR17 Tue 01:47PM	Trip ID 8259367 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
04APR17 Tue 01:47PM	Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy
04APR17 Tue 01:47PM	Traveler is eligible to create a reservation post authorization with an approved air amount of \$3329.06
04APR17 Tue 01:51PM	HUFFORD, THOMAS locked document for Approval.
04APR17 Tue 01:51PM	Trip ID 8259367 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS
04APR17 Tue 01:51PM	Trip ID 8259367 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
04APR17 Tue 02:13PM	KOVALCHUK, ELENA N locked document for Approval.
04APR17 Tue 02:14PM	KOVALCHUK, ELENA N unlocked document: No approver specified.
04APR17 Tue 04:51PM	KENNEDY, THOMAS J. locked document for Approval.
05APR17 Wed 06:53AM	Approving Official KENNEDY, THOMAS J authorized Actual, No Expenses for site Palm Beach, FL, United States
05APR17 Wed 06:53AM	Approving Official KENNEDY, THOMAS J authorized No Expenses for site Fort Lauderdale, FL, United States
05APR17 Wed 06:53AM	Current status: Authorization Approved
05APR17 Wed 06:53AM	Trip ID 8259367 Approved By SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver KENNEDY, THOMAS J
05APR17 Wed 06:53AM	Agency successfully notified of event: TripAuthorizationApproved for trip 8259367
05APR17 Wed 06:53AM	Obligation Request Approved by DOS for Trip Id: 8259367
21JUN17 Wed 10:29AM	Voucher 1 created by JAMES W BROWN
21JUN17 Wed 10:29AM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
26JUN17 Mon 01:36AM	Attachment FW Mar a lago.txt added by JAMES W BROWN
26JUN17 Mon 07:52AM	Attachment 20170404-08 hyatt receipt.pdf added by JAMES W BROWN
26JUN17 Mon 07:58AM	Attachment email re stopover and cost construct.docx added by JAMES W BROWN

Date	Action
26JUN17 Mon 12:42PM	Current status: Amended
26JUN17 Mon 12:42PM	Created by SCOTT HENDERSON for JAMES W BROWN
26JUN17 Mon 12:42PM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
26JUN17 Mon 12:43PM	Current status: Authorization Approved
26JUN17 Mon 12:43PM	Trip ID 8259367-1 Auto Approved By HENDERSON, SCOTT
26JUN17 Mon 12:43PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8259367-1
26JUN17 Mon 12:43PM	Obligation Request Approved by DOS for Trip Id: 8259367-1
26JUN17 Mon 12:44PM	Voucher 1 created by SCOTT HENDERSON for JAMES W BROWN
26JUN17 Mon 12:44PM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
26JUN17 Mon 12:47PM	Current status: Amended
26JUN17 Mon 12:47PM	Created by SCOTT HENDERSON for JAMES W BROWN
26JUN17 Mon 12:47PM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
26JUN17 Mon 12:49PM	Current status: Pending Authorization Approval
26JUN17 Mon 12:49PM 26JUN17 Mon 12:49PM	Current status: Pending Authorization Approval  Trip ID 8259367-2 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
	Trip ID 8259367-2 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1
26JUN17 Mon 12:49PM	Trip ID 8259367-2 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT  Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach:
26JUN17 Mon 12:49PM 26JUN17 Mon 12:49PM	Trip ID 8259367-2 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT  Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy  Traveler is eligible to create a reservation post authorization with an approved air amount of
26JUN17 Mon 12:49PM 26JUN17 Mon 12:49PM 26JUN17 Mon 12:49PM	Trip ID 8259367-2 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT  Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy  Traveler is eligible to create a reservation post authorization with an approved air amount of \$3329.06
26JUN17 Mon 12:49PM 26JUN17 Mon 12:49PM 26JUN17 Mon 12:49PM 26JUN17 Mon 01:54PM	Trip ID 8259367-2 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT  Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy  Traveler is eligible to create a reservation post authorization with an approved air amount of \$3329.06  HUFFORD, THOMAS   locked document for Approval.  Trip ID 8259367-2 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1
26JUN17 Mon 12:49PM 26JUN17 Mon 12:49PM 26JUN17 Mon 12:49PM 26JUN17 Mon 01:54PM 26JUN17 Mon 01:54PM	Trip ID 8259367-2 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT  Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy  Traveler is eligible to create a reservation post authorization with an approved air amount of \$3329.06  HUFFORD, THOMAS   locked document for Approval.  Trip ID 8259367-2 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS  Trip ID 8259367-2 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH
26JUN17 Mon 12:49PM 26JUN17 Mon 12:49PM 26JUN17 Mon 12:49PM 26JUN17 Mon 01:54PM 26JUN17 Mon 01:54PM	Trip ID 8259367-2 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT  Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy  Traveler is eligible to create a reservation post authorization with an approved air amount of \$3329.06  HUFFORD, THOMAS   locked document for Approval.  Trip ID 8259367-2 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS  Trip ID 8259367-2 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
26JUN17 Mon 12:49PM 26JUN17 Mon 12:49PM 26JUN17 Mon 12:49PM 26JUN17 Mon 01:54PM 26JUN17 Mon 01:54PM 26JUN17 Mon 01:54PM	Trip ID 8259367-2 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT  Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy  Traveler is eligible to create a reservation post authorization with an approved air amount of \$3329.06  HUFFORD, THOMAS locked document for Approval.  Trip ID 8259367-2 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS  Trip ID 8259367-2 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System  KOVALCHUK, ELENA N locked document for Approval.  Approving Official KOVALCHUK, ELENA N authorized Actual, No Expenses for site Palm Beach,
26JUN17 Mon 12:49PM 26JUN17 Mon 12:49PM 26JUN17 Mon 12:49PM 26JUN17 Mon 01:54PM 26JUN17 Mon 01:54PM 26JUN17 Tue 08:20AM 27JUN17 Tue 08:23AM	Trip ID 8259367-2 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT  Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy  Traveler is eligible to create a reservation post authorization with an approved air amount of \$3329.06  HUFFORD, THOMAS locked document for Approval.  Trip ID 8259367-2 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS  Trip ID 8259367-2 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System  KOVALCHUK, ELENA N locked document for Approval.  Approving Official KOVALCHUK, ELENA N authorized Actual, No Expenses for site Palm Beach, FL, United States
26JUN17 Mon 12:49PM 26JUN17 Mon 12:49PM 26JUN17 Mon 12:49PM 26JUN17 Mon 01:54PM 26JUN17 Mon 01:54PM 26JUN17 Mon 01:54PM 27JUN17 Tue 08:20AM 27JUN17 Tue 08:23AM	Trip ID 8259367-2 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT  Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy  Traveler is eligible to create a reservation post authorization with an approved air amount of \$3329.06  HUFFORD, THOMAS locked document for Approval.  Trip ID 8259367-2 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS  Trip ID 8259367-2 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System  KOVALCHUK, ELENA N locked document for Approval.  Approving Official KOVALCHUK, ELENA N authorized Actual, No Expenses for site Palm Beach, FL, United States  Current status: Authorization Approved  Trip ID 8259367-2 Approved By SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH

RELEASE IN PART B6

# **E2 Travel Voucher**

#### Wed Jul 19 09:50:01 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

### Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date
99117T025628	Closed Voucher	8265874-1	2017-04-25	2017-04-26
Traveler	Official Duty Station	Title	Final Voucher F	lag
YUNHYANG LEE	Fairfax, VA	Interpreting Division Chief	Yes	
Mailing Address		Office Phone	Home Phone	
		202-906-0720	N/A	
CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge C	ard Holder
CONUS	Xi Visit -WH	TDY	Yes	
			Estimated Dates	s of Travel
			2017-04-04 thru	2017-04-07

### Itinerary

Cabin Class	Coach (Air)						
Arrive	Depart	Time	Location	Car	Hotel		Notes
2017-04-04	2017-04-04	N/A	McLean VA, VA	NONE	No	СР	
2017-04-04	2017-04-07	N/A	West Palm Beach, FL	NONE	Yes	СР	Temporary Duty, LDG \$182, M & IE \$59
2017-04-07	2017-04-07	N/A	McLean VA, VA	NONE	No	NONE	

PA-C = Government auto available and committed

PA-NA = Government auto not available

PA-NC = Government auto available and not committed

## Voucher Expense Totals

Page 1 of 7

B6

# Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporting Category/Obligation Number		0.00	0.00	0.00	0.00
1900/2017/19X0113000G/A/1087/NA/6120/2111/BPRG0001/ NA/221000/NA/1087720152	2111	494.41	0.00	0.00	494.41
1900/2017/19X0113000G/A/1087/NA/6120/2114/BPRG0001/ NA/221000/NA/1087720152	2114	15.10	0.00	0.00	15.10
1900/2017/19X0113000G/A/1087/NA/6120/2122/BPRG0001/ NA/221000/NA/1087720152	2122	0.00	0.00	1,033.50	1,033.50
1900/2017/19X0113000G/A/1087/NA/6120/2123/BPRG0001/ NA/221000/NA/1087720152	2123	0.00	0.00	85.41	85.41
		509.51	0.00	1,118.91	1,628.42

# Traveler Payment Summary

Total Traveler	Less Liquidated Advance Amount	Total Amount to Traveler
1,118.91	0.00	1,118.91

# Traveler Payment Details

Document Number	Currency Code	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
99117T025628	001 US Dollar	1,118.91	EFT	GFMS EFT Account	1	1,118.91

# Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
McLean VA, VA	Misc	Voucher Transaction Fee	15.10	

Page 2 of 7

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
McLean VA, VA	Transport	Airfare	418.42	
West Palm Beach, FL	Local Transport	Taxi	170.00	
West Palm Beach, FL	Lodging	Lodging	657.00	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	206.50	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	Lodging Tax	85.41	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	TMC Fee	75.99	

## Voucher Expense Lines

		01.00 200						
Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2017-04- 04	McLean VA, VA	Transport	Airfare	0.00	none	418.42	Commercial Plane expense generated from Confirmation Number: AQOGGH
2	2017-04- 04	West Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
3	2017-04- 04	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
4	2017-04- 04	West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	44.25	Actual Lodging / Prescribed Meals	44.25	none
5	2017-04- 04	West Palm Beach, FL	Misc	TMC Fee	75.99	none	75.99	none
6	2017-04- 04	West Palm Beach, FL	Local Transport	Taxi	60.00	none	60.00	home-airport
7	2017-04- 05	West Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
8	2017-04- 05	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
9	2017-04- 05	West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
10	2017-04- 06	West Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
11	2017-04- 06	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
12	2017-04- 06	West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none

Page 3 of 7

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
13	2017-04- 07	West Palm Beach, FL	Lodging	Lodging	0.00	Perdiem	0.00	none
14	2017-04- 07	West Palm Beach, FL	Misc	Lodging Tax	0.00	Perdiem	0.00	none
15	2017-04- 07	West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	44.25	Perdiem	44.25	none
16	2017-04- 07	West Palm Beach, FL	Local Transport	Taxi	60.00	none	60.00	airport-home
17	2017-04- 07	West Palm Beach, FL	Local Transport	Taxi	50.00	none	50.00	hotel-airport
18	2017-04- 07	McLean VA, VA	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

### Voucher Remarks

Remark Details

Voucher Remarks - Voucher ID: 8265874-1(1)

Traveler - HENDERSON, SCOTT

April 25, 2017 at 12:56 PM

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

## Audit/Approver Information

Action	Official	Date / Time
Approved [SA - A/OPR/LS - APPROVED ]	HUFFORDT081 [HUFFORD, THOMAS]	2017-04-25
Approved [SA - A/OPR/LS - FUNDS AVI ]	KENNEDYTJ081 [KENNEDY, THOMAS]	2017-04-26

# History

Date	Action
02APR17 Sun 07:50AM	Current status New Authorization
02APR17 Sun 07:50AM	Created by YUNHYANG LEE
02APR17 Sun 07:50AM	Created for Minor Customer: A/OPR/LS_INV (SA9959)
02APR17 Sun 07:51AM	Current status: Booking In Progress
02APR17 Sun 08:04AM	Current status: Reservations Booked
02APR17 Sun 08:04AM	(AQOGGH) Booked Total Air Amount: 418.42 USD with fare type -CA/-CA
02APR17 Sun 08:04AM	EBooking Completed by YUNHYANG LEE [AQOGGH]
02APR17 Sun 08:04AM	(AQOGGH) Booked Total Air Amount: 418.42 USD with fare type -CA/-CA
04APR17 Tue 11:01AM	Current status: Pending Authorization Approval
04APR17 Tue 11:01AM	Trip ID 8265874 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
04APR17 Tue 11:01AM	Justification code submitted by HENDERSON, SCOTT - Justification for Contract Carrier Fare: Contract fare used/no contract fare exists
04APR17 Tue 11:01AM	Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy
04APR17 Tue 11:05AM	HUFFORD, THOMAS locked document for Approval.
04APR17 Tue 11:05AM	Trip ID 8265874 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS
04APR17 Tue 11:05AM	Trip ID 8265874 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
04APR17 Tue 11:28AM	KOVALCHUK, ELENA N locked document for Approval.
04APR17 Tue 11:33AM	Current status: Authorization Approved
04APR17 Tue 11:33AM	Trip ID 8265874 Approved By SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver KOVALCHUK, ELENA N
04APR17 Tue 11:33AM	TMC notified of event after Final Approval: SendFundingData for Reservation [AQOGGH]
04APR17 Tue 11:33AM	Agency successfully notified of event: TripAuthorizationApproved for trip 8265874
04APR17 Tue 11:33AM	Obligation Request Approved by DOS for Trip Id: 8265874
04APR17 Tue 11:43AM	Ticket 0017961522095 for 418.42 USD on American Airlines has been issued by the TMC.
04APR17 Tue 12:15PM	Processed Agent Intervention Response for PNR [AQOGGH].
09APR17 Sun 03:39AM	Voucher 1 created by YUNHYANG LEE
09APR17 Sun 03:39AM	Created for Minor Customer:A/OPR/LS_INV (SA9959)

Date	Action
10APR17 Mon 09:26AM	Attachment Mar-a-Lago hotel.pdf added by YUNHYANG LEE
11APR17 Tue 10:08AM	Current status: Amended
11APR17 Tue 10:08AM	Created by SCOTT HENDERSON for YUNHYANG LEE
11APR17 Tue 10:08AM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
11APR17 Tue 10:10AM	Current status: Pending Authorization Approval
11APR17 Tue 10:10AM	Trip ID 8265874-1 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
11APR17 Tue 10:10AM	Justification code submitted by HENDERSON, SCOTT - Justification for Contract Carrier Fare: Contract fare used/no contract fare exists
11APR17 Tue 10:10AM	Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy
11APR17 Tue 02:20PM	HUFFORD, THOMAS locked document for Approval.
11APR17 Tue 02:21PM	Trip ID 8265874-1 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS
11APR17 Tue 02:21PM	Trip ID 8265874-1 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
11APR17 Tue 02:33PM	KENNEDY, THOMAS J locked document for Approval.
11APR17 Tue 02:33PM	Approving Official KENNEDY, THOMAS J authorized Actual for site West Palm Beach, FL, United States $ \\$
11APR17 Tue 02:33PM	Current status: Authorization Approved
11APR17 Tue 02:33PM	Trip ID 8265874-1 Approved By SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver KENNEDY, THOMAS J
11APR17 Tue 02:33PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8265874-1
11APR17 Tue 02:33PM	Obligation Request Approved by DOS for Trip Id: 8265874-1
25APR17 Tue 12:51PM	Voucher 1 created by SCOTT HENDERSON for YUNHYANG LEE
25APR17 Tue 12:51PM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
25APR17 Tue 12:56PM	Trip 8265874-1 Voucher 1 current status: Pending Voucher Approval
25APR17 Tue 12:56PM	Voucher ID 1 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
25APR17 Tue 01:45PM	HUFFORD, THOMAS locked Voucher(1) for Approval.
25APR17 Tue 01:45PM	Voucher 1 approved by SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS
25APR17 Tue 01:45PM	Voucher 1 submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver by System
26APR17 Wed 07:29AM	KENNEDY, THOMAS J locked Voucher(1) for Approval.
26APR17 Wed 07:29AM	Trip 8265874-1 Voucher 1 current status: Voucher Awaiting Payment

Date	Action
26APR17 Wed 07:29AM	Voucher 1 approved by SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 final Approver KENNEDY, THOMAS J
26APR17 Wed 07:29AM	Agency successfully notified of event: TripVoucherApproved for trip 8265874-1, voucher 1
26APR17 Wed 07:29AM	Trip 8265874-1 Voucher 1 current status: Closed Voucher
26APR17 Wed 07:29AM	Current status: Closed Voucher
26APR17 Wed 07:29AM	Voucher Request Approved by DOS for Trip ld: 8265874-1, Voucher:1

RELEASE IN PART

# E2 Travel Voucher Financial System Transaction Record

### Thu May 04 15:36:44 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

### Voucher Information

Document Number	Trip Status	Trip ld	Submit Date	Approve Date
99117T026729	Closed Voucher	8306911-1	2017-05-03	2017-05-04
Traveler	Official Duty Station	Title	Final Voucher F	lag
CHARLES K TURNER	Washington, DC	Audiovisual Services Specialist	No	
Mailing Address		Office Phone	Home Phone	
		202-647-1150	N/A	
CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge C	ard Holder
CONUS	A/PTS 2043720374 (.3) In Support of President Trump	TDY	Yes	
			Estimated Dates	s of Travel
			2017-04-05 thru	2017 04 10

### Itinerary

#### Cabin Class

Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2017-04-05	2017-04-05	N/A	Baltimore, MD	NONE	No	СР	
2017-04-05	2017-04-10	N/A	West Palm Beach, FL	NONE	Yes	СР	Temporary Duty, LDG \$182, M & IE \$59
2017-04-10	2017-04-10	N/A	Baltimore, MD	NONE	No	NONE	

PA-C = Government auto available and committed

PA-NA = Government auto not available

PA-NC = Government auto available and not committed

## Voucher Expense Totals

0.0	0 1.237.3	5 324.50	0.00	0.00	24.94	850.50	2.437.29
Transpo	rt Lodging	g Meals & Incidentals	Car Rental	Local Transport	POV	Misc	Grand Total

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В6

# Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporting Category/Obligation Number		0.00	0.00	0.00	0.00
1900/2017/19701130003/A/2043/NA/6105/2113/NA/NA/2010 20/NA/2043720374	2113	0.00	0.00	813.34	813.34
1900/2017/19701130003/A/2043/NA/6105/2114/NA/NA/2010 20/NA/2043720374	2114	15.10	0.00	0.00	15.10
1900/2017/19701130003/A/2043/NA/6105/2122/NA/NA/2010 20/NA/2043720374	2122	0.00	0.00	1,561.85	1,561.85
1900/2017/19701130003/A/2043/NA/6105/2163/NA/NA/2010 20/NA/2043720374	2163	0.00	0.00	47.00	47.00
		15.10	0.00	2,422.19	2,437.29

# Traveler Payment Summary

Total Amount to Traveler	Less Liquidated Advance Amount	Total Traveler
2,422.19	0.00	2,422.19

# Traveler Payment Details

Document Number	Currency Code	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
99117T026729	001 US Dollar	2,422.19	EFT	GFMS EFT Account	1	2,422.19

# Voucher Expense Summary

Location		Expense Type		Expense Reimbursement
Baltimore, MD	Misc	Voucher Transaction Fee	15.10	

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Location	Expense Category	Expense Type	Amount	Expense Reimbursement
West Palm Beach, FL	Lodging	Lodging	1,237.35	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	324.50	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	Employee Purchased Ticket	788.40	
West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	Other Reimbursable Expenses Incurred	47.00	
West Palm Beach, FL	POV	Private Auto Mileage	24.94	

## Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2017-04- 05	West Palm Beach, FL	Misc	Employee Purchased Ticket	788.40	none	788.40	Traveler had to pay for ticket due to an error in the South West Airlines system.: Traveler had to pay for ticket due to an error in the South West Airlines system.
2	2017-04- 05	West Palm Beach, FL	Misc	Lodging	247.47	Actual Lodging / Prescribed Meals	247.47	none
3	2017-04- 05	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
4	2017-04- 05	West Palm Beach, FL	Misc	Meals Perdiem	44.25	Actual Lodging / Prescribed Meals	44.25	none
5	2017-04- 05	West Palm Beach, FL	Misc	Private Auto Mileage	12.47	none	12.47	From Home to BWI - 23.3 miles @ \$0.535 per mile.: 23.30 miles @ 0.535
6	2017-04- 06	West Palm Beach, FL	Misc	Lodging	247.47	Actual Lodging / Prescribed Meals	247.47	none
7	2017-04- 06	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
8	2017-04- 06	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
9	2017-04- 07	West Palm Beach, FL	Misc	Lodging	247.47	Actual Lodging / Prescribed Meals	247.47	none
							_	

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Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
10	2017-04- 07	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
11	2017-04- 07	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
12	2017-04- 08	West Palm Beach, FL	Misc	Lodging	247.47	Actual Lodging / Prescribed Meals	247.47	none
13	2017-04- 08	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
14	2017-04- 08	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
15	2017-04- 09	West Palm Beach, FL	Misc	Lodging	247.47	Actual Lodging / Prescribed Meals	247.47	none
16	2017-04- 09	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
17	2017-04- 09	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
18	2017-04- 10	West Palm Beach, FL	Misc	Meals Perdiem	44.25	Perdiem	44.25	none
19	2017-04- 10	West Palm Beach, FL	Misc	Other Reimbursable Expenses Incurred	47.00	none	47.00	Air Port Parking
20	2017-04- 10	West Palm Beach, FL	Misc	Private Auto Mileage	12.47	none	12.47	From BWI to Home - 23.3 miles @ \$0.535 per mile.: 23.30 miles @ 0.535
21	2017-04- 10	Baltimore, MD	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

### Voucher Remarks

Remark Details

Authorization Remarks - Trip ID: 8306911

Approver - LARK, MARY

April 21, 2017 at 08:21 AM

Traveler purchase airline ticket with his Government Travel Credit Card.

Arranger - HURLBUT, SCOTT F

April 20, 2017 at 02:27 AM

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#### Remark Details

Traveler had to pay for ticket due to an error in the South West Airlines system.

Voucher Remarks - Voucher ID: 8306911-1(1)

Traveler - TURNER, CHARLES K

May 03, 2017 at 08:50 AM

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

## Audit/Approver Information

Action	Official	Date / Time
Approved [SA9958 - A/OPR/GSM/MS - A]	MCNAMARAGF081 [MCNAMARA, GEORGE]	2017-05-03
Approved [SA - A - TRAV OFC REVIEW]	LARKM081 [LARK, MARY]	2017-05-03
Approved [SA - A - FUNDS AVL_DISB -]	HAMELEKM081 [HAMELE, KEVIN]	2017-05-04

# History

Date	Action
20APR17 Thu 02:20AM	Current status New Authorization
20APR17 Thu 02:20AM	Created by SCOTT F HURLBUT for CHARLES K TURNER
20APR17 Thu 02:20AM	Created for Minor Customer: A/OPR/GSM/MS (SA9958)
20APR17 Thu 02:23AM	Attachment Turner SW Reciept.pdf added by SCOTT F HURLBUT
20APR17 Thu 02:25AM	Attachment Turner, INV.pdf added by SCOTT F HURLBUT
20APR17 Thu 02:29AM	Current status: Pending Authorization Approval
20APR17 Thu 02:29AM	Trip ID 8306911 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F
21APR17 Fri 08:20AM	LARK, MARY locked document for Approval.
21APR17 Fri 08:21AM	Trip ID 8306911 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
21APR17 Fri 08:21AM	Trip ID 8306911 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System
21APR17 Fri 02:45PM	HAMELE, KEVIN M locked document for Approval.
21APR17 Fri 02:47PM	Approving Official HAMELE, KEVIN M authorized Actual for site West Palm Beach, FL, United States
21APR17 Fri 02:47PM	Current status: Authorization Approved
21APR17 Fri 02:47PM	Trip ID 8306911 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver HAMELE, KEVIN M
21APR17 Fri 02:47PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8306911
21APR17 Fri 02:47PM	Obligation Request Approved by DOS for Trip Id: 8306911
28APR17 Fri 08:50AM	Voucher 1 created by CHARLES K TURNER
28APR17 Fri 08:50AM	Created for Minor Customer:A/OPR/GSM/MS (SA9958)
28APR17 Fri 08:58AM	Attachment AirFare.pdf added by CHARLES K TURNER
28APR17 Fri 09:14AM	Attachment hotel-taxi.pdf added by CHARLES K TURNER
28APR17 Fri 09:25AM	Trip 8306911 Voucher 1 current status: Pending Voucher Approval
28APR17 Fri 09:25AM	Voucher ID 1 submitted to SA9958 - A/OPR/GSM/MS - APPROVED - VCH APPROVAL 1 Approver by TURNER, CHARLES K
28APR17 Fri 10:08AM	Trip 8306911 Voucher 1 current status: Voucher Revised
28APR17 Fri 10:08AM	Voucher recalled by HURLBUT, SCOTT F JR
28APR17 Fri 10:09AM	Current status: Amended

Date	Action
28APR17 Fri 10:09AM	Created by SCOTT F HURLBUT for CHARLES K TURNER
28APR17 Fri 10:09AM	Created for Minor Customer:A/OPR/GSM/MS (SA9958)
28APR17 Fri 10:12AM	Current status: Pending Authorization Approval
28APR17 Fri 10:12AM	Trip ID 8306911-1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F
28APR17 Fri 10:16AM	CLARK, SETYOWATI locked document for Approval.
28APR17 Fri 10:17AM	Trip ID 8306911-1 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver CLARK, SETYOWATI
28APR17 Fri 10:17AM	Trip ID 8306911-1 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System
28APR17 Fri 03:29PM	HAMELE, KEVIN M locked document for Approval.
28APR17 Fri 03:30PM	Approving Official HAMELE, KEVIN M authorized Actual for site West Palm Beach, FL, United States
28APR17 Fri 03:30PM	Current status: Authorization Approved
28APR17 Fri 03:30PM	Trip ID 8306911-1 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver HAMELE, KEVIN M
28APR17 Fri 03:30PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8306911-1
28APR17 Fri 03:30PM	Obligation Request Approved by DOS for Trip Id: 8306911-1
03MAY17 Wed 08:13AM	Voucher 1 created by MARY LARK for CHARLES K TURNER
03MAY17 Wed 08:13AM	Created for Minor Customer:A/OPR/GSM/MS (SA9958)
03MAY17 Wed 08:50AM	Trip 8306911-1 Voucher 1 current status: Pending Voucher Approval
03MAY17 Wed 08:50AM	Voucher ID 1 submitted to SA9958 - A/OPR/GSM/MS - APPROVED - VCH APPROVAL 1 Approver by TURNER, CHARLES K
03MAY17 Wed 12:11PM	MCNAMARA, GEORGE F locked Voucher(1) for Approval.
03MAY17 Wed 12:11PM	Voucher 1 approved by SA9958 - A/OPR/GSM/MS - APPROVED - VCH APPROVAL 1 Approver MCNAMARA, GEORGE F
03MAY17 Wed 12:11PM	Voucher 1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by System
03MAY17 Wed 01:14PM	LARK, MARY locked Voucher(1) for Approval.
03MAY17 Wed 01:14PM	Voucher 1 approved by SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
03MAY17 Wed 01:14PM	Voucher 1 submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver by System
04MAY17 Thu 03:36PM	HAMELE, KEVIN M locked Voucher(1) for Approval.
04MAY17 Thu 03:36PM	Trip 8306911-1 Voucher 1 current status: Voucher Awaiting Payment
04MAY17 Thu 03:36PM	Voucher 1 approved by SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL final Approver HAMELE, KEVIN M

**RELEASE IN FULL** 

# **E2 Travel Voucher**

### Wed Aug 30 06:52:36 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

### Voucher Information

Document Number	Trip Status	Trip ld	Submit Date	Approve Date
99117T020289	Closed Voucher	8208378	2017-03-28	2017-03-28
Traveler	Official Duty Station	Title	Final Voucher F	lag
DON F SCHLIENZ	Fairfax County, VA	Contracts Officer	Yes	
Mailing Address		Office Phone	Home Phone	
A/LM/AQM/IT - SA-6, Rr Arlington, VA 22209 US	n 203	703-875-5363	N/A	
CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge C	Card Holder
CONUS	A/LM/AQM/WWD - 8728	TDY	No	
			Estimated Dates	s of Travel
			2017-03-13 thru	2017-03-14

### Itinerary

Cabin Class	Coach (Air)						
Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2017-03-13	2017-03-13	N/A	Washington, DC	NONE	No	СР	
2017-03-13	2017-03-14	N/A	West Palm Beach, FL	RENTAL	Yes	СР	Temporary Duty, LDG \$182, M & IE \$59
2017-03-14	2017-03-14	N/A	Washington, DC	NONE	No	NONE	

PA-C = Government auto available and committed

PA-NA = Government auto not available

PA-NC = Government auto available and not committed

## Voucher Expense Totals

341.60	159.00	88.50	34.84	0.00	6.42	82.35	712.71
Transport	Lodging Me	eals & Incidentals (	Car Rental Lo	cal Transport	POV	Misc	Grand Total

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# Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporting Category/Obligation Number		0.00	0.00	0.00	0.00
1900/2017/19X45190000/WCF/8728/NA/6134/2111/NA/NA/2 22100/NA/8728710129	2111	350.60	0.00	0.00	350.60
1900/2017/19X45190000/WCF/8728/NA/6134/2113/NA/NA/2 22100/NA/8728710129	2113	0.00	0.00	6.42	6.42
1900/2017/19X45190000/WCF/8728/NA/6134/2114/NA/NA/2 22100/NA/8728710129	2114	15.10	0.00	0.00	15.10
1900/2017/19X45190000/WCF/8728/NA/6134/2122/NA/NA/2 22100/NA/8728710129	2122	0.00	0.00	282.34	282.34
1900/2017/19X45190000/WCF/8728/NA/6134/2123/NA/NA/2 22100/NA/8728710129	2123	0.00	0.00	20.67	20.67
1900/2017/19X45190000/WCF/8728/NA/6134/2163/NA/NA/2 22100/NA/8728710129	2163	0.00	0.00	37.58	37.58
		365.70	0.00	347.01	712.71

# Traveler Payment Summary

Total Amount to Traveler	Less Liquidated Advance Amount	Total Traveler
347.01	0.00	347.01

# Traveler Payment Details

Document	Currency	Payment Amount	Payment	Bank Name	Exchange	Payment Amount
Number	Code	(LCU)	туре		Rate	(USE)
99117T020289	001 US Dollar	347.01	EFT	GFMS EFT Account	1	347.01

# Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Washington, DC	Misc	Parking	34.00	
Washington, DC	Misc	Voucher Transaction Fee	15.10	
Washington, DC	Transport	Airfare	341.60	
West Palm Beach, FL	Car Rental	Rental Car	34.84	
West Palm Beach, FL	Lodging	Lodging	159.00	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	88.50	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	Fuel	3.58	
West Palm Beach, FL	Misc	Internet Service	0.00	
West Palm Beach, FL	Misc	Lodging Tax	20.67	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	TMC Fee	9.00	
West Palm Beach, FL	POV	Private Auto Mileage	6.42	

# Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2017-03- 13	West Palm Beach, FL	Misc	Internet Service	0.00	none	0.00	Business Center
2	2017-03- 13	West Palm Beach, FL	Car Rental	Rental Car	34.84	none	34.84	Commercial Auto expense generated from Confirmation Number: GWIDSI and vendor Budget Rent A Car
3	2017-03- 13	Washington, DC	Transport	Airfare	0.00	none	341.60	Commercial Plane expense

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Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
								from Confirmation Number: GWIDSI
4	2017-03- 13	West Palm Beach, FL	Lodging	Lodging	159.00	Actual Lodging / Prescribed Meals	159.00	none
5	2017-03- 13	West Palm Beach, FL	Misc	Lodging Tax	20.67	Actual Lodging / Prescribed Meals	20.67	none
6	2017-03- 13	West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	44.25	Actual Lodging / Prescribed Meals	44.25	none
7	2017-03- 13	West Palm Beach, FL	POV	Private Auto Mileage	6.42	none	6.42	From Home to Destination - 12 miles @ \$0.535 per mile.: 12.00 miles @ 0.535
8	2017-03- 13	West Palm Beach, FL	Misc	TMC Fee	9.00	none	9.00	none
9	2017-03- 14	West Palm Beach, FL	Misc	Fuel	3.58	none	3.58	Fuel
10	2017-03- 14	West Palm Beach, FL	Lodging	Lodging	0.00	Perdiem	0.00	none
11	2017-03- 14	West Palm Beach, FL	Misc	Lodging Tax	0.00	Perdiem	0.00	none
12	2017-03- 14	West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	44.25	Perdiem	44.25	none
13	2017-03- 14	Washington, DC	Misc	Parking	34.00	none	34.00	IAD Parking
14	2017-03- 14	Washington, DC	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

### Voucher Remarks

## Remark Details

Voucher Remarks - Voucher ID: 8208378(1)

Traveler - SCHLIENZ, DON F

March 28, 2017 at 01:17 PM

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

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# Audit/Approver Information

Action	Official	Date / Time
Approved [SA9923 - A/LM/AQM/WWD - A]	DRISKOSC081 [DRISKO, SHAPLEIGH]	2017-03-28
Approved [SA - A - TRAV OFC REVIEW]	LARKM081 [LARK, MARY]	2017-03-28
Approved [SA - A - FUNDS AVL_DISB -]	ARMSTRONGSN081 [ARMSTRONG, SELENA]	2017-03-28

# History

Date	Action
08MAR17 Wed 11:45AM	Current status New Authorization
08MAR17 Wed 11:45AM	Created by SAMETRA L LEE for DON F SCHLIENZ
08MAR17 Wed 11:45AM	Created for Minor Customer: A/LM/AQM/WWD (SA9923)
08MAR17 Wed 11:45AM	Current status: Reservations Booked
08MAR17 Wed 11:45AM	(GWIDSI) Booked Total Air Amount: 341.60 USD with fare type -CA/-CA/-CA, Booked Lodging Rate for Expedia Network: 159.00 USD, Booked Total Car Amount: 34.84 USD
08MAR17 Wed 11:45AM	Reservation GWIDSI retrieved by SAMETRA L LEE for DON F SCHLIENZ
08MAR17 Wed 12:01PM	Attachment Schlienz_Don2017-03315.pdf added by SAMETRA L LEE
08MAR17 Wed 12:01PM	Current status: Pending Authorization Approval
08MAR17 Wed 12:01PM	Trip ID 8208378 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by LEE, SAMETRA L
08MAR17 Wed 12:01PM	Justification code submitted by LEE, SAMETRA L $$ - Justification for Contract Carrier Fare: Contract fare used/no contract fare exists
08MAR17 Wed 12:01PM	Justification code submitted by LEE, SAMETRA L - Justification for Rental Car Type: Within policy
08MAR17 Wed 12:01PM	Justification code submitted by LEE, SAMETRA L - Justification for CABINCLASS - Coach: Within policy
09MAR17 Thu 09:14AM	LARK, MARY locked document for Approval.
09MAR17 Thu 09:14AM 09MAR17 Thu 09:14AM	LARK, MARY locked document for Approval.  Trip ID 8208378 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
	Trip ID 8208378 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK,
09MAR17 Thu 09:14AM	Trip ID 8208378 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY  Trip ID 8208378 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by
09MAR17 Thu 09:14AM 09MAR17 Thu 09:14AM	Trip ID 8208378 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY  Trip ID 8208378 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System
09MAR17 Thu 09:14AM 09MAR17 Thu 09:14AM 09MAR17 Thu 02:22PM	Trip ID 8208378 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY  Trip ID 8208378 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System  ARMSTRONG, SELENA N locked document for Approval.  Approving Official ARMSTRONG, SELENA N authorized Actual for site West Palm Beach, FL,
09MAR17 Thu 09:14AM 09MAR17 Thu 09:14AM 09MAR17 Thu 02:22PM 09MAR17 Thu 02:23PM	Trip ID 8208378 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY  Trip ID 8208378 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System  ARMSTRONG, SELENA N locked document for Approval.  Approving Official ARMSTRONG, SELENA N authorized Actual for site West Palm Beach, FL, United States
09MAR17 Thu 09:14AM 09MAR17 Thu 09:14AM 09MAR17 Thu 02:22PM 09MAR17 Thu 02:23PM 09MAR17 Thu 02:23PM	Trip ID 8208378 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY  Trip ID 8208378 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System  ARMSTRONG, SELENA N locked document for Approval.  Approving Official ARMSTRONG, SELENA N authorized Actual for site West Palm Beach, FL, United States  Current status: Authorization Approved  Trip ID 8208378 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL
09MAR17 Thu 09:14AM 09MAR17 Thu 09:14AM 09MAR17 Thu 02:22PM 09MAR17 Thu 02:23PM 09MAR17 Thu 02:23PM	Trip ID 8208378 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY  Trip ID 8208378 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System  ARMSTRONG, SELENA N locked document for Approval.  Approving Official ARMSTRONG, SELENA N authorized Actual for site West Palm Beach, FL, United States  Current status: Authorization Approved  Trip ID 8208378 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver ARMSTRONG, SELENA N
09MAR17 Thu 09:14AM 09MAR17 Thu 09:14AM 09MAR17 Thu 02:22PM 09MAR17 Thu 02:23PM 09MAR17 Thu 02:23PM 09MAR17 Thu 02:23PM	Trip ID 8208378 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY  Trip ID 8208378 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System  ARMSTRONG, SELENA N locked document for Approval.  Approving Official ARMSTRONG, SELENA N authorized Actual for site West Palm Beach, FL, United States  Current status: Authorization Approved  Trip ID 8208378 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver ARMSTRONG, SELENA N  TMC notified of event after Final Approval: SendFundingData for Reservation [GWIDSI]
09MAR17 Thu 09:14AM 09MAR17 Thu 09:14AM 09MAR17 Thu 02:22PM 09MAR17 Thu 02:23PM 09MAR17 Thu 02:23PM 09MAR17 Thu 02:23PM 09MAR17 Thu 02:23PM	Trip ID 8208378 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY  Trip ID 8208378 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System  ARMSTRONG, SELENA N locked document for Approval.  Approving Official ARMSTRONG, SELENA N authorized Actual for site West Palm Beach, FL, United States  Current status: Authorization Approved  Trip ID 8208378 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver ARMSTRONG, SELENA N  TMC notified of event after Final Approval: SendFundingData for Reservation [GWIDSI]  Agency successfully notified of event: TripAuthorizationApproved for trip 8208378
09MAR17 Thu 09:14AM 09MAR17 Thu 09:14AM 09MAR17 Thu 02:22PM 09MAR17 Thu 02:23PM	Trip ID 8208378 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY  Trip ID 8208378 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System  ARMSTRONG, SELENA N locked document for Approval.  Approving Official ARMSTRONG, SELENA N authorized Actual for site West Palm Beach, FL, United States  Current status: Authorization Approved  Trip ID 8208378 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver ARMSTRONG, SELENA N  TMC notified of event after Final Approval: SendFundingData for Reservation [GWIDSI]  Agency successfully notified of event: TripAuthorizationApproved for trip 8208378  Obligation Request Approved by DOS for Trip Id: 8208378

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Date	Action
16MAR17 Thu 04:03PM	Created for Minor Customer:A/LM/AQM/WW/D (SA9923)
16MAR17 Thu 04:28PM	Attachment PB Receipts.pdf added by DON F SCHLIENZ
28MAR17 Tue 01:17PM	Trip 8208378 Voucher 1 current status: Pending Voucher Approval
28MAR17 Tue 01:17PM	Voucher ID 1 submitted to SA9923 - A/LM/AQM/WWD - APPROVED - VCH APPROVAL 1 Approver by SCHLIENZ, DON F
28MAR17 Tue 01:30PM	DRISKO, SHAPLEIGH C locked Voucher(1) for Approval.
28MAR17 Tue 01:30PM	Voucher 1 approved by SA9923 - A/LM/AQM/WWD - APPROVED - VCH APPROVAL 1 Approver DRISKO, SHAPLEIGH C
28MAR17 Tue 01:30PM	Voucher 1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by System
28MAR17 Tue 01:37PM	LARK, MARY locked Voucher(1) for Approval.
28MAR17 Tue 01:37PM	Voucher 1 approved by SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
28MAR17 Tue 01:37PM	Voucher 1 submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver by System
28MAR17 Tue 03:21PM	ARMSTRONG, SELENA N locked Voucher(1) for Approval.
28MAR17 Tue 03:21PM	Trip 8208378 Voucher 1 current status: Voucher Awaiting Payment
28MAR17 Tue 03:21PM	Voucher 1 approved by SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL final Approver ARMSTRONG, SELENA N
28MAR17 Tue 03:21PM	Agency successfully notified of event: TripVoucherApproved for trip 8208378, voucher 1
28MAR17 Tue 03:21PM	Trip 8208378 Voucher 1 current status: Closed Voucher
28MAR17 Tue 03:21PM	Current status: Closed Voucher
28MAR17 Tue 03:21PM	Voucher Request Approved by DOS for Trip Id: 8208378, Voucher:1

RELEASE IN PART B6

## **E2 Travel Voucher**

#### Wed Jul 19 09:47:07 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

#### Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date	
99117T027778	Closed Voucher	8259454-2	2017-05-11	2017-05-12	
Traveler	Official Duty Station	Title	Final Voucher F	lag	
MICHAEL D YAN	Gaithersburg, MD	Senior Diplomatic Interpreter	Yes		
Mailing Address		Office Phone	Home Phone		
		202-261-8804	N/A		
CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge C	Card Holder	
CONUS	To provide interpreting support to POTUS during PRC President's Visit	INV	No		
			Estimated Dates	s of Travel	
			2017-04-04 thru	2017-04-08	

## Itinerary

Cabin Class	Coach (Air)						
Arrive	Depart	Time		Car	Hotel	Mode	Notes
2017-04-04	2017-04-04	N/A	Gaithersburg, MD	NONE	No	СР	
2017-04-04	2017-04-08	N/A	West Palm Beach, FL	NONE	Yes	СР	Temporary Duty, LDG \$182, M & IE \$59
2017-04-08	2017-04-08	N/A	Gaithersburg, MD	NONE	No	NONE	

PA-C = Government auto available and committed

PA-NA = Government auto not available

PA-NC = Government auto available and not committed

## Voucher Expense Totals

418 42	876.00	265 50	0.00	577 22	0.00	91.09	2 228 23
Transport	Lodging	Meals & Incidentals	Car Rental	Local Transport	POV		Grand Total

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B6

# Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporting Category/Obligation Number		0.00	0.00	0.00	0.00
1900/2017/19X0113000G/A/1087/NA/6120/2111/BPRG0001/ NA/221000/NA/1087720151	2111	494.41	0.00	0.00	494.41
1900/2017/19X0113000G/A/1087/NA/6120/2114/BPRG0001/ NA/221000/NA/1087720151	2114	15.10	0.00	0.00	15.10
1900/2017/19X0113000G/A/1087/NA/6120/2122/BPRG0001/ NA/221000/NA/1087720151	2122	0.00	0.00	1,718.72	1,718.72
		509.51	0.00	1,718.72	2,228.23

## Traveler Payment Summary

Total Traveler	Less Liquidated Advance Amount	Total Amount to Traveler
1,718.72	0.00	1,718.72

## Traveler Payment Details

Document Number	Couc	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
99117T027778	001 US Dollar	1,718.72	EFT	GFMS EFT Account	1	1,718.72

## Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Gaithersburg, MD	Misc	Voucher Transaction Fee	15.10	
West Palm Beach, FL	Local Transport	Taxi	577.22	
West Palm Beach, FL	Lodging	Lodging	876.00	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	265.50	Actual Lodging / Prescribed Meals

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Location	Expense Category	Expense Type	Amount	Expense Reimbursement
West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	TMC Fee	75.99	
West Palm Beach, FL	Transport	Airfare	418.42	

# Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2017-04- 04	West Palm Beach, FL	Transport	Airfare	418.42	none	418.42	Commercial Plane expense generated from Confirmation Number: SXHWSQ
2	2017-04- 04	West Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
3	2017-04- 04	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
4	2017-04- 04	West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	44.25	Actual Lodging / Prescribed Meals	44.25	none
5	2017-04- 04	West Palm Beach, FL	Misc	TMC Fee	75.99	none	75.99	none
6	2017-04- 04	West Palm Beach, FL	Local Transport	Taxi	70.00	none	70.00	Cab ride home to DCA
7	2017-04- 04	West Palm Beach, FL	Local Transport	Taxi	65.00	none	65.00	Cab ride airport to hotel
8	2017-04- 05	West Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
9	2017-04- 05	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
10	2017-04- 05	West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
11	2017-04- 05	West Palm Beach, FL	Local Transport	Taxi	55.00	none	55.00	Cab ride Mar- a-Lago to hotel
12	2017-04- 06	West Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
13	2017-04- 06	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
14	2017-04- 06	West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
15	2017-04- 06	West Palm Beach, FL	Local Transport	Taxi	92.22	none	92.22	Cab ride hotel to Mar-a-Lago

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Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
16	2017-04- 06	West Palm Beach, FL	Local Transport	Taxi	40.00	none	40.00	Cab ride airport to Mar- a-Lago
17	2017-04- 07	West Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
18	2017-04- 07	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
19	2017-04- 07	West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
20	2017-04- 07	West Palm Beach, FL	Local Transport	Taxi	60.00	none	60.00	Cab ride hotel to Mar-a-Lago
21	2017-04- 07	West Palm Beach, FL	Local Transport	Тахі	60.00	none	60.00	Cab ride Mar- a-Lago to hotel
22	2017-04- 08	West Palm Beach, FL	Lodging	Lodging	0.00	Perdiem	0.00	none
23	2017-04- 08	West Palm Beach, FL	Misc	Lodging Tax	0.00	Perdiem	0.00	none
24	2017-04- 08	West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	44.25	Perdiem	44.25	none
25	2017-04- 08	West Palm Beach, FL	Local Transport	Тахі	65.00	none	65.00	Cab ride hotel to West Palm Beach airport
26	2017-04- 08	West Palm Beach, FL	Local Transport	Taxi	70.00	none	70.00	Cab ride DCA to Gaithersburg
27	2017-04- 08	Gaithersburg, MD	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

#### Voucher Remarks

Remark Details

Authorization Remarks - Trip ID: 8259454-2

Arranger - HENDERSON, SCOTT

April 27, 2017 at 10:02 AM

lodging was paid by traveler.

Voucher Remarks - Voucher ID: 8259454-2(1)

Page 4 of 9

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

## Audit/Approver Information

Action	Official	Date / Time
Approved [SA - A/OPR/LS - APPROVED ]	HUFFORDT081 [HUFFORD, THOMAS]	2017-05-11
Approved [SA - A/OPR/LS - FUNDS AVL]	KENNEDYTJ081 [KENNEDY, THOMAS]	2017-05-12

# History

Date	Action
29MAR17 Wed 02:51PM	Current status New Authorization
29MAR17 Wed 02:51PM	Created by MICHAEL D YAN
29MAR17 Wed 02:51PM	Created for Minor Customer: A/OPR/LS_INV (SA9959)
29MAR17 Wed 02:51PM	Current status: Booking In Progress
29MAR17 Wed 02:55PM	Current status: New Authorization
29MAR17 Wed 02:55PM	Current status: Booking In Progress
29MAR17 Wed 02:55PM	Current status: New Authorization
29MAR17 Wed 02:56PM	Current status: Booking In Progress
29MAR17 Wed 03:10PM	Current status: Reservations Booked
29MAR17 Wed 03:10PM	(SXHWSQ) Booked Total Air Amount: 425.52 USD with fare type -CA/-CA
29MAR17 Wed 03:10PM	EBooking Completed by MICHAEL D YAN [SXHWSQ]
29MAR17 Wed 03:10PM	(SXHWSQ) Booked Total Air Amount: 425.52 USD with fare type -CA/-CA
30MAR17 Thu 08:44PM	Current status: Booking In Progress
30MAR17 Thu 08:45PM	Viewed Reservation Details by MICHAEL D YAN for Trip 8259454 [SXHWSQ]
30MAR17 Thu 08:45PM	Current status: Reservations Booked
30MAR17 Thu 08:45PM	Current status: Booking In Progress
30MAR17 Thu 08:50PM	Current status: Reservations Booked
30MAR17 Thu 08:50PM	(SXHWSQ) Booked Total Air Amount: 418.42 USD with fare type -CA/-CA
30MAR17 Thu 08:50PM	EBooking Completed by MICHAEL D YAN [SXHWSQ]
30MAR17 Thu 08:50PM	(SXHWSQ) Booked Total Air Amount: 418.42 USD with fare type -CA/-CA
31MAR17 Fri 09:26AM	Current status: Booking In Progress
31MAR17 Fri 09:30AM	Viewed Reservation Details by MICHAEL D YAN for Trip 8259454 [SXHWSQ]
31MAR17 Fri 09:30AM	Current status: Reservations Booked
31MAR17 Fri 10:36AM	Current status: Pending Authorization Approval
31MAR17 Fri 10:36AM	Trip ID 8259454 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT

Page 6 of 9

Date	Action
31MAR17 Fri 10:36AM	Justification code submitted by HENDERSON, SCOTT - Justification for Contract Carrier Fare: Contract fare used/no contract fare exists
31MAR17 Fri 10:36AM	Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy
31MAR17 Fri 01:42PM	YEMELYANOV, KATHERINE H locked document for Approval.
31MAR17 Fri 01:42PM	Trip ID 8259454 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver YEMELYANOV, KATHERINE H
31MAR17 Fri 01:42PM	Trip ID 8259454 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
31MAR17 Fri 01:52PM	KOVALCHUK, ELENA N locked document for Approval.
31MAR17 Fri 02:04PM	Current status: Authorization Approved
31MAR17 Fri 02:04PM	Trip ID 8259454 Approved By SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver KOVALCHUK, ELENA N
31MAR17 Fri 02:05PM	TMC notified of event after Final Approval: SendFundingData for Reservation [SXHWSQ]
31MAR17 Fri 02:05PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8259454
31MAR17 Fri 02:05PM	Obligation Request Approved by DOS for Trip Id: 8259454
04APR17 Tue 10:48AM	Current status: Amended
04APR17 Tue 10:48AM	Created by SCOTT HENDERSON for MICHAEL D YAN
04APR17 Tue 10:48AM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
04APR17 Tue 10:52AM	Current status: Pending Authorization Approval
04APR17 Tue 10:52AM	Trip ID 8259454-1 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
04APR17 Tue 10:52AM	Justification code submitted by HENDERSON, SCOTT - Justification for Contract Carrier Fare: Contract fare used/no contract fare exists
04APR17 Tue 10:52AM	Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy
04APR17 Tue 11:05AM	HUFFORD, THOMAS locked document for Approval.
04APR17 Tue 11:05AM	Trip ID 8259454-1 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS
04APR17 Tue 11:05AM	Trip ID 8259454-1 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
04APR17 Tue 11:37AM	KOVALCHUK, ELENA N locked document for Approval.
04APR17 Tue 11:41AM	Approving Official KOVALCHUK, ELENA N $$ authorized No Expenses for site West Palm Beach, FL, United States
04APR17 Tue 11:41AM	Current status: Authorization Approved
04APR17 Tue 11:41AM	Trip ID 8259454-1 Approved By SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver KOVALCHUK, ELENA N
04APR17 Tue 11:41AM	TMC notified of event after Final Approval: SendFundingData for Reservation [SXHWSQ]

Date	Action
04APR17 Tue 11:41AM	Agency successfully notified of event: TripAuthorizationApproved for trip 8259454-1
04APR17 Tue 11:41AM	Obligation Request Approved by DOS for Trip Id: 8259454-1
04APR17 Tue 12:15PM	Processed Agent Intervention Response for PNR [SXHWSQ].
26APR17 Wed 01:56PM	Voucher 1 created by MICHAEL D YAN
26APR17 Wed 01:56PM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
27APR17 Thu 10:01AM	Current status: Amended
27APR17 Thu 10:01AM	Created by SCOTT HENDERSON for MICHAEL D YAN
27APR17 Thu 10:01AM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
27APR17 Thu 10:02AM	Current status: Pending Authorization Approval
27APR17 Thu 10:02AM	Trip ID 8259454-2 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
27APR17 Thu 10:02AM	Justification code submitted by HENDERSON, SCOTT - Justification for Contract Carrier Fare: Contract fare used/no contract fare exists
27APR17 Thu 10:02AM	Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy
27APR17 Thu 10:27AM	LUNARIO, HENRY F locked document for Approval.
27APR17 Thu 10:27AM	Trip ID 8259454-2 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver LUNARIO, HENRY F
27APR17 Thu 10:27AM	Trip ID 8259454-2 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
01MAY17 Mon 06:07AM	KENNEDY, THOMAS J locked document for Approval.
01MAY17 Mon 06:07AM	Approving Official KENNEDY, THOMAS J authorized Actual for site West Palm Beach, FL, United States
01MAY17 Mon 06:07AM	Current status: Authorization Approved
01MAY17 Mon 06:07AM	Trip ID 8259454-2 Approved By SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver KENNEDY, THOMAS J
01MAY17 Mon 06:07AM	Agency successfully notified of event: TripAuthorizationApproved for trip 8259454-2
01MAY17 Mon 06:07AM	Obligation Request Approved by DOS for Trip Id: 8259454-2
09MAY17 Tue 01:51PM	Voucher 1 created by MICHAEL D YAN
09MAY17 Tue 01:51PM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
09MAY17 Tue 01:55PM	Attachment WH Palm Beach Cab 040417.pdf added by MICHAEL D YAN
09MAY17 Tue 01:55PM	Attachment WH Palm Beach hotel 040417.pdf added by MICHAEL D YAN
11MAY17 Thu 08:33AM	Trip 8259454-2 Voucher 1 current status: Pending Voucher Approval

Date	Action
11MAY17 Thu 08:33AM	Voucher ID 1 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
11MAY17 Thu 02:08PM	HUFFORD, THOMAS locked Voucher(1) for Approval.
11MAY17 Thu 02:08PM	Voucher 1 approved by SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS
11MAY17 Thu 02:08PM	Voucher 1 submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver by System
12MAY17 Fri 06:14AM	KENNEDY, THOMAS J locked Voucher(1) for Approval.
12MAY17 Fri 06:14AM	Trip 8259454-2 Voucher 1 current status: Voucher Awaiting Payment
12MAY17 Fri 06:14AM	Voucher 1 approved by SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 final Approver KENNEDY, THOMAS J
12MAY17 Fri 06:14AM	Agency successfully notified of event: TripVoucherApproved for trip 8259454-2, voucher 1
12MAY17 Fri 06:14AM	Trip 8259454-2 Voucher 1 current status: Closed Voucher
12MAY17 Fri 06:14AM	Current status: Closed Voucher
12MAY17 Fri 06:14AM	Voucher Request Approved by DOS for Trip Id: 8259454-2, Voucher:1

# E2 Travel Voucher Financial System Transaction Record

#### Tue May 09 10:17:28 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

#### Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date	
99117T027231	Closed Voucher	8323181-2	2017-05-08	2017-05-09	
Traveler	Official Duty Station	Title	Final Voucher F	lag	
ANTHONY W CROOK	Washington, DC		Yes		
Mailing Address		Office Phone	Home Phone		
2201 C Street, NW Washington, DC 20520 US		202-647-4000	N/A		
CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge C	Card Holder	
CONUS	A/PTS 2043720370 (.3) In Support of President Trump	TDY	Yes		
			Estimated Dates	s of Travel	
			2017-04-05 thru	2017-04-10	

#### Itinerary

#### Cabin Class

Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2017-04-05	2017-04-05	N/A	Baltimore, MD	NONE	No	СР	
2017-04-05	2017-04-10	N/A	West Palm Beach, FL	NONE	Yes	СР	Temporary Duty, LDG \$182, M & IE \$59
2017-04-10	2017-04-10	N/A	Baltimore, MD	NONE	No	NONE	

PA-C = Government auto available and committed

PA-NA = Government auto not available

PA-NC = Government auto available and not committed

## Voucher Expense Totals

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# Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporting Category/Obligation Number		0.00	0.00	0.00	0.00
1900/2017/19701130003/A/2043/NA/6105/2113/NA/NA/2010 20/NA/2043720370	2113	0.00	0.00	822.85	822.85
1900/2017/19701130003/A/2043/NA/6105/2114/NA/NA/2010 20/NA/2043720370	2114	15.10	0.00	0.00	15.10
1900/2017/19701130003/A/2043/NA/6105/2122/NA/NA/2010 20/NA/2043720370	2122	0.00	0.00	1,419.50	1,419.50
1900/2017/19701130003/A/2043/NA/6105/2123/NA/NA/2010 20/NA/2043720370	2123	0.00	0.00	142.35	142.35
1900/2017/19701130003/A/2043/NA/6105/2163/NA/NA/2010 20/NA/2043720370	2163	0.00	0.00	69.00	69.00
		15.10	0.00	2,453.70	2,468.80

## Traveler Payment Summary

Total Traveler	Less Liquidated Advance Amount	Total Amount to Traveler
2,453.70	0.00	2,453.70

# Traveler Payment Details

Document Number	Currency Code	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
99117T027231	001 US Dollar	2,453.70	EFT	GFMS EFT Account	1	2,453.70

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# Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Baltimore, MD	Misc	Voucher Transaction Fee	15.10	
West Palm Beach, FL	Lodging	Lodging	1,095.00	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	324.50	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	Employee Purchased Ticket	788.40	
West Palm Beach, FL	Misc	Fuel	22.00	
West Palm Beach, FL	Misc	Lodging Tax	142.35	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	Parking	47.00	
West Palm Beach, FL	POV	Private Auto Mileage	34.45	

# Voucher Expense Lines

	/\p			*************************				
Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2017-04- 05	West Palm Beach, FL	Misc	Employee Purchased Ticket	788.40	none	788.40	Traveler used Citibank Gov't Travel Credit Card
2	2017-04- 05	West Palm Beach, FL	Misc	Fuel	22.00	none	22.00	Fuel for a government truck
3	2017-04- 05	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
4	2017-04- 05	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
5	2017-04- 05	West Palm Beach, FL	Misc	Meals Perdiem	44.25	Actual Lodging / Prescribed Meals	44.25	none
6	2017-04- 05	West Palm Beach, FL	Misc	Private Auto Mileage	34.45	none	34.45	From Residence to Airport and return - 64.4 miles @ \$0.535 per mile.: 64.40 miles @ 0.535
7	2017-04- 05	West Palm Beach, FL	Misc	Parking	47.00	none	47.00	none
8	2017-04- 06	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none

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Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
9	2017-04- 06	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
10	2017-04- 06	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
11	2017-04- 07	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
12	2017-04- 07	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
13	2017-04- 07	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
14	2017-04- 08	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
15	2017-04- 08	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
16	2017-04- 08	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
17	2017-04- 09	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
18	2017-04- 09	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
19	2017-04- 09	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
20	2017-04- 10	West Palm Beach, FL	Misc	Lodging	0.00	Perdiem	0.00	none
21	2017-04- 10	West Palm Beach, FL	Misc	Lodging Tax	0.00	Perdiem	0.00	none
22	2017-04- 10	West Palm Beach, FL	Misc	Meals Perdiem	44.25	Perdiem	44.25	none
23	2017-04- 10	Baltimore, MD	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

## Voucher Remarks

Remark Details

Voucher Remarks - Voucher ID: 8323181-2(1)

Arranger - LARK, MARY

May

08, 2017 at 08:50 AM

When traveler reached the airport it was discovered there was no reservation for him therefore traveler used his Citibank Government Travel Credit Card to purchase airline tickets.

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I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

## Audit/Approver Information

Action	Official	Date / Time
Approved [Traveler Review]	CROOKAW081 [CROOK, ANTHONY]	2017-05-08
Approved [SA9957 - A/OPR/GSM/SS - A]	EDELKAMPFS081 [EDELKAMP, FREDRICK]	2017-05-08
Approved [SA - A - TRAV OFC REVIEW]	LARKM081 [LARK, MARY]	2017-05-08
Approved [SA - A - FUNDS AVL_DISB -]	HAMELEKM081 [HAMELE, KEVIN]	2017-05-09

# History

Date	Action
27APR17 Thu 08:30AM	Copied from 8306880 by SCOTT F HURLBUT for ANTHONY W CROOK
27APR17 Thu 08:30AM	Created for Minor Customer:A/OPR/GSM/SS (SA9957)
27APR17 Thu 08:36AM	Current status: Pending Authorization Approval
27APR17 Thu 08:36AM	Trip ID 8323181 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F
27APR17 Thu 09:12AM	LARK, MARY locked document for Approval.
27APR17 Thu 09:12AM	Trip ID 8323181 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
27APR17 Thu 09:12AM	Trip ID 8323181 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System
27APR17 Thu 01:17PM	HAMELE, KEVIN M locked document for Approval.
27APR17 Thu 01:18PM	Approving Official HAMELE, KEVIN M authorized Actual for site West Palm Beach, FL, United States
27APR17 Thu 01:18PM	Current status: Authorization Approved
27APR17 Thu 01:18PM	Trip ID 8323181 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver HAMELE, KEVIN M
27APR17 Thu 01:18PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8323181
27APR17 Thu 01:18PM	Obligation Request Approved by DOS for Trip Id: 8323181
28APR17 Fri 10:13AM	Current status: Amended
28APR17 Fri 10:13AM 28APR17 Fri 10:13AM	Current status: Amended  Created by SCOTT F HURLBUT for ANTHONY W CROOK
28APR17 Fri 10:13AM	Created by SCOTT F HURLBUT for ANTHONY W CROOK
28APR17 Fri 10:13AM 28APR17 Fri 10:13AM	Created by SCOTT F HURLBUT for ANTHONY W CROOK  Created for Minor Customer:A/OPR/GSM/SS (SA9957)
28APR17 Fri 10:13AM 28APR17 Fri 10:13AM 28APR17 Fri 10:14AM	Created by SCOTT F HURLBUT for ANTHONY W CROOK  Created for Minor Customer:A/OPR/GSM/SS (SA9957)  Current status: Pending Authorization Approval  Trip ID 8323181-1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by
28APR17 Fri 10:13AM  28APR17 Fri 10:13AM  28APR17 Fri 10:14AM  28APR17 Fri 10:14AM	Created by SCOTT F HURLBUT for ANTHONY W CROOK  Created for Minor Customer:A/OPR/GSM/SS (SA9957)  Current status: Pending Authorization Approval  Trip ID 8323181-1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F
28APR17 Fri 10:13AM  28APR17 Fri 10:13AM  28APR17 Fri 10:14AM  28APR17 Fri 10:14AM  02MAY17 Tue 09:27AM	Created by SCOTT F HURLBUT for ANTHONY W CROOK  Created for Minor Customer:A/OPR/GSM/SS (SA9957)  Current status: Pending Authorization Approval  Trip ID 8323181-1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F  LARK, MARY locked document for Approval.  Trip ID 8323181-1 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver
28APR17 Fri 10:13AM  28APR17 Fri 10:13AM  28APR17 Fri 10:14AM  28APR17 Fri 10:14AM  02MAY17 Tue 09:27AM  02MAY17 Tue 09:28AM	Created by SCOTT F HURLBUT for ANTHONY W CROOK  Created for Minor Customer:A/OPR/GSM/SS (SA9957)  Current status: Pending Authorization Approval  Trip ID 8323181-1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F  LARK, MARY locked document for Approval.  Trip ID 8323181-1 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY  Trip ID 8323181-1 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by
28APR17 Fri 10:13AM  28APR17 Fri 10:13AM  28APR17 Fri 10:14AM  28APR17 Fri 10:14AM  02MAY17 Tue 09:27AM  02MAY17 Tue 09:28AM  02MAY17 Tue 09:28AM	Created by SCOTT F HURLBUT for ANTHONY W CROOK  Created for Minor Customer:A/OPR/GSM/SS (SA9957)  Current status: Pending Authorization Approval  Trip ID 8323181-1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F  LARK, MARY locked document for Approval.  Trip ID 8323181-1 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY  Trip ID 8323181-1 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System
28APR17 Fri 10:13AM  28APR17 Fri 10:13AM  28APR17 Fri 10:14AM  28APR17 Fri 10:14AM  02MAY17 Tue 09:27AM  02MAY17 Tue 09:28AM  02MAY17 Tue 09:28AM	Created by SCOTT F HURLBUT for ANTHONY W CROOK  Created for Minor Customer:A/OPR/GSM/SS (SA9957)  Current status: Pending Authorization Approval  Trip ID 8323181-1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F  LARK, MARY locked document for Approval.  Trip ID 8323181-1 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY  Trip ID 8323181-1 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System  JONES, ASHLEY J locked document for Approval.  Approving Official JONES, ASHLEY J authorized Actual for site West Palm Beach, FL, United

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Date	Action
02MAY17 Tue 11:39AM	Agency successfully notified of event: TripAuthorizationApproved for trip 8323181-1
02MAY17 Tue 11:39AM	Obligation Request Approved by DOS for Trip Id: 8323181-1
04MAY17 Thu 06:23AM	Current status: Amended
04MAY17 Thu 06:23AM	Created by ANTHONY W CROOK
04MAY17 Thu 06:23AM	Created for Minor Customer:A/OPR/GSM/SS (SA9957)
05MAY17 Fri 08:34AM	Deleted amendment 8323181-2
05MAY17 Fri 08:34AM	Current status: Authorization Approved
05MAY17 Fri 08:35AM	Voucher 1 created by MARY LARK for ANTHONY W CROOK
05MAY17 Fri 08:35AM	Created for Minor Customer:A/OPR/GSM/SS (SA9957)
05MAY17 Fri 08:35AM	Deletion of voucher 1 Attempted by MARY LARK
05MAY17 Fri 08:35AM	Deleted voucher 1 by MARY LARK for ANTHONY W CROOK
05MAY17 Fri 08:35AM	Current status: Amended
05MAY17 Fri 08:35AM	Created by MARY LARK for ANTHONY W CROOK
05MAY17 Fri 08:35AM	Created for Minor Customer:A/OPR/GSM/SS (SA9957)
05MAY17 Fri 08:36AM	Current status: Authorization Approved
05MAY17 Fri 08:36AM	Trip ID 8323181-2 Auto Approved By LARK, MARY
05MAY17 Fri 08:36AM	Agency successfully notified of event: TripAuthorizationApproved for trip 8323181-2
05MAY17 Fri 08:36AM	Obligation Request Approved by DOS for Trip Id: 8323181-2
05MAY17 Fri 08:53AM	Voucher 1 created by MARY LARK for ANTHONY W CROOK
05MAY17 Fri 08:53AM	Created for Minor Customer:A/OPR/GSM/SS (SA9957)
08MAY17 Mon 08:44AM	Attachment Airline receipt13).pdf added by MARY LARK
08MAY17 Mon 08:44AM	Attachment Boarding Pass 5).pdf added by MARY LARK
08MAY17 Mon 08:44AM	Attachment gas for truck West Palm Beach FL.pdf added by MARY LARK
08MAY17 Mon 08:44AM	Attachment Parking.pdf added by MARY LARK
08MAY17 Mon 08:46AM	Attachment pbizdfolioxmlg6180388803Hotel bill Hyatt Delray (2).pdf added by MARY LARK
08MAY17 Mon 08:47AM	Attachment miles.pdf added by MARY LARK

Date	Action
08MAY17 Mon 08:50AM	Trip 8323181-2 Voucher 1 current status: Pending Voucher Approval
08MAY17 Mon 08:50AM	Voucher ID 1 submitted to CROOK, ANTHONY W Approver by LARK, MARY
08MAY17 Mon 09:16AM	Voucher 1 approved by Approver CROOK, ANTHONY W
08MAY17 Mon 09:16AM	Voucher 1 submitted to SA9957 - A/OPR/GSM/SS - APPROVED - VCH APPROVAL 1 Approver by System
08MAY17 Mon 09:26AM	EDELKAMP, FREDRICK S locked Voucher(1) for Approval.
08MAY17 Mon 09:26AM	Voucher 1 approved by SA9957 - A/OPR/GSM/SS - APPROVED - VCH APPROVAL 1 Approver EDELKAMP, FREDRICK S
08MAY17 Mon 09:26AM	Voucher 1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by System
08MAY17 Mon 10:50AM	LARK, MARY locked Voucher(1) for Approval.
08MAY17 Mon 10:50AM	Voucher 1 approved by SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
08MAY17 Mon 10:50AM	Voucher 1 submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver by System
08MAY17 Mon 04:27PM	HAMELE, KEVIN M locked Voucher(1) for Approval.
08MAY17 Mon 04:27PM	HAMELE, KEVIN M unlocked Voucher(1): No approver specified.
09MAY17 Tue 10:16AM	HAMELE, KEVIN M locked Voucher(1) for Approval.
09MAY17 Tue 10:17AM	Trip 8323181-2 Voucher 1 current status: Voucher Awaiting Payment
09MAY17 Tue 10:17AM	Voucher 1 approved by SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL final Approver HAMELE, KEVIN M
09MAY17 Tue 10:17AM	Agency successfully notified of event: TripVoucherApproved for trip 8323181-2, voucher 1

**RELEASE IN FULL** 

# E2 Travel Voucher Financial System Transaction Record

#### Wed May 10 13:25:49 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

#### Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date
99117T027248	Closed Voucher	8306917-1	2017-05-10	2017-05-10
Traveler	Official Duty Station	Title	Final Voucher F	lag
TONY O SIMS	Washington, DC		Yes	
Mailing Address		Office Phone	Home Phone	
2201 C Street, NW Washington, DC 20520 US		202-647-3113	N/A	
CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge C	ard Holder
CONUS	A/PTS 2043720373 (.3) In Support of President Trump	TDY	Yes	
			Estimated Dates	s of Travel
			2017-04-05 thru	2017-04-10

### Itinerary

Cabin Class	Coach (Air)						
Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2017-04-05	2017-04-05	N/A	Washington, DC	NONE	No	СР	
2017-04-05	2017-04-10	N/A	West Palm Beach, FL	NONE	Yes	СР	Temporary Duty, LDG \$182, M & IE \$59
2017-04-10	2017-04-10	N/A	Washington, DC	NONE	No	NONE	

PA-C = Government auto available and committed

PA-NA = Government auto not available

PA-NC = Government auto available and not committed

## Voucher Expense Totals

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# Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporting Category/Obligation Number		0.00	0.00	0.00	0.00
1900/2017/19701130003/A/2043/NA/6105/2113/NA/NA/2010 20/NA/2043720373	2113	0.00	0.00	40.56	40.56
1900/2017/19701130003/A/2043/NA/6105/2114/NA/NA/2010 20/NA/2043720373	2114	15.10	0.00	0.00	15.10
1900/2017/19701130003/A/2043/NA/6105/2122/NA/NA/2010 20/NA/2043720373	2122	0.00	0.00	1,419.50	1,419.50
1900/2017/19701130003/A/2043/NA/6105/2123/NA/NA/2010 20/NA/2043720373	2123	0.00	0.00	142.35	142.35
1900/2017/19701130003/A/2043/NA/6105/2163/NA/NA/2010 20/NA/2043720373	2163	0.00	0.00	156.02	156.02
		15.10	0.00	1,758.43	1,773.53

## Traveler Payment Summary

Total Traveler	Less Liquidated Advance Amount	Total Amount to Traveler
1,758.43	0.00	1,758.43

# Traveler Payment Details

Document Number	Currency Code	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
99117T027248	001 US Dollar	1,758.43	EFT	GFMS EFT Account	1	1,758.43

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# Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Washington, DC	Misc	Parking	102.00	
Washington, DC	Misc	Voucher Transaction Fee	15.10	
Washington, DC	POV	Private Auto Mileage	40.56	
West Palm Beach, FL	Local Transport	Taxi	0.00	
West Palm Beach, FL	Lodging	Lodging	1,095.00	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	324.50	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	Fuel	54.02	
West Palm Beach, FL	Misc	Lodging Tax	142.35	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	Other Reimbursable Expenses Incurred	0.00	
West Palm Beach, FL	Transport	Airfare	0.00	

## Voucher Expense Lines

	-						
Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved Reason
1	2017-04- 05	West Palm Beach, FL	Misc	Airfare	0.00	none	0.00 none
2	2017-04- 05	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00 none
3	2017-04- 05	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47 none
4	2017-04- 05	West Palm Beach, FL	Misc	Meals Perdiem	44.25	Actual Lodging / Prescribed Meals	44.25 none
5	2017-04- 05	West Palm Beach, FL	Misc	Other Reimbursable Expenses Incurred	0.00	none	0.00 none
6	2017-04- 05	Washington, DC	Misc	Private Auto Mileage	20.28	none	From Home to DCA - Reagan Airport - 37 20.28 miles @ \$0.535 per mile.: 37.90 miles @ 0.535

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Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
7	2017-04- 05	West Palm Beach, FL	Misc	Taxi	0.00	none	0.00	none
8	2017-04- 06	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
9	2017-04- 06	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
10	2017-04- 06	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
11	2017-04- 07	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
12	2017-04- 07	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
13	2017-04- 07	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
14	2017-04- 08	West Palm Beach, FL	Misc	Fuel	25.02	none	25.02	Gas for Rental Vehicle
15	2017-04- 08	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
16	2017-04- 08	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
17	2017-04- 08	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
18	2017-04- 09	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
19	2017-04- 09	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
20	2017-04- 09	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
21	2017-04- 10	West Palm Beach, FL	Misc	Fuel	29.00	none	29.00	Gas for Rental Vehicle
22	2017-04- 10	West Palm Beach, FL	Misc	Lodging	0.00	Perdiem	0.00	none
23	2017-04- 10	West Palm Beach, FL	Misc	Lodging Tax	0.00	Perdiem	0.00	none
24	2017-04- 10	West Palm Beach, FL	Misc	Meals Perdiem	44.25	Perdiem	44.25	none
25	2017-04- 10	Washington, DC	Misc	Private Auto Mileage	20.28	none	20.28	From DCA - Reagan Airport to Home - 37.9 miles @ \$0.535 per mile.: 37.90 miles @ 0.535

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Line #	Date	Location	Expense Category			Expense Reimbursement		
26	2017-04- 10	Washington, DC	Misc	Parking	102.00			DCA Airport Parking
27	2017-04- 10	Washington, DC	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

#### Voucher Remarks

Remark Details

Voucher Remarks - Voucher ID: 8306917-1(1)

Approver - LARK, MARY

May 09, 2017 at 07:51 AM

While on a Presidential trip Traveler had access to a rental car for which he purchase gas.

Approver - HAMELE, KEVIN M

May 09, 2017 at 09:47 AM

Please resubmit as a 'final' voucher, not an 'incremental' voucher

Traveler - SIMS, TONY O

May 10, 2017 at 08:35 AM

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

## Audit/Approver Information

Action	Official	Date / Time
Approved [SA9958 - A/OPR/GSM/MS - A]	EDELKAMPFS081 [EDELKAMP, FREDRICK]	2017-05-10
Approved [SA - A - TRAV OFC REVIEW]	LARKM081 [LARK, MARY]	2017-05-10
Approved [SA - A - FUNDS AVL DISB -]	HAMELEKM081 [HAMELE, KEVIN]	2017-05-10

# History

Date	Action
20APR17 Thu 02:31AM	Current status New Authorization
20APR17 Thu 02:31AM	Created by SCOTT F HURLBUT for TONY O SIMS
20APR17 Thu 02:31AM	Created for Minor Customer: A/OPR/GSM/MS (SA9958)
20APR17 Thu 02:32AM	Attachment Sims INV.pdf added by SCOTT F HURLBUT
20APR17 Thu 02:34AM	Current status: Pending Authorization Approval
20APR17 Thu 02:34AM	Trip ID 8306917 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F
20APR17 Thu 02:34AM	Justification code submitted by HURLBUT, SCOTT F JR - Justification for CABINCLASS - Coach: Within policy
20APR17 Thu 02:34AM	Traveler is eligible to create a reservation post authorization with an approved air amount of \$500.00
21APR17 Fri 08:25AM	LARK, MARY locked document for Approval.
21APR17 Fri 08:26AM	Trip ID 8306917 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
21APR17 Fri 08:26AM	Trip ID 8306917 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System
21APR17 Fri 02:47PM	HAMELE, KEVIN M locked document for Approval.
21APR17 Fri 02:52PM	HAMELE, KEVIN M unlocked document: No approver specified.
21APR17 Fri 02:52PM 27APR17 Thu 08:18AM	HAMELE, KEVIN M unlocked document: No approver specified.  Current status: Revised Authorization
27APR17 Thu 08:18AM	Current status: Revised Authorization
27APR17 Thu 08:18AM 27APR17 Thu 08:18AM	Current status: Revised Authorization  Authorization recalled by HURLBUT, SCOTT F JR
27APR17 Thu 08:18AM 27APR17 Thu 08:18AM 27APR17 Thu 08:38AM	Current status: Revised Authorization  Authorization recalled by HURLBUT, SCOTT F JR  Current status: Pending Authorization Approval  Trip ID 8306917 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by
27APR17 Thu 08:18AM 27APR17 Thu 08:18AM 27APR17 Thu 08:38AM 27APR17 Thu 08:38AM	Current status: Revised Authorization  Authorization recalled by HURLBUT, SCOTT F JR  Current status: Pending Authorization Approval  Trip ID 8306917 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F  Justification code submitted by HURLBUT, SCOTT F JR - Justification for CABINCLASS - Coach:
27APR17 Thu 08:18AM 27APR17 Thu 08:18AM 27APR17 Thu 08:38AM 27APR17 Thu 08:38AM 27APR17 Thu 08:38AM	Current status: Revised Authorization  Authorization recalled by HURLBUT, SCOTT F JR  Current status: Pending Authorization Approval  Trip ID 8306917 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F  Justification code submitted by HURLBUT, SCOTT F JR - Justification for CABINCLASS - Coach: Within policy  Traveler is eligible to create a reservation post authorization with an approved air amount of
27APR17 Thu 08:18AM 27APR17 Thu 08:18AM 27APR17 Thu 08:38AM 27APR17 Thu 08:38AM 27APR17 Thu 08:38AM 27APR17 Thu 08:38AM	Current status: Revised Authorization  Authorization recalled by HURLBUT, SCOTT F JR  Current status: Pending Authorization Approval  Trip ID 8306917 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F  Justification code submitted by HURLBUT, SCOTT F JR - Justification for CABINCLASS - Coach: Within policy  Traveler is eligible to create a reservation post authorization with an approved air amount of \$500.00
27APR17 Thu 08:18AM 27APR17 Thu 08:18AM 27APR17 Thu 08:38AM	Current status: Revised Authorization  Authorization recalled by HURLBUT, SCOTT F JR  Current status: Pending Authorization Approval  Trip ID 8306917 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F  Justification code submitted by HURLBUT, SCOTT F JR - Justification for CABINCLASS - Coach: Within policy  Traveler is eligible to create a reservation post authorization with an approved air amount of \$500.00  LARK, MARY locked document for Approval.  Trip ID 8306917 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK,
27APR17 Thu 08:18AM  27APR17 Thu 08:18AM  27APR17 Thu 08:38AM  27APR17 Thu 08:38AM  27APR17 Thu 08:38AM  27APR17 Thu 08:38AM  27APR17 Thu 09:39AM  27APR17 Thu 09:40AM	Current status: Revised Authorization  Authorization recalled by HURLBUT, SCOTT F JR  Current status: Pending Authorization Approval  Trip ID 8306917 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F  Justification code submitted by HURLBUT, SCOTT F JR - Justification for CABINCLASS - Coach: Within policy  Traveler is eligible to create a reservation post authorization with an approved air amount of \$500.00  LARK, MARY locked document for Approval.  Trip ID 8306917 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY  Trip ID 8306917 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by
27APR17 Thu 08:18AM  27APR17 Thu 08:18AM  27APR17 Thu 08:38AM  27APR17 Thu 08:38AM  27APR17 Thu 08:38AM  27APR17 Thu 08:38AM  27APR17 Thu 09:39AM  27APR17 Thu 09:40AM  27APR17 Thu 09:40AM	Current status: Revised Authorization  Authorization recalled by HURLBUT, SCOTT F JR  Current status: Pending Authorization Approval  Trip ID 8306917 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F  Justification code submitted by HURLBUT, SCOTT F JR - Justification for CABINCLASS - Coach: Within policy  Traveler is eligible to create a reservation post authorization with an approved air amount of \$500.00  LARK, MARY locked document for Approval.  Trip ID 8306917 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY  Trip ID 8306917 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System

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Date	Action
27APR17 Thu 01:17PM	Trip ID 8306917 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver HAMELE, KEVIN M
27APR17 Thu 01:17PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8306917
27APR17 Thu 01:17PM	Obligation Request Approved by DOS for Trip Id: 8306917
28APR17 Fri 10:15AM	Current status: Amended
28APR17 Fri 10:15AM	Created by SCOTT F HURLBUT for TONY O SIMS
28APR17 Fri 10:15AM	Created for Minor Customer:A/OPR/GSM/MS (SA9958)
28APR17 Fri 10:16AM	Current status: Pending Authorization Approval
28APR17 Fri 10:16AM	Trip ID 8306917-1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F
28APR17 Fri 10:16AM	Justification code submitted by HURLBUT, SCOTT F JR - Justification for CABINCLASS - Coach: Within policy
28APR17 Fri 10:16AM	Traveler is eligible to create a reservation post authorization with an approved air amount of \$500.00
02MAY17 Tue 09:30AM	LARK, MARY locked document for Approval.
02MAY17 Tue 09:30AM	Trip ID 8306917-1 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
02MAY17 Tue 09:30AM	Trip ID 8306917-1 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System
02MAY17 Tue 11:32AM	JONES, ASHLEY J locked document for Approval.
02MAY17 Tue 11:35AM	Approving Official JONES, ASHLEY J $$ authorized Actual for site West Palm Beach, FL, United States
02MAY17 Tue 11:35AM	Current status: Authorization Approved
02MAY17 Tue 11:35AM	Trip ID 8306917-1 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver JONES, ASHLEY J
02MAY17 Tue 11:35AM	Agency successfully notified of event: TripAuthorizationApproved for trip 8306917-1
02MAY17 Tue 11:35AM	Obligation Request Approved by DOS for Trip Id: 8306917-1
08MAY17 Mon 09:14AM	Voucher 1 created by TONY O SIMS
08MAY17 Mon 09:14AM	Created for Minor Customer:A/OPR/GSM/MS (SA9958)
08MAY17 Mon 01:49PM	Attachment Sims - Gas - 8APR2017.pdf added by TONY O SIMS
08MAY17 Mon 01:50PM	Attachment Sims - Gas - 10APR2017.pdf added by TONY O SIMS
08MAY17 Mon 01:51PM	Attachment Sims - Gas - 10APR2017.pdf added by TONY O SIMS
08MAY17 Mon 01:51PM	Attachment Sims - Gas - 10APR2017.pdf deleted by TONY O SIMS
08MAY17 Mon 01:51PM	Attachment Sims - DCAParking - 10APR2017.pdf added by TONY O SIMS

Date	Action
08MAY17 Mon 01:54PM	Attachment Sims - FL Hotel - APR2017.pdf added by TONY O SIMS
08MAY17 Mon 01:56PM	Trip 8306917-1 Voucher 1 current status: Pending Voucher Approval
08MAY17 Mon 01:56PM	Voucher ID 1 submitted to SA9958 - A/OPR/GSM/MS - APPROVED - VCH APPROVAL 1 Approver by SIMS, TONY O
08MAY17 Mon 02:04PM	EDELKAMP, FREDRICK S locked Voucher(1) for Approval.
08MAY17 Mon 02:05PM	Voucher 1 approved by SA9958 - A/OPR/GSM/MS - APPROVED - VCH APPROVAL 1 Approver EDELKAMP, FREDRICK S
08MAY17 Mon 02:05PM	Voucher 1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by System
09MAY17 Tue 07:50AM	LARK, MARY locked Voucher(1) for Approval.
09MAY17 Tue 07:51AM	Voucher 1 approved by SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
09MAY17 Tue 07:51AM	Voucher 1 submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver by System
09MAY17 Tue 09:46AM	HAMELE, KEVIN M locked Voucher(1) for Approval.
09MAY17 Tue 09:47AM	Trip 8306917-1 Voucher 1 current status: Voucher Revised
09MAY17 Tue 09:47AM	HAMELE, KEVIN M revised Voucher - Reason: Other - Explain in remarks to traveler
10MAY17 Wed 08:35AM	Trip 8306917-1 Voucher 1 current status: Pending Voucher Approval
10MAY17 Wed 08:35AM	Voucher ID 1 submitted to SA9958 - A/OPR/GSM/MS - APPROVED - VCH APPROVAL 1 Approver by SIMS, TONY O
10MAY17 Wed 09:58AM	EDELKAMP, FREDRICK S locked Voucher(1) for Approval.
10MAY17 Wed 09:58AM	Voucher 1 approved by SA9958 - A/OPR/GSM/MS - APPROVED - VCH APPROVAL 1 Approver EDELKAMP, FREDRICK S
10MAY17 Wed 09:58AM	Voucher 1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by System
10MAY17 Wed 10:08AM	LARK, MARY locked Voucher(1) for Approval.
10MAY17 Wed 10:08AM	Voucher 1 approved by SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
10MAY17 Wed 10:08AM	Voucher 1 submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver by System
10MAY17 Wed 01:24PM	HAMELE, KEVIN M locked Voucher(1) for Approval.
10MAY17 Wed 01:25PM	Trip 8306917-1 Voucher 1 current status: Voucher Awaiting Payment
10MAY17 Wed 01:25PM	Voucher 1 approved by SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL final Approver HAMELE, KEVIN M
10MAY17 Wed 01:25PM	Agency successfully notified of event: TripVoucherApproved for trip 8306917-1, voucher 1

# C0 6 6 1 1 1 5 4 FIED U.S. Department of State Case No. F-2017-12722 Doc No. C06611154 Date: 09/18/2018 RELEASE IN FULL

From: Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM

AG/CN=RECIPIENTS/CN=DOBBSMX>

Sent: Wednesday, April 12, 2017 9:06 AM

To: Stowell, Chuck N < Stowell C@state.gov>

Cc: Ngo, Phong C (NgoPC@state.gov); Curtis, Melinda M (CurtisMM@state.gov)

**Subject:** RE: CBA use for Hotels

## Chuck,

I look forward to our meeting on Monday. I just want to ensure that as the expert on the CBA "Travel Card" that we do a conference call together to Mar-a-Lago to discuss the CBA option. The Travel card will only be used to cover lodging, and not to include meals and function space. It is my understanding that the FAR rules applies to the function space and that the lawyers are working this out; unless Mar-a-Lago waives charges for function space. I will be assigning Melinda Curtis of PTS to be the Program Coordinator for the card.

Regards,

Michael Dobbs

Fax: (202) 663-2231

☐ DobbsMX@state.gov

Privacy/PII
This email is UNCLASSIFIED.

From: Stowell, Chuck N

Sent: Tuesday, April 11, 2017 2:42 PM

**To:** Dobbs, Michael X **Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible

for managing the account including reconciliation. Program Coordinator information is also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

#### Chuck

CHARLES N. STOWELL (contractor) CGFS 202-663-1401 STOWELLC@STATE.GOV

Official - SBU UNCLASSIFIED

# C0 6611155 IED U.S. Department of State Case No. F-2017-12722 Doc No. C06611155 Date: 09/18/2018 RELEASE IN FULL

From: Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM

AG/CN=RECIPIENTS/CN=DOBBSMX>

**Sent:** Thursday, April 13, 2017 9:06 AM

**To:** Curtis, Melinda M < Curtis MM@state.gov>; Stowell, Chuck N

<StowellC@state.gov>; Flaggs, Chris H <FlaggsCH@state.gov>

Cc: Ngo, Phong C < NgoPC@state.gov>

**Subject:** RE: CBA use for Hotels

+Chris Flaggs

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS)
U.S. Department of State
2401 E Street, NW
Suite H625 (SA-1)
Washington, DC 20037

≅ (202) 663-2945Fax: (202) 663-2231☑ DobbsMX@state.gov

Dobbsivin@state.gov

Privacy/PII

This email is UNCLASSIFIED.

From: Curtis, Melinda M

**Sent:** Thursday, April 13, 2017 7:11 AM **To:** Dobbs, Michael X; Stowell, Chuck N

Cc: Ngo, Phong C

**Subject:** RE: CBA use for Hotels

Good Morning Chuck,

PTS currently has a Citibank Travel Card that we use for airline tickets and vehicles. Initially it was only used for airline tickets but some years back I worked with Carla Henson in CGFS to get the MCC code for vehicles added to our account. Would this new card be the same type of travel card we currently have or different? If they are the same type of cards could we use our current card and add the MCC code for hotels just as we did with vehicles? If not, please let me know what paperwork I need to complete for obtain the new card. Thank you and have a great day.

## Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





# Official UNCLASSIFIED

From: Dobbs, Michael X

Sent: Wednesday, April 12, 2017 9:06 AM

To: Stowell, Chuck N

**Cc:** Ngo, Phong C; Curtis, Melinda M **Subject:** RE: CBA use for Hotels

#### Chuck,

I look forward to our meeting on Monday. I just want to ensure that as the expert on the CBA "<u>Travel Card</u>" that we do a conference call together to Mar-a-Lago to discuss the CBA option. The Travel card will only be used to cover lodging, and not to include meals and function space. It is my understanding that the FAR rules applies to the function space and that the lawyers are working this out; unless Mar-a-Lago waives charges for function space. I will be assigning Melinda Curtis of PTS to be the Program Coordinator for the card.

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS)
U.S. Department of State
2401 E Street, NW
Suite H625 (SA-1)
Washington, DC 20037
(202) 663-2945

Fax: (202) 663-2231

☑ DobbsMX@state.gov

Privacy/PII
This email is UNCLASSIFIED.

From: Stowell, Chuck N

Sent: Tuesday, April 11, 2017 2:42 PM

**To:** Dobbs, Michael X **Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

#### Chuck

CHARLES N. STOWELL (contractor) CGFS 202-663-1401 STOWELLC@STATE.GOV

Official - SBU UNCLASSIFIED

### C0 6 6 1 1 1 5 6 IED U.S. Department of State Case No. F-2017-12722 Doc No. C06611156 Date: 09/18/2018

#### **RELEASE IN FULL**

From: Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM

AG/CN=RECIPIENTS/CN=DOBBSMX>

**Sent:** Thursday, April 13, 2017 10:45 AM

**To:** Stowell, Chuck N < Stowell C@state.gov>

**Subject:** RE: CBA use for Hotels

#### Chuck,

Let's meet at 10:30a on Monday. We can also reach out to Mar-a-Lago management to discuss the CBA card.

Michael Dobbs

Fax: (202) 663-2231

☑ DobbsMX@state.gov

SBU

This email is UNCLASSIFIED.

From: Stowell, Chuck N

**Sent:** Tuesday, April 11, 2017 2:42 PM

**To:** Dobbs, Michael X **Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be

back in the office on Monday if you are available I could come down to your office to discuss.

Chuck

CHARLES N. STOWELL (contractor) CGFS 202-663-1401 STOWELLC@STATE.GOV

Official - SBU UNCLASSIFIED

# C06611283 IED U.S. Department of State Case No. F-2017-12722 Doc No. C06611283 Date: 09/18/2018 RELEASE IN FULL

From: Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM

AG/CN=RECIPIENTS/CN=DOBBSMX>

**Sent:** Tuesday, April 11, 2017 3:55 PM

**To:** Stowell, Chuck N < Stowell C@state.gov>

**Subject:** Re: CBA use for Hotels

Thanks Chuck, we can discuss on Monday. Mar-a-Lago has given me a headache. :)

From: Stowell, Chuck N <StowellC@state.gov>

**Date:** April 11, 2017 at 2:41:47 PM EDT

To: Dobbs, Michael X < Dobbs MX@state.gov>

Subject: CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

## Chuck

CHARLES N. STOWELL (contractor)
CGFS
202-663-1401
STOWELLC@STATE.GOV

Official - SBU UNCLASSIFIED C06611289 IED U.S. Department of State Case No. F-2017-12722 Doc No. C06611289 Date: 09/18/2018 RELEASE IN FULL **Page** 1 **of** 13 SAQMMA17A0136 1. REQUISITION NUMBER SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS 1019620465 OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24 & 30 6. SOLICITATION ISSUE DATE 3. AWARD/EFFECTIVE DATE 4. ORDER NUMBER 5. SOLICITATION NUMBER 2 CONTRACT NO SAQMMA17A0136 03/22/2017 b. TELEPHONE NUMBER (No collect calls) 8. OFFER DUE DATE / LOCAL a. NAME c. EMAIL 7. FOR SOLICITATION TIME (703) 516-1961 Stephen Law laws2@state.gov INFORMATION CALL 9. ISSUED BY 10. THE ACQUISITION IS UNRESTRICTED OR SET ASIDE % FOR LMAQM Х SMALL BUSINESS OFFICE OF ACQUISITION MANAGEMENT (A/LM/AQM) NAICS: 721110 HUBZONE SMALL PO BOX 9115, ROSSLYN STATION **EDWOSB** BUSINESS US DEPARTMENT OF STATE SERVICE-DISABLED VETERAN-OWNED SIZE STANDARD: ARLINGTON, VA 22219 8(A) SMALL BUSINESS 11. DELIVERY FOR FOB DESTINATION 12. DISCOUNT TERMS 13b. RATING UNLESS BLOCK IS MARKED 13a. THIS CONTRACT IS SEE SCHEDULE RATED ORDER UNDER DPAS 4. METHOD OF SOLICITATION RFQ IFB RFP 15. DELIVER TO CODE APTSS 16. ADMINISTERED BY PRES-VICE PRES TRAVEL SUPPORT STAFF (A/TSS) 2201 C STREET, NW RM 3800 DEPT OF STATE WASHINGTON, DC 20520 17a. CONTRACTOR/OFFEROR CODE 00000000 8a. PAYMENT WILL BE MADE BY FACILITY CODE 00000 CODE **RMGFO** GLOBAL FINANCIAL SERVICES CENTER, THE MAR-A-LAGO CLUB CHARLESTON, SOUTH CAROLINA 1100 S.OCEAN BOULEVARD PO BOX 150008; Fax To: 1-866-483-3436 PALM BEACH, FL 33480 ATTN: OFFICE OF CLAIMS CHARLESTON, SC 29415-5008 Duns 625589973 Contact Telepho 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER CHECKED SEE ADDENDUM 19. ITEM NO 20. SCHEDULE OF SUPPLIES/SERVICES 21. QUANTITY 22. UNIT 23. UNIT PRICE 24. AMOUNT (Use Reverse and/or Attach Additional Sheets as Necessary) See Line Items Section 25. ACCOUNTING AND APPROPRIATION DATA 26. TOTAL AWARD AMOUNT (For Govt. Use Only) X0113000H - IRM - 1019 - 184240 - 5462 -1900 - 2016 - 19\_ 3161 - IMS10S01 - 2016 \$0.00 \$0.00 27a. SOLICITATION INCORPORATES BY REFERENCES FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ARE ARE NOT ATTACHED 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, 52.212-5 IS ATTACHED. ADDENDA ARE ARE NOT ATTACHED 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 29. AWARD OF CONTRACT: REF 20. CON NACIONS REGISTED TO SIGN THIS DOCUMENT AND RETURN.

CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH

OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE DATED YOUR OFFER ON SOLICITATION (BLOCK 5)
INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, TERMS AND CONDITIONS SPECIFIED IS ACCEPTED AS TO ITEMS:

27a. SOLICITATION INCORPORATES BY REFERENCES FAR 52.212-1, 52.212-3, AND 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ARE ARE NOT ATTACHED

27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, 52.212-5 IS ATTACHED. ADDENDA ARE ARE NOT ATTACHED

27c. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, 52.212-5 IS ATTACHED. ADDENDA ARE ARE NOT ATTACHED

27c. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)

31b. NAME OF THE CONTRACTING OFFICER (TYPE OR PRINT)

STANDARD FORM 1449 (REV. 02/2012)

PREVIOUS EDITION IS NOT USABLE

19. ITEM NO.		20. SCHEDULE OF SUPPLIE	S/SERVICES		21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
32a. QUANTITY IN	COLUMN 21 H		ID CONFORMS TO THE	CONTRACT	EVCEDT AS NOTE	D.		
RECEIVED	LI INSFE	ACCEPTED, AT	ND CONFORMS TO THE (	CONTRACT,	EXCEPT AS NOTE	D		-
32b. SIGNATURE C	F AUTHORIZE	ED GOVERNMENT REPRESENTA	TIVE 32c. DATE		2d. PRINTED NAME EPRESENTATIVE	AND TITLI	E OF AUTHORIZED GOVERNM	ENT
32e. MAILING ADDR	RESS OF AUTI	HORIZED GOVERNMENT REPRES	SENTATIVE	32	f. TELEPHONE NUM	MBER OF A	AUTHORIZED GOVERNMENT R	REPRESENTATIVE
				32	g. E-MAIL OF AUTH	ORIZED G	OVERNMENT REPRESENTATI	VE
33. SHIP NUMBER		34. VOUCHER NUMBER	35. AMOUNT VERIFIED	l	. PAYMENT	_		7. CHECK NUMBER
PARTIAL 38. S/R ACCOUNT I	FINAL	39. S/R VOUCHER NUMBER	40. PAID BY	L	COMPLETE	PARTIA	L FINAL	
				142a RECE	FIVED BY (Print)			
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER 41c. DATE 42a. RECEIVED BY (Print) 42b. RECEIVED AT (Location)								
					REC'D (YY/MM/DD)	1	42d. TOTAL CONTAINERS	
				420. DATE	TREED (THININDD)	,	124. TOTAL CONTAINERS	

STANDARD FORM 1449 (REV. 02/2012) BACK

C06611289 IED U.S. Department of State Case No. F-2017-12722 Doc No. C06611289 Date: 09/18/2018

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Line Iten					ng Support		Total Funding:	Date of Award:	
Summar	ry SAQMMA17A0136						\$0.00	03/22/2017	
Line Item		<b>_</b>	escription		Quantity	Unit	Unit Price	Total Cost	
	Reference:								
001	traveling with the official business a Agreement Ceiling	Presider t the Ma g: \$200, for add ( <b>s</b>	-		1.00	LT	\$0.00	\$0.00	
	Funding Information:								
	1. Accounting Ref: 10 \$0.00	1962046	65						
					Grand Total:			\$0.00	

## A-001 Blanket Purchase Agreement

The purpose of this Blanket Purchase Agreement (BPA) between The Department of State (DOS) and The Mar-a-Lago Club is to establish room rates and general terms and conditions to allow for White House Staffers' lodging while traveling with the President for foreign dignitary visits on official business at The Mar-a-Lago Club.

Lodging (room) rates are established under this BPA at not to exceed (NTE) 300% of the maximum lodging rate established by GSA for zip code 33480. For current maximum lodging rates, see GSA website at the following link: https://www.gsa.gov/portal/category/100120.

Example: For Apr 2017, the maximum lodging GSA rate is \$182.00 per night, the maximum lodging rate under this BPA is set at NTE \$546.00 per night

The Government is obligated only to the extent of authorized purchases actually made under this BPA.

### ORDERING:

Reservations or calls may only be placed by the Contracting Officer Representative (COR) Millie Pugliese; Phone: (703) 875-5816; and email: PuglieseMG@state.gov. Other individuals authorized to purchase under this BPA may be added at a future date. The use of this BPA is limited to the President's staff and advisors to be identified by the COR at the time of travel through the DOS Office of Presidential Travel Support (PTS). This BPA does not cover conference room rentals or other Club services.

Calls placed under this BPA shall contain the following information:

- (1) Date of order:
- (2) BPA call number;
- (3) Names and titles of staff and advisors who will occupy rooms
- (4) Dates of arrival and departure;
- (5) Other special needs if any;

The Point of Contact to place reservation or BPA calls at The Mar-a-Lago Club is Heather Rinkus, Guest Reception Manager, Phone: (561) 832-2600 Ext 3051; email HRinkus@maralagoclub.com

## INVOICING:

Invoices will be paid by tax-exempt Government credit card. Upon guests arrival and completion of check in, the Contractor shall submit invoices to the Office of Presidential Travel Support (Mr. Michael Dobbs; Phone: (202) 663-2945; and email: DobbsMX@state.gov) with a copy to the COR.

To constitute a proper invoice, the invoice must include the following information and/or attached documentation:

- (1) Name and Address of the Contractor
- (2) Dun and Bradstreet Universal Number System (DUNS)
- (3) Date of invoice
- (4) Vendor Invoice Number
- (5) Remittance Contact Information
- (6) Payment Terms
- (7) Total Quantity of Rooms
- (8) Total Invoice Amount
- (9) Call or Order Number

### F-006 PERIOD OF PERFORMANCE

This contract shall be effective on the date of the Contracting Officer's signature, and shall remain in effect for four (4) years from the date of award but shall be reviewed annually as required at FAR 13.303-6(b)(1) (end of clause)

### G-002 Order Limitations

As specified at FAR 13.303-5(b) Orders (Calls) under this agreement shall not exceed the Simplified acquisition threshold.

### 52.212-4 Contract Terms and Conditions--Commercial Items (May 2015)

- (a) *Inspection/Acceptance*. The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. If repair/replacement or reperformance will not correct the defects or is not possible, the Government may seek an equitable price reduction or adequate consideration for acceptance of nonconforming supplies or services. The Government must exercise its post-acceptance rights--
- (1) Within a reasonable time after the defect was discovered or should have been discovered; and
- (2) Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.
- (b) Assignment. The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C. 3727). However, when a third party makes payment (e.g., use of the Governmentwide commercial purchase card), the Contractor may not assign its rights to receive payment under this contract.
- (c) Changes. Changes in the terms and conditions of this contract may be made only by written agreement of the parties.
- (d) *Disputes*. This contract is subject to 41 U.S.C. chapter 71, Contract Disputes. Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, Disputes, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.
- (e) Definitions. The clause at FAR 52.202-1, Definitions, is incorporated herein by reference.
- (f) Excusable delays. The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.
- (g) Invoice. (1) The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address

designated in the contract to receive invoices. An invoice must include-

- (i) Name and address of the Contractor,
- (ii) Invoice date and number,
- (iii) Contract number, contract line item number and, if applicable, the order number;
- (iv) Description, quantity, unit of measure, unit price and extended price of the items delivered;
- (v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;
- (vi) Terms of any discount for prompt payment offered;
- (vii) Name and address of official to whom payment is to be sent;
- (viii) Name, title, and phone number of person to notify in event of defective invoice; and
- (ix) Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this contract.
- (x) Electronic funds transfer (EFT) banking information.
- (A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract.
- (B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (*e.g.*, 52.232-33, Payment by Electronic Funds Transfer-System for Award Management, or 52.232-34, Payment by Electronic Funds Transfer-Other Than System for Award Management), or applicable agency procedures.
- (C) EFT banking information is not required if the Government waived the requirement to pay by EFT.
- (2) Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) prompt payment regulations at 5 CFR Part 1315.
- (h) *Patent indemnity*. The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.
- (i) Payment.--
- (1) Items accepted. Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract.
- (2) *Prompt payment*. The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C. 3903) and prompt payment regulations at 5 CFR Part 1315.
- (3) Electronic Funds Transfer (EFT). If the Government makes payment by EFT, see 52.212-5(b) for the appropriate EFT clause.
- (4) *Discount*. In connection with any discount offered for early payment, time shall be computed from the date of the invoice. For the purpose of computing the discount earned, payment shall be considered to have been made on the date which appears on the payment check or the specified payment date if an electronic funds transfer payment is made.
- (5) Overpayments. If the Contractor becomes aware of a duplicate contract financing or invoice payment or that the Government has otherwise overpaid on a contract financing or invoice payment, the Contractor shall--
- (i) Remit the overpayment amount to the payment office cited in the contract along with a description of the overpayment including the--
- (A) Circumstances of the overpayment (e.g., duplicate payment, erroneous payment, liquidation errors, date(s) of overpayment);

- (B) Affected contract number and delivery order number, if applicable;
- (C) Affected contract line item or subline item, if applicable; and
- (D) Contractor point of contact.
- (ii) Provide a copy of the remittance and supporting documentation to the Contracting Officer.
- (6) Interest. (i) All amounts that become payable by the Contractor to the Government under this contract shall bear simple interest from the date due until paid unless paid within 30 days of becoming due. The interest rate shall be the interest rate established by the Secretary of the Treasury as provided in 41 U.S.C. 7109, which is applicable to the period in which the amount becomes due, as provided in (i)(6)(v) of this clause, and then at the rate applicable for each six-month period as fixed by the Secretary until the amount is paid.
- (ii) The Government may issue a demand for payment to the Contractor upon finding a debt is due under the contract.
- (iii) Final decisions. The Contracting Officer will issue a final decision as required by 33.211 if-
- (A) The Contracting Officer and the Contractor are unable to reach agreement on the existence or amount of a debt within 30 days;
- (B) The Contractor fails to liquidate a debt previously demanded by the Contracting Officer within the timeline specified in the demand for payment unless the amounts were not repaid because the Contractor has requested an installment payment agreement; or
- (C) The Contractor requests a deferment of collection on a debt previously demanded by the Contracting Officer (see 32.607-2).
- (iv) If a demand for payment was previously issued for the debt, the demand for payment included in the final decision shall identify the same due date as the original demand for payment.
- (v) Amounts shall be due at the earliest of the following dates:
- (A) The date fixed under this contract.
- (B) The date of the first written demand for payment, including any demand for payment resulting from a default termination.
- (vi) The interest charge shall be computed for the actual number of calendar days involved beginning on the due date and ending on-
- (A) The date on which the designated office receives payment from the Contractor.
- (B) The date of issuance of a Government check to the Contractor from which an amount otherwise payable has been withheld as a credit against the contract debt; or
- (C) The date on which an amount withheld and applied to the contract debt would otherwise have become payable to the Contractor.
- (vii) The interest charge made under this clause may be reduced under the procedures prescribed in 32.608-2 of the Federal Acquisition Regulation in effect on the date of this contract.
- (j) *Risk of loss*. Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon:
- (1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or
- (2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.
- (k) Taxes. The contract price includes all applicable Federal, State, and local taxes and duties.
- (1) Termination for the Government's convenience. The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for

this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

- (m) *Termination for cause*. The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.
- (n) *Title*. Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.
- (o) Warranty. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- (p) Limitation of liability. Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.
- (q) Other compliances. The Contractor shall comply with all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this contract.
- (r) Compliance with laws unique to Government contracts. The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. chapter 37, Contract Work Hours and Safety Standards; 41 U.S.C. chapter 87, Kickbacks; 41 U.S.C. 4712 and 10 U.S.C. 2409 relating to whistleblower protections; 49 U.S.C. 40118, Fly American; and 41 U.S.C. chapter 21 relating to procurement integrity.
- (s) Order of precedence. Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order:
- (1) The schedule of supplies/services.
- (2) The Assignments, Disputes, Payments, Invoice, Other Compliances, Compliance with Laws Unique to Government Contracts, and Unauthorized Obligations paragraphs of this clause;
- (3) The clause at 52.212-5.
- (4) Addenda to this solicitation or contract, including any license agreements for computer software.
- (5) Solicitation provisions if this is a solicitation.
- (6) Other paragraphs of this clause.
- (7) The Standard Form 1449.
- (8) Other documents, exhibits, and attachments.
- (9) The specification.
- (t) System for Award Management (SAM). (1) Unless exempted by an addendum to this contract, the Contractor is responsible during performance and through final payment of any contract for the accuracy and completeness of the data within the SAM database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the SAM database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the SAM database to ensure it is current, accurate and complete. Updating information in the SAM does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.
- (2)(i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in FAR Subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to (A) change the name in the SAM database; (B) comply with the requirements of Subpart 42.12; and (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.

- (ii) If the Contractor fails to comply with the requirements of paragraph (t)(2)(i) of this clause, or fails to perform the agreement at paragraph (t)(2)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the SAM information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.
- (3) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the SAM record to reflect an assignee for the purpose of assignment of claims (see Subpart 32.8, Assignment of Claims). Assignees shall be separately registered in the SAM database. Information provided to the Contractor's SAM record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract.
- (4) Offerors and Contractors may obtain information on registration and annual confirmation requirements via SAM accessed through <a href="https://www.acquisition.gov">https://www.acquisition.gov</a>.
- (u) Unauthorized Obligations(1) Except as stated in paragraph (u)(2) of this clause, when any supply or service acquired under this contract is subject to any End User License Agreement (EULA), Terms of Service (TOS), or similar legal instrument or agreement, that includes any clause requiring the Government to indemnify the Contractor or any person or entity for damages, costs, fees, or any other loss or liability that would create an Anti-Deficiency Act violation (31 U.S.C. 1341), the following shall govern:
- (i) Any such clause is unenforceable against the Government.
- (ii) Neither the Government nor any Government authorized end user shall be deemed to have agreed to such clause by virtue of it appearing in the EULA, TOS, or similar legal instrument or agreement. If the EULA, TOS, or similar legal instrument or agreement is invoked through an "I agree" click box or other comparable mechanism (*e.g.*, "click-wrap" or "browse-wrap" agreements), execution does not bind the Government or any Government authorized end user to such clause.
- (iii) Any such clause is deemed to be stricken from the EULA, TOS, or similar legal instrument or agreement.
- (2) Paragraph (u)(1) of this clause does not apply to indemnification by the Government that is expressly authorized by statute and specifically authorized under applicable agency regulations and procedures.
- (v) *Incorporation by reference*. The Contractor's representations and certifications, including those completed electronically via the System for Award Management (SAM), are incorporated by reference into the contract.

(End of clause)

# 52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items (Feb 2016)

- (a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:
- (1) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (Nov 2015)
- (2) 52.233-3, Protest After Award (Aug 1996) (31 U.S.C. 3553).
- (3) 52.233-4, Applicable Law for Breach of Contract Claim (Oct 2004)(Public Laws 108-77 and 108-78 (19 U.S.C. 3805 note)).
- (b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

- (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).
- (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509)).
- (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of

- Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)
- (4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (Oct 2015) (Pub. L. 109-282) (31 U.S.C. 6101 note).
- (5) [Reserved].
- (6) 52.204-14, Service Contract Reporting Requirements (Jan 2014) (Pub. L. 111-117, section 743 of Div. C).
- (7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (Jan 2014) (Pub. L. 111-117, section 743 of Div. C).
- (8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Oct 2015) (31 U.S.C. 6101 note).
- (9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (Jul 2013) (41 U.S.C. 2313).
- (10) [Reserved].
- (11)(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (Nov 2011) (15 U.S.C. 657a).
- (ii) Alternate I (Nov 2011) of 52.219-3.
- (12)(i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Oct 2014) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).
- (ii) Alternate I (Jan 2011) of 52.219-4.
- (13) [Reserved]
- (14)(i) 52.219-6, Notice of Total Small Business Set-Aside (Nov 2011) (15 U.S.C. 644).
- (ii) Alternate I (Nov 2011).
- (iii) Alternate II (Nov 2011).
- (15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).
- (ii) Alternate I (Oct 1995) of 52.219-7.
- (iii) Alternate II (Mar 2004) of 52.219-7.
- (16) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)).
- (17)(i) 52.219-9, Small Business Subcontracting Plan (Oct 2015) (15 U.S.C. 637(d)(4)).
- (ii) Alternate I (Oct 2001) of 52.219-9.
- (iii) Alternate II (Oct 2001) of 52.219-9.
- (iv) Alternate III (Oct 2015) of 52.219-9.
- (18) 52.219-13, Notice of Set-Aside of Orders (Nov 2011) (15 U.S.C. 644(r)).
- (19) 52.219-14, Limitations on Subcontracting (Nov 2011) (15 U.S.C. 637(a)(14)).
- (20) 52.219-16, Liquidated Damages--Subcon-tracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).
- (21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (Nov 2011) (15 U.S.C. 657 f).
- (22) 52.219-28, Post Award Small Business Program Rerepresentation (Jul 2013) (15 U.S.C. 632(a)(2)).

- (23) 52.219-29, Notice of Set-Aside for, or Sole Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (Dec 2015) (15 U.S.C. 637(m)).
- (24) 52.219-30, Notice of Set-Aside for, or Sole Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program (Dec 2015) (15 U.S.C. 637(m)).
- (25) 52.222-3, Convict Labor (June 2003) (E.O. 11755).
- (26) 52.222-19, Child Labor--Cooperation with Authorities and Remedies (Feb 2016) (E.O. 13126).
- (27) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).
- (28) 52.222-26, Equal Opportunity (Apr 2015) (E.O. 11246).
- (29) 52.222-35, Equal Opportunity for Veterans (Oct 2015)(38 U.S.C. 4212).
- (30) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).
- (31) 52.222-37, Employment Reports on Veterans (Feb 2016) (38 U.S.C. 4212).
- (32) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).
- (33)(i) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O. 13627).
- (ii) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).
- (34) 52.222-54, Employment Eligibility Verification (Oct 2015). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)
- (35)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- (36)(i) 52.223-13, Acquisition of EPEAT®-Registered Imaging Equipment (Jun 2014) (E.O.s 13423 and 13514).
- (ii) Alternate I (Oct 2015) of 52.223-13.
- (37)(i) 52.223-14, Acquisition of EPEAT®-Registered Televisions (Jun 2014) (E.O.s 13423 and 13514).
- (ii) Alternate I (Jun 2014) of 52.223-14.
- (38) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).
- (39)(i) 52.223-16, Acquisition of EPEAT®-Registered Personal Computer Products (Oct 2015) (E.O.s 13423 and 13514).
- (ii) Alternate I (Jun 2014) of 52.223-16.
- (40) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011) (E.O. 13513).
- (41) 52.225-1, Buy American--Supplies (May 2014) (41 U.S.C. chapter 83).
- (42)(i) 52.225-3, Buy American--Free Trade Agreements--Israeli Trade Act (May 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43.
- (ii) Alternate I (May 2014) of 52.225-3.
- (iii) Alternate II (May 2014) of 52.225-3.
- (iv) Alternate III (May 2014) of 52.225-3.

- (43) 52.225-5, Trade Agreements (Feb 2016) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).
- (44) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).
- (45) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
- (46) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).
- (47) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).
- (48) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- (49) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- (50) 52.232-33, Payment by Electronic Funds Transfer--System for Award Management (Jul 2013) (31 U.S.C. 3332).
- (51) 52.232-34, Payment by Electronic Funds Transfer--Other than System for Award Management (Jul 2013) (31 U.S.C. 3332).
- (52) 52.232-36, Payment by Third Party (May 2014) (31 U.S.C. 3332).
- (53) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).
- (54)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).
- (ii) Alternate I (Apr 2003) of 52.247-64.
- (c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

- (1) 52.222-17, Nondisplacement of Qualified Workers (May 2014)(E.O. 13495).
- (2) 52.222-41, Service Contract Labor Standards (May 2014) (41 U.S.C. chapter 67).
- (3) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (4) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts) (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (5) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (6) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (May 2014) (41 U.S.C. chapter 67).
- (7) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (May 2014) (41 U.S.C. chapter 67).
- (8) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658).
- (9) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792).
- (10) 52,237-11, Accepting and Dispensing of \$1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).
- (d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at

- 52.215-2, Audit and Records--Negotiation.
- (1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.
- (2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals. litigation, or claims are finally resolved.
- (3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.
- (e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause--
- (i) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509).
- (ii) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$700,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.
- (iii) 52.222-17, Nondisplacement of Qualified Workers (May 2014) (E.O. 13495). Flow down required in accordance with paragraph (I) of FAR clause 52.222-17.
- (iv) 52.222-21. Prohibition of Segregated Facilities (Apr 2015)
- (v) 52.222-26, Equal Opportunity (Apr 2015) (E.O. 11246).
- (vi) 52.222-35, Equal Opportunity for Veterans (Oct 2015) (38 U.S.C. 4212).
- (vii) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).
- (viii) 52.222-37, Employment Reports on Veterans (Feb 2016) (38 U.S.C. 4212).
- (ix) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.
- (x) 52.222-41, Service Contract Labor Standards (May 2014) (41 U.S.C. chapter 67).
- (xi) (A) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O 13627).
- (B) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O 13627).
- (xii) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) (41 U.S.C. chapter 67).
- (xiii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (May 2014) (41 U.S.C. chapter 67).
- (xiv) 52.222-54, Employment Eligibility Verification (Oct 2015) (E.O. 12989).
- (xv) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658).
- (xvi) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

(xvii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xviii) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the Contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

C06611292 IED U.S. Department of State Case No. F-2017-12722 Doc No. C06611292 Date: 09/18/2018 **Page** 1 **of** 13 RELEASE IN FULL SAQMMA17A0136 1. REQUISITION NUMBER SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS 1019620465 OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24 & 30 6. SOLICITATION ISSUE DATE 3. AWARD/EFFECTIVE DATE 4. ORDER NUMBER 5. SOLICITATION NUMBER 2 CONTRACT NO SAQMMA17A0136 03/22/2017 b. TELEPHONE NUMBER (No collect calls) 8. OFFER DUE DATE / LOCAL a. NAME c. EMAIL 7. FOR SOLICITATION TIME (703) 516-1961 Stephen Law laws2@state.gov INFORMATION CALL 9. ISSUED BY 10. THE ACQUISITION IS UNRESTRICTED OR SET ASIDE % FOR LMAQM Х SMALL BUSINESS OFFICE OF ACQUISITION MANAGEMENT (A/LM/AQM) NAICS: 721110 HUBZONE SMALL PO BOX 9115, ROSSLYN STATION **EDWOSB** BUSINESS US DEPARTMENT OF STATE SERVICE-DISABLED VETERAN-OWNED SIZE STANDARD: ARLINGTON, VA 22219 8(A) SMALL BUSINESS 11. DELIVERY FOR FOB DESTINATION 12. DISCOUNT TERMS 13b. RATING UNLESS BLOCK IS MARKED 13a. THIS CONTRACT IS SEE SCHEDULE RATED ORDER UNDER DPAS 4. METHOD OF SOLICITATION RFQ IFB RFP 15. DELIVER TO CODE APTSS 16. ADMINISTERED BY PRES-VICE PRES TRAVEL SUPPORT STAFF (A/TSS) 2201 C STREET, NW RM 3800 DEPT OF STATE WASHINGTON, DC 20520 17a. CONTRACTOR/OFFEROR CODE 00000000 8a. PAYMENT WILL BE MADE BY FACILITY CODE 00000 CODE **RMGFO** GLOBAL FINANCIAL SERVICES CENTER, THE MAR-A-LAGO CLUB CHARLESTON, SOUTH CAROLINA 1100 S.OCEAN BOULEVARD PO BOX 150008; Fax To: 1-866-483-3436 PALM BEACH, FL 33480 ATTN: OFFICE OF CLAIMS CHARLESTON, SC 29415-5008 Duns 625589973 Contact Telepho 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER CHECKED SEE ADDENDUM 19. ITEM NO 20. SCHEDULE OF SUPPLIES/SERVICES 21. QUANTITY 22. UNIT 23. UNIT PRICE 24. AMOUNT (Use Reverse and/or Attach Additional Sheets as Necessary) See Line Items Section 25. ACCOUNTING AND APPROPRIATION DATA 26. TOTAL AWARD AMOUNT (For Govt. Use Only) X0113000H - IRM - 1019 - 184240 - 5462 -1900 - 2016 - 19\_ 3161 - IMS10S01 - 2016 \$0.00 \$0.00 27a. SOLICITATION INCORPORATES BY REFERENCES FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ARE ARE NOT ATTACHED 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, 52.212-5 IS ATTACHED. ADDENDA ARE ARE NOT ATTACHED 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 29. AWARD OF CONTRACT: REF 20. CON NACIONS REGISTED TO SIGN THIS DOCUMENT AND RETURN.

CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH

OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE DATED YOUR OFFER ON SOLICITATION (BLOCK 5)
INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN,

TERMS AND CONDITIONS SPECIFIED IS ACCEPTED AS TO ITEMS: 30a. SIGNATURE OF OFFEROR/CONTRACTOR 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) 31b. NAME OF THE CONTRACTING OFFICER (TYPE OR PRINT) 30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT) 30c. DATE SIGNED 31c. DATE SIGNED 03/22/2017 Shapleigh C. Drisko **STANDARD FORM 1449 (REV. 02/2012)**Prescribed by GSA - FAR (48 CFR) 53.212 AUTHORIZED FOR LOCAL REPRODUCTION PREVIOUS EDITION IS NOT USABLE

19. ITEM NO.		20. SCHEDULE OF SUPPLIE	ES/SERVICES		21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
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STANDARD FORM 1449 (REV. 02/2012) BACK

C06611292 IED U.S. Department of State Case No. F-2017-12722 Doc No. C06611292 Date: 09/18/2018

Page 3 of 13 SAQMMA17A0136

Line Iten		Order Number:	Title: Lodgir	ıg Support		Total Funding:	Date of Award:	
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001	traveling with the official business a	Preside It the Ma	Ü		1.00	LT	\$0.00	\$0.00
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	Funding Information:							
	1. Accounting Ref: 10 \$0.00	)196204	65					
	Grand Total:							\$0.00

## A-001 Blanket Purchase Agreement

The purpose of this Blanket Purchase Agreement (BPA) between The Department of State (DOS) and The Mar-a-Lago Club is to establish room rates and general terms and conditions to allow for White House Staffers' lodging while traveling with the President for foreign dignitary visits on official business at The Mar-a-Lago Club.

Lodging (room) rates are established under this BPA at not to exceed (NTE) 300% of the maximum lodging rate established by GSA for zip code 33480. For current maximum lodging rates, see GSA website at the following link: https://www.gsa.gov/portal/category/100120.

Example: For Apr 2017, the maximum lodging GSA rate is \$182.00 per night, the maximum lodging rate under this BPA is set at NTE \$546.00 per night

The Government is obligated only to the extent of authorized purchases actually made under this BPA.

### ORDERING:

Reservations or calls may only be placed by the Contracting Officer Representative (COR) Millie Pugliese; Phone: (703) 875-5816; and email: PuglieseMG@state.gov. Other individuals authorized to purchase under this BPA may be added at a future date. The use of this BPA is limited to the President's staff and advisors to be identified by the COR at the time of travel through the DOS Office of Presidential Travel Support (PTS). This BPA does not cover conference room rentals or other Club services.

Calls placed under this BPA shall contain the following information:

- (1) Date of order:
- (2) BPA call number;
- (3) Names and titles of staff and advisors who will occupy rooms
- (4) Dates of arrival and departure;
- (5) Other special needs if any;

The Point of Contact to place reservation or BPA calls at The Mar-a-Lago Club is Heather Rinkus, Guest Reception Manager, Phone: (561) 832-2600 Ext 3051; email HRinkus@maralagoclub.com

# INVOICING:

Invoices will be paid by tax-exempt Government credit card. Upon guests arrival and completion of check in, the Contractor shall submit invoices to the Office of Presidential Travel Support (Mr. Michael Dobbs; Phone: (202) 663-2945; and email: DobbsMX@state.gov) with a copy to the COR.

To constitute a proper invoice, the invoice must include the following information and/or attached documentation:

- (1) Name and Address of the Contractor
- (2) Dun and Bradstreet Universal Number System (DUNS)
- (3) Date of invoice
- (4) Vendor Invoice Number
- (5) Remittance Contact Information
- (6) Payment Terms
- (7) Total Quantity of Rooms
- (8) Total Invoice Amount
- (9) Call or Order Number

### F-006 PERIOD OF PERFORMANCE

This contract shall be effective on the date of the Contracting Officer's signature, and shall remain in effect for four (4) years from the date of award but shall be reviewed annually as required at FAR 13.303-6(b)(1) (end of clause)

### G-002 Order Limitations

As specified at FAR 13.303-5(b) Orders (Calls) under this agreement shall not exceed the Simplified acquisition threshold.

### 52.212-4 Contract Terms and Conditions--Commercial Items (May 2015)

- (a) *Inspection/Acceptance*. The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. If repair/replacement or reperformance will not correct the defects or is not possible, the Government may seek an equitable price reduction or adequate consideration for acceptance of nonconforming supplies or services. The Government must exercise its post-acceptance rights--
- (1) Within a reasonable time after the defect was discovered or should have been discovered; and
- (2) Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.
- (b) Assignment. The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C. 3727). However, when a third party makes payment (e.g., use of the Governmentwide commercial purchase card), the Contractor may not assign its rights to receive payment under this contract.
- (c) Changes. Changes in the terms and conditions of this contract may be made only by written agreement of the parties.
- (d) *Disputes*. This contract is subject to 41 U.S.C. chapter 71, Contract Disputes. Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, Disputes, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.
- (e) Definitions. The clause at FAR 52.202-1, Definitions, is incorporated herein by reference.
- (f) Excusable delays. The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.
- (g) Invoice. (1) The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address

designated in the contract to receive invoices. An invoice must include--

- (i) Name and address of the Contractor,
- (ii) Invoice date and number,
- (iii) Contract number, contract line item number and, if applicable, the order number;
- (iv) Description, quantity, unit of measure, unit price and extended price of the items delivered;
- (v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;
- (vi) Terms of any discount for prompt payment offered;
- (vii) Name and address of official to whom payment is to be sent;
- (viii) Name, title, and phone number of person to notify in event of defective invoice; and
- (ix) Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this contract.
- (x) Electronic funds transfer (EFT) banking information.
- (A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract.
- (B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (*e.g.*, 52.232-33, Payment by Electronic Funds Transfer-Other Than System for Award Management), or applicable agency procedures.
- (C) EFT banking information is not required if the Government waived the requirement to pay by EFT.
- (2) Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) prompt payment regulations at 5 CFR Part 1315.
- (h) Patent indemnity. The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.
- (i) Payment.--
- (1) Items accepted. Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract.
- (2) *Prompt payment*. The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C. 3903) and prompt payment regulations at 5 CFR Part 1315.
- (3) Electronic Funds Transfer (EFT). If the Government makes payment by EFT, see 52.212-5(b) for the appropriate EFT clause.
- (4) *Discount*. In connection with any discount offered for early payment, time shall be computed from the date of the invoice. For the purpose of computing the discount earned, payment shall be considered to have been made on the date which appears on the payment check or the specified payment date if an electronic funds transfer payment is made.
- (5) Overpayments. If the Contractor becomes aware of a duplicate contract financing or invoice payment or that the Government has otherwise overpaid on a contract financing or invoice payment, the Contractor shall--
- (i) Remit the overpayment amount to the payment office cited in the contract along with a description of the overpayment including the--
- (A) Circumstances of the overpayment (e.g., duplicate payment, erroneous payment, liquidation errors, date(s) of overpayment);

- (B) Affected contract number and delivery order number, if applicable;
- (C) Affected contract line item or subline item, if applicable; and
- (D) Contractor point of contact.
- (ii) Provide a copy of the remittance and supporting documentation to the Contracting Officer.
- (6) Interest. (i) All amounts that become payable by the Contractor to the Government under this contract shall bear simple interest from the date due until paid unless paid within 30 days of becoming due. The interest rate shall be the interest rate established by the Secretary of the Treasury as provided in 41 U.S.C. 7109, which is applicable to the period in which the amount becomes due, as provided in (i)(6)(v) of this clause, and then at the rate applicable for each six-month period as fixed by the Secretary until the amount is paid.
- (ii) The Government may issue a demand for payment to the Contractor upon finding a debt is due under the contract.
- (iii) Final decisions. The Contracting Officer will issue a final decision as required by 33.211 if-
- (A) The Contracting Officer and the Contractor are unable to reach agreement on the existence or amount of a debt within 30 days;
- (B) The Contractor fails to liquidate a debt previously demanded by the Contracting Officer within the timeline specified in the demand for payment unless the amounts were not repaid because the Contractor has requested an installment payment agreement; or
- (C) The Contractor requests a deferment of collection on a debt previously demanded by the Contracting Officer (see 32.607-2).
- (iv) If a demand for payment was previously issued for the debt, the demand for payment included in the final decision shall identify the same due date as the original demand for payment.
- (v) Amounts shall be due at the earliest of the following dates:
- (A) The date fixed under this contract.
- (B) The date of the first written demand for payment, including any demand for payment resulting from a default termination.
- (vi) The interest charge shall be computed for the actual number of calendar days involved beginning on the due date and ending on-
- (A) The date on which the designated office receives payment from the Contractor.
- (B) The date of issuance of a Government check to the Contractor from which an amount otherwise payable has been withheld as a credit against the contract debt; or
- (C) The date on which an amount withheld and applied to the contract debt would otherwise have become payable to the Contractor.
- (vii) The interest charge made under this clause may be reduced under the procedures prescribed in 32.608-2 of the Federal Acquisition Regulation in effect on the date of this contract.
- (j) *Risk of loss*. Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon:
- (1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or
- (2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.
- (k) Taxes. The contract price includes all applicable Federal, State, and local taxes and duties.
- (1) Termination for the Government's convenience. The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for

this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

- (m) *Termination for cause*. The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.
- (n) *Title*. Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.
- (o) Warranty. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- (p) Limitation of liability. Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.
- (q) Other compliances. The Contractor shall comply with all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this contract.
- (r) Compliance with laws unique to Government contracts. The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. chapter 37, Contract Work Hours and Safety Standards; 41 U.S.C. chapter 87, Kickbacks; 41 U.S.C. 4712 and 10 U.S.C. 2409 relating to whistleblower protections; 49 U.S.C. 40118, Fly American; and 41 U.S.C. chapter 21 relating to procurement integrity.
- (s) Order of precedence. Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order:
- (1) The schedule of supplies/services.
- (2) The Assignments, Disputes, Payments, Invoice, Other Compliances, Compliance with Laws Unique to Government Contracts, and Unauthorized Obligations paragraphs of this clause;
- (3) The clause at 52.212-5.
- (4) Addenda to this solicitation or contract, including any license agreements for computer software.
- (5) Solicitation provisions if this is a solicitation.
- (6) Other paragraphs of this clause.
- (7) The Standard Form 1449.
- (8) Other documents, exhibits, and attachments.
- (9) The specification.
- (t) System for Award Management (SAM). (1) Unless exempted by an addendum to this contract, the Contractor is responsible during performance and through final payment of any contract for the accuracy and completeness of the data within the SAM database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the SAM database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the SAM database to ensure it is current, accurate and complete. Updating information in the SAM does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.
- (2)(i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in FAR Subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to (A) change the name in the SAM database; (B) comply with the requirements of Subpart 42.12; and (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.

- (ii) If the Contractor fails to comply with the requirements of paragraph (t)(2)(i) of this clause, or fails to perform the agreement at paragraph (t)(2)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the SAM information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.
- (3) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the SAM record to reflect an assignee for the purpose of assignment of claims (see Subpart 32.8, Assignment of Claims). Assignees shall be separately registered in the SAM database. Information provided to the Contractor's SAM record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract.
- (4) Offerors and Contractors may obtain information on registration and annual confirmation requirements via SAM accessed through <a href="https://www.acquisition.gov">https://www.acquisition.gov</a>.
- (u) *Unauthorized Obligations*(1) Except as stated in paragraph (u)(2) of this clause, when any supply or service acquired under this contract is subject to any End User License Agreement (EULA), Terms of Service (TOS), or similar legal instrument or agreement, that includes any clause requiring the Government to indemnify the Contractor or any person or entity for damages, costs, fees, or any other loss or liability that would create an Anti-Deficiency Act violation (31 U.S.C. 1341), the following shall govern:
- (i) Any such clause is unenforceable against the Government.
- (ii) Neither the Government nor any Government authorized end user shall be deemed to have agreed to such clause by virtue of it appearing in the EULA, TOS, or similar legal instrument or agreement. If the EULA, TOS, or similar legal instrument or agreement is invoked through an "I agree" click box or other comparable mechanism (*e.g.*, "click-wrap" or "browse-wrap" agreements), execution does not bind the Government or any Government authorized end user to such clause.
- (iii) Any such clause is deemed to be stricken from the EULA, TOS, or similar legal instrument or agreement.
- (2) Paragraph (u)(1) of this clause does not apply to indemnification by the Government that is expressly authorized by statute and specifically authorized under applicable agency regulations and procedures.
- (v) *Incorporation by reference*. The Contractor's representations and certifications, including those completed electronically via the System for Award Management (SAM), are incorporated by reference into the contract.

(End of clause)

# 52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items (Feb 2016)

- (a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:
- (1) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (Nov 2015)
- (2) 52.233-3, Protest After Award (Aug 1996) (31 U.S.C. 3553).
- (3) 52.233-4, Applicable Law for Breach of Contract Claim (Oct 2004)(Public Laws 108-77 and 108-78 (19 U.S.C. 3805 note)).
- (b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

- (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).
- (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509)).
- (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of

- Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)
- (4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (Oct 2015) (Pub. L. 109-282) (31 U.S.C. 6101 note).
- (5) [Reserved].
- (6) 52.204-14, Service Contract Reporting Requirements (Jan 2014) (Pub. L. 111-117, section 743 of Div. C).
- (7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (Jan 2014) (Pub. L. 111-117, section 743 of Div. C).
- (8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Oct 2015) (31 U.S.C. 6101 note).
- (9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (Jul 2013) (41 U.S.C. 2313).
- (10) [Reserved].
- (11)(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (Nov 2011) (15 U.S.C. 657a).
- (ii) Alternate I (Nov 2011) of 52.219-3.
- (12)(i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Oct 2014) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).
- (ii) Alternate I (Jan 2011) of 52.219-4.
- (13) [Reserved]
- (14)(i) 52.219-6, Notice of Total Small Business Set-Aside (Nov 2011) (15 U.S.C. 644).
- (ii) Alternate I (Nov 2011).
- (iii) Alternate II (Nov 2011).
- (15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).
- (ii) Alternate I (Oct 1995) of 52.219-7.
- (iii) Alternate II (Mar 2004) of 52.219-7.
- (16) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)).
- (17)(i) 52.219-9, Small Business Subcontracting Plan (Oct 2015) (15 U.S.C. 637(d)(4)).
- (ii) Alternate I (Oct 2001) of 52.219-9.
- (iii) Alternate II (Oct 2001) of 52.219-9.
- (iv) Alternate III (Oct 2015) of 52.219-9.
- (18) 52.219-13, Notice of Set-Aside of Orders (Nov 2011) (15 U.S.C. 644(r)).
- (19) 52.219-14, Limitations on Subcontracting (Nov 2011) (15 U.S.C. 637(a)(14)).
- (20) 52.219-16, Liquidated Damages--Subcon-tracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).
- (21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (Nov 2011) (15 U.S.C. 657 f).
- (22) 52.219-28, Post Award Small Business Program Rerepresentation (Jul 2013) (15 U.S.C. 632(a)(2)).

- SAQMMA17A0136
- (23) 52.219-29, Notice of Set-Aside for, or Sole Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (Dec 2015) (15 U.S.C. 637(m)).
- (24) 52.219-30, Notice of Set-Aside for, or Sole Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program (Dec 2015) (15 U.S.C. 637(m)).
- (25) 52.222-3, Convict Labor (June 2003) (E.O. 11755).
- (26) 52.222-19, Child Labor--Cooperation with Authorities and Remedies (Feb 2016) (E.O. 13126).
- (27) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).
- (28) 52.222-26, Equal Opportunity (Apr 2015) (E.O. 11246).
- (29) 52.222-35, Equal Opportunity for Veterans (Oct 2015)(38 U.S.C. 4212).
- (30) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).
- (31) 52.222-37, Employment Reports on Veterans (Feb 2016) (38 U.S.C. 4212).
- (32) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).
- (33)(i) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O. 13627).
- (ii) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).
- (34) 52.222-54, Employment Eligibility Verification (Oct 2015). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)
- (35)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- (36)(i) 52.223-13, Acquisition of EPEAT®-Registered Imaging Equipment (Jun 2014) (E.O.s 13423 and 13514).
- (ii) Alternate I (Oct 2015) of 52.223-13.
- (37)(i) 52.223-14, Acquisition of EPEAT®-Registered Televisions (Jun 2014) (E.O.s 13423 and 13514).
- (ii) Alternate I (Jun 2014) of 52.223-14.
- (38) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).
- (39)(i) 52.223-16, Acquisition of EPEAT®-Registered Personal Computer Products (Oct 2015) (E.O.s 13423 and 13514).
- (ii) Alternate I (Jun 2014) of 52.223-16.
- (40) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011) (E.O. 13513).
- (41) 52.225-1, Buy American--Supplies (May 2014) (41 U.S.C. chapter 83).
- (42)(i) 52.225-3, Buy American--Free Trade Agreements--Israeli Trade Act (May 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43.
- (ii) Alternate I (May 2014) of 52.225-3.
- (iii) Alternate II (May 2014) of 52.225-3.
- (iv) Alternate III (May 2014) of 52.225-3.

- (43) 52.225-5, Trade Agreements (Feb 2016) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).
- (44) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).
- (45) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
- (46) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).
- (47) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).
- (48) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- (49) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- (50) 52.232-33, Payment by Electronic Funds Transfer--System for Award Management (Jul 2013) (31 U.S.C. 3332).
- (51) 52.232-34, Payment by Electronic Funds Transfer--Other than System for Award Management (Jul 2013) (31 U.S.C. 3332).
- (52) 52.232-36, Payment by Third Party (May 2014) (31 U.S.C. 3332).
- (53) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).
- (54)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).
- (ii) Alternate I (Apr 2003) of 52.247-64.
- (c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

- (1) 52.222-17, Nondisplacement of Qualified Workers (May 2014)(E.O. 13495).
- (2) 52.222-41, Service Contract Labor Standards (May 2014) (41 U.S.C. chapter 67).
- (3) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (4) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts) (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (5) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (6) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (May 2014) (41 U.S.C. chapter 67).
- (7) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (May 2014) (41 U.S.C. chapter 67).
- (8) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658).
- (9) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792).
- (10) 52,237-11, Accepting and Dispensing of \$1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).
- (d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at

- 52.215-2, Audit and Records--Negotiation.
- (1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.
- (2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.
- (3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.
- (e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause--
- (i) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509).
- (ii) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$700,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.
- (iii) 52.222-17, Nondisplacement of Qualified Workers (May 2014) (E.O. 13495). Flow down required in accordance with paragraph (I) of FAR clause 52.222-17.
- (iv) 52.222-21. Prohibition of Segregated Facilities (Apr 2015)
- (v) 52.222-26, Equal Opportunity (Apr 2015) (E.O. 11246).
- (vi) 52.222-35, Equal Opportunity for Veterans (Oct 2015) (38 U.S.C. 4212).
- (vii) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).
- (viii) 52.222-37, Employment Reports on Veterans (Feb 2016) (38 U.S.C. 4212).
- (ix) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.
- (x) 52.222-41, Service Contract Labor Standards (May 2014) (41 U.S.C. chapter 67).
- (xi) (A) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O 13627).
- (B) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O 13627).
- (xii) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) (41 U.S.C. chapter 67).
- (xiii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (May 2014) (41 U.S.C. chapter 67).
- (xiv) 52.222-54, Employment Eligibility Verification (Oct 2015) (E.O. 12989).
- (xv) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658).
- (xvi) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

(xvii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xviii) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the Contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

# C06611332\*IED U.S. Department of State Case No. F-2017-12722 Doc No. C06611332 Date: 09/18/2018 RELEASE IN FULL

Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM From:

AG/CN=RECIPIENTS/CN=DOBBSMX> Thursday, February 16, 2017 11:51 AM

Sent: To: Bemish, Renee C <BemishR@state.gov>

RE: Meeting at the White House **Subject:** 

Attach: FW Travel.msg; RE Mar-a-Lago.msg

## Renee,

Attached are the emails between Joyce Barr and Treasury that we discussed in the meeting yesterday (as you will note in the 2<sup>nd</sup> paragraph when the WH Advance Office is challenged on issues regarding expenses they will defer to PTS).

Do you need any additional information from me on the Mar-a-Lago expenses before responding to Legal for clarity? The only expenses to-date that we have been asked to fund are the rooms for the six WH staff expected to be approximately \$546.00 ea. (see attachment).

Mr. Hutchinson (spelling) did not show-up on the VPOTUS's manifest for travel to Europe (Germany and Belgium).

Regards,

Michael Dobbs

Director, Presidential Travel Support Staff U.S. Department of State 2401 E Street, NW Suite H625 (SA-1) Washington, DC 20037 **(202)** 663-2945

Fax: (202) 663-2231

□ DobbsMX@state.gov

Privacy/PII

This email is UNCLASSIFIED.

From: Bemish, Renee C

Sent: Thursday, February 16, 2017 9:49 AM

To: Dobbs, Michael X

Subject: RE: Meeting at the White House

Thank you for the recap. Glad it was quick and painless, but too bad there wasn't a chance to inform and educate. 😊

# Official UNCLASSIFIED

From: Dobbs, Michael X

Sent: Wednesday, February 15, 2017 5:19 PM

To: Bemish, Renee C

Subject: Meeting at the White House

Renee,

The meeting wasn't about the expenses at Mar-a-Lago (the rooms) but more of an introduction to some of the POTUS staff from PTS and Protocol on what we fund on both domestic and international trips. The Deputy Chief of Staff attended so it was a very quick meeting with little questions and/or responses to our spiel.

Regards,

Michael Dobbs

Director, Presidential Travel Support Staff
U.S. Department of State
2401 E Street, NW
Suite H625 (SA-1)
Washington, DC 20037

(202) 663-2945
Fax: (202) 663-2231

□ DobbsMX@state.gov

Privacy/PII
This email is UNCLASSIFIED.

From: Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM

AG/CN=RECIPIENTS/CN=DOBBSMX>

**Sent:** Monday, March 13, 2017 7:05 AM

**To:** Schlienz, Don F < SchlienzDF@state.gov>; Law, Stephen < LawS2@state.gov>

Cc: Drisko, Shapleigh C <DriskoSC@state.gov>; Ngo, Phong C

<NgoPC@state.gov>; Parrillo, Thomas D <ParrilloTD@state.gov>; Bemish,
Renee C <BemishR@state.gov>; Mahar, Harry <MaharHX@state.gov>

**Subject:** RE: JA FINAL DRAFT Mar102017.docx

**Attach:** [Untitled].pdf

Don/Stephen,

Please find attached the signed J&A.

Regards,

Michael Dobbs

Director, Presidential Travel Support Staff
U.S. Department of State
2401 E Street, NW
Suite H625 (SA-1)
Washington, DC 20037

(202) 663-2945
Fax: (202) 663-2231

□ DobbsMX@state.gov

Privacy/PII

This email is UNCLASSIFIED.

From: Schlienz, Don F

**Sent:** Friday, March 10, 2017 3:53 PM

**To:** Dobbs, Michael X

Cc: Law, Stephen; Drisko, Shapleigh C; Ngo, Phong C; Parrillo, Thomas D

Subject: JA FINAL DRAFT Mar102017.docx

Mike

THIS is the one to sign and return.

Too many versions flying around.

Thanks

# **RELEASE IN FULL**

Don

Don Schlienz Team Leader/Contracting Officer Worldwide Division/Regional Support Branch (A/LM/AQM/WWD/RSB) 703-875-5363

# PROCUREMENT SENSITIVE – SENSITIVE BUT UNCLASSIFIED (SBU)

This email and/or its attachments may contain information subject to the **Procurement Integrity Act.** Prior to sharing this information or forwarding this email, you are to contact the Contracting Officer for guidance, as per FAR 3.104-4.

SBU This email is UNCLASSIFIED.





# The Mar-a-Lago Club, L.C. Banquet Invoice

Date:

April 6-7, 2017

Name & Address:

Chinese Delegation Visit

Dec Lily

State Department Protocol

Emailed to Penny Price PricePL@state.gov

File #:

170418-B

additions to preliminary billing

TAX EXEMPT

Description	Amount #Guests Per Person	Description	Amount	Service Charge Tax	Total
A La Carte' 4/6	Libra	ry Bar after Dinner	\$838.00	\$167.60 Exemp	
Subtotal			\$838.00	\$167.60 SO.	00 \$1,005.60

Service Charge on a la carte is calculated at 20% Service Charge on banquet is calculated at 23%

The Martin Elego Clab, 28

1100 South Ocean Boulevard, Palm Beach, Florida 33480 (561) 832-2600 Fex (561) 832-2166

# The Mar-a-Lago Club

Chit Details	** - ** ** ** ** **					
Member: 100000 US Dept Server: Colin Area: Cloister Bar Covers: 1	of Stat					
Chit #: 31004473 Date: Apr 13/17 Tit	me: 9:59pm					
16 Tequila Patron 22 Chopin 10 Don Julio Blanco 6 Woodford Reserve	240.00 352.00 150.00 96.00					
Sub-Total: Service Charge Sales Tax	838.00 167.60 70.40					
Chit Total:	\$1,076.00					
MEMBER CHARGE	\$1,076.00					
Recip: WHITEHOUSE	1005-60					
Extra Gratuity:	1005-40					
Total:						
	~					
Member's Number						
Member's Signature						
End of Chit						
1855	salls tax					

**RELEASE IN FULL** 

From: Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM

AG/CN=RECIPIENTS/CN=DOBBSMX>

**Sent:** Thursday, April 6, 2017 11:33 AM

**To:** Pugliese, Millie G < Pugliese MG@state.gov>; Parrillo, Thomas D

<ParrilloTD@state.gov>

Cc: Stever, John J < SteverJJ@state.gov>

**Subject:** RE: Mar-A-Lago

Millie,

Thank you so much for the detail report. We all agree moving forward we will send a PTS representative to Palm Beach to work with these visits. We will most likely request your support as well. The logistics for the Chinese visit is much more than the first visit with the Japanese PM. Anthony Crook is with A/OPR/GSM, he is one of the techs at State Department (handling interpretation equipment). I apologize on behalf of PTS for any inconvenience you encountered in support of PTS and the White House.

Regards,

Michael Dobbs

Fax: (202) 663-2231

☐ DobbsMX@state.gov

SBU

This email is UNCLASSIFIED.

From: Pugliese, Millie G

**Sent:** Thursday, April 06, 2017 11:21 AM **To:** Dobbs, Michael X; Parrillo, Thomas D

**Cc:** Stever, John J **Subject:** Mar-A-Lago

Michael/Tom -

I know you guys don't have too much control but we have to try to do something better as this visit tied up my entire night-

It's apparent that these firms have been burnt before as they don't trust anybody.

Atlas Party Rentals (rope and stanchions) would not send anything out unless they had all my info and credit card. They didn't care who we are. After I explained they could not have my ID and the best I could give them was a copy of the credit card, they backed off. I tried to reach Alex Hinson and the company did too, to no avail as they wanted him to verify who I was since he was the one who ordered the equipment. They finally agreed but precious time was wasted.

Regency Party Rentals threatened that their telephone lines went down by 5 PM and that if I didn't have all the info there by that time, nothing would be delivered last night. They insisted on being paid in advance and would not remove taxes. I gave them my cell # and home # to show in good faith I really had credit card, sent them a copy as well as tax exempt sheet and they reluctantly waited until this am to complete paperwork. All was completed by 8:45 AM.

The worst vendor was U-Haul. They insisted on being paid in advance even though they didn't know what the price was. All their receipt was addressed to "Andrew Crook" who I didn't know. They ordered a 15 foot truck that they didn't have. They had 20 ft or 12 ft both of which they were not happy with. I finally sent them a copy of my credit card which I was not happy with and because there is mileage involved, I don't know what the price is. This transaction took over an hour with Tom Parrillo holding on my cell phone. They wanted the tax-exempt #, copy of cc but still would not put contract in my name. I was so frustrated with them as I didn";t even know the State Dept. employees and still don't.

I have to explain all these Transactions to the auditor and sometimes it is impossible. What should have been a simple transaction became so complicated. It was after 8 before I finished my transactions with these companies. Someone needs to be there to verify who we are and not have strangers questioning the credit card.

# C06611434 TED U.S. Department of State Case No. F-2017-12722 Doc No. C06611434 Date: 09/18/2018 [RELEASE IN FULL]

From: Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM

AG/CN=RECIPIENTS/CN=DOBBSMX>

Sent: Monday, September 11, 2017 7:39 AM

**To:** Law, Stephen <LawS2@state.gov>; Curtis, Melinda M <CurtisMM@state.gov>;

Parrillo, Thomas D < Parrillo TD @state.gov>

Cc: Drisko, Shapleigh C < Drisko SC@state.gov >; Schlienz, Don F

<SchlienzDF@state.gov>; Jackson, Sharon K <JacksonSK@state.gov>

**Subject:** RE: PR for Mar-a-Lago BPA

# Stephen,

It is my understanding that the management/lawyers at Mar-a-Lago did not sign-off on the contract. We ended up funding the rooms with a credit card. No need to keep the BPA.

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS)

U.S. Department of State 2401 E Street, NW

Suite H625 (SA-1) Washington, DC 20037

**☎** (202) 663-2945Fax: (202) 663-2231☑ DobbsMX@state.gov

Official UNCLASSIFIED

From: Law, Stephen

Sent: Sunday, September 10, 2017 1:13 PM

**To:** Curtis, Melinda M; Dobbs, Michael X; Parrillo, Thomas D **Cc:** Drisko, Shapleigh C; Schlienz, Don F; Jackson, Sharon K

Subject: PR for Mar-a-Lago BPA

Hi Melinda/Mike

I still have this PR in my in-box.

My understanding is that we don't need this BPA anymore. Just confirming before I cancel and remove it off our System.

Please advise.

Thank you.

Stephen Law (Contractor)

Senior Program Analyst INCATech LLC Department of State A/LM/AQM/WWD/RSB 1701 N. Fort Myer Drive Arlington, VA 22209 (703) 516-1961

Privacy/PII
This email is UNCLASSIFIED.

From: Curtis, Melinda M

**Sent:** Thursday, March 23, 2017 6:21 AM

To: Law, Stephen; Dobbs, Michael X; Parrillo, Thomas D

**Cc:** Drisko, Shapleigh C; Schlienz, Don F **Subject:** RE: JA FINAL DRAFT Mar102017.docx

Good Morning Stephen,

Attached is the \$0 requisition. Please let me know if this will suffice. The person who entered the requisition did not put the vendor name on it. I'm not sure why but I'm thinking because the address was for Mar-a-largo is not in Ariba yet.

# Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





Official UNCLASSIFIED

# C 0 6 6 1 1 4 3 6 IED U.S. Department of State Case No. F-2017-12722 Doc No. C06611436 Date: 09/18/2018 **RELEASE IN FULL**

From: Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM

AG/CN=RECIPIENTS/CN=DOBBSMX>

Sent: Thursday, March 2, 2017 6:26 PM

**To:** Bemish, Renee C <BemishR@state.gov>; Stever, John J <SteverJJ@state.gov>;

Rogier, Seth M < Rogier SM@state.gov>

Cc: Parrillo, Thomas D < Parrillo TD@state.gov >; Ngo, Phong C < Ngo PC@state.gov >

**Subject:** RE: PTS - Friday at 11:00?

## Renee,

We were not billed for any food for the POTUS visit to Mar-a-Lago to my knowledge. The Office of Protocol funded all official meals in support of the Prime Minister of Japan's visit to Mar-a-Lago.

Regards,

Michael Dobbs

Official - Transitory UNCLASSIFIED

From: Bemish, Renee C

**Sent:** Thursday, March 02, 2017 4:48 PM

To: Dobbs, Michael X; Stever, John J; Rogier, Seth M

Subject: PTS - Friday at 11:00?

Importance: High

Are you available to discuss PTS support?

Michael – Since AQM cannot pay for food (lodging only) should we also try to include K fund folks? How about Catherine LeMaster?

Location - HST 6320 at 11:00.

Thanks, Renee Official - Transitory UNCLASSIFIED

# $\verb|C06611464| | ED U.S. Department of State Case No. F-2017-12722 Doc No. C06611464 Date: 09/18/2018 | C06611464| | C0661$

# RELEASE IN FULL

From: Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM

AG/CN=RECIPIENTS/CN=DOBBSMX>

Sent: Wednesday, April 12, 2017 9:04 AM

**To:** Curtis, Melinda M (CurtisMM@state.gov)

Cc: Ngo, Phong C (NgoPC@state.gov)

**Subject:** FW: CBA use for Hotels

## Melinda,

PTS will be getting a CBA Travel Card to fund lodging (only) at Mar-a-Lago. The BPA/Contract hit a snag with Mar-a-Lago lawyers on the FAR clauses and our only other option is to use a travel card. I am assigning you as the PTS Coordinator for the card. After our meeting on Monday with CGFS they will provide the web link/forms for you to fill-out to apply for the card.

# Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS) U.S. Department of State 2401 E Street, NW

Suite H625 (SA-1) Washington, DC 20037 ☎ (202) 663-2945

Fax: (202) 663-2231

DobbsMX@state.gov

SBU

This email is UNCLASSIFIED.

From: Stowell, Chuck N

**Sent:** Tuesday, April 11, 2017 2:42 PM

**To:** Dobbs, Michael X **Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is

also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

Chuck

CHARLES N. STOWELL (contractor) CGFS 202-663-1401 STOWELLC@STATE.GOV

Official - SBU UNCLASSIFIED

### **RELEASE IN FULL**

From: Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM

AG/CN=RECIPIENTS/CN=DOBBSMX>

Sent: Wednesday, June 14, 2017 12:16 PM
To: Ngo, Phong C (NgoPC@state.gov)

Subject: FW: Dee Lilly Follow Up

Phong,

Call Dee Lilly in Protocol on the issue below. Tom was the PTS rep for the visit so you may have to get his input on the billing issue (whatever that is).

Regards,

Director, Office of Presidential Travel Support (PTS)

U.S. Department of State
2401 E Street, NW
Suite H625 (SA-1)
Washington, DC 20037

(202) 663-2945

Michael Dobbs

Fax: (202) 663-2231

☑ DobbsMX@state.gov

Official UNCLASSIFIED

From: Longoria, Andres

Sent: Wednesday, June 14, 2017 10:45 AM

**To:** Dobbs, Michael X **Subject:** Dee Lilly Follow Up

Michael,

Here is the contact info for the woman in protocol that called regarding the Chinese delegation to mar-a-lago billing issue

Dee Lilly

Office: +1 (202) 647-2648

LillyDS@state.gov

Andres G. Longoria

Office of Presidential Travel Support (PTS)

U.S. Department of State Office: (202) 663-2945 BB: (202) 704-6854 longoriaa@state.gov

Official

UNCLASSIFIED

SOLICITATION/CONT OFFEROR TO C								
2. CONTRACT NO. SAQMMA17A0136	3. AWARD/EFFECTIVE DATE 03/22/2017	4. ORDER NUME	BER	5. SC	5. SOLICITATION NUMBER		6. SOLICITATION ISSUE DATE	
7. FOR SOLICITATION INFORMATION CALL	<sup>a. NAME</sup> Stephen Law	b. TELEPHON (703) 516	IE NUMBER <i>(No co</i> i-1961	lect calls)	c. EMAIL laws2@sta	ate.gov	8. OFFER DUE DATE / LOCAL TIME	
9. ISSUED BY	CODE L	.MAQM	10. THE ACQUIS	TIONIS	X UNRESTRIC		SIDE: % FOR	
OFFICE OF ACQUISITION MANAGEMENT (A/LM/AQM) PO BOX 9115, ROSSLYN STATION US DEPARTMENT OF STATE ARLINGTON, VA 22219			SMALL BUSINESS WOMEN-OWNED SMALL BUSINESS (MOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM NAICS: 721110  HUBZONE SMALL BUSINESS PROGRAM NAICS: 721110  EDWOSB  SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS (MOSB)  ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS (MOSS)  ELIGIBLE UNDER THE WOMEN SMALL BUSINESS (MOSS)  ELIGIBL UNDER THE WOMEN SMALL BUSINESS (MOSS)  ELIGIBL UNDER T					
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED	12. DISCOUNT TERMS				13	b. RATING		
SEE SCHEDULE			13a. THIS CONTRACT IS RATED ORDER UNDER DPAS  14. METHOD OF SOLICITATION RFQ IFB RFP					
17a. CONTRACTOR/OFFEROR CODE	EACH ITY		18a. PAYMENT W	I I BE MAI	DE BY	00	.ne	
Doing Business As:	FACILITY CODE		TOA. PATIVICINT W	LL DE IVIAL	JE BT	CC	DE	
THE MAR-A-LAGO CLUB								
1100 S.OCEAN BOULEVARD PALM BEACH, FL 33480	J							
Contact Telephone No. 5618225064	Dun	s 625589973						
17b. CHECK IF REMITTANCE IS DIF	FERENT AND PUT SUCH ADDRE	SS IN	18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED SEE ADDENDUM					
19. ITEM NO. 2	0. SCHEDULE OF SUPPLIES/SER	RVICES	21. Q	JANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT	
(Use	Reverse and/or Attach Additional Sheets a	as Necessary)						
See Line	e Items Section							
25. ACCOUNTING AND APPROPRIATION	26. TOTAL AWARD AMOUNT (For Govt. Use Only)							
			\$0.00	0.00				
27a. SOLICITATION INCORPORATE 27b. CONTRACT/PURCHASE ORDE							RE NOT ATTACHED RE NOT ATTACHED	
28. CONTRACTOR IS REQUIRED TO ISSUING OFFICE. CONTRACTOR AG OR OTHERWISE IDENTIFIED ABOVI TERMS AND CONDITIONS SPECIFIE	GREES TO FURNISH AND DELIVE E AND ON ANY ADDITIONAL SHE	ER ALL ITEMS SE	T FORTH	NATED	OF CONTRACT: ANY ADDITIONS ED AS TO ITEMS	. YOUR OFFER ON SO S OR CHANGES WHICH	OFFER LICITATION (BLOCK 5) HARE SET FORTH HEREIN,	
30a. SIGNATURE OF OFFEROR/CONTRACTOR			31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)					
30b. NAME AND TITLE OF SIGNER (TYP					31c. DATE SIGNED 03/22/2017			
AUTHORIZED FOR LOCAL REPRODUCTI PREVIOUS EDITION IS NOT USABLE	ON		1				ARD FORM 1449 (REV. 02/2012) d by GSA - FAR (48 CFR) 53.212	

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06611471 Date: 09/18/2018

19. ITEM NO.		20. SCHEDULE OF SUPPLIE	ES/SERVICES		21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT	
32a. QUANTITY IN	COLUMN 21 H		UD CONEODMS TO THE	CONTRACT	EVCEDT AS NOTE	D.			
RECEIVED	LI INSFE	ACCEPTED, AN	ND CONFORMS TO THE C	CONTRACT,	EXCEPT ASNOTE	D		-	
32b. SIGNATURE C	F AUTHORIZE	ED GOVERNMENT REPRESENTA	TIVE 32c. DATE		2d. PRINTED NAME EPRESENTATIVE	AND TITLI	E OF AUTHORIZED GOVERNM	ENT	
32e. MAILING ADDF	RESS OF AUTH	HORIZED GOVERNMENT REPRES	SENTATIVE	32	f. TELEPHONE NUM	MBER OF A	AUTHORIZED GOVERNMENT R	EPRESENTATIVE	
				32	g. E-MAIL OF AUTH	ORIZED G	OVERNMENT REPRESENTATI	VE	
33. SHIP NUMBER		34. VOUCHER NUMBER	35. AMOUNT VERIFIED		. PAYMENT	_		7. CHECK NUMBER	
PARTIAL 28 S/B ACCOUNTS	FINAL	39. S/R VOUCHER NUMBER			COMPLETE	PARTIA	L FINAL		
38. S/R ACCOUNT I			40. PAID BY	120 PECS	EIVED DV (Duint)				
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER 41c. DATE					2a. RECEIVED BY (Print)				
					EIVED AT (Location)	,	LACA TOTAL CONTAINING		
				4∠C. DATE	REC'D (YY/MM/DD)	,	42d. TOTAL CONTAINERS		

STANDARD FORM 1449 (REV. 02/2012) BACK

C06611471 IED U.S. Department of State Case No. F-2017-12722 Doc No. C06611471 Date: 09/18/2018

SAQMMA17A0136

							ORGININA 17A0100
Line Iter Summai			Title: Lodgin	g Support		Total Funding:	Date of Award: 03/22/2017
Line Item No.	Description			Quantity	Unit	Unit Price	Total Cost
	Reference:						
	BPA SETUP DO						
	Agreement Ceilin						
	Period of Performance: 03/22/2017 to 03/21/2021						

I		

#### A-001 Blanket Purchase Agreement

The purpose of this Blanket Purchase Agreement (BPA) between The Department of State (DOS) and The Mar-a-Lago Club is to establish room rate and general terms and conditions to allow for White House Staffers' lodging while traveling with the President for foreign dignitary visits on official business at The Mar-a-Lago Club.

Lodging rates are established under this BPA at 300% of the maximum lodging rate established by GSA for zip code 33480. For current maximum lodging rates, see GSA website at the following link: https://www.gsa.gov/portal/category/100120.

Example: For Apr 2017, the maximum lodging GSA rate is \$182.00 per night, the lodging rate under this BPA is set at \$546.00 per night

The Government is obligated only to the extent of authorized purchases actually made under this BPA.

#### ORDERING:

Reservations or calls may only be placed by the Contracting Officer Representative (COR) Millie Pugliese; Phone: (703) 875-5816; and email: PuglieseMG@state.gov. Other individuals authorized to purchase under this BPA may be added at a future date. The use of this BPA is limited to the President's staff and advisors to be identified by the COR at the time of travel through the DOS Office of Presidential Travel Support (PTS) Office. This BPA does not cover conference room rentals or other Club services.

Calls placed under this BPA shall contain the following information:

- (1) Date of order;
- (2) BPA call number;
- (3) Names and titles of staff and advisors who will occupy rooms
- (4) Dates of arrival and departure;
- (5) Other special needs if any;

The Point of Contact to place reservation or BPA calls at The Mar-a-Lago Club is Heather Rinkus, Phone: (561) 822-5064; email HRinkus@maralagoclub.com

#### INVOICING:

Invoices will be paid by tax-exempt Government credit card. Upon guests arrival and completion of check in, the Contractor shall submit invoices to the Office of Presidential Travel Support (Mr. Michael Dobbs; Phone: (202) 663-2945; and email: DobbsMX@state.gov) with a copy to the COR.

To constitute a proper invoice, the invoice must include the following information and/or attached documentation:

- (1) Name and Address of the Contractor
- (2) Dun and Bradstreet Universal Number System (DUNS)
- (3) Date of invoice
- (4) Vendor Invoice Number -.
- (5) Remittance Contact Information
- (6) Payment Terms
- (7) Total Quantity of Rooms
- (8) Total Invoice Amount
- (9) Call or Order Number

#### F-006 Period of Performance

This contract shall be effective on the date of the Contracting Officer's signature, and shall remain in effect for four (4) years from the date of award but shall be reviewed annually as required at FAR 13.303-6(b)(1) (end of clause)

#### G-002 Order Limitations

As specified at FAR 13.303-5(b) Orders (Calls) under this agreement shall not exceed the Simplified acquisition threshold.

#### 52.212-4 Contract Terms and Conditions--Commercial Items (May 2015)

- (a) *Inspection/Acceptance*. The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. If repair/replacement or reperformance will not correct the defects or is not possible, the Government may seek an equitable price reduction or adequate consideration for acceptance of nonconforming supplies or services. The Government must exercise its post-acceptance rights--
- (1) Within a reasonable time after the defect was discovered or should have been discovered; and
- (2) Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.
- (b) Assignment. The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C. 3727). However, when a third party makes payment (e.g., use of the Governmentwide commercial purchase card), the Contractor may not assign its rights to receive payment under this contract.
- (c) Changes. Changes in the terms and conditions of this contract may be made only by written agreement of the parties.
- (d) *Disputes*. This contract is subject to 41 U.S.C. chapter 71, Contract Disputes. Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, Disputes, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.
- (e) Definitions. The clause at FAR 52.202-1, Definitions, is incorporated herein by reference.
- (f) Excusable delays. The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.
- (g) Invoice. (1) The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address designated in the contract to receive invoices. An invoice must include--
- (i) Name and address of the Contractor;
- (ii) Invoice date and number,
- (iii) Contract number, contract line item number and, if applicable, the order number;
- (iv) Description, quantity, unit of measure, unit price and extended price of the items delivered;
- (v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;

- (vi) Terms of any discount for prompt payment offered;
- (vii) Name and address of official to whom payment is to be sent;
- (viii) Name, title, and phone number of person to notify in event of defective invoice; and
- (ix) Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this contract.
- (x) Electronic funds transfer (EFT) banking information.
- (A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract.
- (B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (*e.g.*, 52.232-33, Payment by Electronic Funds Transfer-System for Award Management, or 52.232-34, Payment by Electronic Funds Transfer-Other Than System for Award Management), or applicable agency procedures.
- (C) EFT banking information is not required if the Government waived the requirement to pay by EFT.
- (2) Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) prompt payment regulations at 5 CFR Part 1315.
- (h) *Patent indemnity*. The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.
- (i) Payment.--
- (1) Items accepted. Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract.
- (2) *Prompt payment*. The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C. 3903) and prompt payment regulations at 5 CFR Part 1315.
- (3) Electronic Funds Transfer (EFT). If the Government makes payment by EFT, see 52.212-5(b) for the appropriate EFT clause.
- (4) *Discount*. In connection with any discount offered for early payment, time shall be computed from the date of the invoice. For the purpose of computing the discount earned, payment shall be considered to have been made on the date which appears on the payment check or the specified payment date if an electronic funds transfer payment is made.
- (5) Overpayments. If the Contractor becomes aware of a duplicate contract financing or invoice payment or that the Government has otherwise overpaid on a contract financing or invoice payment, the Contractor shall--
- (i) Remit the overpayment amount to the payment office cited in the contract along with a description of the overpayment including the--
- (A) Circumstances of the overpayment (e.g., duplicate payment, erroneous payment, liquidation errors, date(s) of overpayment);
- (B) Affected contract number and delivery order number, if applicable;
- (C) Affected contract line item or subline item, if applicable; and
- (D) Contractor point of contact.
- (ii) Provide a copy of the remittance and supporting documentation to the Contracting Officer.
- (6) *Interest.* (i) All amounts that become payable by the Contractor to the Government under this contract shall bear simple interest from the date due until paid unless paid within 30 days of becoming due. The interest rate shall be the interest rate established by the Secretary of the Treasury as provided in 41 U.S.C. 7109, which is applicable to the period in which the amount becomes due, as

SAQMMA17A0136

provided in (i)(6)(v) of this clause, and then at the rate applicable for each six-month period as fixed by the Secretary until the amount is paid.

- (ii) The Government may issue a demand for payment to the Contractor upon finding a debt is due under the contract.
- (iii) Final decisions. The Contracting Officer will issue a final decision as required by 33.211 if--
- (A) The Contracting Officer and the Contractor are unable to reach agreement on the existence or amount of a debt within 30 days;
- (B) The Contractor fails to liquidate a debt previously demanded by the Contracting Officer within the timeline specified in the demand for payment unless the amounts were not repaid because the Contractor has requested an installment payment agreement; or
- (C) The Contractor requests a deferment of collection on a debt previously demanded by the Contracting Officer (see 32.607-2).
- (iv) If a demand for payment was previously issued for the debt, the demand for payment included in the final decision shall identify the same due date as the original demand for payment.
- (v) Amounts shall be due at the earliest of the following dates:
- (A) The date fixed under this contract.
- (B) The date of the first written demand for payment, including any demand for payment resulting from a default termination.
- (vi) The interest charge shall be computed for the actual number of calendar days involved beginning on the due date and ending on-
- (A) The date on which the designated office receives payment from the Contractor;
- (B) The date of issuance of a Government check to the Contractor from which an amount otherwise payable has been withheld as a credit against the contract debt; or
- (C) The date on which an amount withheld and applied to the contract debt would otherwise have become payable to the Contractor.
- (vii) The interest charge made under this clause may be reduced under the procedures prescribed in 32.608-2 of the Federal Acquisition Regulation in effect on the date of this contract.
- (j) Risk of loss. Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon:
- (1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or
- (2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.
- (k) Taxes. The contract price includes all applicable Federal, State, and local taxes and duties.
- (1) Termination for the Government's convenience. The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.
- (m) *Termination for cause*. The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.
- (n) *Title*. Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.

- (o) Warranty. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- (p) Limitation of liability. Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.
- (q) Other compliances. The Contractor shall comply with all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this contract.
- (r) Compliance with laws unique to Government contracts. The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. chapter 37, Contract Work Hours and Safety Standards; 41 U.S.C. chapter 87, Kickbacks; 41 U.S.C. 4712 and 10 U.S.C. 2409 relating to whistleblower protections; 49 U.S.C. 40118, Fly American; and 41 U.S.C. chapter 21 relating to procurement integrity.
- (s) Order of precedence. Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order:
- (1) The schedule of supplies/services.
- (2) The Assignments, Disputes, Payments, Invoice, Other Compliances, Compliance with Laws Unique to Government Contracts, and Unauthorized Obligations paragraphs of this clause;
- (3) The clause at 52.212-5.
- (4) Addenda to this solicitation or contract, including any license agreements for computer software.
- (5) Solicitation provisions if this is a solicitation.
- (6) Other paragraphs of this clause.
- (7) The Standard Form 1449.
- (8) Other documents, exhibits, and attachments.
- (9) The specification.
- (t) System for Award Management (SAM). (1) Unless exempted by an addendum to this contract, the Contractor is responsible during performance and through final payment of any contract for the accuracy and completeness of the data within the SAM database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the SAM database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the SAM database to ensure it is current, accurate and complete. Updating information in the SAM does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.
- (2)(i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in FAR Subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to (A) change the name in the SAM database; (B) comply with the requirements of Subpart 42.12; and (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.
- (ii) If the Contractor fails to comply with the requirements of paragraph (t)(2)(i) of this clause, or fails to perform the agreement at paragraph (t)(2)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the SAM information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.
- (3) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the SAM record to reflect an assignee for the purpose of assignment of claims (see Subpart 32.8, Assignment of Claims). Assignees shall be separately registered in the SAM database. Information provided to the Contractor's SAM record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract.

- (4) Offerors and Contractors may obtain information on registration and annual confirmation requirements via SAM accessed through <a href="https://www.acquisition.gov">https://www.acquisition.gov</a>.
- (u) *Unauthorized Obligations*(1) Except as stated in paragraph (u)(2) of this clause, when any supply or service acquired under this contract is subject to any End User License Agreement (EULA), Terms of Service (TOS), or similar legal instrument or agreement, that includes any clause requiring the Government to indemnify the Contractor or any person or entity for damages, costs, fees, or any other loss or liability that would create an Anti-Deficiency Act violation (31 U.S.C. 1341), the following shall govern:
- (i) Any such clause is unenforceable against the Government.
- (ii) Neither the Government nor any Government authorized end user shall be deemed to have agreed to such clause by virtue of it appearing in the EULA, TOS, or similar legal instrument or agreement. If the EULA, TOS, or similar legal instrument or agreement is invoked through an "I agree" click box or other comparable mechanism (e.g., "click-wrap" or "browse-wrap" agreements), execution does not bind the Government or any Government authorized end user to such clause.
- (iii) Any such clause is deemed to be stricken from the EULA, TOS, or similar legal instrument or agreement.
- (2) Paragraph (u)(1) of this clause does not apply to indemnification by the Government that is expressly authorized by statute and specifically authorized under applicable agency regulations and procedures.
- (v) Incorporation by reference. The Contractor's representations and certifications, including those completed electronically via the System for Award Management (SAM), are incorporated by reference into the contract.

(End of clause)

#### 52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items (Feb 2016)

- (a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:
- (1) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (Nov 2015)
- (2) 52.233-3, Protest After Award (Aug 1996) (31 U.S.C. 3553).
- (3) 52.233-4, Applicable Law for Breach of Contract Claim (Oct 2004)(Public Laws 108-77 and 108-78 (19 U.S.C. 3805 note)).
- (b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

- (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).
- (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509)).
- (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)
- (4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (Oct 2015) (Pub. L. 109-282) (31 U.S.C. 6101 note).
- (5) [Reserved].
- (6) 52.204-14, Service Contract Reporting Requirements (Jan 2014) (Pub. L. 111-117, section 743 of Div. C).
- (7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (Jan 2014) (Pub. L. 111-117, section 743 of Div. C).

- (8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Oct 2015) (31 U.S.C. 6101 note).
- (9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (Jul 2013) (41 U.S.C. 2313).
- (10) [Reserved].
- (11)(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (Nov 2011) (15 U.S.C. 657a).
- (ii) Alternate I (Nov 2011) of 52.219-3.
- (12)(i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Oct 2014) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).
- (ii) Alternate I (Jan 2011) of 52.219-4.
- (13) [Reserved]
- (14)(i) 52.219-6, Notice of Total Small Business Set-Aside (Nov 2011) (15 U.S.C. 644).
- (ii) Alternate I (Nov 2011).
- (iii) Alternate II (Nov 2011).
- (15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).
- (ii) Alternate I (Oct 1995) of 52.219-7.
- (iii) Alternate II (Mar 2004) of 52,219-7.
- (16) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)).
- (17)(i) 52.219-9, Small Business Subcontracting Plan (Oct 2015) (15 U.S.C. 637(d)(4)).
- (ii) Alternate I (Oct 2001) of 52.219-9.
- (iii) Alternate II (Oct 2001) of 52.219-9.
- (iv) Alternate III (Oct 2015) of 52.219-9.
- (18) 52.219-13, Notice of Set-Aside of Orders (Nov 2011) (15 U.S.C. 644(r)).
- (19) 52.219-14, Limitations on Subcontracting (Nov 2011) (15 U.S.C. 637(a)(14)).
- (20) 52.219-16, Liquidated Damages--Subcon-tracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).
- (21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (Nov 2011) (15 U.S.C. 657 f).
- (22) 52.219-28, Post Award Small Business Program Rerepresentation (Jul 2013) (15 U.S.C. 632(a)(2)).
- (23) 52.219-29, Notice of Set-Aside for, or Sole Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (Dec 2015) (15 U.S.C. 637(m)).
- (24) 52.219-30, Notice of Set-Aside for, or Sole Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program (Dec 2015) (15 U.S.C. 637(m)).
- (25) 52.222-3, Convict Labor (June 2003) (E.O. 11755).
- (26) 52.222-19, Child Labor--Cooperation with Authorities and Remedies (Feb 2016) (E.O. 13126).
- (27) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).

- (28) 52.222-26, Equal Opportunity (Apr 2015) (E.O. 11246).
- (29) 52.222-35, Equal Opportunity for Veterans (Oct 2015)(38 U.S.C. 4212).
- (30) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).
- (31) 52.222-37, Employment Reports on Veterans (Feb 2016) (38 U.S.C. 4212).
- (32) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).
- (33)(i) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O. 13627).
- (ii) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).
- (34) 52.222-54, Employment Eligibility Verification (Oct 2015). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)
- (35)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- (36)(i) 52.223-13, Acquisition of EPEAT®-Registered Imaging Equipment (Jun 2014) (E.O.s 13423 and 13514).
- (ii) Alternate I (Oct 2015) of 52.223-13.
- (37)(i) 52.223-14, Acquisition of EPEAT®-Registered Televisions (Jun 2014) (E.O.s 13423 and 13514).
- (ii) Alternate I (Jun 2014) of 52.223-14.
- (38) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).
- (39)(i) 52.223-16, Acquisition of EPEAT®-Registered Personal Computer Products (Oct 2015) (E.O.s 13423 and 13514).
- (ii) Alternate I (Jun 2014) of 52.223-16.
- (40) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011) (E.O. 13513).
- (41) 52.225-1, Buy American--Supplies (May 2014) (41 U.S.C. chapter 83).
- (42)(i) 52.225-3, Buy American--Free Trade Agreements--Israeli Trade Act (May 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43.
- (ii) Alternate I (May 2014) of 52.225-3.
- (iii) Alternate II (May 2014) of 52.225-3.
- (iv) Alternate III (May 2014) of 52.225-3.
- (43) 52.225-5, Trade Agreements (Feb 2016) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).
- (44) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).
- (45) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
- (46) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).
- (47) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).

- (48) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- (49) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- (50) 52.232-33, Payment by Electronic Funds Transfer--System for Award Management (Jul 2013) (31 U.S.C. 3332).
- (51) 52.232-34, Payment by Electronic Funds Transfer--Other than System for Award Management (Jul 2013) (31 U.S.C. 3332).
- (52) 52.232-36, Payment by Third Party (May 2014) (31 U.S.C. 3332).
- (53) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).
- (54)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).
- (ii) Alternate I (Apr 2003) of 52.247-64.
- (c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

- (1) 52.222-17, Nondisplacement of Qualified Workers (May 2014)(E.O. 13495).
- (2) 52.222-41, Service Contract Labor Standards (May 2014) (41 U.S.C. chapter 67).
- (3) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (4) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts) (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (5) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (6) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (May 2014) (41 U.S.C. chapter 67).
- (7) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (May 2014) (41 U.S.C. chapter 67).
- (8) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658).
- (9) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792).
- (10) 52.237-11, Accepting and Dispensing of \$1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).
- (d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.
- (1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.
- (2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

- (3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.
- (e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause--
- (i) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509).
- (ii) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$700,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.
- (iii) 52.222-17, Nondisplacement of Qualified Workers (May 2014) (E.O. 13495). Flow down required in accordance with paragraph (I) of FAR clause 52.222-17.
- (iv) 52.222-21, Prohibition of Segregated Facilities (Apr 2015)
- (v) 52.222-26, Equal Opportunity (Apr 2015) (E.O. 11246).
- (vi) 52.222-35, Equal Opportunity for Veterans (Oct 2015) (38 U.S.C. 4212).
- (vii) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).
- (viii) 52.222-37, Employment Reports on Veterans (Feb 2016) (38 U.S.C. 4212).
- (ix) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.
- (x) 52.222-41, Service Contract Labor Standards (May 2014) (41 U.S.C. chapter 67).
- (xi) (A) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O 13627).
- (B) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O 13627).
- (xii) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) (41 U.S.C. chapter 67).
- (xiii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (May 2014) (41 U.S.C. chapter 67).
- (xiv) 52.222-54, Employment Eligibility Verification (Oct 2015) (E.O. 12989).
- (xv) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658).
- (xvi) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
- (xvii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.
- (xviii) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.
- (2) While not required, the Contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

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Dobbs, Michael X </O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE

**GROUP** 

From: (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=222648D6188F46B5846D17A986899744-

DOBBS, MICH>

Sent: Wednesday, February 28, 2018 11:56 AM

To: Curtis, Melinda M (CurtisMM@state.gov)

Cc: Ngo, Phong C (NgoPC@state.gov)

Subject: FW: FOIA on Trump properties

Attach: WH Lodging CBA Statement 1.pdf; WH Lodging CBA Statement 2.pdf; Mar-a-Lago

Invoice from Matus .pdf

Melinda,

Please confirm these charges were reported previously by A/PTS (see attachments).

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS) U.S. Department of State

2401 E Street, NW Suite H625 (SA-1)

Washington, DC 20037

(202) 663-2945 Fax: (202) 663-2231

□ DobbsMX@state.gov

Official - Privacy/PII
UNCLASSIFIED

From: McVicker, Paul J

Sent: Wednesday, February 28, 2018 11:50 AM

**To:** Dobbs, Michael X; Curtis, Melinda M **Cc:** Meredith, Katherine L; Ngo, Phong C **Subject:** RE: FOIA on Trump properties

Here is what we are able to see: We do not have any additional documentation on these charges.

4/25/2017 Trump National Golf Club \$10,000.00 – CBA ending in (statement 2)
4/25/2017 Trump National Golf Club \$3,604.00 – CBA ending in (statement 2)
5/15/2017 Trump National Golf Club \$6,396.00 – CBA ending in (statement 1)

In addition we found the following on IBA cards and on travel vouchers we have the support for these ones below. W

Please see below for the IBA cardholder names and E2 trip ID:

4/08/2017 Trump National Golf Club \$39.96 – IBA ending in	Luis Matus (DS/P/SD ) – trip id	B6
8343791. No receipts found in E2.		
6/05/2017 Trump National Golf Club \$1,092.00 – IBA ending in	Susan Thornton (EAP	В6
Washington office) –trip id 8275864; receipt attached		
9/23/2017 Trumps \$78.47 – IBA; this is a S. African steakhouse	with no affiliation that I can find to	
President Trump		
10/14/2017 Trumps \$28.08 – IBA ; this is a S. African steakhous	se with no affiliation that I can find to	
President Trump		
11/18/2017 Trump HTL Las Vegas \$118.26 – IBA ending in	Josiah O'Neil (DS/FLD/LAFO) – trip id	B6
8835134; receipt attached		
11/21/2017 Trump HTL Las Vegas \$202.66 – IBA ending in	Josiah O'Neil (DS/FLD/LAFO) – trip id	B6
8835134; receipt attached		

Additionally, when researching Luis Matus in E2, I found a Mar-a-Lago receipt for multiple individuals from April 6 and 7 and have attached.

I have also included a receipt from the hotel with charges from several individuals in the S bureau that were used for two of the individuals receipts on their vouchers.

Paul McVicker, CPA, CGFM Director CGFS/OMA/FCR 843-202-3858(23858)

# Official - Privacy/PII UNCLASSIFIED

From: Dobbs, Michael X

Sent: Wednesday, February 28, 2018 11:25 AM

**To:** McVicker, Paul J; Curtis, Melinda M **Cc:** Meredith, Katherine L; Ngo, Phong C **Subject:** RE: FOIA on Trump properties

Paul,

Can you provide us with the more details on the charges you are referencing on the PTS CBA card (i.e. Vendor, dates and amount)?

Regards,

Michael Dobbs

Fax: (202) 663-2231

☑ DobbsMX@state.gov

# Official - Transitory UNCLASSIFIED

From: McVicker, Paul J

Sent: Wednesday, February 28, 2018 11:15 AM

To: Dobbs, Michael X; Curtis, Melinda M

Cc: Meredith, Katherine L

Subject: FOIA on Trump properties

Michael

Good morning

I am working on the FOIA request that was looking into the travel expenses that the Department had paid to the Trump properties and wanted to coordinate with you on the information that A/PTS has previously provided for this FOIA request and to ensure we were not providing duplicate information.

We did see on the PTS CBA card that there were several charges on the bills for Trump properties and wanted to ensure that this information had already be provided to A/GIS/IPS.

If you could let me know or give me a call, we would appreciate it. thanks

Paul McVicker, CPA, CGFM Director CGFS/OMA/FCR 843-202-3858(23858)

Official UNCLASSIFIED

**RELEASE IN FULL** 

From: Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM

AG/CN=RECIPIENTS/CN=DOBBSMX>

Sent: Tuesday, March 28, 2017 10:33 AM

To: Bemish, Renee C <BemishR@state.gov>

**Subject:** FW: WashPost Article - GAO to review Mar-A-Lago

Renee,

FYI.....This is circulating, just wanted to share.

Regards,

Michael Dobbs

Fax: (202) 663-2231

□ DobbsMX@state.gov

SBU

This email is UNCLASSIFIED.

From: Schlienz, Don F

Sent: Tuesday, March 28, 2017 10:29 AM

**To:** Parrillo, Thomas D; Dobbs, Michael X; Ngo, Phong C **Subject:** FW: WashPost Article - GAO to review Mar-A-Lago

Just FYI.

 $\sim$ Don

Don Schlienz
Team Leader/Contracting Officer
Worldwide Division/Regional Support Branch
(A/LM/AQM/WWD/RSB)
SA/6 (Rosslyn) – Rm 518
703-875-5363 or ext. 55363

This email is UNCLASSIFIED.

# Government watchdog to review Trump's use of Mar-a-Lago

By Jonathan O'Connell March 28 at 6:42 AM

A government watchdog agency, the Government Accountability Office, has agreed to review the costs and security precautions associated with President Trump's travel and stays at Mar-a-Lago after a request for inquiry from leading Democrats on Capitol Hill.

On 17 days of his presidency, <u>Trump has spent</u> at least part of his time at Mar-a-Lago, his club in Palm Beach, Fla., flying down five times on Air Force One and requiring protection from the Secret Service, the U.S. Coast Guard and local police forces while in Florida. The government has not disclosed the costs.

After Trump announced his third trip there last month, Sens. Elizabeth Warren (D-Mass.), Sheldon Whitehouse (D-R.I.) and Tom Udall (D-N.M.) and Rep. Elijah E. Cummings (D-Md.) wrote to GAO chief Gene L. Dodaro, saying they were "deeply concerned" about the potential costs, as well as reports that Trump had met the Japanese prime minister in plain view of diners at the club.

[Nearly 1 out of every 3 days he has been president, Trump has visited a Trump property]

The Democrats also questioned whether the president's company, which he still owns and which owns Mar-a-Lago, was charging the government "fair and

appropriate" rates for use of the property while there at the service of the president.

On Friday the GAO agreed to take up the inquiry by looking into four areas:

- 1) What measures are being used to protect classified information and provide secure communications capabilities while the president is away from the White House and whether a secure communications space has been created at Mar-a-Lago.
- 2) The type of security screening the Secret Service employs for guests and visitors of Mar-a-Lago.
- 3) What measures the Secret Service and Defense Department have taken to ensure the fees they are charged for Mar-a-Lago trips are "fair and reasonable."
- 4) Whether the U.S. Treasury has received any payments resulting from profits at hotels that are owned or operated by the president.

The final two items relate to the president's company, the Trump Organization, from which Trump has resigned his positions but where he is still owner. Trump's adult sons, Eric and Don Jr., run the company, and to avoid conflicts of interest, the firm pledged recently to donate any profits from foreign companies to the U.S. Treasury at the end of each calendar year while Trump is president.

Trump has called Mar-a-Lago his "Winter White House," and White House press secretary Sean Spicer recently countered criticism of Trump's travel there.

"The president is very clear that he works seven days a week. This is where he goes to see his family. He brings people down there. This is part of being president," he said.

Though federal agencies have repeatedly declined to disclose the costs of the trips, in a previous report the GAO estimated that a similar trip President Barack Obama took to Florida cost about \$3 million.

The Secret Service also requested \$60 million extra for Trump-related costs and

protection, according to internal agency documents, about half of that for security at Trump Tower, in New York, where first lady Melania Trump and son Barron Trump live.

Drew Harwell and Amy Brittain contributed to this report.

**RELEASE IN FULL** 

From: Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM

AG/CN=RECIPIENTS/CN=DOBBSMX>

**Sent:** Thursday, April 13, 2017 1:31 PM

**To:** Bemish, Renee C < Bemish R@state.gov >

**Subject:** Fwd: CBA use for Hotels

FYI

From: Curtis, Melinda M < Curtis MM@state.gov>

Date: April 13, 2017 at 7:10:36 AM EDT

To: Stowell, Chuck N <StowellC@state.gov>, Dobbs, Michael X <DobbsMX@state.gov>

Cc: Ngo, Phong C < NgoPC@state.gov>

Subject: RE: CBA use for Hotels

Good Morning Chuck,

PTS currently has a Citibank Travel Card that we use for airline tickets and vehicles. Initially it was only used for airline tickets but some years back I worked with Carla Henson in CGFS to get the MCC code for vehicles added to our account. Would this new card be the same type of travel card we currently have or different? If they are the same type of cards could we use our current card and add the MCC code for hotels just as we did with vehicles? If not, please let me know what paperwork I need to complete for obtain the new card. Thank you and have a great day.

# Melinda M. Curtis

Office of Presidential Travel Support (A/PTS)
Budget Analyst
2401 E. Street NW (SA1)
Suite H625
Washington, DC 20037
202-663-3345
curtismm@state.gov





Official

#### UNCLASSIFIED

From: Dobbs, Michael X

Sent: Wednesday, April 12, 2017 9:06 AM

To: Stowell, Chuck N

**Cc:** Ngo, Phong C; Curtis, Melinda M **Subject:** RE: CBA use for Hotels

Chuck,

I look forward to our meeting on Monday. I just want to ensure that as the expert on the CBA "<u>Travel Card</u>" that we do a conference call together to Mar-a-Lago to discuss the CBA option. The Travel card will only be used to cover lodging, and not to include meals and function space. It is my understanding that the FAR rules applies to the function space and that the lawyers are working this out; unless Mar-a-Lago waives charges for function space. I will be assigning Melinda Curtis of PTS to be the Program Coordinator for the card.

Regards,

Michael Dobbs

Fax: (202) 663-2231

☑ DobbsMX@state.gov

Privacy/PII
This email is UNCLASSIFIED.

From: Stowell, Chuck N

**Sent:** Tuesday, April 11, 2017 2:42 PM

**To:** Dobbs, Michael X **Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is

also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

Chuck

CHARLES N. STOWELL (contractor) CGFS 202-663-1401 STOWELLC@STATE.GOV

Official - SBU UNCLASSIFIED

**RELEASE IN FULL** 

From: Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM

AG/CN=RECIPIENTS/CN=DOBBSMX>

Sent: Wednesday, July 19, 2017 9:15 AM

To: Sligh, Amelia C < SlighAC@state.gov>

**Subject:** Mar-a-Lago -- AV Tech Support

## Amelia,

Audio and Video (AV) technicians Charles Turner, Anthony Crook and Tony Sims traveled to Mar-a-Lago to support the POTUS visit with the President of China o/a April 6-7, 2017.

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS)
U.S. Department of State
2401 E Street, NW
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Washington, DC 20037

(202) 663-2945(202) 663-2231DobbsMX@state.gov

Official UNCLASSIFIED

From: Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM

AG/CN=RECIPIENTS/CN=DOBBSMX>

Sent: Wednesday, February 15, 2017 5:19 PM

To: Bemish, Renee C < BemishR@state.gov> RELEASE IN FULL

**Subject:** Meeting at the White House

#### Renee,

The meeting wasn't about the expenses at Mar-a-Lago (the rooms) but more of an introduction to some of the POTUS staff from PTS and Protocol on what we fund on both domestic and international trips. The Deputy Chief of Staff attended so it was a very quick meeting with little questions and/or responses to our spiel.

Regards,

Michael Dobbs

Director, Presidential Travel Support Staff U.S. Department of State 2401 E Street, NW Suite H625 (SA-1) Washington, DC 20037

(202) 663-2945
Fax: (202) 663-2231

Dobbs MY@state

□ DobbsMX@state.gov

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## **RELEASE IN FULL**

From: Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM

AG/CN=RECIPIENTS/CN=DOBBSMX>

**Sent:** Monday, April 10, 2017 3:27 PM

**To:** Johnson, Allison L. EOP/OA (allison 1 johnson@oa.eop.gov)

**Subject:** POTUS - Palm Bearch, Florida (Mar-a-Lago)

## Allison,

I don't know if I have asked this before but how is OA funding the rooms at Mar-a-Lago for WH staff accompanying POTUS on the weekend? Any assistance would be greatly appreciated.

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS) U.S. Department of State 2401 E Street, NW Suite H625 (SA-1) Washington, DC 20037

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Fax: (202) 663-2231

□ DobbsMX@state.gov

SBU

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From: Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM AG/CN=RECIPIENTS/CN=DOBBSMX>

RELEASE IN FULL

**Sent:** Friday, March 24, 2017 11:34 AM

**To:** Parrillo, Thomas D < Parrillo TD@state.gov>

**Subject:** POTUS to Mar-a-Lago (Japan visit)

#### Tom,

Can you give me the total number of vehicles we rented for the <u>advance team</u> for the last visit (Japan PM) to Mar-a-Lago? I will need to cut back on vehicles for the advance team on this visit (China).

# Regards,

Michael Dobbs
Director, Presidential Travel Support Staff
U.S. Department of State
2401 E Street, NW
Suite H625 (SA-1)

Washington, DC 20037 Office: (202) 663-2945

Fax: (202) 663-2231 Email: DobbsMX@state.gov

Official UNCLASSIFIED

RELEASE IN PART B6

From: Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM

AG/CN=RECIPIENTS/CN=DOBBSMX>

Sent: Thursday, February 9, 2017 6:49 AM

**To:** Parrillo, Thomas D < ParrilloTD@state.gov>

Cc: Ngo, Phong C < NgoPC@state.gov>; Navarro, Jennifer L

<NavarroJL@state.gov>

**Subject:** RE: Mar-a-Lago Questions

Tom,

See response in green below.

Michael Dobbs

Director, Presidential Travel Support Staff U.S. Department of State 2401 E Street, NW Suite H625 (SA-1) Washington, DC 20037

(202) 663-2945(202) 663-2231DobbsMX@state.gov

DODDSIVIA@State.gov

Privacy/PII

This email is UNCLASSIFIED.

From: Parrillo, Thomas D

Sent: Wednesday, February 08, 2017 6:56 PM

To: Dobbs, Michael X

**Cc:** Ngo, Phong C; Navarro, Jennifer L **Subject:** Mar-a-Lago Questions

Michael,

The Protocol advance rep called me this afternoon to ask if we could fund a trailer that would serve as the staff offices for the Japanese government officials. I said that we typically don't cover this type of thing, but that I would check with you.

You are correct. PTS will not fund this expense for the Japanese government. If they require the trailer they should fund.

Also, I was asked if pay for the President's food for the weekend. My initial inclination is that the answer would be no, as Protocol is covering the cost of the two dinners, but I wanted to check with you, as I haven't done one of these types of trips in a rather long time.

That is correct. The only official meals are being funded by CPR. No need for PTS to cover any additional meals outside of the official events.

Best,

Tom

Thomas D. Parrillo

Office of Presidential Travel Support

Phone: (202) 663-2945 Mobile: (202) 230-7435

B6

PTS Customer Service Survey

Official UNCLASSIFIED

RELEASE IN PART B6

From:

Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM

AG/CN=RECIPIENTS/CN=DOBBSMX>

Sent:

Monday, March 6, 2017 7:01 AM

To:

Parrillo, Thomas D < Parrillo TD@state.gov>

Cc:

Ngo, Phong C (NgoPC@state.gov)

**Subject:** 

RE: PTS - Friday at 11:00?

Tom,

Did John Stever provide a different result/perspective with his conversation with L/BA?

Regards,

Michael Dobbs

Fax: (202) 663-2231

DobbsMX@state.gov

Privacy/PII

This email is UNCLASSIFIED.

From: Parrillo, Thomas D

Sent: Friday, March 03, 2017 1:21 PM

To: Dobbs, Michael X

Subject: FW: PTS - Friday at 11:00?

Michael,

I offered our perspective per the instructions in your phone call. John Stever said that he had spoken with L/BA on the matter. Further, Renee said that she had spoken with Sarah Prosser from L/M; Renee claimed that Sarah has been in touch with the WH Counsel Office on payment to Trump-owned properties.

Best,

Tom

Thomas D. Parrillo

Office of Presidential Travel Support

U.S. Department of State Phone: (202) 663-2945 Mobile: (202) 230-7435

**B6** 

# Click below to evaluate my customer service:



# Official - Transitory UNCLASSIFIED

From: Bemish, Renee C

Sent: Friday, March 03, 2017 11:55 AM

To: Dobbs, Michael X; Stever, John J; Rogier, Seth M

**Cc:** Parrillo, Thomas D; Ngo, Phong C **Subject:** RE: PTS - Friday at 11:00?

Thanks Michael – productive meeting this morning (missed you Seth).

AQM and PTS have a plan.

# Official - Transitory UNCLASSIFIED

From: Dobbs, Michael X

**Sent:** Thursday, March 02, 2017 6:26 PM

To: Bemish, Renee C; Stever, John J; Rogier, Seth M

**Cc:** Parrillo, Thomas D; Ngo, Phong C **Subject:** RE: PTS - Friday at 11:00?

Renee,

We were not billed for any food for the POTUS visit to Mar-a-Lago to my knowledge. The Office of Protocol funded all official meals in support of the Prime Minister of Japan's visit to Mar-a-Lago.

Regards,

Michael Dobbs

Official - Transitory UNCLASSIFIED

From: Bemish, Renee C

**Sent:** Thursday, March 02, 2017 4:48 PM

To: Dobbs, Michael X; Stever, John J; Rogier, Seth M

Subject: PTS - Friday at 11:00?

Importance: High

Are you available to discuss PTS support?

Michael – Since AQM cannot pay for food (lodging only) should we also try to include K fund folks? How about Catherine LeMaster?

Location - HST 6320 at 11:00.

Thanks, Renee Official - Transitory UNCLASSIFIED